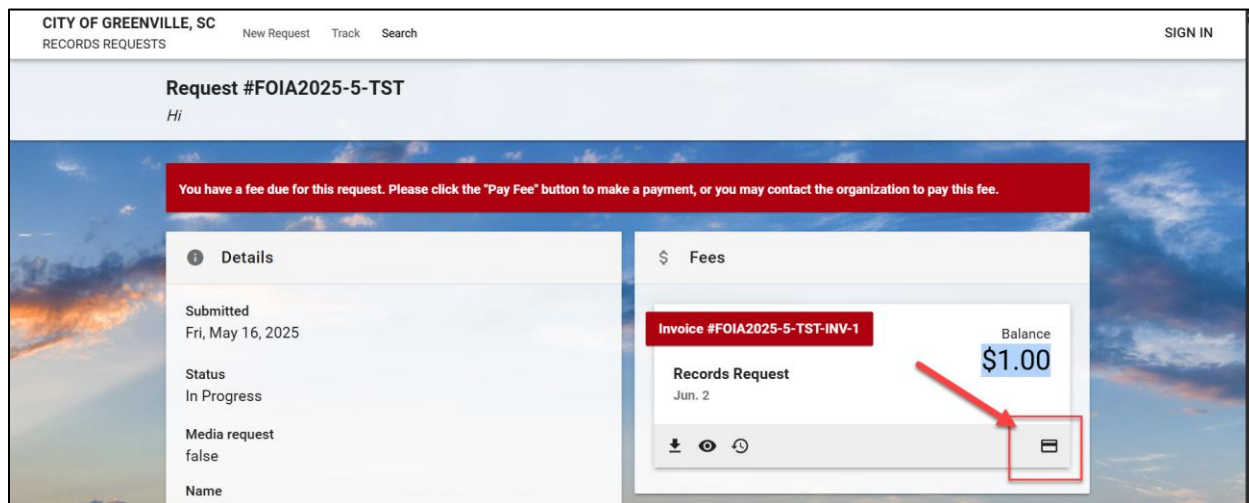


Online Payment

To pay online, click on the request link in your email or go to the [track status page](#) and enter your request number and security key.

Click on the credit icon under the invoice balance.



Review the line items and click on Continue to Payment.

The 'Make A Payment' modal is shown with the 'Invoice Details' step selected. The 'Line Items' table contains one item:

Line Item ↑	Quantity ↑	Price ↑	Subtotal ↑
Test Payment Portal	1	\$1.00	\$1.00

Below the table, the 'Total Fee' is \$1.00, 'Payments Recieved' is \$0.00, and 'Balance Due' is \$1.00. At the bottom right, there is a 'CONTINUE TO PAYMENT' button and a 'CANCEL' link.

You will be redirected to the payment merchant Authorize.NET to submit payment. Enter payment information.

Make A Payment

Invoice Details

Billing Form

Payment Receipt

Order Summary

Invoice Number

Total

\$

Card Number

Exp. Date

Card Code

Billing Address

First Name

Last Name

Billing Country

USA

Zip

Street Address

City

State

Phone Number

Pay

Cancel

View a payment was successful page.

Make A Payment

Invoice Details

Billing Form

Payment Receipt

Greenville, SC

Your payment was successful.

Amount Paid

Invoice Number

Transaction ID

1

FOIA2025-5-TST-INV-1

121065768660

CLOSE

The request tracking page will update to reflect the payment.

CITY OF GREENVILLE, SC

RECORDS REQUESTS

New Request

Track

Search

SIGN IN

Request #FOIA2025-5-TST

Hi

Details

Submitted

Fri, May 16, 2025

Status

In Progress

Media request

false

\$ Fees

Invoice #FOIA2025-5-TST-INV-1

Balance

\$0.00

Records Request

Jun. 2

PAID