

Department of Law

John M. Espar -- *Corporation Counsel*
Rose Rivera -- *City Attorney*
Kevin Davis -- *Deputy City Attorney*
Gina Garrison -- *Paralegal*
Maria L. Leon -- *Paralegal*



City of Elkhart
Mayor Rod Roberson

City Hall
229 S. Second St.
Elkhart, Indiana 46516

Tel: 574.294.5471 Ext.
1057 or 1059

www.elkhartindiana.org

December 20, 2023

Muckrock News
263 Huntingtn Ave
Boston MA 02115
155720-75936471@requests.muckrock.com

Re: Department of Law Reference No. 23-3733

Dear Muckrock News:

This correspondence acknowledges receipt of your request for access to public records of the City of Elkhart, received by the City on December 19, 2023 and by the Department of Law on December 19, 2023. Please also consider this correspondence as the initial response required by Ind. Code § 5-14-3-9.

The Department of Law is forwarding your request to the specific department of the city which maintains the records that you have requested. If the requested records exist, the appropriate department will forward the requested records to the Department of Law for legal review and a formal response to you will follow. Depending upon the nature of your request, the timeframe within which you may expect the formal response, will vary. Please allow up to thirty (30) days for a response from the Department of Law.

If there is a cost associated with the production of records, we will notify you of the production costs and will send you the records upon receipt of payment. If you prefer to pick up the records from the office, you may submit payment at that time.

If you have any questions, please do not hesitate to contact us.

Respectfully,

CITY OF ELKHART, INDIANA

Department of Law