



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2026-0358

TO: Mayor and City Council Members

FROM: Mike Viazanko, Director Building/Facilities/Ordinance

DATE: August 24, 2026

SUBJECT: Snow Removal Services 2026-2027 Winter Season

REQUEST:

City Council is requested to authorize a contract/blanket purchase order to Russell Landscaping Inc., Troy, Michigan for snow removal services for the 2026 - 2027 winter season for City owned properties in the amount not-to-exceed Two Hundred Ten Thousand (\$210,000.00) Dollars through June 30, 2027. The contract is a one-year term, with two one-year renewal options available.

REASON FOR PURCHASE:

Maintaining safe and accessible conditions at City-owned facilities throughout the winter months is essential for the safety of residents, visitors, and staff.

To secure these services, competitive sealed proposals were solicited via the MITN system. Notification was sent to 350 vendors, resulting in 50 solicitations downloaded. A total of five proposals were submitted by the deadline. One submission was deemed non-responsive due to missing required City documentation, leaving four responsive proposals for full evaluation.

An evaluation committee composed of Facilities department staff thoroughly reviewed the proposals. Based on vendor experience, positive references, demonstrated operational capacity, and competitive pricing, Russell Landscaping, Inc. was determined to offer the best overall value to the City for the 2026-2027 winter season.

PROCESS:

Vendor Name and Address:

Russell Landscaping, Inc.
1955 Bellingham
Troy, MI 48083

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2026 Adopted Budget and FY 2027 Projected Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.807000	Contractual Services	\$185,000	\$185,000	\$0
Local Street	484.807000	Contractual Services	\$25,000	\$25,000	\$0
		Total	\$210,000	\$210,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract to Russell Landscaping of Troy, Michigan for Snow Removal Services at City owned properties for the 2026 - 2027 winter season in the amount not-to-exceed Two Hundred Ten Thousand (\$210,000.00) through June 30, 2027 and further authorize the Procurement Manager to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney ☐ Yes ☒ N/A