

Glynn County Sheriff's Department  
ORA Office  
100 Sulphur Springs  
Brunswick, GA 31520

April 1, 2025

To Whom It May Concern:

Pursuant to the Georgia Open Records Act, I hereby request the following records:

- All contracts, licenses, MOUs, MOAs, data agreements, letters of intent, state of Work documents, Scope of Work documents, and other agreement documents for the use of Flock Safety that were active any time between 1/1/2021 and 4/1/2025.
- All financial documents or records of financial transactions, exchanges or obligations related to Flock Safety. Responsive materials include all invoices, bills, receipts, check stubs, or any other records, including those possessed in an electronic format.
- A copy of all training materials, including but not limited to any handouts, workbooks, assessments, presentations, slides, videos, audio files, or other materials, either developed in-house or provided to the agency pertaining to the agency's use of Flock Safety.
- A copy of all agency manuals either developed in-house or provided to the agency pertaining to the agency's use of Flock Safety.
- A copy of all agency policies and procedures either developed in-house or provided to the agency pertaining to the agency's use of Flock Safety.
- A roster of all agency employees who either have a user account for Flock Safety, or have internal agency permissions to use Flock Safety as of 4/1/2025.
- A roster of all agency employees who have completed agency training for the use of Flock Safety as of 4/1/2025.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 3 business days, as the statute requires.

Sincerely,

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