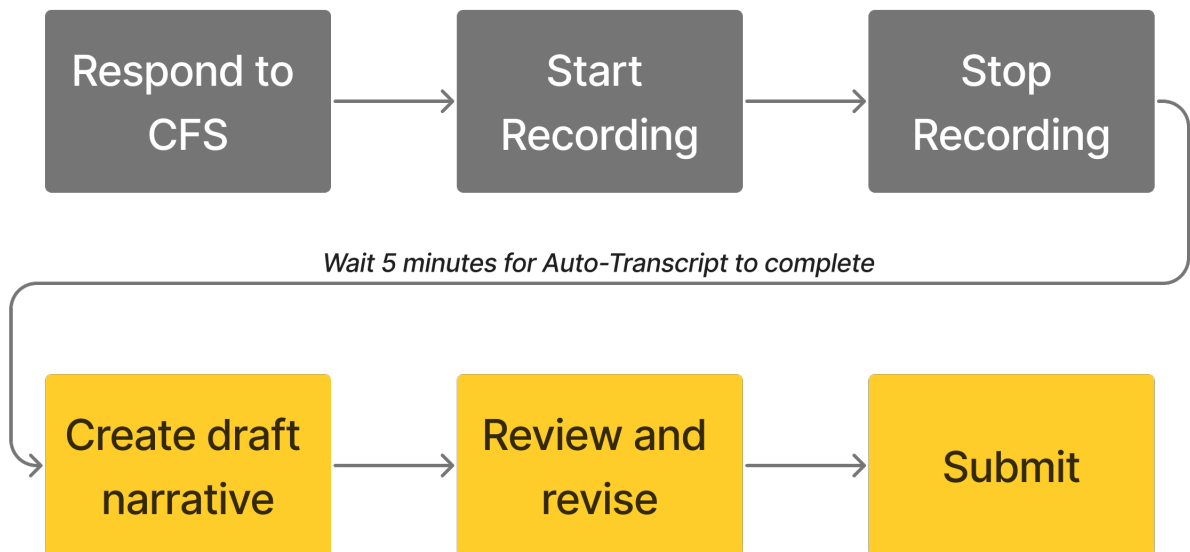


## Axon Narrative Assistant Overview

You can now use an AI-powered Narrative Assistant to quickly [create draft narratives](#) in Axon Evidence that can be carefully reviewed and revised, then copied into your incident reports.

These drafts are generated from your body camera's footage of the incident. As soon as you stop recording after responding to a CFS, the audio from your videos is automatically uploaded to Axon Evidence. Once the upload is complete, the audio is Auto-Transcribed, which takes about 5 minutes. As soon as that Auto-Transcript is available, you can open Axon Evidence and use Narrative Assistant to create a draft narrative.



[Setting up Narrative Assistant](#) to be used by your officers involves adjusting user permissions, ensuring your agency has priority evidence upload enabled, and adjusting the report submission acknowledgment statement as appropriate.

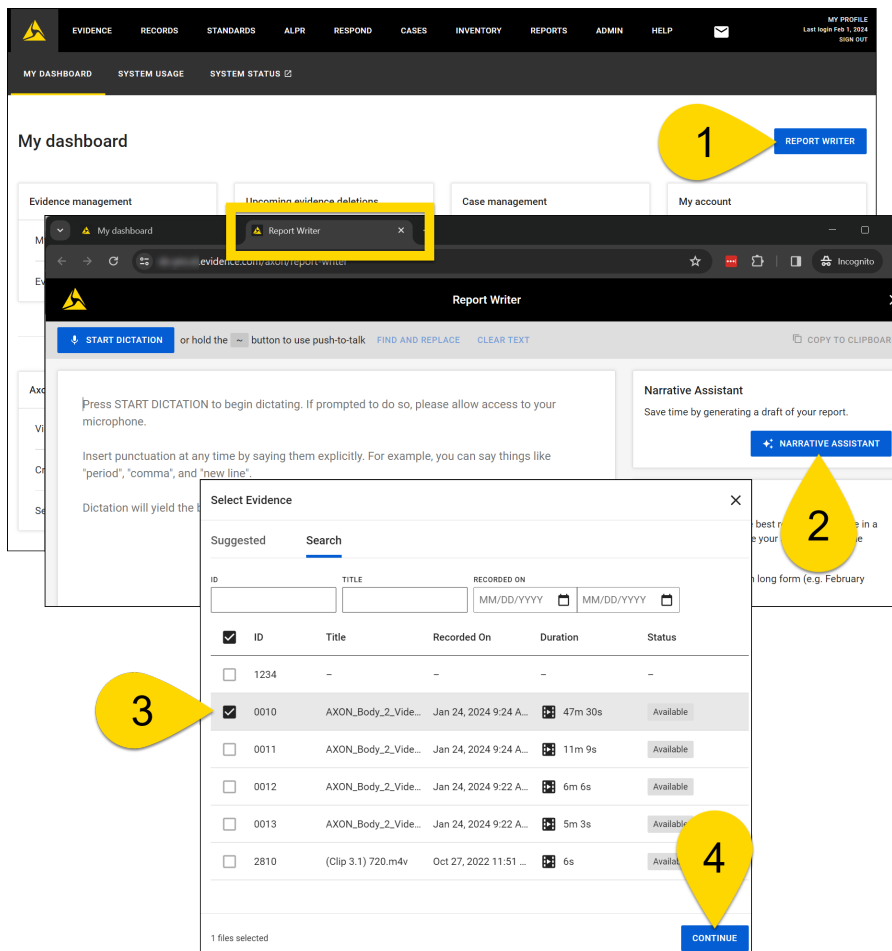
## Use Narrative Assistant in Axon Evidence

Once your body camera footage is uploaded and the Auto-Transcript is available, you can use Narrative Assistant to [create a draft narrative](#). After carefully [reviewing and revising](#) the draft, you can [copy](#) it into your incident report.

### Create draft

To create a draft narrative:

1. Log in to Axon Evidence and select **Report Writer** on the My Dashboard page.
2. In the new browser tab that opens, select **Narrative Assistant**.
3. Choose a piece of evidence to use as the basis of the draft narrative. Only items marked as Available in the **Status** column can be used.
  - **Suggested** tab: Contains all evidence you have recorded and uploaded in the past 24 hours.
  - **Search** tab: Lets you search for a specific piece of evidence
4. Select **Continue** after choosing a piece of evidence.



5. Narrative Assistant will begin processing the evidence's Auto-Transcript and generating the narrative draft.
6. When the draft is complete, review it and select **Insert** if you believe it is a good starting point for your final narrative. Select **Discard** if you believe it would take you longer to revise the draft as opposed to writing the narrative yourself.

Narrative Assistant

5

Generating narrative draft...

Once the draft is generated:

1. Proofread the draft carefully.

2. Make any corrections and additions.

3. Sign off on the narrative's accuracy.

Narrative Assistant

Please review this draft narrative carefully. It may contain mistakes. After inserting the draft into your report, make sure to fix any errors before submitting the report.

== Draft for Police Officer's Narrative Report ==

On [INSERT DATE], at approximately [INSERT TIME], I, [INSERT OFFICER NAME], a police officer with the [INSERT POLICE DEPARTMENT NAME], was on patrol in the area of Second Street and Roma Avenue. I observed an individual, later identified as [INSERT SUSPECT NAME], riding an electric scooter in the [INSERT DIRECTION OF TRAVEL] direction of travel on [INSERT STREET NAME] street. The individual was [INSERT DESCRIPTION OF VIOLATION] and provided with a future court date to address the charges.

[INSERT ANY ADDITIONAL OBSERVATIONS, STATEMENTS MADE BY THE INDIVIDUAL, OR OTHER RELEVANT INFORMATION NOT INCLUDED IN THE TRANSCRIPT]

== End Draft for Police Officer's Narrative Report ==

DISCARD

INSERT

6

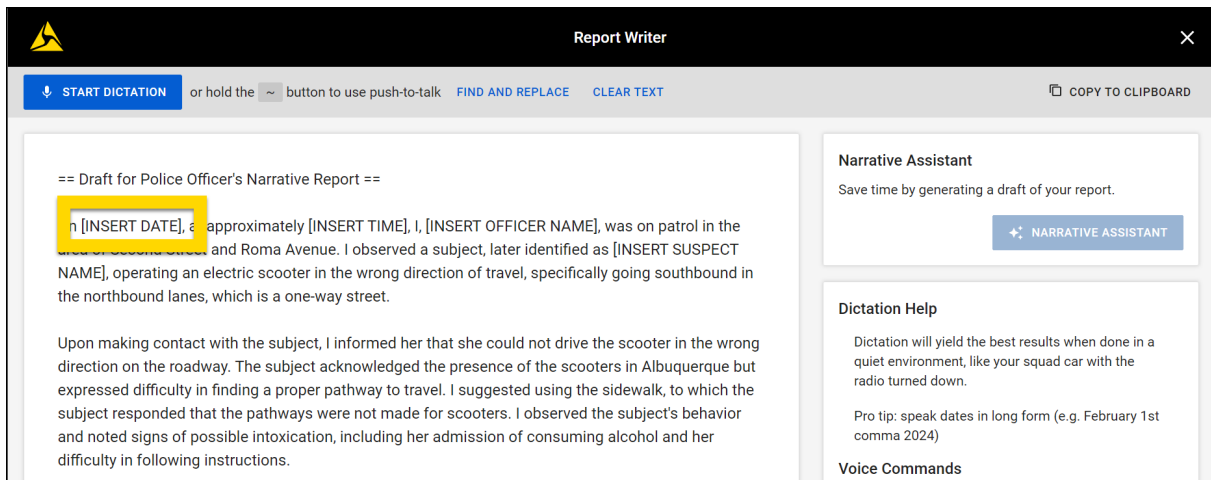
## Review and revise draft

After selecting **Insert**, the draft narrative will appear on the Report Writer page.

***It is YOUR responsibility to carefully review this draft. Do not assume it is complete and accurate.***

When reviewing your draft, take these steps:

- Review the draft for accuracy. Narrative Assistant isn't perfect, and it is your responsibility to ensure that the narrative correctly reflects what happened during the CFS.
- Add missing information or other observations that were not included by Narrative Assistant.
- Update the [INSERT] statements. Narrative Assistant will periodically provide [INSERT] statements in sections of the narrative where the video evidence did not provide the necessary information. If you try to submit a report that still contains an [INSERT] statement, you will receive an error message.



## Copy draft

When you are confident that the narrative is complete and accurate (and you have finished the rest of the report), you can copy it into your incident report by selecting **Copy to Clipboard**.

You will be asked to review the draft narrative once more. After reviewing, you must type your name in the box that appears below the narrative.

***Typing your name here indicates that you have reviewed the report in detail, made any necessary edits, and believe it to be an accurate representation of your recollection of the reported events. If needed, you are willing to testify to the accuracy of the report.***

After selecting **Copy**, you can paste the narrative into your report.

**Report Writer**

START DICTATION or hold the ~ button to use push-to-talk FIND AND REPLACE CLEAR TEXT COPY TO CLIPBOARD

== Draft for Police Officer's Narrative Report ==

On 2/1/2024, at approximately 12:00PM, I, Officer Shaw, was on patrol in the area of Second Street and Roma Avenue. I observed a subject, later identified as Jane Doe, operating an electric scooter in the wrong direction of travel, specifically in the northbound lane, which is a one-way street.

Throughout the incident, I maintained a professional demeanor despite the subject's verbal hostility and attempts to argue against the arrest. My actions were in accordance with department policy and the laws of the State of New Mexico.

== End Draft for Police Officer's Narrative Report ==

**IMPORTANT:** I acknowledge this report was generated using Axon Narrative Assistant. I further acknowledge that I have reviewed the report in detail, made any necessary edits, and believe it to be an accurate representation of my recollection of the reported events. If needed, I am willing to testify to the accuracy of this report.

Lyvia Shaw

Type name "Lyvia Shaw" to sign off on the statement above.

You may need to scroll down to review and sign before copying the report.

CANCEL COPY

After copying a narrative that was drafted using Narrative Assistant, you'll notice a pop-up requesting feedback. If you have time, please take a moment to complete this quick survey. Your feedback will help Axon continue to improve Narrative Assistant.

Narrative Assistant Feedback

✕

How likely would you be to recommend Narrative Assistant to a colleague?

## Narrative Assistant Administration for Axon Evidence

Setting up Narrative Assistant to be used by your officers involves two steps:

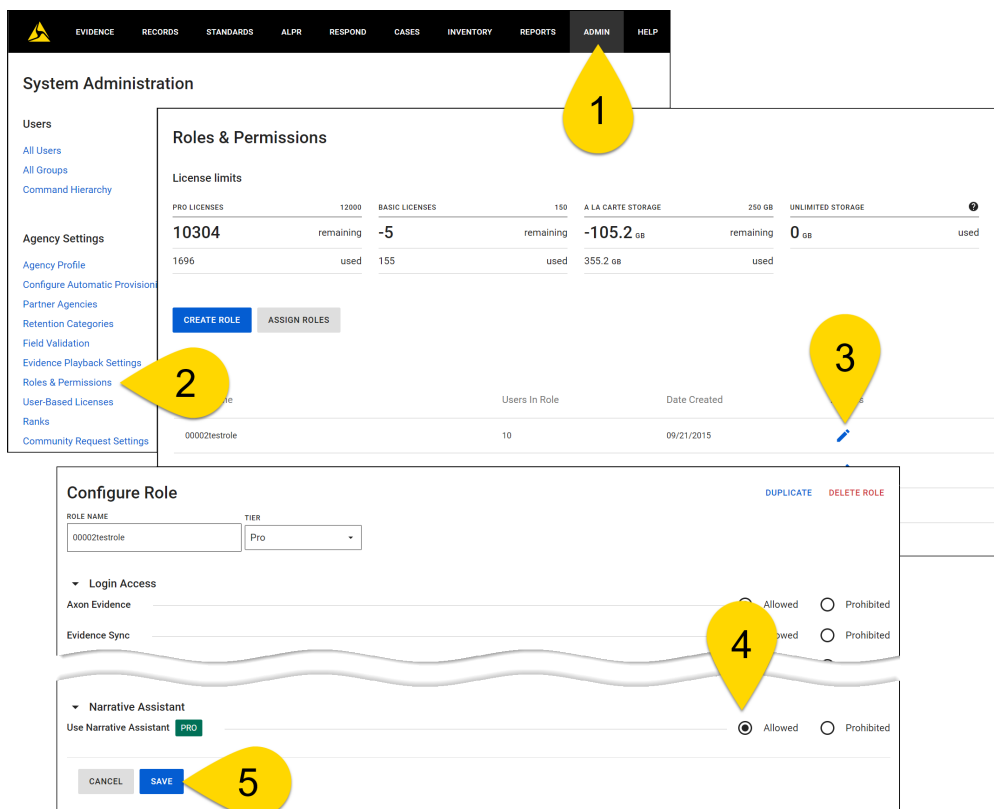
- [Assign permissions](#)
- [Review the acknowledgment statement](#)

Once Narrative Assistant is enabled, you can see when it has been used from the [evidence and user audit trails](#).

### Assign permissions

Permissions control whether a user can see the **Narrative Assistant** button when use the Report Writer feature. To assign this permission:

1. Log in to Axon Evidence and select **Admin** from the top menu.
2. In the *Agency Settings* section, select **Roles & Permissions**.
3. Select the pencil icon on the role that needs to be able to use Narrative Assistant.
4. Scroll down to the *Narrative Assistant* section and select *Allowed* beside the **Use Narrative Assistant** permission.
5. Select **Save**.



## Review the acknowledgment statement

When a user [submits](#) a report whose narrative was drafted using Narrative Assistant, they are asked to review the narrative one more time and type their name in a box below the narrative. The following acknowledgment statement appears beside this box:

**I acknowledge this report was generated using Axon Narrative Assistant. I further acknowledge that I have reviewed the report in detail, made any necessary edits, and believe it to be an accurate representation of my recollection of the reported events. If needed, I am willing to testify to the accuracy of this report.**

If your agency wants to update this language, contact your Axon representative with suggested changes.

Review and Sign

×

On at approximately , I, Officer observed a female subject, later identified as Lily , riding an electric scooter southbound in the northbound lanes of Second Street. This was a clear violation as she was traveling in the wrong direction on a one-way street. I activated my lights and sirens to signal her to stop, but she continued to travel in the wrong direction. I then used my to instruct which she ev the intersection of Street

will have a court date in the future.

In conclusion, Lily was arrested for DWI after being observed riding an electric scooter in the wrong direction on a one-way street and failing field sobriety tests.

**IMPORTANT: I acknowledge this report was generated using Axon Narrative Assistant. I further acknowledge that I have reviewed the report in detail, made any necessary edits, and believe it to be an accurate representation of my recollection of the reported events. If needed, I am willing to testify to the accuracy of this report.**

Lyvia Shaw

Type name "Lyvia Shaw" to sign off on the statement above.

You may need to scroll down to review and sign before submitting the report.

CANCEL

SUBMIT



## View audit trail

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The evidence and user audit trails contain two events related to Narrative Assistant:

- **Narrative Assistant Draft Request Received:** Occurs when a user [creates a draft narrative](#) using Narrative Assistant
- **Signed for a Narrative Assistant Liability Disclosure:** Occurs when a user enters their name below the acknowledgment statement when [copying a draft narrative](#)

For more information about accessing audit trails, see:

- [Viewing the evidence audit trail](#)
- [Viewing a user audit trail](#)