



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2026-0404

TO: Mayor and City Council Members

FROM: Tracey Balint, P.E., Director, Department of Public Services

DATE: September 28, 2026

SUBJECT: Design Engineering Services – Clinton River Trail Crossings HAWK Signal

REQUEST:

It is requested that City Council authorize a blanket purchase order/contract for Design Engineering Services for four (4) Hawk Signals along Clinton River Trail to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in the amount not-to-exceed \$118,700.00 and further authorized the Procurement Manager to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

The City is requesting approval of design engineering services for four (4) HAWK signal crossings, along the Clinton River Trail at Adams Road, Crooks Road, Avon Road, and Livernois Road. These safety enhancements are funded as part of the 2028 Highway Safety Improvement Program (HSIP) Safety Grant. The design phase encompasses engineering, survey, plan preparation, permitting, and agency coordination in order to prepare the necessary bid documents for construction.

Hubbell, Roth & Clark, Inc., is one of the City's selected on-call professional engineering firms and was requested to provide a proposal to perform the necessary work to provide engineering design documents for these crossings based on their experience in designing previous HAWK Signals for the City and also their oversight and understanding of the HSIP grant program for the City.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48302

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2028 Projected Budget. If approved by City Council, a 3rd Quarter Budget Amendment will be presented to move the funding for the design engineering services forward to the FY 2026 Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Pathway Construction	403.974000	PW-07G: Clinton River HAWK Signals	\$0	\$118,700	(\$118,700)

RECOMMENDATION:

City Council is recommended to authorize a blanket purchase order/contract for Design Engineering Services for four (4) Hawk Signals along Clinton River Trail to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in the amount not-to-exceed \$118,700.00 and further authorized the Procurement Manager to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney ☐ Yes ☒ N/A