



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2026-0418

TO: Mayor and City Council Members

FROM: Ken Elwert, Director, Parks and Natural Resources
Matt Einheuser, Natural Resources Manager

DATE: October 12, 2026

SUBJECT: Tree Maintenance Services

REQUEST:

City Council is requested to authorize a blanket purchase order/contract to CHOP, Grand Rapids, Michigan for tree maintenance services in the amount not-to-exceed \$823,820.00 for a term to expire December 31, 2029 and further authorizes the Procurement Manager to execute a contract on behalf of the City.

REASON FOR PURCHASE:

Request for Proposals for tree maintenance and stump grinding services were solicited utilizing the MITN system and six proposal responses were received.

A committee comprised of staff from Parks and Natural Resources evaluated the proposal responses received. In evaluation of the proposal responses two vendors were short listed based on their qualifications and competitive cost proposals. Interviews were held and it was determined that the proposal received from CHOP was deemed the best value for the City given their qualifications, capacity and lowest cost proposal.

The services under this agreement include tree removal, tree pruning, storm damage response, and other related arboricultural services for public street rights-of-way and other public properties, on an as-needed basis.

CHOP has performed these services satisfactorily in the past and City staff is confident they will to continue to perform well under this new agreement.

PROCESS:

Vendor Name and Address:

CHOP
1505 Steele Ave SW
Grand Rapids, MI 49507

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order / Contract

BUDGET:

Funding is included in the FY 2026-2027 Adopted Budget and the FY 2028-2029 Projected Budgets

Fund Name	Department Account No	Account No. Description	3-year Budget Amount	3-year Cost	Remaining Budget
General Fund	774.807000	Contractual Services	\$161,600	\$161,600	\$0
Major Road	462.807000	Contractual Services	\$97,070	\$97,070	\$0
Local Street	464.807000	Contractual Services	\$487,120	\$487,120	\$0
Pathway Maintenance	214.807000	Contractual Services	\$48,030	\$48,030	\$0
Water	530.807000	Contractual Services	\$30,000	\$30,000	\$0
		Total	\$823,820	\$823,820	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for tree maintenance services in the amount not-to-exceed \$823,820.00 through December 31, 2029 to CHOP, Grand Rapids, Michigan and further authorizes the Procurement Manager to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney ☐ Yes ☒ N/A