



422 Capitola Avenue
Capitola, California 95010
Telephone: (831) 475-4242
FAX: (831) 479-8881
Website: <http://www.cityofcapitola.org>

Re: December 01, 2025 Public Records Act Request (PRR # 25-262)

Dear Syd Jones,

The City of Capitola ("City") is in receipt of the Public Records Act request you submitted, received on December 01, 2025 ("Request"), seeking "documents that show who has access to the department's Flock deployment and the access that is enabled/disabled for each user account."

The City intends to cooperate to the fullest extent possible with the Public Records Act ("PRA") (Government Code section 7920.000 *et seq.*). Under established California law, the City is obliged to comply with a request for a public record so long as the requestor makes a specific and focused request for information, the City maintains that information in its ordinary course of business, the information is disclosable, and the record can be located with reasonable effort. The PRA provides for the inspection or copying of existing identifiable public records; it does not compel the City to respond directly to questions or create new records, lists, or reports in response to a request.

On December 11, 2025, the City determined that it possess records responsive to your Request. The City is in the process of reviewing records for responsiveness and privilege and requires additional time to provide responsive records. The City will endeavor to provide a production of responsive records on or before January 06, 2026.

If you have any questions regarding the City's response or would like to discuss your Request, please contact me at nxilonzochiltci.capitola.ca.us.

Sincerely,

Natalie Xilonzochilt
Records Tehcnitian