



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

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Legislative File No: 2026-0144 Version 2

TO: Mayor and City Council Members

FROM: Ken Elwert, CPRE, Director Parks and Natural Resources
Tracey Balint, P.E., Director Department of Public Services

DATE: September 14, 2026

SUBJECT: Increase to Contract for Construction Engineering Services for the Construction and Development of Nowicki Park

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order/contract for Construction Engineering Services for the construction and development of Nowicki Park to Nowak & Fraus Engineers, Pontiac, Michigan in the amount of \$16,500.00 for a new not-to-exceed amount of \$1,156,680.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

Following the initial approval of the Construction Engineering Services contract for the Nowicki Park Improvements Project, the City acquired additional land directly adjacent to the north boundary of the park. To maximize the community benefit of this new parcel, the City requested Nowak & Fraus to provide a proposal for an expansion of the project scope to extend the planned pathway network through the newly acquired land, incorporating it into the overall park development.

Approval of this contract amendment with Nowak & Fraus Engineers will cover necessary supplemental surveying, final design, updated construction plans, and site evaluations. Additionally, the engineering team will address existing drainage patterns along the northwest corner of the property, including recommending required stormwater conveyance and grading modifications. Utilizing Nowak & Fraus Engineers ensures seamless integration with the approved park designs, maintains the current construction timeline, and leverages pre-established unit pricing to cost-effectively manage the work.

PROCESS:

Vendor Name and Address:

Nowak & Fraus Engineers
46777 Woodward Avenue
Pontiac, MI 48342

Reason for Selection:

Qualifications Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding for the proposed Construction Engineering portion of the pathway extension on the newly acquired parcel just north of Nowicki Park is not currently included in the approved Nowicki Park project budget.

To address the budget overage for the additional Construction Engineering portion of the pathway extension project, it is proposed to reallocate +\$16,500 from the FY 2026 / PW-01: Pathway Rehabilitation Program, which came in \$151,631 under budget, towards to the Nowicki Park project budget.

The pathway extension project will be designed in FY 2026, with actual construction of the pathway extension on the newly acquired parcel just north of Nowicki Park anticipated in FY 2027.

Note: This proposed budget reallocation will only cover the Construction Engineering phase of the project.

The FY 2027 construction phase cost for the pathway extension project is proposed to be funded through the FY 2027 / PW-01: Pathway Rehabilitation Program budget. The Department of Public Services (DPS) will account for the cost of this pathway extension project when developing the overall project scope for the FY 2027 / PW-01: Pathway Rehabilitation Program.

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
Pathway Construction Fund	403.974000	Land Improvement (PW-01)	\$151,631.50	\$0.00	\$151,631.50
Pathway Construction Fund	403.974000	Land Improvement (New PW Extension)	\$0.00	\$16,500.00	(\$16,500.00)
		TOTAL	\$151,631.50	\$16,500.00	\$135,131.50

RECOMMENDATION:

It is recommended that City Council authorize an increase to the blanket purchase order/contract for Construction Engineering Services for the construction and development of Nowicki Park to Nowak & Fraus Engineers, Pontiac, Michigan in the amount of \$16,500.00 for a new not-to-exceed amount of \$1,156,680.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney ☐ Yes ☒ N/A