



TEL 801.852.6210

445 W. Center St.

PROVO, UT
84601

April 30, 2025

MuckRock News:
Tekendra Parmar,

Case Number(s): Emails from the Provo PD “to” or “from” noahsw@axon.com, draftone@axon.com, bryan@axon.com, gsigman@axon.com during the March 1st, 2024 to March 31st, 2025.

We require an upfront \$50 fee to start the process of pulling email files. Any remaining balance for processing any responsive records will be assessed and billed based on an hourly rate of the lowest qualified paid employee. Once we have received the payment confirmation of the upfront payment, we can begin the process of pulling all the email files. We will contact you with a final invoice for any remaining balances owed after processing.

There are three payment options available:

- In person at our customer service department located at 445 W. Center St. anytime Monday through Friday 8:00-5:00
- By check payable to Provo City Police mailed to 445 W. Center St., Provo, UT 84601
- Over the phone via credit/debit card by calling 801-852-6000. You will need to indicate you are paying for a \$50 GRAMA request. Once this transaction is complete you will be emailed a receipt; please forward a pdf attachment copy of that receipt and indicate the person requesting the GRAMA to dcausey@provo.gov for our documentation purposes.

If you have any further questions or concerns, please feel free to contact our department.

Sincerely,

Debra Causey
Police Records Clerk
Provo Police Department-Records Division
445 W. Center St.
Provo, UT 84601
801-852-6386