



Eugene Police Department

Records Section

300 Country Club Road ■ Eugene, Oregon 97401

eugenepolice.com



September 25, 2025

Seth May

Sent via email - 191531-94852311@requests.muckrock.com

PRR EPD-2025-3773

Mr. May,

The City is in receipt of your public records request for:

"non-email records covering policies, SOPs, directives, training materials, and legal guidance on:

- When and how Flock/ALPR alerts may be used to initiate or justify stops or detentions;**
- Requirements for independent corroboration or verification before enforcement action;**
- Documentation/reporting expectations for ALPR-related stops;**
- Procedures for verifying hits and handling mismatches/false positives;**
- Audit, QA, and error-rate monitoring related to ALPR; and**
- Retention, access, and dissemination restrictions.**
- Include revision histories or policy memos explaining changes."**

The City is the custodian of some of the requested records.

The City has conducted searches and identified a Flock Safety training presentation and published procedures responsive to **"policies, SOPs, directives, training materials, and legal guidance"**, **"Documentation/reporting expectations for ALPR-related stops"**, **"Retention, access, and dissemination restrictions"**, **"Requirements for independent corroboration or verification before enforcement action"** and **"Procedures for verifying hits and handling mismatches/false positives"**

The responsive policies can be viewed using the following link. Sections 1204, and 12.2 address ALPR and video surveillance related policies.

[Public Documents Directory - Eugene Police Department \(OR\) - PowerDMS](#)

The City does not possess records responsive to **"Audit, QA, and error-rate monitoring related to ALPR"** or **"Procedures for verifying hits and handling mismatches/false positives"** related to Flock Safety.

Public Records are those that are "prepared, owned, used, or retained" by a public body. Your request for **"When and how Flock/ALPR alerts may be used to initiate or justify stops or detentions"** is a request for research and not a request for public records.

The City estimates it will require approximately .25 hours of staff time to gather and review responsive records. (Research Fee \$53.27 per hour X .25 hrs) The cost to respond to your request is \$13.31.

If you would like to receive these records, you may pay the fee with credit card by going to <https://www.eugene-or.gov/916/Public-Records-Office>, (you will need to click on the Public Record Request button in order to fill in the PRR number). Or mail in a check/money order to 300 Country Club Rd,



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Eugene OR 97401. When making payment, **please reference PRR EPD-2025-3773**. Once payment is received, we will locate and copy the records noted in your request. If payment is not received within 60 days, your request will be closed.

Regarding your request for a fee waiver or fee reduction, your request is denied. In addition to reasons that the City will grant a fee waiver that are set forth in Admin Order No. 21-05-06-F, when deciding whether or not to grant a requested fee waiver or reduction, the City considers whether doing so is in the public interest because making the requested record available *primarily benefits* the general public. Based on this criterion and the broad scope of your request, the City has determined that a fee waiver will not be granted.

If no response is received within 60 days, the City will consider this request closed.

If an exemption has been asserted, you may seek review of that decision pursuant to ORS 192.415.

Sincerely,

Chris Stetson

Public Records Program Supervisor
Eugene Police Department
300 Country Club Road
Eugene, Oregon 97401
(541) 682-5185

