



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

CITY COUNCIL

REGULAR MEETING AGENDA

Mayor Debbie Jones
Mayor Pro Tem Stuart Bikson
Council Members Jessica Clauser, Christian Hauser,
Sara King, Nancy Salvia and Marilyn Trent

400 Sixth Street	April 13, 2026	7:00 PM
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1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment Scheduled/Non-Scheduled/Presentations
 - A. Swearing in of Deputy City Clerk Megan Frazho as Interim City Clerk during the absence of Brian D'Annunzio.
 - B. Presentation of Bird City Certification from the Michigan Audubon.
 - C. Healthy Heart of Rochester High School Presentation.
5. Approval of the Consent Agenda
 - A. Receipt of the meeting minutes for February 23, 2026, March 9, 2026, March 23, 2026 and the Special Meeting Minutes February 28, 2026, March 7, 2026.
 - B. Consideration to adopt a resolution authorizing the City Manager to submit a reimbursement request to Oakland County in the amount of \$1621.15 under the West Nile Virus Prevention Reimbursement Program.
 - C. Receipt of the Check Register Report.
6. Old Business/Tabled Items
7. Public Hearings

8. Legislative Deliberation
9. Reports and Regular Business
 - A. Consideration of Appointment of Nancy Stevens as City of Rochester Poet Laureate.
 - B. Consideration to approve the telecommunications permit and authorize the City Clerk and City Manager to execute the permit.
 - C. Consideration of a resolution designating individuals authorized to sign documents for the Michigan Department of Transportation Main Street Project.
10. Receive a Report from the Various Boards and Commissions
 - A. Receipt of a report from Rochester Area Youth Assistance.
 - B. Receipt of a report from Historical Commission.
 - C. Receipt of a report from the Planning Commission.
 - D. Receipt of a report from the City Beautiful Commission.
 - E. Receipt of a report from the Cat Committee.
11. Public Comment
12. General Miscellaneous
13. Adjourn

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.

1. CALL TO ORDER

Mayor Jones at 7:00 p.m.

2. ROLL CALL

PRESENT: Mayor Debbie Jones, Mayor Pro Tem Stuart Bikson, Councilmembers, Christian Hauser, Sara King, Nancy Salvia and Marilyn Trent.

ABSENT: Councilmember Jessica Clauser.

3. PLEDGE OF ALLEGIANCE

Mayor Jones led the Pledge of Allegiance.

4. PUBLIC COMMENT SCHEDULED/NON SCHEDULED/PRESENTATIONS

4A. Presentation of Good Neighbor Award to Bill Thomas, Seventh Street.

4B. Presentation from the Rochester Community Concert Band Conductor and Artistic Director Paul DeRubeis.

4C. Presentation from Rochester Regional Chamber of Commerce Director Maggie Bobitz regarding the City's costs for the Hometown Christmas Parade.

Public Comment.

Jana Yezak, Assistance League, South Street gave an update on their increase in services.

5. CONSENT AGENDA

5A. Regular Meeting Minutes for January 12 and 26, 2026 and February 9, 2026 and the Special Meeting Minutes for January 24, 2026.

MOTION: Bikson moved, King seconded,

To approve the Regular Meeting Minutes for January 12 and 26, 2026 and February 9, 2026 and the Special Meeting Minutes for January 24, 2026.

VOTE: YES: Jones, Bikson, Hauser, King Salvia and Trent.

NO: None.

ABSENT: Clauser.

Motion Carried.

5B. Special Event Application from the Men of Sacred Hearts for a 5K Fun Run on September 26, 2026 along Olde Towne Road, Elizabeth, Leticia and Romeo Road.

MOTION: Bikson moved, King seconded,
To approve the Special Event Permit for the Men of Sacred Hearts for a 5K Fun Run on September 26, 2026 along Olde Towne Road, Elizabeth, Letica and Romeo Road.

VOTE: YES: Jones, Bikson, Hauser, King Salvia and Trent.

NO: None.

ABSENT: Clauser

Motion Carried.

5C. Check Register report for February 5 and 12, 2026.

MOTION: Bikson moved, King seconded,
To approve the check register report for February 5 and 12, 2026.

VOTE: YES: Jones, Bikson, Hauser, King Salvia and Trent.

NO: None.

ABSENT: Clauser.

Motion Carried.

6. OLD BUSINESS/ TABLED ITEMS.

NONE.

7. PUBLIC HEARINGS

NONE.

8. LEGISLATIVE DELIBERATIONS

8A. Resolution and Application for Poverty Exemption for Real Property pursuant to Public Act 253 of 2020.

MOTION: Bikson moved, Trent seconded,
To adopt the Resolution and approve the application for Poverty Exemption for Real Property pursuant to Public Act 253 of 2020.

VOTE: YES: Jones, Bikson, Hauser, King Salvia and Trent.

NO: None.

ABSENT: Clauser.

Motion Carried.

9. REPORTS AND REGULAR BUSINESS

9A. Downtown Development Authority budget amendment request for The Graham Market project. DDA Chair Ben Giovanelli and Director Krisit Trevarrow presented a request to change the funding for the Market. Due to significant challenges due to soil conditions, initial bids were 4.1 million. After a thorough review of the charges, the final amount is \$3,736,436.00, with an Oakland County Grant of \$931,485.00 that must be spent by September 2026. The request is to

phase the construction into two phases, with phase 1 costing \$3,052,416.00 and phase 2 \$684,020 over two budget years.

MOTION: Salvia moved, King seconded,

To approve the request to change the funding for the Market. Due to significant challenges due to soil conditions, initial bids were 4.1 million. After a thorough review of the charges, the final amount is \$3,736,436.00, with an Oakland County Grant of \$931,485.00 that must be spent by September 2026, the request is to phase the construction into two phases, with phase 1 costing \$3,052,416.00 and phase 2 \$684,020 over two budget years.

VOTE: YES: Jones, Hauser, King Salvia and Trent.

NO: Bikson.

ABSENT: Clauser.

Motion Carried.

9B. Request from the Fire Department to submit grant applications for two grants for a Ladder Truck. One is a Federal Grant through Congressman John James for \$1,000,000.00 to \$1,500,000.00 and the second is a State grant through the Assistance to Firefighters Grant (AFG) that would be for 5% to 10% of the cost of the truck with the City providing additional funding for the balance.

MOTION: King moved, Trent seconded,

To approve Request from the Fire Department to submit grant applications for two grants for a Ladder Truck. One is a Federal Grant through Congressman John James for \$1,000,000.00 to \$1,500,000.00 and the second is a State grant through the Assistance to Firefighters Grant (AFG) that would be for 5% to 10% of the cost of the truck with the City providing additional funding for the balance.

VOTE: YES: Jones, Bikson, Hauser, King Salvia and Trent.

NO: None.

ABSENT: Clauser.

Motion Carried.

9C. Employment Agreement renewal for Building Official Randy McClure for 3 years, July 1, 2026 to June 30, 2029.

MOTION: Hauser moved, Salvia seconded,

To approve the Employment Agreement renewal for Building Official Randy McClure for 3 years, July 1, 2026 to June 30, 2029.

VOTE: YES: Jones, Bikson, Hauser, King Salvia and Trent.

NO: None.

ABSENT: Clauser.

Motion Carried.

10. BOARDS AND COMMISSIONS REPORTS.

10A. Cemetery Advisory Committee – Salvia said they decided where to place the America 250 marker with a ceremony on May 16 at 3:00 p.m., the discussed the need for new columbaria and continued discussion on the fence and gates.

10B. City Beautiful Committee – City Manager Banda said they will be pursuing the Bird City designation and received a report from an Eagle Scout and gave them an update on Arbor Day plans.

10C. Asset Committee – Hauser said they discussed the 2026 road projects and get recommendations in the Spring and they discussed the request from Stoney Creek Condos for a crosswalk on Runyon and parking lot improvements and parking deck repairs and received 5 proposals for the Kiwanis play structure.

10D. Tree Committee – Salvia gave an update on the Tree Fund balance, the Arbor Day celebration will be April 22 at 10:00 a.m., and will include planting trees for the three City Clerks that have served along with the America 250 tree.

10E. Paint Creek Trailway Commission – NONE.

10F. Downtown Development Authority – City Manager Banda said they discussed the outdoor dining platforms for 2026 and received a presentation on having a Social District.

10G. Budget and Finance Committee – Bikson stated they prepared for the upcoming budget meeting.

11. PUBLIC COMMENT

NONE.

12. GENERAL MISCELLANEOUS.

King stated they will not have proposals for the playground structure for the budget meeting.

12A. Request for Closed Session for Labor Negotiations with no intent to return to Open Session.

MOTION: Salvia moved, Hauser seconded,
To approve the request for Closed Session for Labor Negotiations with no intent to return to Open Session.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

13. ADJOURN

Mayor Jones adjourned the meeting at 9:25p.m.

Megan Frazho, Executive Assistant

Debbie Jones, Mayor

CITY COUNCIL
CITY OF ROCHESTER
FIRE STATION
277 EAST SECOND STREET, ROCHESTER MICHIGAN

SPECIAL MEETING
FEBRUARY 28, 2026
9:00 A.M.

CALL TO ORDER

Mayor Jones called the meeting to order at 9:00 a.m.

ROLL CALL

PRESENT: Mayor Debbie Jones, Mayor Pro Tem Stuart Bikson, Councilmembers Jessica Clauser, Christian Hauser (via Zoom), Sara King, Nancy Salvia (via Zoom) and Marilyn Trent.

ABSENT: None.

This February meeting was the Budget Workshop for Goals and Objectives for the FYE 2027 annual budget. Finance Director Anthony Moggio and Deputy Finance Director Marcy Moriwaki presented the current proposed budget.

ADJOURN

Mayor Jones adjourned at 12:00 p.m.

Lee Ann O'Connor, City Clerk

Debbie Jones, Mayor

CITY COUNCIL
CITY OF ROCHESTER
FIRE STATION
277 EAST SECOND STREET, ROCHESTER MICHIGAN

SPECIAL MEETING
MARCH 7, 2026
9:00 A.M.

CALL TO ORDER

Mayor Jones called the meeting to order at 9:00 a.m.

ROLL CALL

PRESENT: Mayor Debbie Jones, Mayor Pro Tem Stuart Bikson, Councilmembers Jessica Clauser, Christian Hauser (via Zoom), Sara King (via Zoom), Nancy Salvia (via Zoom) and Marilyn Trent.

ABSENT: None.

This March meeting was the continuation of the Budget Workshop for Goals and Objectives for the FYE 2027 annual budget. Finance Director Anthony Moggio and Deputy Finance Director Marcy Moriwaki presented the current proposed budget.

ADJOURN

Mayor Salvia adjourned at 12:35 p.m.

Lee Ann O'Connor, City Clerk

Debbie Jones, Mayor

1. CALL TO ORDER

Mayor Jones at 7:00 p.m.

2. ROLL CALL

PRESENT: Mayor Debbie Jones, Mayor Pro Tem Stuart Bikson, Councilmembers Jessica Clauser, Christian Hauser, Sara King, Nancy Salvia and Marilyn Trent.

ABSENT: None.

3. PLEDGE OF ALLEGIANCE

Mayor Jones led the Pledge of Allegiance.

4. PUBLIC COMMENT SCHEDULED/NON SCHEDULED/PRESENTATIONS

4A. Legislative update from State Representative Mark Tisdale.

4B. Presentation from the Rochester High School Robotics Team.

4C. Recognition of Rochester Firefighters for saving a life.

Public Comment.

NONE.

5. CONSENT AGENDA

5A. Special Event Application from the Paint Creek Center for the Arts to hold the annual Art and Apples Festival on September 11 to 13, 2026 in the Municipal Park.

MOTION: Trent moved, Hauser seconded,

To approve the Special Event Permit for the Paint Creek Center for the Arts to hold the annual Art and Apples Festival on September 11 to 13, 2026 in the Municipal Park.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

5B. Special Event Application from the Men of Sacred Hearts for a 5K Fun Run on September 26, 2026 along Olde Towne Road, Elizabeth, Letica and Romeo Road.

MOTION: Trent moved, Hauser seconded,

To approve the Special Event Permit for the Men of Sacred Hearts for a 5K Fun Run on September 26, 2026 along Olde Towne Road, Elizabeth, Letica and Romeo Road.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

5C. Special Event Application from Layla Sheta of Rochester Hills to hold a Run For Relief 5k event on May 30, 2026 in the Municipal Park.

MOTION: Trent moved, Hauser seconded,
To approve the Special Event Permit for Layla Sheta of Rochester Hills to hold a Run For Relief 5k event on May 30, 2026 in the Municipal Park.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

6. OLD BUSINESS/ TABLED ITEMS.

NONE.

7. PUBLIC HEARINGS

NONE.

8. LEGISLATIVE DELIBERATIONS

8A. Resolution designating Rochester as a Bird City.

MOTION: Salvia moved, Clauser seconded,
To adopt the Resolution designating Rochester as a Bird City.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

8B. Interlocal Agreement with the City of Rochester Hills for real and personal property assessment administration services for 3 years beginning April 1, 2026 through June 30, 2029 at a cost of \$38,792.00 FYE 2026; \$155,168.00 FYE 2027; \$162,926.00 FYE 2028 and \$171,103.00 FYE 2029.

MOTION: Hauser moved, Trent seconded,
To approve the Interlocal Agreement with the City of Rochester Hills for real and personal property assessment administration services for 3 years beginning April 1, 2026 through June 30, 2029 at a cost of \$38,792.00 FYE 2026; \$155,168.00 FYE 2027; \$162,926.00 FYE 2028 and \$171,103.00 FYE 2029.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

8C. Mayor Jones presented a Proclamation declaring March 9, 2026 Mayor's Monarch Butterfly Pledge Day.

9. REPORTS AND REGULAR BUSINESS

9A. Downtown Development Authority FYE 2026 annual budget presentation from Chair Ben Giovanelli and Director Kristi Trevarrow.

9B. Principal Shopping District FYE 2026 annual budget presentation from DDA Director Kristi Trevarrow.

10. BOARDS AND COMMISSIONS REPORTS.

10A. Rochester Area Youth Assistance – Mayor Jones stated all the 6 members of their Youth Council are Seniors and they fill the Freedge, their annual recognition dinner is March 9 at Van Hoosen Farm and they selected two scholarships recipients.

10B. Zoning Board of Appeals – City Manager Banda said they heard a case for 139 Romeo for a variance for handicap space in front instead of landscaping and discussed changes to the approval check off list.

10C. Historical Commission – NONE.

10D. Planning Commission – Hauser said they discussed the façade changed for Main Street Billiards, a site plan on South Street and granted an extension for site plan for 1120 N. Main and they established Goals and Objectives for 2026.

10E. Principal Shopping District – City Manager Banda said they discussed the Makers' Market.

10F. Older Persons' Commission – Bikson stated they discussed resident/non resident policy and had the annual audit.

11. PUBLIC COMMENT

NONE.

12. GENERAL MISCELLANEOUS.

City Manager Banda noted that the Pond was open for skating this season and staff will be meeting with Oakland County Parks about the new park plans.

Salvia reminded that March 22 is Founders' Day at Van Hoosen Farms.

13. ADJOURN

Mayor Jones adjourned the meeting at 9:38p.m.

Lee Ann O'Connor, City Clerk

Debbie Jones, Mayor

1. CALL TO ORDER

Mayor Pro Tem Bikson at 7:00 p.m.

2. ROLL CALL

PRESENT: Mayor Pro Tem Stuart Bikson, Councilmembers Jessica Clauser, Christian Hauser, Sara King, Nancy Salvia and Marilyn Trent.

ABSENT: Mayor Debbie Jones.

3. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Bikson led the Pledge of Allegiance.

Mayor Pro Tem Bikson presented City Clerk O'Connor a Resolution of Appreciation for her retirement.

4. PUBLIC COMMENT SCHEDULED/NON SCHEDULED/PRESENTATIONS

4A. Presentation of the annual report from the Rochester Hills Public Library Director Julian Morian. Public Comment.

Four individuals commented on ICE deployment in the greater Rochester area.

5. CONSENT AGENDA

5A. Special Event Application from the Stoney Creek Chapter of the Daughters of the American Revolution to hold America 250 historical markers event on May 16, 2026 at Mt. Avon Cemetery.

MOTION: Trent moved, Clauser seconded,

To approve the Special Event Permit for the Stoney Creek Chapter of the Daughters of the American Revolution to hold America 250 historical markers event on May 16, 2026 at Mt. Avon Cemetery.

VOTE: YES: Bikson, Clauser, Hauser, King, Salvia and Trent.

NO: None.

ABSENT: Jones.

Motion Carried.

5B. Check Register Reports for February 19 and 26 and March 12, 2026.

MOTION: Trent moved, Clauser seconded,

To receive the Check Register Reports for February 19 and 26 and March 12, 2026.

VOTE: YES: Bikson, Clauser, Hauser, King, Salvia and Trent.

NO: None.

ABSENT: Jones.

Motion Carried.

6. OLD BUSINESS/ TABLED ITEMS.

NONE.

7. PUBLIC HEARINGS

NONE.

8. LEGISLATIVE DELIBERATIONS

8A. Request for Finance to schedule the Public Hearing for the FYE 2027 annual budget for April 27, 2026 at 7:00 p.m.

MOTION: Salvia moved, Hauser seconded,
To schedule the Public Hearing for the FYE 2027 annual budget for April 27, 2026 at 7:00 p.m.

VOTE: YES: Bikson, Clauser, Hauser, King, Salvia and Trent.

NO: None.

ABSENT: Jones.

Motion Carried.

9. REPORTS AND REGULAR BUSINESS

9A. Request from Police Department to purchase 4 License Plate Reader (LPR) cameras and 2 Safety Video Cameras PTZ at a cost of \$18,000 with professional services one time fees at a cost of \$5,100 from Flock Safety. Police Chief Rhouhib gave Council a presentation on the equipment. Mayor Pro Tem Bikson asked for public comment. Seven individuals spoke opposing the installation of the equipment. Council also received a Resolution from Oakland University Student Congress opposing the equipment.

City Council discussed the item. A majority of Council were not in favor of the LPR cameras. Police Chief requested Council consider at least approving the purchase of the 2 Safety Vido Cameras PTZ tonight due to the 8 month time frame for getting permits.

MOTION: Salvia moved, Hauser seconded,
To approve the Police Department request to purchase 3 Safety Video Cameras PTZ from Flock Services subject to establishing an approved policy for their use including holding a Public Hearing.

VOTE: YES: Bikson, Hauser, Salvia.

NO: Clauser, King, Trent.

ABSENT: Jones.

Motion NOT Carried.

9B. Annual Liquor License Report submitted by Police Chief Rouhib.

MOTION: Hauser moved, King seconded,
To receive the annual liquor license report and direct Administration to reach out to the establishments that have outstanding taxes owed.

VOTE: YES: Bikson, Clauser, Hauser, King, Salvia and Trent.

NO: None.

ABSENT: Jones.

Motion Carried.

9C. Request from the Water Department to purchase one Valve Turner Machine from Lewis Municipal Sales at a cost of \$26,750.00.

MOTION: Salvia moved, Trent seconded,
To approve the request from the Water Department to purchase one Valve Turner Machine from Lewis Municipal Sales at a cost of \$26,750.00.

VOTE: YES: Bikson, Clauser, Hauser, King, Salvia and Trent.

NO: None.

ABSENT: Jones.

Motion Carried.

9D. Request from the Downtown Development Authority to close Water Street on Saturdays in May through October for Farmers' Market.

MOTION: Salvia moved, Clauser seconded,
To approve the request from the Downtown Development Authority to close Water Street on Saturdays in May through October for Farmers' Market.

VOTE: YES: Bikson, Clauser, Hauser, King, Salvia and Trent.

NO: None.

ABSENT: Jones.

Motion Carried.

9E. Request from the Downtown Development Authority to continue the outdoor dining decks for 2026 from May through October at a cost to the DDA of \$12,000 for the parking fees.

MOTION: King moved, Hauser seconded,
To approve the request from the Downtown Development Authority to continue the outdoor dining decks for 2026 from May through October at a cost to the DDA of \$12,000 for the parking fees.

VOTE: YES: Bikson, Clauser, Hauser, King, Salvia and Trent.

NO: None.

ABSENT: Jones.

Motion Carried.

9F. Quit Claim Deed for Parcel ID 15-14-105-010 (previously part of 15-14-107-014) part of Lions Park from the Downtown Development Authority to the City of Rochester.

MOTION: Hauser moved, King seconded,

To approve the Quit Claim Deed for Parcel ID 15-14-105-010 (previously part of 15-14-107-014) part of Lions Park from the Downtown Development Authority to the City of Rochester.

VOTE: YES: Bikson, Clauser, Hauser, King, Salvia and Trent.

NO: None.

ABSENT: Jones.

Motion Carried.

9G. Request from DPW for removal of 2025 leaf collections by Environmental Wood Solution at a cost of \$21,722.67.

Councilmember King requested authorization to abstain from voting due to a conflict of interest.

MOTION: Hauser moved, Trent seconded,

To authorize Councilmember King to abstain from voting due to a conflict of interest.

VOTE: YES: Bikson, Clauser, Hauser, King, Salvia and Trent.

NO: None.

ABSENT: Jones.

MOTION: Salvia moved, Hauser seconded,

To approve the request from DPW for removal of 2025 leaf collections by Environmental Wood Solution at a cost of \$21,722.67.

VOTE: YES: Bikson, Clauser, Hauser, Salvia and Trent.

NO: None.

ABSTAIN: King.

ABSENT: Jones.

Motion Carried.

10. BOARDS AND COMMISSIONS REPORTS.

10A. Paint Creek Trailway Commission – King stated they approved a sponsorship for pet waste bags, the bridge project and Rochester Hills will be improving 3 bridges in 2026.

10B. Downtown Development Authority – Clauser stated they discussed the Graham Market, the budget was approved and the closure of Water Street and Social District.

11. PUBLIC COMMENT

NONE.

12. GENERAL MISCELLANEOUS.

City Clerk O'Connor thanked Council for the opportunity to serve Rochester as City Clerk.

City Manager Banda stated construction projects are on time.

King noted she received information from Jim Nash about rain barrels and a rebate program through the County.

Salvia gave an update on SEMCOG annual meeting.

Hauser said the Community Garden spaces have been assigned.

Trent noted that she and Mayor Jones attended the MML conference.

12A. Request for Closed Session for Labor Negotiations with intent to return to Open Session after.

MOTION: Salvia moved, Hauser seconded,
To approve the request for Closed Session for Labor Negotiations with intent to return to Open Session after.

VOTE: YES: Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

ABSENT: Jones.

Motion Carried.

Adjourned to Closed Session at 10:01 pm.

Reconvened to Open Session 10:28 pm.

MOTION: Salvia moved, Hauser seconded,
To authorize Administration to proceed with the negotiated contact with the Firefighters presented in Closed Session.

VOTE: YES: Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

ABSENT: Jones.

Motion Carried.

13. ADJOURN

Mayor Pro Tem Bikson adjourned the meeting at 10:38p.m.

Lee Ann O'Connor, City Clerk

Stuart Bikson, Mayor Pro Tem



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: April 13, 2026
To: Mayor Jones and Council Members
From: Nicholas Schaefer, Director of Public Works
Jason Dickinson, Superintendent DPW
Subject: West Nile Virus Prevention Reimbursement Program
Anticipated Budget Impact: \$187.82 from GL: 202-463.000-782.000
\$187.83 from GL: 203-463.000-782.000

Issue: Oakland County requires communities participating in their West Nile Virus Prevention Reimbursement Program to pass a resolution approving participation in this program.

Analysis: Oakland County has provided funding since 2003 to local units of government to address concerns related to the West Nile Virus.

City staff has previously received approval from Oakland County to purchase larvicide briquettes that DPW staff will place into each catch basin throughout the City to kill mosquito larvae. Experts believe this method is one of the most cost-effective measures to address the problem of mosquitos and the West Nile Virus.

To receive funding reimbursement for the purchase of the briquettes, it is necessary for the City Council to adopt a resolution authorizing the City to submit a reimbursement request under the West Nile Virus Prevention Reimbursement Program. The program reimburses Rochester up to \$1,621.15 for the cost of the larvicide briquettes. The 2026 cost estimate for purchasing the tablets is \$1,996.80. This results in a net cost of \$375.65 after reimbursement, which is included in the current year's maintenance materials budget.

Requested Action: City Staff are requesting the City Council adopt a resolution authorizing the City Manager to submit a reimbursement request to Oakland County in the amount of \$1,621.15 under the West Nile Virus Prevention Reimbursement Program.

Attachment(s):

- (1) Project Plan Letter
- (2) OCHD Reimbursement Program Letter
- (3) Quote from Clarke for Larvicide



HEALTH DIVISION

Kate Guzmán, Health Officer
(248) 858-1280 | health@oakgov.com

February 11, 2026

Dear Oakland County Municipality,

The 2026 West Nile Virus (WNV) Prevention Reimbursement amount for Rochester is \$1,621.15.

Requirements for reimbursement are as follows:

- Project Plan due **April 17, 2026**
- Resolution due **June 12, 2026**
- Invoices and Proof of Payment due **August 14, 2026**

Specifics regarding these requirements will be covered during the training event on March 12th, and any further questions can be answered by Signa Metivier at metiviers@oakgov.com.

Sincerely,

OAKLAND COUNTY HEALTH DIVISION
Department of Health and Human Services

Kate Guzmán, RN BSN MS
Health Officer



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

April 13, 2026

Signa Metivier
Oakland County Health Division
1200 N Telegraph 34E
Pontiac, MI 48341-0432

Re: City of Rochester West Nile Virus Program
Project Plan Municipality: City of Rochester

Contact names: Jason Dickinson
Jill Gaffke
Contact phone: 248-651-5165
Contact emails: jdickinson@rochestermi.org
jgaffke@rochestermi.org

Dear Signa Metivier,

During the month of May, the City's DPW crews will use the City's sewer vector truck to clean storm sewer catch basins within the City of Rochester. During an appropriate period in May, weather permitting, DPW employees will sample four different test locations of catch basins for mosquito larvae. When 60% of larvae have been detected in those sample locations, we will begin larvicide application of all storm sewer catch basins.

This spring, we will purchase two additional boxes of Natular XRT larvicide to add to our stock of three boxes to complete the application. This cost is approximately \$1,996.80 which is over the maximum reimbursement for which the City of Rochester is eligible. The City of Rochester is aware that we have been allotted \$1,621.15 and will be responsible for the remainder of the purchase price.

Should you require any further information to process our request, please feel free to contact us.

Sincerely,

Jason Dickinson
Public Works Superintendent

Attachment: Quotation from Clarke for Larvicide



Clarke Mosquito Control Products

675 Sidwell Ct.
 St. Charles IL 60174
 United States
 Phone:(630) 894-2000
 Fax:(630) 832 9344
 www.clarke.com

QUOTATION

// COPY //

Quotation no	Order date	Date
0002038034	3/19/26	3/19/26
Salesperson	Currency	Valid to
1097 Tom Kessler	USD US Dollar	4/20/26

Customer	
005111	
Invoice address	
City of Rochester 400 6th Street Rochester, MI 48307-1400	
248-651-5165	
Customer PO#	Your order date
	3/19/26
Your reference	Written by
Jill Gaffke	Cameryn Dome

Consignee	
005111	
Delivery Address	
City of Rochester 1141 Wilcox Street Rochester, MI 48307-1154	
248-651-5165	
Delivery terms	Delivery method
Prepaid Freight	United Parcel Post
	Payment terms
	Net 30 Days

Line	Item number	Product Description	Quantity	U/M	Requested Date	Sales price	Extended Price
1	11850	NATULAR XRT TABLET US EPA Current Label	2	cs	3/19/26	998.40	1,996.80

Subtotal	USD	1,996.80
Order total	USD	1,996.80
Total	USD	1,996.80

CHECK REGISTER FOR CITY OF ROCHESTER

CHECK DATE 03/12/2026 - 03/16/2026

Check Date	Check	Vendor Name	Amount
Bank A1 ACCOUNTS PAYABLE			
03/12/2026	142746	21ST CENTURY MEDIA - MICHIGAN	981.43
03/12/2026	142747	AKT PEERLESS	700.00
03/12/2026	142748	AMERIGAS PROPANE LP	146.02
03/12/2026	142749	ANDERSON, ECKSTEIN AND	512.00
03/12/2026	142750	ANNA LAWRENCE	55.00
03/12/2026	142751	APPLIED INNOVATION	134.76
03/12/2026	142752	AQUATEST LABORATORIES, INC	532.00
03/12/2026	142753	ASCENSION MICHIGAN EMPLOYER S	887.00
03/12/2026	142754	ASI SIGNAGE INNOVATIONS	4,821.13
03/12/2026	142755	BADGER METER INC.	525.05
03/12/2026	142756	BASIC	232.80
03/12/2026	142757	C & G NEWSPAPERS	669.40
03/12/2026	142758	CAROL ELIZABETH BACAK-EGBO	300.00
03/12/2026	142759	CEC CONTROLS CO, INC	4,279.35
03/12/2026	142760	CHOMP DELI & GRILL	385.00
03/12/2026	142761	CIVICSMART PARKING TECH, INC	3,833.50
03/12/2026	142762	CUMMINS BRIDGEWAY, LLC	726.35
03/12/2026	142763	DAVEY TREE EXPERT COMPANY	28,560.00
03/12/2026	142764	DTE ENERGY	11,389.20
03/12/2026	142765	ENVIRONMENTAL WOOD SOLUTIONS	194.90
03/12/2026	142766	EXPRESSIVE STONE	30.00
03/12/2026	142767	G2 CONSULTING GROUP LLC	3,450.50
03/12/2026	142768	HEALTHSOURCE SOLUTIONS, LLC	922.00
03/12/2026	142769	KIMBALL MIDWEST	283.00
03/12/2026	142770	KRUSE AND MUER ON MAIN	1,630.00
03/12/2026	142771	LAWNWORKS, INC.	16,238.00
03/12/2026	142772	MDM HOSPITALITY LLC	800.00
03/12/2026	142773	MICHIGAN STATE POLICE	317.00
03/12/2026	142774	PAUL'S ON MAIN	945.00
03/12/2026	142775	PRIORITY WASTE	2,805.33
03/12/2026	142776	ROCHESTER AREA YOUTH ASSISTAN	3,744.71
03/12/2026	142777	ROCHESTER CHOP HOUSE AND	800.00
03/12/2026	142778	ROCHESTER HILLS PUBLIC LIBRAR	209,672.50
03/12/2026	142779	ROCHESTER HILLS TIRE & SERVIC	624.79
03/12/2026	142780	ROCHESTER PLUMBING & HEATING	12,605.00
03/12/2026	142781	ROCHESTER SALVAGE & SUPPLY	500.00
03/12/2026	142782	SHANNON IRISH DANCE ACADEMY	250.00
03/12/2026	142783	SPENCER OIL COMPANY	9,105.75
03/12/2026	142784	THE MEETING HOUSE	690.00
03/12/2026	142785	TRUCK & TRAILER SPECIALTIES	2,745.00
03/12/2026	142786	VAN HORN TRUCK PARTS INC.	428.27
03/12/2026	142787	YOLANDA MCDONALD	250.00
03/13/2026	142788	FAIRYTALE ENTERTAINMENT	60.00
03/16/2026	1388(A)	DLZ MICHIGAN INC	17,812.50
03/16/2026	1389(A)	HYDROCORP	5,780.00
03/16/2026	1390(A)	SUN LIFE FINANCIAL	18,000.98

A1 TOTALS:

Total of 46 Checks:	370,355.22
Less 0 Void Checks:	0.00
Total of 46 Disbursements:	<u>370,355.22</u>

CHECK REGISTER FOR CITY OF ROCHESTER

CHECK DATE 03/19/2026 - 03/23/2026

Check Date	Check	Vendor Name	Amount
Bank A1 ACCOUNTS PAYABLE			
03/19/2026	1399(E)	BLUE CARE NETWORK OF MICHIGAN	14,322.50
03/19/2026	1400(E)	BLUE CROSS BLUE SHIELD OF MIC	135,660.68
03/19/2026	1401(E)	MERS	95,316.08
03/19/2026	142789	21ST CENTURY MEDIA - MICHIGAN	446.86
03/19/2026	142790	AARON SCHULTZ	348.78
03/19/2026	142791	ACCUSHRED LLC	105.00
03/19/2026	142792	APPLIED INNOVATION	459.86
03/19/2026	142793	BATTERY GIANT	13.95
03/19/2026	142794	BIDCORP.COM, INC.	880.00
03/19/2026	142795	BIO-ONE OF DETROIT WEST	1,500.00
03/19/2026	142796	CULLIGAN OF ANN ARBOR DETROIT	159.54
03/19/2026	142797	CYNERGY PRODUCTS	2,768.24
03/19/2026	142798	DAVEY TREE EXPERT COMPANY	4,892.00
03/19/2026	142799	DETROIT SALT COMPANY	9,600.09
03/19/2026	142800	ELEMENT 22 COMMERCIAL GROUP	2,302.57
03/19/2026	142801	EMS MANAGEMENT & CONSULTANTS,	2,063.79
03/19/2026	142802	GLENN WILHELM	1,500.00
03/19/2026	142803	HILTI INC	302.00
03/19/2026	142804	IPS GROUP INC	12,720.06
03/19/2026	142805	JAKUPOVIC, EMIL	1,500.00
03/19/2026	142806	LA MARQUISE SALON	100.00
03/19/2026	142807	MANNY'S LIQUOR SHOPPE	430.00
03/19/2026	142808	MARTIN INSURANCE AGENCY	188.00
03/19/2026	142809	MAUREEN FOLLIS	1,000.00
03/19/2026	142810	MCKENNA ASSOCIATES	1,613.75
03/19/2026	142811	MEMORIES IN MOTION	424.00
03/19/2026	142812	MES SERVICE COMPANY	219.31
03/19/2026	142813	MR C'S CAR WASH #6 LLC	50.50
03/19/2026	142814	OAKLAND ANIMAL HOSPITAL, P.C.	540.39
03/19/2026	142815	OAKLAND COUNTY TREASURERS	245,501.52
03/19/2026	142816	PRINTWELL	10,021.46
03/19/2026	142817	PSX	989.00
03/19/2026	142818	QUALITY BUSINESS ENGRAVING	40.00
03/19/2026	142819	QUILL COMMUNICATIONS, INC.	1,400.00
03/19/2026	142820	ROAD COMMISSION OF OAKLAND CO	530.92
03/19/2026	142821	ROCHESTER CORNER BAR	160.00
03/19/2026	142822	ROCHESTER HILLS TIRE & SERVIC	80.95
03/19/2026	142823	SPENCER OIL COMPANY	6,723.16
03/19/2026	142824	STRYKER SALES CORPORATION	842.35
03/19/2026	142825	SUB-AQUATICS INC	1,059.46
03/19/2026	142826	THOMSON REUTERS-WEST	136.71
03/19/2026	142827	ULYSSES HERNANDEZ	500.00
03/19/2026	142828	VAN HORN TRUCK PARTS INC.	236.61
03/23/2026	1391(A)	CIVIC PLUS	1,000.00
03/23/2026	1392(A)	CONTRACTORS CONNECTION INC.	166.05
03/23/2026	1393(A)	ERC-LED, LLC	3,915.21
03/23/2026	1394(A)	FIFTH THIRD BANK	33,705.78
03/23/2026	1395(A)	JCI JONES CHEMICALS INC.	3,068.00
03/23/2026	1396(A)	LINEAR CONSULTING FIRM LLC	3,540.00
03/23/2026	1397(A)	NYE UNIFORM	101.50
03/23/2026	1398(A)	TK ELEVATOR	481.03
A1 TOTALS:			
Total of 51 Checks:			605,627.66
Less 0 Void Checks:			0.00
Total of 51 Disbursements:			605,627.66

CHECK REGISTER FOR CITY OF ROCHESTER

CHECK DATE 03/26/2026 - 03/30/2026

Check Date	Check	Vendor Name	Amount
Bank A1 ACCOUNTS PAYABLE			
03/26/2026	142829	ABEL ELECTRONICS	1,490.00
03/26/2026	142830	AKT PEERLESS	980.00
03/26/2026	142831	ANDERSON, ECKSTEIN AND	400.40
03/26/2026	142832	APPLIED INNOVATION	337.76
03/26/2026	142833	BETTER PAINTING	870.00
03/26/2026	142834	BRESSERS	2,299.52
03/26/2026	142835	CITY OF ROCHESTER HILLS	61,925.25
03/26/2026	142836	CITY OF ROCHESTER-661	9,568.45
03/26/2026	142837	CONSUMERS ENERGY	4,547.66
03/26/2026	142838	CULLIGAN OF ROMEO	144.75
03/26/2026	142839	CULLIGAN OF ROMEO	254.00
03/26/2026	142840	CUMMINS BRIDGEWAY, LLC	29,453.30
03/26/2026	142841	DELECKE WELDING INC	775.00
03/26/2026	142842	DEPENDABLE WHOLESALE INC	323.50
03/26/2026	142843	DILLMAN & UPTON	148.96
03/26/2026	142844	DINOSAUR HILL NATURE PRESERVE	7,000.00
03/26/2026	142845	DTE ENERGY	3,814.22
03/26/2026	142846	ELEMENT 22 COMMERCIAL GROUP	1,856.54
03/26/2026	142847	ENVIRONMENTAL WOOD SOLUTIONS	49.20
03/26/2026	142848	GREAT AMERICA FINANCIAL SVCS	222.00
03/26/2026	142849	IMPERIAL DADE	699.79
03/26/2026	142850	JACK DOHENY COMPANIES INC	307.62
03/26/2026	142851	JEANINE OFFER	200.00
03/26/2026	142852	MACQUEEN	2,403.17
03/26/2026	142853	MADISON GENERATOR SERVICE	420.00
03/26/2026	142854	MASONIC BUILDING AUTHORITY	1,378.13
03/26/2026	142855	MICHIGAN STATE POLICE	60.00
03/26/2026	142856	MR C'S CAR WASH #6 LLC	547.50
03/26/2026	142857	MUNICIPAL EMERGENCY SERVICES,	600.00
03/26/2026	142858	PAINT CREEK TRAILWAYS COMM	22,102.00
03/26/2026	142859	PSX	2,280.00
03/26/2026	142860	REZ-COMM, INC	8,250.00
03/26/2026	142861	ROCHESTER HILLS TIRE & SERVIC	1,171.27
03/26/2026	142862	SCHULTZ AND YOUNG PC	748.00
03/26/2026	142863	SOCRRA	640.00
03/26/2026	142864	STATE OF MICHIGAN	41,209.65
03/26/2026	142865	TRUCK & TRAILER SPECIALTIES	158.40
03/30/2026	1402(A)	CONTRACTORS CONNECTION INC.	469.20
03/30/2026	1403(A)	LAW OFFICES OF JEFFREY S KRAG	15,438.44
03/30/2026	1404(A)	PITNEY BOWES BANK INC	244.67
03/30/2026	1405(A)	SUN LIFE FINANCIAL	11,467.94
A1 TOTALS:			
Total of 41 Checks:			237,256.29
Less 0 Void Checks:			0.00
Total of 41 Disbursements:			<u>237,256.29</u>

CHECK REGISTER FOR CITY OF ROCHESTER

CHECK DATE 04/02/2026 - 04/06/2026

Check Date	Check	Vendor Name	Amount
Bank A1 ACCOUNTS PAYABLE			
04/02/2026	142867	AMERIGAS PROPANE LP	1,248.52
04/02/2026	142868	ANDERSON, ECKSTEIN AND	43,495.60
04/02/2026	142869	APPLIED INNOVATION	68.76
04/02/2026	142870	ASTERISM ARTISAN CHOCOLATE	9.72
04/02/2026	142871	AURUM DESIGN	25.00
04/02/2026	142872	BATTERY GIANT	41.85
04/02/2026	142873	BLUE WATER SOLUTIONS	569.71
04/02/2026	142874	BOUND TREE MEDICAL, LLC	219.88
04/02/2026	142875	BRIAN CLAYCOMB	2,914.50
04/02/2026	142876	C & G NEWSPAPERS	401.80
04/02/2026	142877	CHARLES SIBERT	2,825.10
04/02/2026	142878	CITY OF ROCHESTER HILLS	10,000.00
04/02/2026	142879	CITY OF ROCHESTER HILLS	353.04
04/02/2026	142880	CITY OF ROCHESTER-592	2,599.17
04/02/2026	142881	CLINTONRIVER WATERSHED COUNCI	1,256.00
04/02/2026	142882	CULLIGAN OF ROMEO	85.00
04/02/2026	142883	CULLIGAN OF ROMEO	24.50
04/02/2026	142884	DAN'S EXCAVATING, INC.	5,668.25
04/02/2026	142885	DAVEY TREE EXPERT COMPANY	8,461.00
04/02/2026	142886	DELECKE WELDING INC	620.00
04/02/2026	142887	DENNY'S HEATING, COOLING, & R	509.00
04/02/2026	142888	DEPENDABLE WHOLESALE INC	194.00
04/02/2026	142889	DILLMAN & UPTON	3.99
04/02/2026	142890	DTE ENERGY	21,889.77
04/02/2026	142891	ELEMENT 22 COMMERCIAL GROUP	4,412.43
04/02/2026	142892	EUGENIA'S 3RD STREET HAIR GAL	50.00
04/02/2026	142893	FRANKLIN BRONZE PLAQUES	240.20
04/02/2026	142894	GEORGIO'S PIZZA & PASTA	75.00
04/02/2026	142895	GIVE THANKS BAKERY & CAFE	75.00
04/02/2026	142896	GREAT AMERICA FINANCIAL SVCS	285.72
04/02/2026	142897	GREAT LAKES WATER AUTHORITY	4,076.09
04/02/2026	142898	HEALTHSOURCE SOLUTIONS, LLC	922.00
04/02/2026	142899	HUNGRY HOWIES	140.00
04/02/2026	142900	IMPERIAL DADE	373.10
04/02/2026	142901	KAREN MALSBURY	160.00
04/02/2026	142902	LAWNWORKS, INC.	27,420.00
04/02/2026	142903	LEXIPOL, LLC	6,000.00
04/02/2026	142904	LYNN OATES	200.00
04/02/2026	142905	MACQUEEN	997.44
04/02/2026	142906	MERIT	16,386.00
04/02/2026	142907	MES SERVICE COMPANY	115.00
04/02/2026	142908	MICHIGAN BUSINESS CONNECTION,	15,143.31
04/02/2026	142909	MICHIGAN CHANDELIER CO.	3,000.00
04/02/2026	142910	MICHIGAN MUNICIPAL LEAGUE	531.64
04/02/2026	142911	MICHIGAN STATE FIREMEN'S	100.00
04/02/2026	142912	NICHOLAS BANDA	850.00
04/02/2026	142913	NICHOLAS SCHAEFER	144.00
04/02/2026	142914	OAKLAND COUNTY CABLE COMM. CO	2,760.00
04/02/2026	142915	PLATINUM OFFICE CLEANING LLC	493.00
04/02/2026	142916	PRINTING SYSTEMS INC.	784.42
04/02/2026	142917	PRIORITY WASTE	80,964.41
04/02/2026	142918	QUALITY BUSINESS ENGRAVING	45.00
04/02/2026	142919	RETRO FITNESS-ROCHESTER	104.93
04/02/2026	142920	REZ-COMM, INC	10,140.00
04/02/2026	142921	ROCHESTER CORNER BAR	180.00
04/02/2026	142922	ROCHESTER HILLS TIRE & SERVIC	240.00
04/02/2026	142923	ROCHESTER SPORTS CARD & MEM	740.00
04/02/2026	142924	SHAMROCK GRAPHIC SOLUTIONS IN	4,049.00
04/02/2026	142925	SOUTH STREET SKATESHOP	175.00
04/02/2026	142926	SPENCER OIL COMPANY	5,785.28
04/02/2026	142927	STF STONE 0316	150.00
04/02/2026	142928	SUSAN M MCCULLOUGH	150.00
04/02/2026	142929	TOMA AND SONS BP INC.	75.00
04/02/2026	142930	TOMMASO CAPORUSCIO	55.00
04/02/2026	142931	TOO RA LOO	1,725.00
04/02/2026	142932	VAN HORN TRUCK PARTS INC.	33.12
04/02/2026	142933	WXYZ - CHANNEL 7	16,000.00
04/02/2026	142934	AJAX PAVING INDUSTRIES	1,171.80
04/02/2026	142935	WXYZ - CHANNEL 7	8,000.00
04/06/2026	1406(A)	BOND ELECTRIC, LLC	1,471.20
04/06/2026	1407(A)	DTN LLC	148.76

CHECK REGISTER FOR CITY OF ROCHESTER

CHECK DATE 04/02/2026 - 04/06/2026

Check Date	Check	Vendor Name	Amount
Bank A1 ACCOUNTS PAYABLE			
04/06/2026	1408(A)	JODY ALLEN KINJORSKI	1,417.50
04/06/2026	1409(A)	PITNEY BOWES BANK INC	3,784.25
A1 TOTALS:			
Total of 73 Checks:			325,823.76
Less 0 Void Checks:			0.00
Total of 73 Disbursements:			325,823.76



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rocheatermi.org

MEMORANDUM

Date: April 7, 2026
To: Mayor Jones and Council Members
From: Megan Frazho, Interim City Clerk
Subject: Consideration of Poet Laureate Appointment

Issue: Our current City of Rochester Poet Laureate, Bob Lytle, is ready to pass the torch after a much-appreciated tenure. He has shared that he truly enjoyed the honor and appreciated the opportunity.

Members of the Rochester Poet Society have expressed their strong support for Nancy Stevens as his successor. Bob has also voiced his support, noting that her appointment is “well deserved.”

Requested Action: Consider the request to appoint Nancy Stevens as the next Poet Laureate for the City of Rochester for a term expiring April 13, 2027.

Attachment(s): (1) Letter of support from Polly Opsahl, member of the Rochester Poets’ Society

Hello Lee Ann,

I am writing in support of naming Nancy Stevens as the new City of Rochester Poet Laureate. As a long time member of the Rochester Poets' Society, I am happy to let you know that our group supports Nancy taking on this position. Jim Ahearn was the first Poet Laureate for Rochester and Bob Lytle was appointed after Jim passed away.

Nancy has been the leader of the group since 2012. We meet monthly at the Rochester Hills Public Library and our group is open to poets in the area.

Under Nancy's guidance, we have held a yearly reading - Poetry in the Park - in the summer inviting the public and including an open mic for attendees. We have also done readings at the library and at the Hermitage Gallery (until it unfortunately closed this year), both open to the public.

We posted poems in businesses downtown (with their permission) in honor of National Poetry Month.

Nancy hopes to continue to help spread the appreciation of poetry in the Rochester area.

I grew up in Rochester and was a resident until I moved up north after my retirement. I still attend the meetings and readings when I am in the area. I have known Nancy many years and know that she would do her best to represent the Rochester Community.

Thanks,

Polly Opsahl



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: April 3, 2026

To: Nik Banda, City Manager

From: Jeffrey S. Kragt

Subject: Metro Act Permit – Metro Fibernet, LLC (“Metro Fibernet”)

Copies: Nick Schaefer, Jeremy Peckens, Holly Meyers, Megan Frazho, Jason Dickinson, Jason Warner

Issue: Consideration of Metro Act Permit application from Metro Fibernet.

Analysis: The City has received a request from Metro Fibernet under the Metro Act to use public right-of-way to install fiberoptic facilities as further described in the materials.

By statute, the City must approve or deny access under the Metro Act within 45 days of the date that a provider submits an application for access to the public right-of-way. The MPSC can impose substantial fines for failing to do so. In essence, so long as the applicant submitted the Metro Act forms and the application is otherwise complete, municipalities must approve these in due course, unless there is a significant issue in what is being proposed.

As to the timing of consideration and approval, MCL 484.3115(3) states:

A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way. A provider's right to access and use of a public right-of-way shall not be unreasonably denied by a municipality. A municipality may require as a condition of the permit that a bond be posted by the provider, which shall not exceed the reasonable cost to ensure that the public right-of-way is returned to its original condition during and after the provider's access and use.

The Metro Act was established to streamline telecommunication providers access into municipal rights-of-way to provide those services. Early on, cities would resist such efforts,

but those efforts were met with litigation and MPSC actions and municipalities did not prevail. The outcome of those activities, however, led to a collaboration of various interested parties, including municipalities and telecommunications providers, such that if the provider presents the standard application and permit form and the requested information in the application, barring some specific reason that the City needs to deny the request, the City is required to approve it or be exposed to significant penalties.

Metro Fibernet and the City met on February 5, 2026 to discuss their company and their plans for installation. Metro Fibernet submitted its initial application by email to the City on February 16, 2026. I briefly reviewed the application and materials, deemed them to be in need of corrections. Metro Fibernet revised and updated the application and other paperwork and submitted it to the City on March 17, 2026. I deemed this submittal complete and advised them of said determination as required. The City's consideration on April 13, 2026 would therefore be timely.

We are now bringing Metro Fibernet's application to City Council for approval of the requested Bilateral Right-of-Way Telecommunications Permit. Bilateral permits have a 15-year term.

When it comes time for Metro Fibernet to actually install the lines, it is still required to come to the City administration and present its final plans for location and type of installation. Metro Fibernet understands that they will need to contact Director Schaefer to coordinate.

I believe that the application packet is complete as it contains the intended route maps, currently existing information, insurance provisions, corporate good standing evidence, etc. These materials are all in the packet for City Council to consider. In light of the foregoing, it is my recommendation that the Application be approved and the Permit issued.

Requested Action: The requested action is for City Council to approve the telecommunications permit and authorize the City Clerk and City Manager to execute the permit.

Attachment: Metro Act Permit Application Form with Exhibits;
Right-of Way Telecommunications Permit; and
Certificate of Good Standing issued by the Department of Licensing and
Regulatory Affairs

**METRO Act Permit Application Form
Revised February 2, 2015**

City of Rochester

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS
UNDER
METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT
2002 PA 48
MCL SECTIONS 484.3101 TO 484.3120**

BY

**Metro Fibernet, LLC
("APPLICANT")**

Unfamiliar with METRO Act?--Assistance: Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html.

45 Days to Act—Fines for Failure to Act: The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

Where to File: Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

-- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at [insert address].

City of Rochester

APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS

By

Metro Fibernet, LLC
("APPLICANT")

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

1 GENERAL INFORMATION:

1.1 Date: March 12, 2026

1.2 Applicant's legal name: Metro Fibernet, LLC
Mailing Address: 3701 Communications Way
Evansville, IN 47715
Telephone Number: (812) 461-1234
Corporate website: www.metronet.com

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Ed Hoffman
Project Director
1601 W. Hamlin Rd.
Rochester Hills, MI
Email: ed.hoffman@metronet.com
Telephone: (810) 338-2863

1.3 Type of Entity: (Check one of the following)

- Corporation
- General Partnership
- Limited Partnership
- Limited Liability Company
- Individual
- Other, please describe: _____

1.4 Assumed name for doing business, if any: Metronet

1.5 Description of Entity:

1.5.1 Jurisdiction of incorporation/formation; Nevada

1.5.2 Date of incorporation/formation: February 11, 2011

1.5.3 If a subsidiary, name of ultimate parent company; Metronet Holdings, LLC

1.5.4 Chairperson: John Cinelli, President/CEO: Dave Heimbach, Secretary: John Campbell and Treasurer: Sarah Overbaugh

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information.

See Exhibit "A" attached

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? **No**. If yes, describe: _____

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes No

If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes No

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

Metro Fibernet, LLC currently holds a license to provide basic local exchange service.

See Exhibit "B" attached

2 DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

See Exhibit "B" attached

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

Applicant intends to provide a variety of communications and voice related services to residential and commercial customers, including local and long-distance phone

services, virtual branch exchange, and broadband connectivity. Applicant intends to provide the foregoing services over a fiber network infrastructure.

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

See Exhibit "C" attached

2.4 Please provide an anticipated or actual construction schedule.

Construction will be performed From July, 2026 through November, 2029

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways.

Metro Fibernet, LLC

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant.

**David Fritz
Senior Director, Construction
Grand Rapids, MI 49504
Email: David.fritz@metronet.com
Telephone: (812) 213-1534**

3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

3.1 Address of Applicant's nearest local office;

1601 W Hamlin Rd., Rochester Hills, MI 48309

3.2 Location of all records and engineering drawings, if not at local office;

3701 Communications Way, Evansville, IN 47715

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;

David Fritz
Senior Director, Construction
Grand Rapids, MI 49504
Email: David.fritz@metronet.com
Telephone: (812) 213-1534

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

See Exhibit "D" attached

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

Applicant has multiple partners that are under contract. It is too early to know without first setting the schedule when closer to starting. Once Applicant gets closer to starting construction, it can provide more specific information.

4 CERTIFICATION:

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

03/15/26

Date

Metro Fibernet, LLC

By: *george mastrogianakis*

George Mastrogianakis
VP of Construction



Exhibit A

Annual Report and Certificate of Good Standing



27763984

C0621-0490 12/24/2025 Received by Michigan Corporations Division



STATE OF MICHIGAN
CSCL/CD- 2700F - FOREIGN LIMITED LIABILITY
COMPANY ANNUAL STATEMENT

Corporations Division Administrator

FILED

Doc #: 27763984

Filed Date: 12/24/2025

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS LIMITED LIABILITY COMPANY ANNUAL STATEMENT
Required by Section 207, Act 23, Public Act of 1993

Limited Liability Company Information

The present name of the limited liability company is: METRO FIBERNET, LLC
The identification number assigned by the Bureau is: 802284808
Filing Year 2026

The name of the resident agent at the registered office is:
CSC-LAWYERS INCORPORATING SERVICE (COMPANY)
Address
3410 BELLE CHASE WAY STE 600, LANSING, MI 48911
Mailing Address

Attestations

- I understand that the information I enter into the online system is public information and will appear online and on copy requests exactly as I enter it into the system.
- I have been authorized by the business entity to file this document online.
- I, HEREBY SWEAR AND/OR AFFIRM, under penalty of law, including criminal prosecution, that the facts contained in this document are true. I certify that I am signing this document as the person(s) whose signature is required, or as an agent of the person(s) whose signature is required, who has authorized me to place his/her signature on this document.

Signature

Self

Ed Corr

12/24/2025

Signer's Capacity

Sign Here

Date



This is to certify:

Entity Name: METRO FIBERNET, LLC

Foreign Name:

Entity ID#: 802284808

Entity Type: Foreign Limited Liability Company

Initial Filing Date: 02/08/2019

Delayed Effective Date:

Formation Jurisdiction: Nevada

Act Subject To: 023-1993 Michigan Limited Liability Company Act

That the above referenced entity was validly authorized to transact business in Michigan on 02/08/2019 and that said entity holds a valid Certificate of Authority to Transact Business in this state and has satisfied its annual filing obligations.

This certificate is issued pursuant to the provisions of 1993 PA 23, as amended, to attest to the fact that the Limited Liability Company or Professional Limited Liability Company is in good standing in Michigan as of this date and is duly authorized to transact in this state any business that a domestic Limited Liability Company or Professional Limited Liability Company formed under this act may lawfully transact, except as limited by statements in its Application for Certificate of Authority or under the law of its jurisdiction of organization.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.

In testimony whereof, I have hereunto set my hand, in the City of Lansing, on February 2, 2026.

Linda Clegg, Director
Corporations, Securities & Commercial Licensing Bureau



Certificate Number: 51112

Verify this certificate at: www.michigan.gov/corpverifycertificate

Exhibit B

Basic Local Exchange License



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
PUBLIC SERVICE COMMISSION

ORLENE HAWKS
DIRECTOR

TREMAINE PHILLIPS
COMMISSIONER

DAN SCRIPPS
CHAIR

KATHERINE PERETICK
COMMISSIONER

July 27, 2022

Metro FiberNet, LLC
Mr. Randy Kiesel
3701 Communications Way
Evansville, IN 47715

Dear Mr. Kiesel:

The permanent license of Metro FiberNet, LLC to provide basic local exchange service in Michigan is enclosed. This license is being issued in accordance with the requirements of the Michigan Telecommunications Act, 1991 PA 179, as amended MCL 484.2101 et seq., and all requirements established by laws, orders, and regulations of the Michigan Public Service Commission. The licensee, Metro FiberNet, LLC, shall retain a copy of the license at its principal place of business and make the license and tariff available for public review.

You can contact me at (517) 284-8340 by phone and by email at thelenL4@michigan.gov should you have any questions.

Sincerely,

Lori Thelen

Lori Thelen

Enclosure



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
PUBLIC SERVICE COMMISSION

ORLENE HAWKS
DIRECTOR

TREMAINE PHILLIPS
COMMISSIONER

DAN SCRIPPS
CHAIR

KATHERINE PERETICK
COMMISSIONER

Basic Local Exchange Service License

I, Lisa Felice, Executive Secretary, Michigan Public Service Commission, certify that on July 18, 2019, in Case No. U-20507, the Michigan Public Service Commission granted Metro FiberNet, LLC a permanent license to render basic local exchange service within a specific geographic area, in accordance with the requirements of the Michigan Telecommunications Act, 1991 PA 179 as amended, MCL 484.2101 et seq., and all requirements established by laws, order, and regulations of the Commission.

I further certify that on August 21, 2019, Commission staff officially approved the tariffs filed by Metro FiberNet, LLC as a precondition to commencing basic local exchange service in the state of Michigan.

This license shall not be sold or otherwise transferred without prior approval from the Michigan Public Service Commission. Metro FiberNet, LLC may not discontinue basic local exchange service without first complying with the requirements of Section 313 of the Michigan Telecommunications Act, MCL 484.2313.

Signed and sealed in Lansing, MI
on July 19, 2022.

Lisa Felice
Executive Secretary

Exhibit C

Route Map



Exhibit D

Certificate of Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER IMA, Inc. - Kansas City 11350 Switzer Rd, Suite 200 Overland Park KS 66210	CONTACT NAME: IMA Certs Team PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: certificates@imacorp.com
	INSURER(S) AFFORDING COVERAGE INSURER A : St. Paul Mercury Insurance Company INSURER B : The Charter Oak Fire Insurance Company INSURER C : Travelers Property Casualty Company of America INSURER D : Endurance American Specialty Insurance Company INSURER E : INSURER F :
INSURED Metro Fibernet, LLC 11880 College Blvd STE 100 Overland Park, KS 66210	License#: PC-1210733 METRINC-01

COVERAGES

CERTIFICATE NUMBER: 1930897593

REVISION NUMBER:

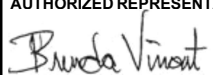
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			6309P532424COF25	10/1/2025	10/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CAP9P532412TIL25	10/1/2025	10/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP9P53243625I3	10/1/2025	10/1/2026	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	UB3Y56457325I3K	10/1/2025	10/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B D	Pers. Prop(Care/Custody/Control) Cyber Liability			6309P532424COF25 CTO30069533501	10/1/2025 10/1/2025	10/1/2026 10/1/2026	Limit \$1,000,000 See Below Deductible \$50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Excess Liability 1st Layer - \$3M part of \$6M excess \$4M; Insurer - Navigators Insurance Company; Policy #CH25EXCZ0JFWGIV; Effective Date - Expiration Date: 10/1/2025 - 10/1/2026.
 Excess Liability 1st Layer - \$3M part of \$6M excess \$4M; Insurer - Westchester Fire Insurance Company; Policy #G4878012A002; Effective Date - Expiration Date: 10/1/2025 - 10/1/2026.
 Cyber Liability: Policy #CTO30069533501; Each Occurrence \$10,000,000; Aggregate \$10,000,000; Retention \$150,000.
 General Liability Policy includes a Contractual Liability Railroad endorsement CG D6 47 10 12, subject to policy terms and conditions.
 General Liability Policy, as it pertains to Ongoing Operations and Completed Operations at a Job Site, includes Pollution Liability, if required by written contract or agreement, subject to the policy terms and conditions.
 See Attached...

CERTIFICATE HOLDER**CANCELLATION**

City of Rochester 400 Sixth Street Rochester MI 48307	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ADDITIONAL REMARKS SCHEDULE

AGENCY IMA, Inc. - Kansas City		NAMED INSURED Metro Fibernet, LLC 11880 College Blvd STE 100 Overland Park, KS 66210	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE	(Empty)	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Certificate Holder and all other parties required by the contract are included as Additional Insured on the General Liability, Automobile Liability and Umbrella Liability Policy, if required by written contract or agreement, subject to the policy terms and conditions.

**METRO Act Permit
Bilateral Form
Revised 12/06/02**

**RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT**

TERMS AND CONDITIONS

1 Definitions

- 1.1 Company shall mean Metro Fibernet, LLC organized under the laws of the State of Nevada whose address is 3701 Communications Way, Evansville, IN 47715.
- 1.2 Effective Date shall mean the date set forth in Part 13.
- 1.3 Manager shall mean City's Manager or his or her designee.
- 1.4 METRO Act shall mean the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.5 Municipality shall mean City of Rochester municipal corporation.
- 1.6 Permit shall mean this document.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunication Facilities or Facilities shall mean the Company's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify, or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, 2-way communications device.
- 1.9 Term shall have the meaning set forth in Part 7.

2 Grant

2.1 Municipality hereby grants a permit under the METRO Act to Company for access to and ongoing use of the Public Right-of-Way to construct, install and maintain Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A on the terms set forth herein.

2.1.1 Exhibit A may be modified by written request by Company and approval by Manager.

2.1.2 Manager shall not unreasonably condition or deny any request for a modification of Exhibit A. Any decision of Manager on a request for a modification may be appealed by Company to Municipality's legislative body.

2.2 Overlapping. Company shall not allow the wires or any other facilities of a third party to be overlapped to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.

2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

3.1 Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:

The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is:

Ed Hoffman
Project Director
1601 W. Hamlin Rd.
Rochester Hills, MI
Email: ed.hoffman@metronet.com
Telephone: (810) 338-2863

- 3.1.1 If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is:

Mark Stevens
Sr. Director Fiber Design
3701 Communications Way
Evansville, IN 47715
Email: mark.stevens@metronet.com
Tel: 812-916-4450

- 3.1.2 The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is:

David Fritz
Senior Director, Construction
Grand Rapids, MI 49504
Email: David.fritz@metronet.com
Telephone: (812) 213-1534

- 3.1.3 The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is:

Metronet NOC
Email: mfn-noc@metronet.com
Tel: 833-673-1215

3.1.4 Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.

Metronet NOC

Email: mfn-noc@metronet.com

Tel: 833-673-1215

3.1.5 The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Part 12 of any changes in the preceding information.

3.2 Route Maps. Within ninety (90) days after the substantial completion of construction of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

3.3 As-Built Records. Company, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Company shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Company, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Company's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Company, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Company shall do so within a reasonable time period. Municipality shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Company over any present or future permittees or parties having

agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.

- 4.3 Restoration of Property. Company, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. Unless Municipality agrees otherwise in writing, Company shall complete the restoration within ninety-six (96) hours or, if the work occurs in the winter, no later than the earlier of the date the winter weight load limits are lifted or May 1st. In the event that Company, its contractors or subcontractors fail to make such repair within the indicated time frames, Municipality may make the repair, and Company shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Company shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Company's lines on alternate poles which shall state Company's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Company's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Company, shall be marked at its entrance into and exit from each manhole and handhole with Company's name and a toll-free telephone number.
- 4.5 Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the

Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.

- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Company shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Company's use, or the facilities of all users of the poles are required to go underground then Company shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Company may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Company shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 4.7.1 The goals of such coordination shall be to encourage Company to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Municipality shall not unreasonably delay or deny issuance of any such permits, licenses or approvals. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Company's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.

- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Company shall relocate its Facilities to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards.
- 4.10 Relocation. If Municipality requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Company shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 174 of the Public Acts of 2013, as amended, MCL § 460.721 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Company has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Company shall relocate its Facilities underground in the same location at Company's sole cost and expense.
- 4.14 Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all

times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

5 Indemnification

- 5.1 Indemnity. Company shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality shall notify Company promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. Municipality shall consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality shall not settle any claim subject to indemnification under this Part 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at its own expense, any claim against Municipality for which Company is responsible hereunder.

6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Company shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Company may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.

- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).
 - 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
 - 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
 - 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
 - 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Company shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in

Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.

- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Company shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 6.5 Contractors. Company's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Company, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Company's policies).
- 6.6 Insurance Primary. Company's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Company's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:
- 7.1.1 Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms of five (5) years. Each renewal term shall be automatic unless Municipality notifies Company in writing, at least twelve (12) months prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or
- 7.1.2 When the Telecommunication Facilities have not been used to provide telecommunications services for a period of one hundred and eighty (180) days by the Company or a successor of an assign of the Company; or

- 7.1.3 When Company, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Company or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
- 7.1.5 Unless Manager grants a written extension, one year from the Effective Date if prior thereto Company has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Effective Date if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 Municipal Requirement. Municipality may require Permittee to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

- 9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

- 10.1 Removal; Underground. As soon as practicable after the Term, Company or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Company shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Company's sole cost and expense.

- 10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

- 10.2 Removal; Above Ground. As soon as practicable after the Term, Company, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.
- 10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Company as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.
- 11 Assignment. Company may assign or transfer its rights under this Permit, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:
- 11.1 No such transfer or assignment or change in the control of Company shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.
- 11.2 After the completion of such construction, Company must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,
- 11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and
- 11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Company shall comply with any updated insurance and performance bond

requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Company may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

If to Municipality, to

**Lee Ann O'Connor, City Clerk
City of Rochester
City Clerk's Office
400 Sixth St.
Rochester, MI 48307**

12.1.1 If to Permittee, to **Metronet-Legal@metronetinc.com**, with a copy to

**General Counsel
11800 College Blvd, Suite 100
Overland Park, KS 66210**

12.2 Change of Address. Company and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

13.1 No Cable, OVS. This Permit does not authorize Company to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

13.2 Duties. Company shall faithfully perform all duties required by this Permit.

13.3 Effective Date. This Permit shall become effective when issued by Municipality and Company has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acceptance of the Permit.

13.4 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].

13.5 Amendment. Except as set forth in Section 2.1 this Permit may be amended by the written agreement of Municipality and Company.

13.6 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit.

If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Company and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

13.7 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

City of Rochester

Attest:
By: _____
Clerk

By: _____
Its: _____
Date: _____

“Company accepts the Permit granted by Municipality upon the terms and conditions contained therein.”

Metro Fibernet, LLC

george mastrogianakis

By: George Mastrogianakis

Its: VP of Construction

Date: 03/15/26



Exhibit A

Public Right-of-Way to be Used by Telecommunication Facilities





City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: April 9, 2026
To: Mayor Jones and Council Members
From: Nicholas Schaefer, Director of Public Works
Jason Dickinson, Superintendent DPW

Subject: Request For Resolution enabling Nik Banda and Nick Schaefer to sign off on MDOT projects.

Budget Impact: FYE 2025/2026 None.

Issue: Authorization to designate individuals to execute MDOT contracts on behalf of the City.

Requested Action: Approval of the Resolution.

Attachment(s): None.

City of Rochester

County of Oakland

A RESOLUTION DESIGNATING INDIVIDUALS AUTHORIZED TO SIGN THE MICHIGAN DEPARTMENT OF TRANSPORTATION MAIN STREET ROAD PROJECT

WHEREAS, the City of Rochester is working with the State of Michigan Department of Transportation to make improvements to Main Street; and

WHEREAS, the City of Rochester desires to undertake improvements to Main Street within the City limits by partnering with MDOT; and

WHEREAS, the City of Rochester is required to enter into contract with the State of Michigan Department of Transportation for administration of the project; and

WHEREAS; the City Council of the City of Rochester is required to designate the individuals authorized to sign the contract on behalf of the City of Rochester;

NOW THEREFORE BE IT RESOLVED that City Manager Nik Banda and Public Works Director Nick Schaefer are designated as the individuals authorized to sign any MDOT Contracts and easement documents related to the work on Main Street.

THIS RESOLUTION WAS HEREBY DULY ADOPTED DURING A REGULAR MEETING OF THE CITY COUNCIL HELD ON April 13, 2026.

Debbie Jones, Mayor

Megan Frazho, Interim City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Rochester, County of Oakland, State of Michigan, at a regular meeting held on the 13th day of April, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Megan Frazho, Interim City Clerk



ROCHESTER AREA YOUTH ASSISTANCE BOARD OF DIRECTORS MEETING AGENDA

Tues, March 24, 2026

5:15 p.m.

Rochester Fire Station

Welcome – Lindsay Wood

February 24, 2026 Meeting Minutes Approval

Caseworker's Report – Amy Beth Sullivan

Treasurer's Report – Liang Fu

Standing Committee Reports:

Membership – Lindsay Wood

Youth Council – Charlie Rewold

Nominating – Michelle Bueltel

Financial Assistance – Jan Willhite-Iserman

Public Relations – Lindsay Wood

Youth Recognition – Jen Thor

Scholarships – Jen Thor

Admin's Report – Mihaela Becker

Community Liaisons (RCS, PTA, Rochester, Rochester Hills, Police)

Upcoming dates:

April 9 – RCS Foundation Scholarship Reception

April 28 – RAYA General Board Meeting

May 2 – RCS Health and Wellness Fair

May 12 – Boating and Water Safety at RHPL



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

Rochester Historical Commission Regular Meeting Agenda

Chairperson: William Pietrzyk, Vice Chairman: TBD
Secretary: TBD, Treasurer: Cy Saverino, Archives & Accessions Liaison: Lynn Anderson
Greater Rochester Heritage Days Liaison: Don Sienkiewicz, Rochester Cemetery Commission:
William Pietrzyk, Downtown Development Authority (DDA): Don Sienkiewicz,
RHC Members: Robert Michalka, Patrica Kane, Julia Johnaon, Donald Washeleski..
Rochester City Council Liaison: Mayor Jones, Alternate Kay Johnson

400 Sixth Street	March 26, 2026	7:00 pm
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- Call to order
- Approval of RHC meeting minutes for February 26, 2026- All
- Treasurers Report – Cy
 - 2027 Budget Report Ending Date February 28, 2026
- Secretary Report – Communications – Bill/Cy
- Update on Historical Plaque Program – Lynn
- Van Hoosen Museum Update on Archive Project- Julia
- RHC Liaison Reports
 - Archives & Accessions – Julia
 - Founder's Day March 22, 2026– Bill
 - DDA – Don
 - Greater Rochester Heritage Days May 30-31, 2026 – Don
 - Rochester Cemetery Commission February 10, 2026– Bill
 - Number of Sales of DUR Book – Cy
 - America 250 th Project-Mt Avon -Bill
 - Unfinished and New Business
- Miscellaneous
- Adjournment: **Next Meeting April 23, 2026**



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

PLANNING COMMISSION REGULAR MEETING AGENDA

Chair Richard Kendziuk
Vice Chair & Council Member Christian Hauser
Mayor Debbie Jones
Members: Daniel Bachmann, David Berletich, David Hardin,
Laura Murphy & Matthew Stone

See Attached Document for Virtual Meeting Instructions

400 Sixth Street	April 6, 2026	7:00 PM
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1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comment
4. Approval of the Minutes
 - A. Consideration of the Minutes of the Regular Meeting of March 2, 2026.
5. Public Hearings
 - A. Notice of Public Hearing: 239-265 South Street: Site Plan Review for Facade Material Modification
 - B. Notice of Public Hearing: 235 S. Main: Site Plan Review, Facade Change & Payment in Lieu of Parking
6. Considerations:
 - A. Consideration of 134 S. Main St: Site Plan Review for Facade Modification. Request to Set a Public Hearing.
 - B. Consideration of 426 W. University: Site Plan Review for Facade Modification. Request to Set a Public Hearing.
 - C. Consideration of 824 Miller Rd: Site Plan Review for Existing Natural Gas Regulator Station. Request to Set a Public Hearing.

7. Miscellaneous
 - A. Discussion on Planning Commission Sub Committees
8. Public Comment
9. Adjourn

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

CITY BEAUTIFUL COMMISSION REGULAR MEETING AGENDA

***Chairperson Jeanine Offer, Vice Chair Laura Murphy, Secretary Sue Butala
Members: Tammy Byers, Julia Johnson, Sandra Montes, Tracy Gottschalk
City Council Liaison: Jessica Clauser
Student Liaisons: Emma Roosevelt***

400 6th Street

April 8th, 2026

7:00 pm

- 1) Call to Order
- 2) Roll
- 3) Approval of January and February meeting minutes
- 4) Nik & DPW update
- 5) Arbor Day April 22, 2026, 10am at City Hall
- 6) Bird City update
 - a) Certification presented to City, April 13th
 - b) Migratory Bird Walk, Wednesday May 6th at Municipal Park
- 7) 2025/2026 Goals & Objectives
 - a) Project updates/ideas:
 - i) Nature Sounds Amplifier update
 - ii) Raised Bed Sensory Gardens & Picnic Shelters at All-Abilities Park
 - iii) Rain Garden by path to Paint Creek Trail in Park - Spring
 - iv) Garden updates
- 8) Misc / New Business