

City Records Request (C000226-030419)

City Records Request Details

Type of Records Requested: Administrative

Company/Affiliation:

Date/Date Range Start:

Date Range End:

Describe the Record(s) Requested: Materials related to any and all engagement with Axon (formerly known as TASER International, Inc.). These materials could be related to weapons, record management, software, video and cameras, unmanned aircraft, or any other Axon offerings and products. This includes, but is not limited to, the following records:

- Marketing: marketing materials from Axon (or TASER) - unsolicited, requested, or otherwise - related to past, present, or future products that may or may not be in use by this agency
- Agreements: any and all contracts and agreements, including amendments and exhibitions, related to Axon, its services, and its products. Please note that this includes all agreements, memorandums of understanding, and written or verbal agreements between this agency and the company, regardless of whether or not any financial compensation or stipulations were/are involved. This also includes any nondisclosure agreements.
- Bidding: Requests for Proposal (or similar calls for bids), licensing agreements, documentation of selection, sole source or limited source justification and approval documentation, and other memoranda and documentation
- Financial: purchase orders, invoices, or any other financial records related to this agency's use of any Axon product or service.
- Policies: any policy directives, guidance documents, memoranda, training materials, or similar records governing the use of any Axon product or service that has been used or is in use by this agency
- Company relations: records related to meetings or follow-up actions with Axon or any entity operating on its behalf or as its representative
- User guides: materials related to the function of any service or product provided by Axon, including emails, handouts, PowerPoint presentations, advertisements, or specification documents.
- Training: training materials - either internal or external - governing the use of any Axon product or service
- Data guidelines: any materials or agreements guiding or regulating the use, sharing, or access to any related data collected by or provided to any Axon service or product

If you have any questions about this request, please feel free to contact me at this email address or by phone at 617-299-1832.

Electronic Records: Yes *Mark "Yes" if you would like the City's search for responsive records to include records held in digital format (e.g., emails). If "Yes," digitally-stored records may be searched electronically, using key words. If possible, state the key word(s) to be included in these search(es) such that you would consider the electronic search(es) to comprise a reasonably adequate effort to locate all electronic records you seek*

Search Terms: *Search term(s) (if more than one, insert commas to separate; place quotation marks ("") around phrases)*

Preferred Method to Receive Records: Electronic via Records Center

The processing of your request or an official response to your request may take up to five (5) business days in accordance with RCW 42.56.520. The department cannot respond to your request to inspect or copy a record unless this form and declaration of non-commercial use is completed. If you have questions, please ask one of our employees.

Tracking - Document(s) Source

Request Agency / Organization: Agency or Organization's documents from which the request was fulfilled

Internal Fields

Release Information

Records Redacted: No

Records Released:

State Reporting Bill

SPD - Fields

▼ Message History

Date

On 8/22/2019 2:39:40 PM, Laurel Farnsworth wrote:

Subject: [Records Center] City Records Request :: C000226-030419**Body:**

Good afternoon:

This is a follow up to my August 8 correspondence regarding PRR No. 000226-030419. We are still in the processing of reviewing compiled documents for responsiveness to your request and for any exempt information.

Due to other work load and staff absences, I anticipate that an installment of records for your request will be available on or about September 6. We will follow up with you on or about that date regarding the status of your request. If an installment becomes available in advance of the September 6 date, we will advise as such. Likewise, if more time will be needed, we will let you know.

Sincerely,

Laurie Farnsworth
Spokane Deputy City Clerk

On 8/8/2019 2:50:24 PM, Laurel Farnsworth wrote:

Subject: [Records Center] City Records Request :: C000226-030419**Body:**

Good afternoon:

This is a follow up to my June 11 correspondence regarding PRR No. 000226-030419. We are still in the processing of reviewing compiled documents for responsiveness to your request and for any exempt information. Due to other work load and staff absences, I anticipate that an installment of records for your request will be available in approximately 14 days, or on or about August 2. We will follow up with you on or about that date regarding the status of your request. If an installment becomes available in advance of the August 22 date, we will advise as such. Likewise, if more time will be needed, we will let you know.

Sincerely,

Laurie Farnsworth
Spokane Deputy City Clerk

On 7/15/2019 6:25:01 PM, Laurel Farnsworth wrote:

Subject: [Records Center] City Records Request :: C000226-030419**Body:**

Good afternoon:

In follow up to my June 11 correspondence regarding PRR No. 000226-030419. We are still in the processing of reviewing compiled documents for responsiveness to your request and for any exempt information. Due to other work load and staff absences, I anticipate that an installment of records for your request will be available in approximately 21 days, or on or about August 5. We will follow up with you on or about that date regarding the status of your request. If an installment becomes available in advance of the August 5 date, we will advise as such. Likewise, if more time will be needed, we will let you know.

Sincerely,

Laurie Farnsworth
Spokane Deputy City Clerk

On 6/11/2019 5:31:48 PM, Laurel Farnsworth wrote:

Subject: [Records Center] City Records Request :: C000226-030419**Body:**

Good evening:

In follow up to the March 13 correspondence from Pamela Clarke regarding PRR No. c000226-030419, this is to advise that due to other work load and staff absences and schedules, we anticipate requiring an additional 35 days, or until July 16, to provide an installment of records. We will follow up with you on or about that date regarding the status of your request. If an installment becomes available in advance of the July 16 date, we will advise as such. Likewise, if more time will be needed, we will let you know.

Sincerely,

Laurie Farnsworth
Spokane Deputy City Clerk

Date

On 3/13/2019 4:43:01 PM, Pamela Clarke wrote:

Subject: [Records Center] City Records Request :: C000226-030419

Body:

In accordance with the Public Records Act (PRA), RCW 42.56.520, this message acknowledges receipt of your PRA request, received by the City of Spokane on February 22, 2019. This request has been assigned tracking number C000226-030419. Please use this number in any communications concerning this request.

The City Clerks Office has implemented a new public records request portal and tracking system, GovQA. With this new system, you need to become a registered user with the City of Spokane Public Records Center. This is accomplished by visiting the GovQA Create Account webpage and completing the requested contact information.

Once your account is created, for the remainder of your initial request and for any future public records requests, you may login to "My Request Center" to update your account information, track the status of your request and receive requested records when they become available.

Please let me know if you would like any further assistance in the process.

Specifically, you requested:

" Materials related to any and all engagement with Axon (formerly known as TASER International, Inc.). These materials could be related to weapons, record management, software, video and cameras, unmanned aircraft, or any other Axon offerings and products. This includes, but is not limited to, the following records:

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If you have any questions about this request, please feel free to contact me at this email address or by phone at 617-299-1832."

We will be forwarding your request to various City's departments for review and compiling of any responsive records. Our procedure is to locate records, review them for exemptions, and then prepare them for your inspection and/or copying. The undersigned will be coordinating with other City departments in the collection and production of responsive records.

We reasonably anticipate requiring approximately 90 days, or until on or about June 11, 2019, to conclude your request. We will follow up with you on or about that date regarding the status of your request. If public records become available in advance of this estimate, we will let you know. Conversely, if City staff encounters a need to extend our estimate, we will advise accordingly. As we review your request, if clarification is needed on any of your items we will advise.

Sincerely,

Pamela Clarke
Administrative Specialist
Office of the City Clerk

Date

On 3/4/2019 3:09:27 PM, Pamela Clarke wrote:

Subject: [Records Center] City Records Request :: C000226-030419

Body:

In accordance with the Public Records Act (PRA), RCW 42.56.520, this message acknowledges receipt of your PRA request, received by the City of Spokane on February 22, 2019. This request has been assigned tracking number C000226-030419. Please use this number in any communications concerning this request.

Specifically, you requested:

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We will be forwarding your request to various City's departments for review and compiling of any responsive records. Our procedure is to locate records, review them for exemptions, and then prepare them for your inspection and/or copying. The undersigned will be coordinating with other City departments in the collection and production of responsive records.

We reasonably anticipate requiring approximately 90 days, or until on or about June 3, 2019, to conclude your request. We will follow up with you on or about that date regarding the status of your request. If public records become available in advance of this estimate, we will let you know. Conversely, if City staff encounters a need to extend our estimate, we will advise accordingly. As we review your request, if clarification is needed on any of your items we will advise.

Sincerely,

Pamela Clarke
Administrative Specialist
Office of the City Clerk

On 3/4/2019 2:44:50 PM, System Generated Message:

Date

Subject: City Records Request :: C000226-030419**Body:**

Beryl Lipton

Thank you for your interest in public records of the City of Spokane. Your request has been received and is being processed. Your request has been given the reference number C000226-030419 for tracking purposes.

Date/Date Range Start:

Date Range End:

Description of Records Requested: *Materials related to any and all engagement with Axon (formerly known as TASER International, Inc.). These materials could be related to weapons, record management, software, video and cameras, unmanned aircraft, or any other Axon offerings and products. This includes, but is not limited to, the following records:*

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- *Data guidelines: any materials or agreements guiding or regulating the use, sharing, or access to any related data collected by or provided to any Axon service or product*

If you have any questions about this request, please feel free to contact me at this email address or by phone at 617-299-1832.

Your request will be forwarded to the relevant City department(s) to locate the records you seek and to determine the volume and any costs associated with satisfying your request. You will be contacted about the availability of the records in question.

You can monitor the progress of your request at the link below and you'll receive an email when your request has been completed. Again, thank you for using the Spokane Records Center.

City of Spokane

To monitor the progress or update this request please log into the Spokane Public Records Center.

On 3/4/2019 2:44:49 PM, Pamela Clarke wrote:
Request was created by staff

▼ Request Details

Reference No:	C000226-030419
Created By:	Pamela Clarke
Create Date:	2/22/2019 8:00 AM
Update Date:	9/9/2019 2:54 PM
Completed/Closed:	No

Required Completion Date: 9/10/2019

Status: Processing

Priority: Medium

Assigned Dept: City Clerk

Assigned Staff: Laurel Farnsworth

Customer Name: Beryl Lipton

Email Address: 69197-15121987@requests.muckrock.com

Phone: 6172991832

Group: (Not Specified)

Source: Walk-In