



February 27, 2019

MuckRock News
c/o Beryl Lipton
Dept MR 67548, 411A Highland Ave.
Sommerville, MA 02144

RE: Request for information (the “Request”) submitted to the Frisco Police Department (the “Police Department”) and received on February 20, 2019, pursuant to the Texas Public Information Act, Texas Government Code ‘552.001, *et seq.* (the “Act”) (Reference # P032248-022019)

Dear: Ms. Lipton,

I am submitting this written itemized statement that details all estimated charges that will be imposed, including any allowable charges for labor or personnel costs, as a result of your public information request pursuant to §552.2615 of the Public Information Act. Because of the voluminous nature of the request, we have determined that the costs associated with providing you copies of the Information will exceed \$40.00. Therefore, we are required to provide you with this itemized estimate of charges. Should you wish to modify your Request in response to this itemized statement, please do so in writing within sixty (60) calendar days of receiving this letter as further discussed below.

Pursuant to the rules adopted by the Texas Administrative Code, the Texas Transportation Code and Frisco City Ordinance 95-08-08 regarding charges for providing copies of public information, we have determined that you may be assessed charges for the following items:

1.	Personnel time [(\$15.00 per hour x 56.5)] based on the estimated time associated with locating, compiling and producing the Information [1 TAC '70.3(d) and 70.3(d)(1)];	\$847.50
2.	20% overhead charge [(\$847.50 x .20)] [1 TAC '70.3(e)(3)];	\$169.50
3.	Other electronic media [(\$3.00 x 1)] [1 TAC '70.3 (b)(2)(G)];	\$3.00



4. Postage and shipping (if applicable)	\$5.75
[1 TAC '70.3(J)]	

TOTAL ESTIMATED CHARGES	\$1,025.75
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Section 552.2615 of the Act imposes the following duties on you as the requestor of the concerned public information:

1. You must provide us with a mailing, fax transmission, or electronic mail address to receive the itemized statement. It is your choice as to which type of address to provide.
2. You must respond in writing to an itemized statement and any updated itemized statement within sixty (60) calendar days after the date that the statement was sent to you or your Request will be considered automatically withdrawn. You must respond in writing by informing us that you:
 - (1) will accept the estimated charges;
 - (2) are modifying your Request in response to the itemized statement; or
 - (3) have sent to the Attorney General a complaint alleging that you have been overcharged for being provided with a copy of the Information.
3. You may respond to this itemized statement by delivering a written response to the Police Department by mail, in person, fax transmission or electronic mail through WebQA (online portal). Our physical address and contact numbers are as follows:

Frisco Police Department
7200 Stonebrook Pkwy
Frisco, Texas 75034
Phone: 972-292-6000
Fax: 972.292.6075

Section 552.2615 provides that an itemized statement or updated itemized statement will be considered to have been sent to you by the Police Department on the date that: (1) the statement is delivered to you in person; (2) on the date that the Police Department deposits the properly addressed statement in the United States mail; or (3) on the date the Police Department transmits the statement to you by electronic mail or fax transmission if you previously agreed to receive the statement in this manner ['552.2615(e)(1)-(3), Tex. Gov't. Code]. Conversely, you will be considered to have responded to the itemized statement or updated itemized statement on the date that you: (1) deliver the response to the Police Department in person; (2) deposit the properly addressed response in the United States mail; or (3) the date that you transmit the properly addressed response to the Police Department by electronic mail or facsimile transmission ['552.2615(f), Tex. Gov't. Code].

We will release the information responsive to your request within a reasonable time, provided you

tender the statutorily authorized fees; or, if the information falls under one of the exceptions listed in the Act, send your request to the Attorney General for a ruling.

Please be advised that we can submit an updated itemized statement to you if we later determine that the estimated charges will exceed the charges detailed in the written itemized statement by twenty percent (20%) or more ['552.2615(c), Tex. Gov't. Code]. In such an event, we will send you a written updated itemized statement that details all estimated charges that will be imposed for providing copies of the requested public information, including allowable charges for labor or personnel costs.

Pursuant to §552.263(a)(1) of the Act, you are hereby required to submit payment in the amount of \$1,025.75 to the Frisco Police Department for the processing of your Request. Please submit this amount in the form of check or money order payable to the "City of Frisco." You may also pay online through the WebQA system. You will be refunded any portion of the required payment not used to pay the cost of retrieving the information responsive to the Request. Should you desire to explore a less costly method of receiving the Information, please contact Sandra at the address provided above or by telephone at 972.292.6061.

Please be reminded that for purposes of Chapter 552, Subchapter E of the Act, a request for copies of public information is not considered to have been received by a governmental body until the governmental body receives the payment of anticipated costs ['552.263(e), Tex. Gov't. Code]. We are not required to send the Information to you until you pay the postage and any other applicable charges that have accrued under Chapter 552, Subchapter F of the Act ['552.221(b)(2), Tex. Gov't. Code].

If you have any questions or would like to narrow the scope of your request, please feel free to contact Sandra at 972.292.6061.

Sincerely,



Stephanie MacGillivray
Records Supervisor