



## City of Rochester

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400 Sixth Street  
Rochester, MI 48307  
P: (248) 733-3700  
F: (248) 733-3170  
[www.rochestermi.org](http://www.rochestermi.org)

### CITY COUNCIL

### REGULAR MEETING AGENDA

**Mayor Nancy Salvia**  
**Mayor Pro Tem Stuart Bikson**  
**Council Members Christian Hauser, Debbie Jones,**  
**Sara King, Steve Sage and Marilyn Trent**

<b>400 Sixth Street</b>	<b>October 27, 2025</b>	<b>7:00 PM</b>
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1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment Scheduled/Non-Scheduled/Presentations
  - A. Legislative update from Senator Webber.
  - B. Downtown Development Authority Graham Update.
5. Approval of the Consent Agenda
  - A. Consideration to approve the Rochester Regional Chamber Foundation's request to hold the 2025 Annual Christmas Parade on Sunday, December 7, 2025.
  - B. Receipt of the Check Register Report.
6. Old Business/Tabled Items
7. Public Hearings
  - A. Public Hearing for the consideration of 120 S. Main - Special Project & Site Plan review including Facade Change.
8. Legislative Deliberation
  - A. Consideration of a request to change the approval process for some special events.

- B. Consideration of ordinance language regulating E-bikes downtown.
9. Reports and Regular Business
- A. Consideration to approve the contract with Anglin Civil for the Clinton River Trail Reconstruction and Repairs.
  - B. Quarterly Financial Report Ending 9-30-2025.
  - C. Consideration to approve the updated Master Fee Schedule.
10. Receive a Report from the Various Boards and Commissions
- A. Receipt of a report from Sister City Committee.
  - B. Receipt of a report from Rochester Avon Recreation Authority.
  - C. Receipt of a report from Downtown Development Authority.
  - D. Receipt of a report from Paint Creek Trailways Commission.
  - E. Receipt of a report from Historical Commission.
11. General Miscellaneous
12. Adjourn

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.





# Market + Graham

DESIGN REVIEW | October 15 2025

**AKA** 30  
YEARS

AUGER KLEIN ALLER  
**ARCHITECTS INC.**

**OWNER**  
 ROCHESTER DOWNTOWN DEVELOPMENT AUTHORITY  
 431 S. MAIN STREET  
 ROCHESTER, MI 48307  
 PHONE: (248) 656-0060

**PROJECT DESCRIPTION**

THE DDA OF ROCHESTER IS PROPOSING A 1,084 SF ADDITION TO AN EXISTING BUILDING INTO A VEHICULAR PARKING LOT, CREATING A COMBINED LOT THAT FEATURES PUBLIC PARKING AND AN EVENT SPACE PRIMARILY USED AS AN OPEN-AIR MARKET. THE EXISTING 5,040 SF BUILDING IS TO BE RENOVATED TO BE A 4,591 SF EVENT SPACE AND A 203 SF STORAGE AND FOOD PREPARATION AREA. THE NEW 1,084 SF ADDITION WILL FEATURE LOCKABLE RESTROOMS (AVAILABLE FOR PUBLIC EVENTS INDOOR AND OUTDOOR) AND STORAGE SPACE. THE PROJECT ALSO PROPOSES SEVERAL SITE IMPROVEMENTS INCLUDING AN OUTDOOR PAVILION, A PUBLIC PLAZA, ADA ACCESSIBLE ROUTES BETWEEN THE SITES, AND LANDSCAPING. IN ADDITION, A 318 SF OUTBUILDING CONTAINING AN INFORMATION AREA AND STORAGE IS TO BE CONNECTED TO THE PAVILION. THE PUBLIC PARKING LOTS ARE TO BE REFINISHED AND RESTRIPTED, AND GIVEN A NEW SIDEWALK ROUTE THROUGH THE SITE.

**LEGAL DESCRIPTION**

TAKEN FROM FIRST AMERICAN TITLE INSURANCE COMPANY COMMITMENT NO.: NCS-1149361-MICH. LAND IN THE CITY OF ROCHESTER, OAKLAND COUNTY, MI, DESCRIBED AS FOLLOWS: PART OF LOTS 7 AND 8 OF "EAST THIRD STREET URBAN RENEWAL PLAT", A SUBDIVISION OF PART OF SECTION 14, TOWN 3 NORTH, RANGE 11 EAST, RECORDED IN LIBER 129 OF PLATS, PAGES 31, 32 AND 33, OAKLAND COUNTY RECORDS, SAID PART BEING DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 8, THENCE NORTH 87 DEGREES 22 MINUTES 45 SECONDS WEST, 9.41 FEET TO THE WESTERLY LINE OF WATER STREET AND THE POINT OF BEGINNING; THENCE SOUTH 15 DEGREES 00 MINUTES 16 SECONDS EAST, ALONG THE WESTERLY LINE OF WATER STREET, 107.87 FEET TO THE NORTHERLY LINE OF SECOND STREET; THENCE WESTERLY ALONG A CURVE 170.29 FEET, SAID CURVE HAVING A DELTA OF 8 DEGREES 03 MINUTES 31 SECONDS, RADIUS OF 1210.79 FEET AND CHORD BEARING A DISTANCE OF SOUTH 75 DEGREES 06 MINUTES 47 SECONDS WEST 170.15 FEET; THENCE NORTH 02 DEGREES 32 MINUTES 35 SECONDS EAST, 153.97 FEET TO THE NORTH LINE OF SAID LOT 8; THENCE SOUTH 87 DEGREES 22 MINUTES 45 SECONDS EAST, 129.82 FEET ALONG SAID LINE TO THE POINT OF BEGINNING.

**COMMON DESCRIPTION**

265 E 2ND STREET, ROCHESTER, MI 48307

**CONSTRUCTION TIMELINE**

THE CONSTRUCTION SCHEDULE IS ESTIMATED TO BE 14 MONTHS FROM THE DATE OF BUILDING PERMIT APPROVAL.

Schedule of Regulations I-1 (Section Adheres to B-1)			
Lot Use	Event Staging Building & Vehicular Parking		
STANDARD	REQUIRED	PROPOSED	COMPLIANCE
Lot Area	10,000 SF MIN	LOT 1: 65,570 SF LOT 2: 19,470 SF TOTAL: 85,040 SF	YES
Lot Coverage	NO REQUIREMENT	8,984 SF*** - 10.5%	YES
Yard Setbacks	Front (South): 25.00 FT MIN	22.50 FT (EXIST. BUILDING) 18.00 FT (EXIST. AWNING) 13.00 FT (NEW AWNING)	NO
	Side (West): 15.00 FT MIN	42.33 FT (ADDITION)	YES
	Side (East): 15.00 FT MIN	7.00 FT (EXIST. BUILDING) 14.00 FT (NEW BUILDING)	NO
	Rear (North): 20.00 FT MIN	148.08 FT	YES
Building Height	50'-0" MAX	29'-6" (PEAK OF NEW BRICK VENEER FACADE)	YES

\*\*\*SF INCLUDES PAVILIONS AND OVERHANGS

**SITE LIGHTING GENERAL NOTES**

LIGHTING TO COMPLY WITH SECTION 27.11 "LIGHTING GENERAL NOTE REGULATIONS" LIGHT SHALL NOT EXCEED 0.3 FOOT CANDLES MEASURED ALONG SITE LOT LINES ADJACENT TO RESIDENTIAL PROPERTIES, OR 1.0 FOOTCANDLES ALONG NON-RESIDENTIAL SITE LOT LINES. LIGHT IN PARKING LOT AREAS SHALL AVERAGE 0.9 FOOTCANDLES OVER THE ENTIRE AREA, MEASURED 5 FEET ABOVE THE SURFACE. REQUIRED SITE LIGHTING SHALL BE TURNED ON DAILY FROM ONE-HALF HOUR AFTER SUNSET TO ONE-HALF HOUR BEFORE SUNRISE.

**GENERAL NOTES**

- SITE IS CURRENTLY ZONED "INDUSTRIAL-1"
- HAZARDOUS MATERIALS DO NOT EXIST, NOR ARE THEY STORED ON THIS SITE.
- THIS SITE HAS BEEN PREPARED IN ACCORDANCE WITH THE PROVISIONS IN THE WETLANDS PROTECTION ORDINANCES AND AS SUCH SHALL NOT POLLUTE, IMPAIR OR DESTROY WETLANDS.
- ALL NEW UTILITY LINES WILL BE BURIED UNDERGROUND.
- BUILDING IS EQUIPPED THROUGHOUT WITH AUTOMATIC FIRE SUPPRESSION SPRINKLER SYSTEM.
- FINAL NUMBER AND LOCATION OF FIRE LANE SIGNAGE AND FIRE HYDRANTS SHALL BE COORDINATED WITH THE CITY OF ROCHESTER FIRE DEPARTMENT.
- SIGNAGE, LOCATION, APPEARANCE AND AREA CALCULATIONS WILL BE PROVIDED WITHIN THE FINAL PLAN SUBMITTAL. A SIGNAGE PERMIT WILL BE APPLIED FOR WITH THE FINAL PLAN SUBMITTAL.
- NEW LANDSCAPED AREAS & NEW TREES ARE MARKED WITH GREEN ON THE SITE PLAN. SEE LANDSCAPING PLANS FOR MORE DETAILS.
- SITE OPERATIONS OF STAGE AND AUDIO EQUIPMENT WILL ABIDE BY ALL CITY ORDINANCE AND REGULATION REGARDING SOUND LEVEL.

Parking Load Calculations				
STANDARD	EXISTING	PROPOSED	REQUIRED	COMPLIANCE
Current Market Parking Lot (Lot 1)	87 SPACES	72 SPACES	ASSEMBLY & STOR. USE:	
Current Building Parking Lot (Lot 2)	28 SPACES	12 SPACES + 2 EAST LOT		
Total Parking	115 SPACES	86 SPACES	313 OCCUPANTS, 1 SPACE PER 4 = 79 SPACES	YES (SEE NOTES 1 & 2)
Loading & Unloading	ADEQUATE SPACE FOR STANDING, LOADING, AND UNLOADING SERVICES	1 12' X 36' LOADING AREA & DOCK	PROVIDED	YES
Accessible Parking	2	4	4	YES

**PARKING NOTES**

- BOTH PARKING LOTS ARE TO BE AVAILABLE FOR FREE PUBLIC PARKING WHEN NOT IN USE FOR EVENTS. DURING EVENTS NO PARKING WILL BE AVAILABLE DURING EVENTS AS INDIVIDUALLY APPROVED BY THE CITY.
- THE EVENT SPACE'S PRIMARY USE IS AN OPEN-AIR MARKET, WITH PARKING CALCULATED AT 1 SPACE PER 4 OCCUPANTS PER MICHIGAN BUILDING CODE. THE EVENT SPACE IN THE EXISTING BUILDING IS CLASSIFIED AS UNCONCENTRATED ASSEMBLY, ACCOMMODATING 307 OCCUPANTS (4,591 SF AT 15 NET SF PER OCCUPANT). THE RESTROOM ADDITION AND STORAGE/SERVING AREAS ADD 6 OCCUPANTS (1,821 SF AT 300 GROSS SF PER OCCUPANT), FOR A TOTAL OF 313. THE PAVILION AND OTHER OUTDOOR FEATURES ARE EXCLUDED.
- THE PROPOSED PUBLIC PARKING LOT 1 CONTINUES THE EXISTING NONCOMPLYING PARKING AISLE DIMENSIONS & LACK OF LANDSCAPING ISLANDS FROM THE EXISTING LAYOUT. THE RESURFACED PARKING LOT IS TO MATCH THE EXISTING LAYOUT EXCEPT WHERE SITE IMPROVEMENTS REQUIRE A CHANGE.
- THE LOADING ZONE SERVES THE ENTIRE BUILDING AND EVENT AREA.



**SITE PLAN LEGEND**

- NEW VEGETATION & LANDSCAPING AREAS. SEE LANDSCAPING PLAN
- NEW HARDSCAPE
- RESURFACED EXISTING PARKING LOT
- EXISTING BUILDING
- NEW BUILDING ADDITION



**AUGER KLEIN ALLER ARCHITECTS INC.**  
 303 E. THIRD STREET SUITE 100  
 ROCHESTER, MI 48307  
 248.814.9160

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 Use figured dimensions only

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**PROJECT**  
 Market + The Graham  
 265 E. Second St.  
 Rochester, MI

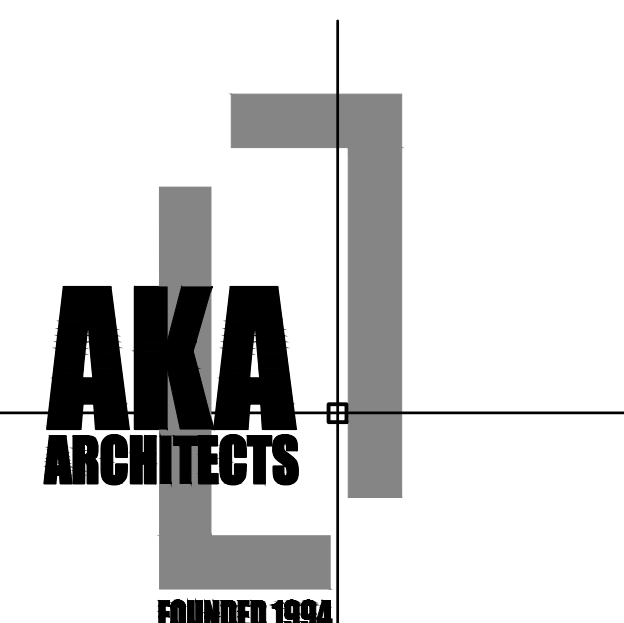
DATE ISSUED	ISSUED FOR
05.10.2024	Site Plan Approval
06.10.2024	Site Plan Approval #2
08.09.2024	ZBA Approval
03.05.2024	Design Review
03.05.2025	Site Plan Approval #3
04.30.2025	ZBA Approval #2
06.02.2025	Site Plan Approval #4
10.15.2025	Owner Review

DRAWN	MW
CHECKED	MW
APPROVED	SA

**SHEET**  
 Architectural Site Plan

scale as shown  
 FILE NUMBER  
 2411  
 SHEET NUMBER  
 ASP.1

1  
 ASP.1  
 SCALE: 1" = 20'  
 Architectural Site Plan



**AUGER KLEIN ALLER ARCHITECTS INC.**

303 E. THIRD STREET SUITE 100  
ROCHESTER, MI 48307  
248.814.9160

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PROJECT

The Market + Graham

265 E Second St.  
Rochester, MI

DATE ISSUED	ISSUED FOR
05.10.2024	Site Plan Approval
06.10.2024	Site Plan Approval #2
08.09.2024	ZBA Approval
03.05.2025	Site Plan Approval #3
10.15.2025	Owner Review

DRAWN	DM
CHECKED	SA
APPROVED	AKA

SHEET

Floor Plan

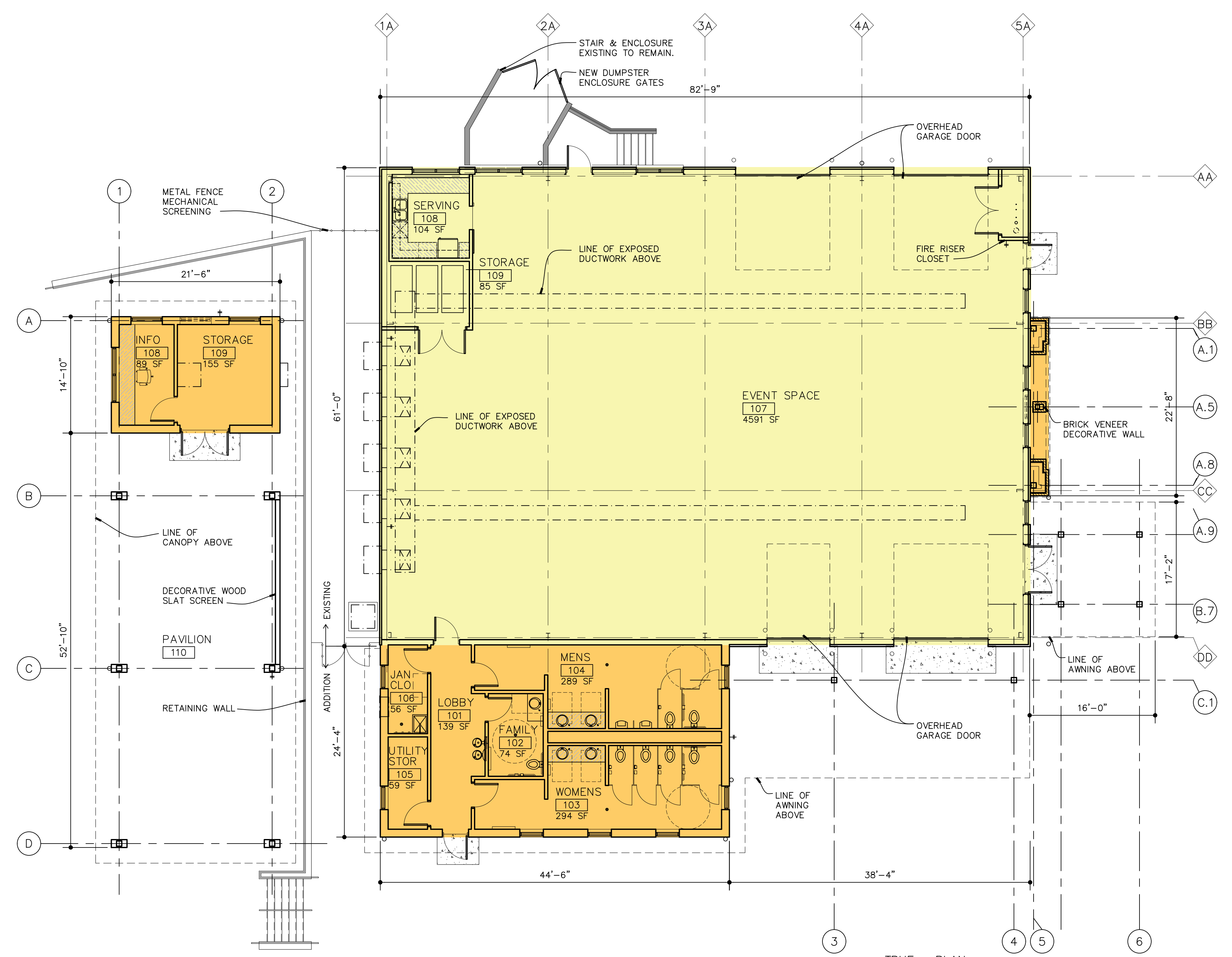
scale as shown

FILE NUMBER

2411

SHEET NUMBER

A.101



TRUE PLAN NORTH NORTH

1 Floor Plan  
A.101

SCALE: 1/8" = 1'-0"



**AERIAL VIEW**

**AUGER KLEIN ALLER ARCHITECTS**



AERIAL VIEW

AUGER KLEIN ALLER **ARCHITECTS**



EXTERIOR VIEWS - E SECOND STREET

AUGER KLEIN ALLER **ARCHITECTS**



**EXTERIOR VIEWS - E SECOND STREET**

AUGER KLEIN ALLER **ARCHITECTS**



**INTERIOR VIEWS - NORTH VIEW**



**INTERIOR VIEWS - SOUTH VIEW**

AUGER KLEIN ALLER **ARCHITECTS**



**INTERIOR VIEWS - STORAGE AND FOOD PREPARATION AREA**

AUGER KLEIN ALLER **ARCHITECTS**



**INTERIOR VIEWS - STORAGE AND FOOD PREPARATION AREA**

AUGER KLEIN ALLER **ARCHITECTS**



**EXTERIOR VIEWS - RESTROOM ADDITION**

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**EXTERIOR VIEWS - RESTROOM ADDITION**

AUGER KLEIN ALLER **ARCHITECTS**



EXTERIOR VIEWS - PLAZA

AUGER KLEIN ALLER **ARCHITECTS**



EXTERIOR VIEWS - PAVILION

AUGER KLEIN ALLER **ARCHITECTS**



EXTERIOR VIEWS - PAVILION

AUGER KLEIN ALLER **ARCHITECTS**



**EXTERIOR VIEWS - WATER STREET**

AUGER KLEIN ALLER **ARCHITECTS**

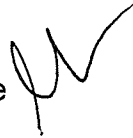
# ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET  
ROCHESTER, MICHIGAN 48307  
PHONE (248) 651-9621  
FAX (248) 651-3607  
<http://www.rocheatermi.org>

GEORGE T. ROUHIB JR.  
CHIEF OF POLICE

## MEMORANDUM

Date: October 16, 2025  
To: Nik Banda, City Manager  
From: George T. Rouhib Jr., Chief of Police  
Subject: 2025 Christmas Parade



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**Issue:** Requesting to approve the 2025 Christmas Parade

**Analysis:** The Rochester Regional Chamber Foundation has submitted an application to host the 2025 Annual Christmas Parade. The parade will take place on Sunday, **December 7, 2025**, from 2 pm to 4 pm. As previous years, the majority of Main Street will be closed to traffic. Many side streets and business entrances will be closed. There will be various police and fire agencies assisting our department with barricade placement and traffic control. I have applied for a permit with MDOT to close portions of Main Street and was recently approved.

The application was submitted to the various department heads for review. The total projected costs will be approximately \$15,000 for police, fire, and DPW services. This includes extra staffing, medical services, barricade placement, removal, and cleanup. A hold harmless agreement and proof of liability insurance have been submitted.

**Requested Action:** Review and approve event as presented.

**Attachments:** Special Event Application

APPLICATION FOR SPECIAL EVENT PERMIT  
PARKS & PUBLIC SPACES

Complete & sign this form and return to City of Rochester Police Chief along with a non-refundable check made to the City of Rochester  
Application fee for first time event \$150, 2<sup>nd</sup> and subsequent years \$125

Date/Hours of Event: 12/7/2025

Date/Hours of Event: 12/7/2025

Name of Event:

2025 Rochester Area Hometown Christmas Parade

Description of Event:

Rochester Area Hometown Christmas Parade

Location Requested:

Main Street

NOTE: Reservations for the Kiwanis and Lion's Shelters are managed under a separate permit available at City Hall. Please Check availability first by calling City Hall at (248) 733-3700.

Date/Hours of Event: Sunday, December 7, 2025 - Parade Starts at 2pm

Date/Hours of Set-up and Tear Down: set up begins morning of December 7th and tear down begins at Parade's end

Organization Name:

Rochester Regional Chamber Foundation

Organization Address (include street address, city, state & zip):

71 Walnut, Suite 110, Rochester, MI 48307

Organization Phone Number: 248-651-6700

Name of Contact Person and Phone Number: Maggie Bobitz 248-838-1911

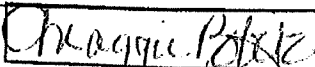
Contact Person E-Mail (must be provided): maggie@rrc-mi.com

On-Site Event Manager/Contact Person Name & Phone Number: Maggie Bobitz 248-860-5661

**ACKNOWLEDGEMENT**

The Rochester City Council shall have sole and complete discretion whether to issue a permit.  
Nothing contained in the City Code shall be construed to require the City to issue a permit to an applicant, and no applicant shall have any interest or right to receive a permit merely because the applicant has received a permit in the past.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to the event as determined by the City and will comply with all local, state, and federal rules, regulations, and laws.



Signature of Applicant

22

10/14/2025

Date

**PLEASE COMPLETE THE FOLLOWING EVENT INFORMATION:**

**EVENT LAYOUT:** Please attach all sketches of the layout to the completed Application.

Organization Type:  Government  Non-Profit  For-Profit

List any additional Sponsors or Participants:

Is this event a fundraiser?  YES  NO  
If yes, indicate beneficiary information:

Is this the first time the event is being held in Rochester?  YES  NO  
Describe:

Was this even previously held outside of Rochester?  YES  NO  
Describe:

Total estimated attendance each day:  
60,000

What parking arrangements will be necessary to accommodate attendance?  
Describe:  
Shuttle service will be provided

Is amplification of music or speakers planned or anticipated?  YES  NO  
If yes, describe:  
Stages, bands and floats with music

Will volunteer staff be provided to assist with safety, security and maintenance:  YES  NO

Will alcoholic beverages be served?  YES  NO  
If yes, describe:

Will food/beverages be sold?  YES  NO NOTE: Peddler & Vendor permits are required. Also, Health Department approval required for food sales.  
 If yes, describe:

Will merchandise be sold?  YES  NO  
 If yes, describe:

Will the event require the use of any of the following municipal equipment?

Picnic Tables	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Trash Receptacles	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, number requested: <input type="text" value="extra please"/>
Dumpsters	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Electrical Connections	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Meter Bags	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Barricades	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Traffic Cones	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Other	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>

Will you be requesting City safety personnel to be assigned to this event (Police/Fire):  YES  NO  
 Describe:  
 We meet with the police and fire departments to go over emergency plans.

Will street closures be necessary?  YES  NO  
 If yes, include a detailed map and indicate the date and time for closing and re-opening including set-up and tear down.  
 Describe:  
 See attached map



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Doeren Mayhew Insurance Group 3155 West Big Beaver Rd. Suite 250 Troy MI 48084		<b>CONTACT NAME:</b> Susan Habba <b>PHONE (A/C, No, Ext):</b> (248) 290-0650 <b>FAX (A/C, No):</b> (248) 290-0654 <b>E-MAIL ADDRESS:</b> shabba@doereninsurance.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Property-Owners <b>NAIC #:</b> 32905	
<b>INSURED</b> Rochester Regional 71 Walnut Blvd Rochester MI 48307-2073		<b>INSURER B:</b> Home-Owners Ins Company <b>NAIC #:</b> 26638	
		<b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: CL2510214630


REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			04187217	10/01/2025	10/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			04187217	10/01/2025	10/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	A106644912	10/01/2025	10/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

City of Rochester City Manager 400 Sixth Street Rochester MI 48307	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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October 14, 2025

To the fullest extent permitted by law the Rochester Regional Chamber Foundation, its officers, directors, employees, agents, contractors, volunteers, representatives, and others working on behalf of the Rochester Regional Chamber Foundation. The Rochester Regional Chamber Foundation is legally liable, agrees to be responsible for any liability, defend, pay on behalf of, indemnify, and hold harmless the City of Rochester, its elected and appointed officials, employees and volunteers and others working on behalf of the City of Rochester against any and all claims, demands, suits, or loss, including all costs and reasonable attorney fees connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City of Rochester, its elected and appointed officials, employees, volunteers or others working on behalf of the City of Rochester, by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the Rochester Regional Chamber Foundation activities permitted pursuant to its special event permit dates: Sunday, December 7<sup>th</sup>, 2025 at 2pm issued by the City of Rochester. Such responsibility shall not be construed as liability for damage caused by or resulting from the sole act or omission of the City of Rochester, its elected or appointed officials, employees, volunteers, or others working on behalf of the City of Rochester.

A handwritten signature in blue ink that reads 'Maggie Bobitz'.

Maggie Bobitz, President

Rochester Regional Chamber of Commerce & Chamber Foundation

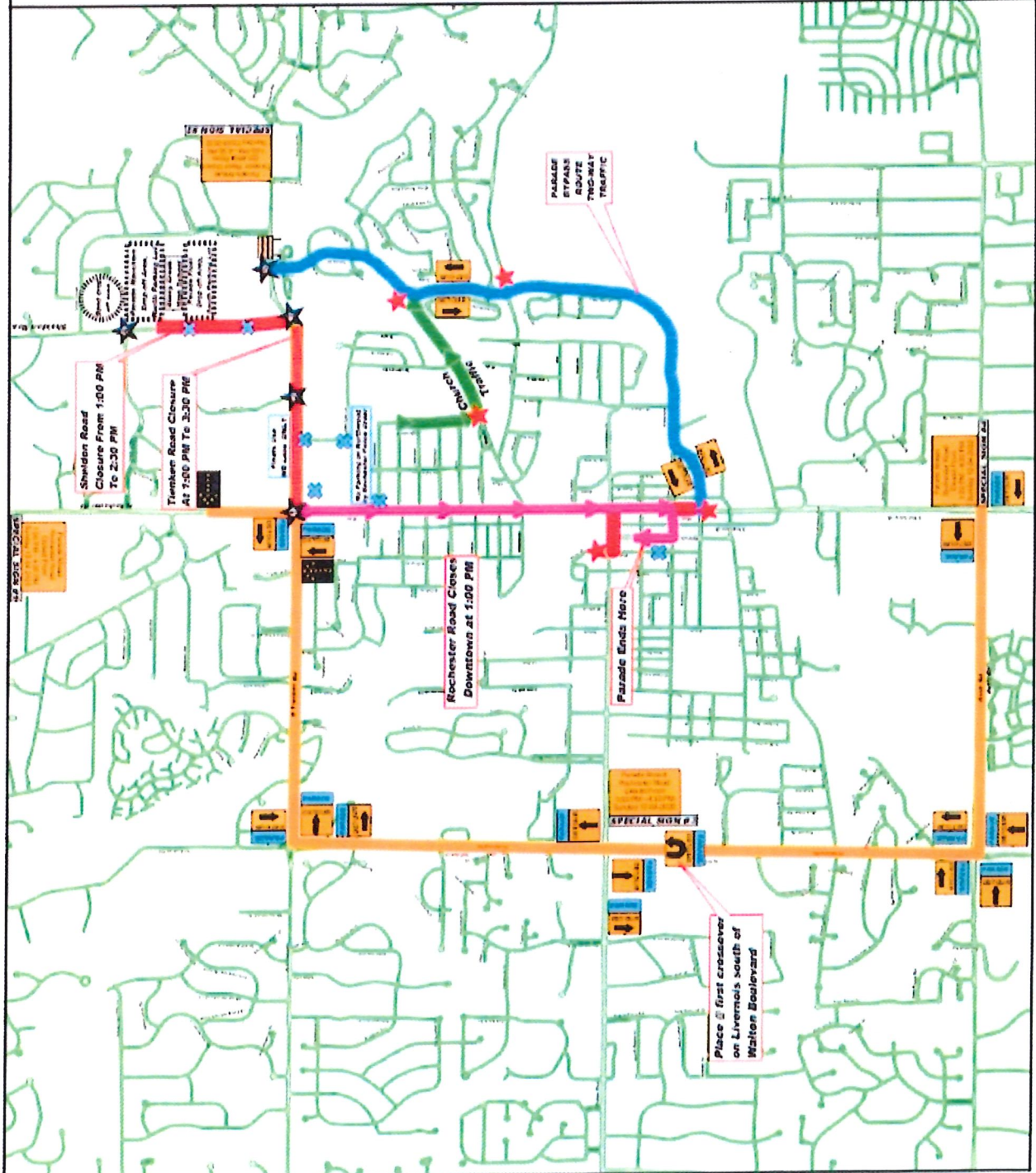
2025  
Annual  
Rochester Hometown  
Christmas Parade  
Sunday, December 7, 2025  
Detour Route Map

- Legend**
- Parade Route
  - Posted Detour Route
  - Road Closures (Parade Traffic Only)
  - City of Rochester's Downtown Parade Bypass Route
  - Church Traffic
  - Oakland County Sheriff's points
  - Civil A/C Patrol points
  - Rochester City Police points
  - Road Closed
  - Staging Area

**Traffic Sign Legend**

- Special Sign
- M4-9-P
- M4-9-P
- W-1-P
- M4-9 (City of Rochester)
- Type II: Barricade
- Arrow Board

NOTE: CITY OF ROCHESTER PROVIDES TRAFFIC CONTROL DEVICES ALONG ROADS UNDER ITS JURISDICTION.



## 2025 Rochester Event Calendar Tentative Events

							October 15, 2025		
Month	Time	Event	Location	Reviewed Department Heads	Reviewed City Manager	Council Approval	Costs		
<b>January</b>									
17-18	10am-6pm	Downtown Rochester Frost Festival	Downtown Rochester	Yes	Yes	Yes	\$ -		
19	9am-11am	Frozen Paw 5K	Downtown Rochester	Yes	Yes	Yes	\$ 2,600		
<b>February</b>									
		No Events							
<b>March</b>									
15	1pm-11pm	Friends of Foster Kids Charity-Pre St. Patrick's Day	O'Connors	Yes	Yes	Yes	\$ -		
16	Noon-10pm	St. Baldrick's Fundraiser	Corner Bar	Yes	Yes	Yes			
17	7am-2am	Annual St. Patrick's Day Celebration	O'Connors	Yes	Yes	Yes	\$ 250		
<b>April</b>									
4	4pm-7pm	Haven Sexual Assault Awareness Month	Downtown Rochester	Yes	Yes	Yes	\$ -		
11,12,13	10am-5pm	Knights of Columbus Tootsie Roll Drive	Main/University	Yes	Yes	Yes	\$ -		
<b>May</b>									
5	1pm-9pm	Cinco de Mayo	D'Marcos	Yes	Yes	Yes			
10	Noon-3 pm	Detroit Dachshund Club Walk Fundraiser	Paint Creek Trail	Yes	Yes	Yes	\$ -		
24	6:30am-5 pm	Heritage Car Show	Municipal Park	Yes	Yes	Yes	\$ -		
<b>June</b>									
2	All Day	Gun Violence Awareness Month (June)	Downtown Rochester	Yes	Yes	Yes			
7	8am-10am	OPC 5KRun/Walk-Meals for Wheels	Clinton River Trail	Yes	Yes	Yes	\$ -		
8	7am-12pm	Bark & Brew 5K Run	Municipal Park	Yes	Yes	Yes			
12	6pm-9pm	Bites and Beats	Lions Park	Yes	Yes	Yes			
12	10am-noon	St. John Lutheran Mobile Pantry	Municipal Park	Yes	Yes	Yes			
19	7pm-9pm	Movies in the Park	Municipal Park	Yes	Yes	Yes	\$ -		
21	10am-6pm	Makers Market	W. Fourth Street	Yes	Yes	Yes	\$ 500		
21	8am-6pm	Pride in the Park-Rochester	Municipal Park	Yes	Yes	Yes	TBD		
26	6 pm-9 pm	Bites and Beats	Lions Park	Yes	Yes	Yes	\$ -		
26	7pm-9pm	Music in the Park	Municipal Park	Yes	Yes	Yes	\$ -		



28	9:30am-12:30pm	Detroit POTS 5K		Municipal Park	Yes	Yes	Yes	Yes	\$	-
<b>October</b>										
2	7pm-9pm	Rochester Posed		Downtown Rochester	Yes	Yes	Yes	Yes	\$	-
4	8am-1pm	Lupus Awareness Walk		Municipal Park	Yes	Yes	Yes	Yes	\$	-
5	8am-12pm	Pack 188 Soapbox Derby		Third Street	Yes	Yes	Yes	Yes	\$	55
5	8:30am-11:30am	Scare Away Hunger 5K & Family Fun Run		Municipal Park	Yes	Yes	Yes	Yes	\$	600
10,11,12	10am-5pm	Knights of Columbus Tootsie Roll Drive		Main/University	Yes	Yes	Yes	Yes	\$	-
18	3:30pm-6:30pm	Trick-or-Treat & Halloween Fest		Downtown Rochester	Yes	Yes	Yes	Yes	\$	-
18	9am-12:30pm	Making Strides Against Breast Cancer		Municipal Park	Yes	Yes	Yes	Yes	\$	360
<b>November</b>										
24	6pm-9pm	Lagniappe		Main Street	Yes	Yes	Yes	Yes	\$	-
<b>December</b>										
5-6	4pm-10pm	Kris Kringle Market		Downtown Rochester	Yes	Yes	Yes	Yes	\$	8,500
7	2pm-4pm	Christmas Parade		Downtown Rochester	Yes	Yes	Yes	Yes	\$	-
7	1:30-2pm	2nd Annual Reindeer Classic		Downtown Rochester	Yes	Yes	Yes	Yes	\$	-

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank A1 ACCOUNTS PAYABLE					
10/09/2025	141665	ABSOPURE WATER COMPANY	ABSOPURE WATER COMPANY	ABSOPURE WATER COOLER FOR PARKS - C&	4.00
			ABSOPURE WATER COMPANY	ABSOPURE WATER FOR DPW GARAGE & ADMI	8.00
					<u>12.00</u>
10/09/2025	141666	AMELIA MEIER	AMELIA MEIER	MAGICAL MURAL TOUR PEOPLES CHOICE AW	250.00
10/09/2025	141667	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	HYDRANT FLUSHING NOTICES	351.15
10/09/2025	141668	AMY CARBONE	AMY CARBONE	MAGICAL MURAL TOUR JUDGES CHOICE AWA	250.00
10/09/2025	141669	APPLIED INNOVATION	APPLIED INNOVATION	PAPER FOR PLOTTER	110.74
10/09/2025	141670	BADGER METER INC.	BADGER METER INC.	BADGER METER ANNUAL MOBILE LICENSE T	1,436.40
10/09/2025	141671	BLOOMINGDALE HOMES INC	BLOOMINGDALE HOMES INC	BD Bond Refund	1,500.00
10/09/2025	141672	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	20.85
			BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	111.04
			BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	220.21
			BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	157.08
			BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	331.11
			BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	1,088.87
			BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	16.56
					<u>1,945.72</u>
10/09/2025	141673	CARTERS PLUMBING	CARTERS PLUMBING	BD Bond Refund	1,500.00
10/09/2025	141674	CITY OF ROCHESTER-592	CITY OF ROCHESTER-592	CYCLE 1 WATER BILLS 10.8.25	3,312.93
10/09/2025	141675	COLONY CLEANERS & LAUNDRY INC.	COLONY CLEANERS & LAUNDRY INC.	CLEANING	14.25
10/09/2025	141676	CTS COMPANIES INC	CTS COMPANIES INC	TELEPHONE SYSTEM CONTRACT OCTOBER 20	2,537.47
10/09/2025	141677	DAVEY TREE EXPERT COMPANY	DAVEY TREE EXPERT COMPANY	CITY HALL - MANGANESE TREATMENT ON A	294.00
			DAVEY TREE EXPERT COMPANY	FERTILIZER FOR LOCALS- CITY TREE ON	934.00
					<u>1,228.00</u>
10/09/2025	141678	DINGES FIRE COMPANY	DINGES FIRE COMPANY	NAME BARS	55.66
10/09/2025	141679	DTE ENERGY	DTE ENERGY	DTE 910040529117, 9200-161-5358-6	10,135.81
10/09/2025	141680	ENVIRONMENTAL WOOD SOLUTIONS	ENVIRONMENTAL WOOD SOLUTIONS	WOOD CHIPS DUMP CHARGE	58.50
10/09/2025	141681	EXTERIOR CONCEPTS	EXTERIOR CONCEPTS	TREE PLANTING	7,425.00
10/09/2025	141682	GARY WALSH	GARY WALSH	FARMERS MARKET MUSICAL ENTERTAINMEN	75.00
10/09/2025	141683	GLOBAL SOLUTIONS GROUP, INC	GLOBAL SOLUTIONS GROUP, INC	MONTHLY I.T. CONTRACT SEPTEMBER 2025	5,510.52
10/09/2025	141684	GREAT LAKES WATER AUTHORITY	GREAT LAKES WATER AUTHORITY	INDUSTRIAL WASTEWATER CHARGES FOR PF	305.89
10/09/2025	141685	I/Q LIFE SAFETY SYSTEMS, INC	I/Q LIFE SAFETY SYSTEMS, INC	DPW ANNUAL FIRE ALARM MONITORING	780.00
10/09/2025	141686	IMPERIAL DADE	IMPERIAL DADE	JANITORIAL SUPPLIES FOR DPW/CITY HAI	921.67
10/09/2025	141687	ISC SERVICES	ISC SERVICES	KITCHEN HOOL CLEANING	440.00
10/09/2025	141688	JULIE CZERWINSKI	JULIE CZERWINSKI	LANDSCAPE MAINTENANCE	457.00
10/09/2025	141689	Lang Constructors, Inc	Lang Constructors, Inc	BD Bond Refund	1,500.00
10/09/2025	141690	MACQUEEN	MACQUEEN	CONTRACTED REPAIR FOR TRACKLESS #731	1,305.00
			MACQUEEN	CONTRACTED REPAIR FOR TRACKLESS #731	1,488.15
					<u>2,793.15</u>
10/09/2025	141691	MICHAEL J PLESCHÉ	MICHAEL J PLESCHÉ	REFUND OF ZBA APPLICATION 322 HIGHL&	500.00
10/09/2025	141692	MIERZWA PAVING LLC	MIERZWA PAVING LLC	REMOVE & REPLACE CURB DAMAGED BY CIT	1,500.00
10/09/2025	141693	MOCERI HOMES	MOCERI HOMES	BD Bond Refund	1,500.00
10/09/2025	141694	MOCERI HOMES	MOCERI HOMES	BD Bond Refund	1,500.00
10/09/2025	141695	MOSTYLE	MOSTYLE	2025 FALL MAG STYLING	1,000.00
10/09/2025	141696	MOTOR CITY PLUMBING AND DRAIN	MOTOR CITY PLUMBING AND DRAIN	BD Bond Refund	1,500.00
10/09/2025	141697	MR C'S CAR WASH #6 LLC	MR C'S CAR WASH #6 LLC	VEHICLE MAINTENANCE	37.50
10/09/2025	141698	NICHOLAS BANDA	NICHOLAS BANDA	MEDICAL REIMBURSEMENT	850.00
10/09/2025	141699	NIKAJ, VIOLET	NIKAJ, VIOLET	BD Bond Refund	1,500.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
10/09/2025	141700	OAKLAND COUNTY CABLE COMM.	OAKLAND COUNTY CABLE COMM.	CORMEETING VIDEOCASTS AUGUST 2025	1,300.00
				OAKLAND COUNTY CABLE COMM. CORMEETING VIDEOCASTS JULY 2025	975.00
					<u>2,275.00</u>
10/09/2025	141701	PLATINUM OFFICE CLEANING LLC	PLATINUM OFFICE CLEANING LLC	SEPTEMBER STUDIO CLEANING	275.00
10/09/2025	141702	PRIORITY WASTE	PRIORITY WASTE	OCTOBER 2025 TRASH CONTRACT - RESIDE	79,374.23
			PRIORITY WASTE	DPW YARD ROLLOFF SWITCHES: 9/3/202	6,770.92
					<u>86,145.15</u>
10/09/2025	141703	PURE MACKINAC	PURE MACKINAC	EBT REIMBURSEMENT	56.00
10/09/2025	141704	REZ-COMM, INC	REZ-COMM, INC	SIDEWALK REPLACEMENTS (LOCALS) PARKI	3,950.00
			REZ-COMM, INC	CATCH BASIN REPAIRS - LOCALS & MAJOF	8,400.00
			REZ-COMM, INC	FIRE DEPARTMENT EXTERIOR APRON, SECT	3,000.00
			REZ-COMM, INC	CASTELL - REMOVE/REPLACE CONCRETE/AS	3,725.00
					<u>19,075.00</u>
10/09/2025	141705	ROAD COMMISSION OF OAKLAND CO.	ROAD COMMISSION OF OAKLAND CO.	TRAFFIC SIGNAL MAINTENANCE-DTE ENERG	530.92
10/09/2025	141706	RS TECHNICAL SERVICES	RS TECHNICAL SERVICES	WTP - CHLORINE EQUIPMENT MAINTENANCE	2,556.00
10/09/2025	141707	SHARKAR FARM	SHARKAR FARM	DUFBI REIMBURSEMENT	36.00
			SHARKAR FARM	EBT REIMBURSEMENT	1.00
					<u>37.00</u>
10/09/2025	141708	SPENCER OIL COMPANY	SPENCER OIL COMPANY	87 OCT UNLEADED W/ 10% ETHANOL FUEL	3,344.33
			SPENCER OIL COMPANY	87 OCT UNLEADED W/ 10% ETHANOL FUEL	3,590.61
					<u>6,934.94</u>
10/09/2025	141709	TELEFLEX LLC	TELEFLEX LLC	MEDICAL SUPPLIES	1,700.00
10/09/2025	141710	TELUS COMMUNICATIONS (U.S.)	INTELUS COMMUNICATIONS (U.S.)	INMVP- SKYHAWK CONNECT ANYWHERE MONTHI	113.28
10/09/2025	141711	THE CHEESE LADY, ROCHESTER	THE CHEESE LADY, ROCHESTER	EBT REIMBURSEMENT	20.00
10/09/2025	141712	THE CHILDREN'S CENTER	THE CHILDREN'S CENTER	DONATION IN HONOR OF THE 313 GHOSTBU	150.00
10/09/2025	141713	THE SHERWIN WILLIAMS CO.	THE SHERWIN WILLIAMS CO.	PARKS DEPT - PAINT SUPPLIES FOR GRAF	40.92
10/09/2025	141714	THORNTON AND GROOMS	THORNTON AND GROOMS	BD Bond Refund	1,500.00
10/09/2025	141715	TOMMASO CAPORUSCIO	TOMMASO CAPORUSCIO	SEPTEMBER AND OCTOBER 2025 INSPECTIC	550.00
10/09/2025	141716	TRACINA'S GOURMET SPECIALTIES	TRACINA'S GOURMET SPECIALTIES	EBT REIMBURSEMENT	15.00
10/09/2025	141717	VAN HORN TRUCK PARTS INC.	VAN HORN TRUCK PARTS INC.	MVP PARTS FOR VEH# 661 - FITTING	26.99
10/09/2025	141718	WEX BANK	WEX BANK	GAS PURCHASES PD, FD, CITY HALL AND	76.50
10/09/2025	141719	YURK CONSTRUCTION	YURK CONSTRUCTION	BD Bond Refund	1,500.00
10/13/2025	1284 (A)	HYDROCORP	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM INS	1,258.00
			HYDROCORP	CROSS CONNECTION CONTROL PROG INSPEC	4,522.00
					<u>5,780.00</u>
10/13/2025	1285 (A)	LAW OFFICES OF JEFFREY S KRAGI	LAW OFFICES OF JEFFREY S KRAGI	PROFESSIONAL SERVICES THROUGH SEPTEM	13,579.00
			LAW OFFICES OF JEFFREY S KRAGI	PROFESSIONAL SERVICES THROUGH SEPTEM	4,333.33
					<u>17,912.33</u>
10/13/2025	1286 (A)	WINDCAVE INC	WINDCAVE INC	PARKING PLATFORM MONTHLY HOSTING FEE	1,280.00
					<u>1,280.00</u>
<b>A1 TOTALS:</b>					
Total of 58 Checks:					203,344.39
Less 0 Void Checks:					<u>0.00</u>

10/09/2025 02:17 PM  
User: CMEYERS  
DB: Rochester

CHECK REGISTER FOR CITY OF ROCHESTER  
CHECK DATE FROM 10/09/2025 - 10/13/2025

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Total of 58 Disbursements:					203,344.39

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank A1 ACCOUNTS PAYABLE					
10/16/2025	1291 (E)	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS BLUE SHIELD OF MICH	BCBS 44292/600 11.1.25 - 10.30.25 ME	16,499.73
				BLUE CROSS BLUE SHIELD OF MICH	109,113.91
				BCBSM 7006068/ERS 11.1-30.25 BILLING	<u>125,613.64</u>
10/16/2025	1292 (E)	MERS	MERS	MERS PAYMENT SEPT 2025	95,990.01
10/16/2025	141720	21ST CENTURY MEDIA - MICHIGAN	21ST CENTURY MEDIA - MICHIGAN	OAKLAND PRESS LEGAL AD AUGUST 2025	416.52
10/16/2025	141721	ABSOPURE WATER COMPANY	ABSOPURE WATER COMPANY	ABSOPURE DIS 5GAL AND BOTTLE DEPOSIT	64.35
			ABSOPURE WATER COMPANY	ABSOPURE SPR 5GAL AND BOTTLE DEPOSIT	22.85
					<u>87.20</u>
10/16/2025	141722	ACCUSHRED LLC	ACCUSHRED LLC	INV 1107597	83.75
10/16/2025	141723	AMERICAN FLAG & BANNER CO.	AMERICAN FLAG & BANNER CO.	FLAG POLES	248.00
10/16/2025	141724	AMERICAN PRINTING SERVICES INC	AMERICAN PRINTING SERVICES INC	PARKING ENVELOPES	1,875.00
10/16/2025	141725	ANDERSON, ECKSTEIN AND	ANDERSON, ECKSTEIN AND	PROJ 0270-0217-0 PRO SERVICES 8/25/	255.00
			ANDERSON, ECKSTEIN AND	PROJ 0270-0115-0 CUMBERLAND RIDGE PA	229.50
			ANDERSON, ECKSTEIN AND	PROJ 0270-0177-0 PRO SERVICES 8/25/2	19,890.00
			ANDERSON, ECKSTEIN AND	PROJ 0270-0177-0 PRO SERVICES 8/25/2	3,000.00
			ANDERSON, ECKSTEIN AND	PROJ 0270-0181-0 PRO SERVICES 8/25/2	411.10
			ANDERSON, ECKSTEIN AND	PROJ 0270-0191-0 PRO SERVICES 8/25/2	1,087.50
			ANDERSON, ECKSTEIN AND	PROJ 0270-0195-0 PRO SERVICES 8/25/	1,230.50
			ANDERSON, ECKSTEIN AND	PROJ 0270-0196-0 PRO SERVICES 8/25/2	4,373.10
			ANDERSON, ECKSTEIN AND	PROJ 0270-0203-0 PRO SERVICES 8/25/2	382.50
			ANDERSON, ECKSTEIN AND	PROJ 0270-0207-0 PRO SERVICES 8/25/	4,403.50
			ANDERSON, ECKSTEIN AND	PROJ 0270-0209-0 PRO SERVICES 8/25/2	1,351.00
			ANDERSON, ECKSTEIN AND	PROJ 0270-0212-0 PRO SERVICES 8/25/2	618.00
			ANDERSON, ECKSTEIN AND	PROJ 0270-0215-0 PRO SERVICES 8/25/2	358.80
			ANDERSON, ECKSTEIN AND	PROJ 0270-0214-0 PROF SERVICES 7/28	1,071.00
					<u>38,661.50</u>
10/16/2025	141726	ASCENSION MICHIGAN EMPLOYER SC	ASCENSION MICHIGAN EMPLOYER SC	DOT PHYSICAL LUHMANN 9.24.25	80.00
10/16/2025	141727	ASI SIGNAGE INNOVATIONS	ASI SIGNAGE INNOVATIONS	WAYFINDING SIGNS PROJECT - CITY SIGN	5,288.11
			ASI SIGNAGE INNOVATIONS	WAYFINDING SIGNS PROJECT - CITY SIGN	8,247.61
					<u>13,535.72</u>
10/16/2025	141728	BATTERY GIANT	BATTERY GIANT	BATTERIES	62.50
10/16/2025	141729	BLUE CARE NETWORK OF MICHIGAN	BLUE CARE NETWORK OF MICHIGAN	BLUE CARE NETWORK HMO 00129741 01 1	13,886.33
10/16/2025	141730	BOLOGNA VIA CUCINA	BOLOGNA VIA CUCINA	REDEEMED GIFT CERTIFICATES	125.00
10/16/2025	141731	BRENNEN FLANIGAN	BRENNEN FLANIGAN	UNIFORM ALLOWANCE-FLANIGAN	335.47
10/16/2025	141732	C & G NEWSPAPERS	C & G NEWSPAPERS	C&G NEWSPAPERS INV 0038935	104.20
			C & G NEWSPAPERS	C&G NEWSPAPERS INV 0039686	319.90
			C & G NEWSPAPERS	C&G NEWSPAPERS INV 0039303	1,122.70
					<u>1,546.80</u>
10/16/2025	141733	CEC CONTROLS CO, INC	CEC CONTROLS CO, INC	SCADA MAINTENANCE AND SUPPORT	883.20
10/16/2025	141734	CHERYL COSCIA	CHERYL COSCIA	PATIENT OVERPAYMENT	473.77
10/16/2025	141735	CITY OF ROCHESTER HILLS	CITY OF ROCHESTER HILLS	APPARATUS REPAIR	419.35
10/16/2025	141736	DARIN WILCOX	DARIN WILCOX	REIMBURSEMENT FOR WORK BOOTS	125.00
10/16/2025	141737	DINGES FIRE COMPANY	DINGES FIRE COMPANY	NAME BARS	315.59
10/16/2025	141738	ELEMENT 22 COMMERCIAL GROUP	ELEMENT 22 COMMERCIAL GROUP	CHIEF FINANCIAL VEHICLE PURCHASES MC	2,302.57
10/16/2025	141739	EXTERIOR CONCEPTS	EXTERIOR CONCEPTS	PURCHASE REPAIR PUMPS	1,300.00
10/16/2025	141740	HIBACHI HOUSE	HIBACHI HOUSE	REDEEMED GIFT CERTIFICATES	1,400.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
10/16/2025	141741	JAMES PENMAN	JAMES PENMAN	CONFERENCE EXPENSES-PENMAN	111.29
10/16/2025	141742	JANNAH GARBACK	JANNAH GARBACK	MARKET MUSIC 10/18	75.00
10/16/2025	141743	JOSEPH DUSOVIC	JOSEPH DUSOVIC	HONOR GUARD FIREARM-DUSOVIC	157.00
10/16/2025	141744	JULIE AND BOB DEMEULENAERE	JULIE AND BOB DEMEULENAERE	EBT REIMBURSEMENT	260.00
			JULIE AND BOB DEMEULENAERE	DUFBI REIMBURSEMENT	302.00
					<u>562.00</u>
10/16/2025	141745	JULIE DEMEULENAERE	JULIE DEMEULENAERE	MARKET BUCKS 10/11	15.00
10/16/2025	141746	KEITH HARPER	KEITH HARPER	HONOR GUARD FIREARM-HARPER	157.00
10/16/2025	141747	KIMBALL MIDWEST	KIMBALL MIDWEST	MVP: STOCK SUPPLIES - UNIVERSAL MAI	116.57
			KIMBALL MIDWEST	MVP: STOCK SUPPLIES & TOOLS, DPW TC	1,640.25
					<u>1,756.82</u>
10/16/2025	141748	KOGELMANN'S CREEK-SIDE SOD	KOGELMANN'S CREEK-SIDE SOD	500 SQFT KENTUCKY BLUEGRASS FOR CEME	165.00
10/16/2025	141749	KUMARAN FARMS	KUMARAN FARMS	EBT REIMBURSEMENT	31.00
10/16/2025	141750	KUMARAN FARMS	KUMARAN FARMS	DUFBI REIMBURSEMENT	20.00
10/16/2025	141751	LEE UHLIANUK	LEE UHLIANUK	EBT REIMBURSEMENT	83.00
			LEE UHLIANUK	DUFBI REIMBURSEMENT	124.00
					<u>207.00</u>
10/16/2025	141752	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO	NEW 2026 FORD F250 CREW-CAB LONG BOX	53,075.00
10/16/2025	141753	METROPOLITAN CONCRETE CORPORATI	METROPOLITAN CONCRETE CORPORATI	BD Bond Refund	1,500.00
10/16/2025	141754	MICHIGAN STATE POLICE	MICHIGAN STATE POLICE	SCHOOL EMPLOYMENT PRINTS	84.00
10/16/2025	141755	MORLEY CANDY MAKERS	MORLEY CANDY MAKERS	REDEEMED GIFT CERTIFICATES	80.00
10/16/2025	141756	MR C'S CAR WASH #6 LLC	MR C'S CAR WASH #6 LLC	POLICE CAR WASH	192.00
			MR C'S CAR WASH #6 LLC	VEHICLE WASH	52.00
					<u>244.00</u>
10/16/2025	141757	NICHOLAS FRITSCH	NICHOLAS FRITSCH	UNIFORM ALLOWANCE-FRITSCH	190.79
10/16/2025	141758	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	WIPER BLADE-67	37.99
10/16/2025	141759	OAKLAND ANIMAL HOSPITAL, P.C.	OAKLAND ANIMAL HOSPITAL, P.C.	VET VISIT-LEO	113.34
10/16/2025	141760	OAKLAND COUNTY CABLE COMM.	OAKLAND COUNTY CABLE COMM.	CORMEETING VIDEOCASTS SEPT 2025	1,625.00
10/16/2025	141761	OAKLAND COUNTY TREASURERS	OAKLAND COUNTY TREASURERS	CLEMIS USAGE	5,173.00
			OAKLAND COUNTY TREASURERS	CFIRS FEE FOR REPROTS	1,267.50
			OAKLAND COUNTY TREASURERS	ELECTION CODING AND CANVASSING	300.00
			OAKLAND COUNTY TREASURERS	ELECTION CODING AND CANVASSING	113.50
			OAKLAND COUNTY TREASURERS	ELECTION CODING AND CANVASSING	300.00
			OAKLAND COUNTY TREASURERS	ELECTION CODING AND CANVASSING	300.00
			OAKLAND COUNTY TREASURERS	CLINTON OAKLAND SEWAGE DISPOSAL SYST	199,458.40
					<u>206,912.40</u>
10/16/2025	141762	PREMIER PET SUPPLY	PREMIER PET SUPPLY	CANINE SUPPLIES-LEO	351.79
10/16/2025	141763	PRINTING SYSTEMS INC.	PRINTING SYSTEMS INC.	BALLOTS NOV 2025 INV 239465	2,148.61
10/16/2025	141764	PURE MACKINAC	PURE MACKINAC	EBT REIMBURSEMENT	49.00
10/16/2025	141765	RETRO FITNESS-ROCHESTER	RETRO FITNESS-ROCHESTER	MEMBERSHIP FEES SEPT 2025	119.92
10/16/2025	141766	REZ-COMM, INC	REZ-COMM, INC	LETICA ST. - CURB AND GUTTER REMOVE	1,500.00
10/16/2025	141767	ROCHESTER HILLS TIRE & SERVICE	ROCHESTER HILLS TIRE & SERVICE	WIPER LINKAGE-67	510.50
			ROCHESTER HILLS TIRE & SERVICE	OIL CHANGE-60	40.95
					<u>551.45</u>
10/16/2025	141768	Rooter MD Plumbing LLC	Rooter MD Plumbing LLC	BD Bond Refund	1,500.00
10/16/2025	141769	RYAN HANKEY	RYAN HANKEY	TRAINING GAS-HANKEY	92.00
10/16/2025	141770	SHINE RIGHT PRESSURE WASHING,	SHINE RIGHT PRESSURE WASHING,	MAINTENANCE	875.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
10/16/2025	141771	SPECTRUM PRINTERS, INC	SPECTRUM PRINTERS, INC	VOTETEST TESK DECKS 11052024 INV 836	283.77
10/16/2025	141772	SPENCER OIL COMPANY	SPENCER OIL COMPANY	87 OCT UNLEADED W/ 10% ETHANOL FUEL	3,396.38
10/16/2025	141773	STRYKER SALES CORPORATION	STRYKER SALES CORPORATION	MEDICAL SUPPLIES	51.00
10/16/2025	141774	SUMO SUSHI & SEAFOOD	SUMO SUSHI & SEAFOOD	REDEEMED GIFT CERTIFICATES	1,265.00
10/16/2025	141775	THE FUNKY FROG	THE FUNKY FROG	REDEEMED GIFT CERTIFICATES	25.00
10/16/2025	141776	THE SKI COMPANY	THE SKI COMPANY	REDEEMED GIFT CERTIFICATES	350.00
10/16/2025	141777	THOMSON REUTERS-WEST	THOMSON REUTERS-WEST	CLEAR SUBSCRIPTION	136.71
10/16/2025	141778	TIMELESS COATINGS LLC	TIMELESS COATINGS LLC	BD Bond Refund	1,500.00
10/16/2025	141779	TOMMASO CAPORUSCIO	TOMMASO CAPORUSCIO	INSPECTIONS OCTOBER 2 AND 9	550.00
10/16/2025	141780	ULYSSES HERNANDEZ	ULYSSES HERNANDEZ	HEALTH INSURANCE REIMBURSEMENT HERNANDEZ	500.00
10/16/2025	141781	VALIANT SPECIALTIES, INC.	VALIANT SPECIALTIES, INC.	PARKING BOX REPAIR	65.00
10/20/2025	1287 (A)	CIVIC PLUS	CIVIC PLUS	CODE/ZO SUPPLEMENT SVC INV 337582	4,662.48
10/20/2025	1288 (A)	LINEAR CONSULTING FIRM LLC	LINEAR CONSULTING FIRM LLC	FIRE PROGRAM DEVELOPMENT	3,660.00
10/20/2025	1289 (A)	NYE UNIFORM	NYE UNIFORM	UNIFORMS	745.50
			NYE UNIFORM	UNIFORMS	249.90
			NYE UNIFORM	UNIFORMS	(135.00)
					<u>860.40</u>
10/20/2025	1290 (A)	TK ELEVATOR	TK ELEVATOR	ELEVATOR MAINTENANCE	449.56

A1 TOTALS:

Total of 68 Checks:	591,829.62
Less 0 Void Checks:	0.00
Total of 68 Disbursements:	<u>591,829.62</u>



# MCKENNA

October 8, 2025

City Council  
City of Rochester  
400 Sixth Street  
Rochester, MI 48307

**Subject: 120 S. Main Medical Office; Site Plan and Special Projects Review #2;** Revised Site plan and elevations dated 9/15/2025, plus supplementary information.

Dear Commissioners:

At the City’s request, we have reviewed a proposal from Travis Riley on behalf of Michigan Capital Partners LLC to operate a medical office within an existing building downtown. The applicant proposes constructing a 1,280 sq. ft addition to the existing 2,000 sq. ft building to accommodate the new physical therapy medical office. The subject site is located on the east side of Main Street, at the entrance to downtown on a 0.7-acre site. The site is zoned, CBD (Central Business District).

The CBD District does not permit medical offices, which are currently permitted only in the O-1 Office district. However, per Section 2115 of the Zoning Ordinance, an applicant can seek special project approval from the PC to facilitate the development of a project on a site, in an innovative manner which cannot be accomplished by a strict application of the regulations of the Zoning Ordinance. A request for special projects approval grants the PC flexibility and discretionary approval authority for a site plan. The site is identified in the Master Land Use Plan map as a “Special Projects Area.” Per the Master Plan adopted by the City in April 2022, the site is designated as Central Business District.

## PROCESS

Per Section 2115 of the Zoning Ordinance, the process involves several steps:

- Step 1: Application to PC - completed;
- Step 2: Public hearing at PC meeting – completed September 2, 2025
- Step 3: PC forwarding all materials to City Council with a recommendation on the project – completed September 2, 2025 **with conditions**;
- Step 4: City Council action on project – disapproval/approval /approval with conditions in writing.

**HEADQUARTERS**  
235 East Main Street  
Suite 105  
Northville, Michigan 48167

☎ 248.596.0920  
☎ 248.596.0930  
**MCKA.COM**

**Communities for real life.**



## REVIEW COMMENTS

Article 27, Section 2701 of the Zoning Ordinance, outlines the requirements for site plan review. We offer the following comments for your consideration:

1. **Use.** The proposed use involves the construction of an addition to an existing vacant building. The building was previously used as an auto garage. The applicant plans to make changes to the building to accommodate two (2) physical therapy professionals.
2. **Setbacks.** There are no specific side or front yard setback requirements for parcels in the CBD District. The existing building is located approximately 97.5' from Main Street. The construction of the 20' wide addition being the structure to a setback of approximately 77.5'.
3. **Vehicle Access.** The site has an existing 27.5' wide access drive off Main Street which is to remain unchanged and facilitates two-way movement of vehicles. Lanes of ingress and egress are to be striped on the pavement. The access drive leads to a parking area with a 30' wide drive aisle which exceeds the required width of 24'.
4. **Traffic.** The proposed use is not expected to generate traffic beyond what is typical for most uses/businesses in the CBD. The hours of operation are 5 am – 8 pm Monday through Friday. The floor plan indicates a lobby area, restrooms, and small staff area with most of the floor area devoted to 'therapy.' Therefore, a separate traffic impact study is not required.
5. **Pedestrian Access.** The site has an existing 18' wide sidewalk along its Main Street frontage. The sidewalk has several DDA installed tree planted islands. The revised plan also notes a 6' wide sidewalk on the west side of the proposed addition which is located at the same grade as the parking lot. The sidewalk provides access from the parking lot to the front entrance of the building. The parking spaces abutting this sidewalk area are provided with bumper blocks to prevent vehicle encroachment onto the sidewalk and to protect the building.
6. **Off-Street Parking.** Parking requirement for medical offices is 1 space per 200 sq. ft of GFA. Based upon a total area of 3280 sq. ft, the site requires a total of 16 parking spaces. The site has an existing parking area on the west side of the building along Main Street shown with 19 parking spaces including two (2) handicap accessible spaces. All of the spaces on the site are 10' x 18' and comply with ordinance standards. The two barrier-free accessible spaces are also ADA compliant. Due to the nature of the business, a dedicated loading space is not required per Section 2405.
6. **Architecture.** The proposed addition will conceal the existing building from direct view of Main Street. The existing building is constructed of concrete block to be painted dark grey. The applicant previously proposed constructing the addition with dark grey engineered wood siding with a black fiberglass shingled roof. At the Planning Commission meeting, there was significant discussion on the proposed exterior materials, with the PC recommending the use of brick on the front (west) façade of the proposed addition with the brick wrapping around the south façade. The revised elevations at this time show the proposed addition to be constructed entirely of red-brown brick with a slate-grey fiberglass shingle roof. The revised material is in keeping with the historic character of the CBD. The front (west) façade incorporates several overhead clear glass doors with black metal frame, creating an indoor-outdoor appearance which is in keeping with the CBD intent to present pedestrian a friendly facade. Each of the overhead doors is to be provided with black canvas awning, while the main entrance awning will be red canvas.



7. **Landscaping.** The subject site has existing tree and underbrush cover along the east and south sides. The property slopes significantly to the east and applicants have stated that they intend to leave the east and south sides of the site undisturbed except for some underbrush clearing. The only landscaping noted on the plan is a row of 5' tall arborvitae on the south side of the building to screen the mechanical equipment.

Per our recommendation and Planning Commission condition, the site plan has been revised to include a new 5' wide greenbelt along the west property line abutting Main Street sidewalk. The greenbelt is to be planted with tall ornamental grasses in a staggered arrangement to create an attractive visual screen between vehicles parked on the site and pedestrians on the public sidewalk. Ornamental grasses are also hardy species which can survive and thrive in the limited width greenbelt. The greenbelt will also serve to cut down headlights from shining directly onto Main Street and vehicles driving on it.

The revised plans also include two (2) 3'-tall planters to be planted with seasonal flowers on either side of the main entrance to the building. Per Planning Commission recommendation, the applicant has incorporated a 5' wide greenbelt abutting the overhead doors along the west façade. The greenbelt is to be planted with ornamental grasses and will help provide for some privacy, visual relief and screening for patrons in the facility from vehicles parked on the lot.

8. **Tree Removal.** The applicant notes that no trees are proposed for removal as part of this project.
9. **Lighting.** Lighting forms a very important aspect in the appearance of a site. Per the elevations, wall mounted decorative gooseneck style fixtures will be installed on the front façade, **behind** the awnings. This will give the appearance of backlit awnings and provide adequate illumination for patrons.
10. **Trash.** Per the site plan trash and recycling will be stored inside the building and placed in containers next to the mechanical equipment area on trash pick-up day. The applicant stated at the meeting that the site would generate limited trash which would be removed from the site by the owner and disposed of off-site. In the future, should the applicants decide to contract with a trash removal service, care must be taken to not block access to the handicap accessible spaces while accessing the trash bins.
11. **Signage.** The elevations note proposed wall mounted signage above the main entrance canopy. No ground mounted signs are proposed. *All proposed signage must be submitted for administrative approval prior to installation.*
13. **Special Project Consideration.** As a special project, the applicant must demonstrate public benefit being provided by the project. The applicant has provided a written statement dated September 15, 2025, which notes that the proposed project is revitalizing a site at the gateway entrance into the downtown that has been challenging and is not currently in a state that is an asset to the community. The applicant also notes that they have made all changes to the site plan as required by the Planning Commission.



## RECOMMENDATION

The subject site is a challenging site which was formerly occupied by a use that is now prohibited in the CBD. The applicant's adaptive reuse of the building and facade improvements are a significant step in improving the visual appearance at the entrance to the City's downtown. The applicant has made revisions to the site plan to incorporate all of the conditions placed by the Planning Commission. Therefore, we recommend that the City Council accept the Planning Commission's recommendation to grant special projects approval for the proposed project to be located at 120 S. Main.

Respectfully,

**McKENNA**

Ms. Vidya Krishnan  
Senior Principal Planner

Cc: Jeremy Peckens  
Nik Banda  
Rose McKinney  
Jeff Kragt, City Attorney



## City of Rochester

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400 Sixth Street  
Rochester, MI 48307  
P: (248) 733-3700  
F: (248) 733-3170  
[www.rochestermi.org](http://www.rochestermi.org)

### Planning Commission

# RE-NOTICE OF PUBLIC HEARING

400 Sixth Street	October 27, 2025	7:00 pm
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**NOTICE IS HEREBY GIVEN THAT THE ROCHESTER PLANNING COMMISSION** will hold a Public Hearing for the consideration of a Special Project and site plan approval with façade changes. The site is located at 120 South Main St. The public hearing is scheduled for **Monday October 27, 2025, at 7:00 p.m.** at the Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48307.

All interested citizens are requested to attend the Hearing. Public comments may be submitted in writing or presented orally at the time of the meeting. To submit written comments in advance, or for assistance and questions about accessing and/or making public comment during the meeting, our Planning Coordinator can provide assistance; please reach out to Jeremy Peckens at (248) 733-3700 or by email: [Jpeckens@rochestermi.org](mailto:Jpeckens@rochestermi.org).

If you are unable to be present at the Public Hearing, please submit your written comments to the Office of the City Manager, Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48307, **PRIOR** to the scheduled Public Hearing.

For further information, please contact **Jeremy Peckens, Planning and Zoning Administrator, at 248-733-3700**. See Planning Commission Agenda Packet for Zoom participation information.

***Publish on or before October 13, 2025***

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.

**September 15, 2025**

**To:** City of Rochester

**From:** Travis Riley, Managing Member of Michigan Capital Partners, LLC

**RE:** New Tenant for 120 S. Main, Rochester and required improvements

**About the Property:**

120 S. Main is the first property located on the east side as one enters town northbound along Rochester Road. Previously used as an auto repair facility, the site has recently been considered for several redevelopment initiatives. Since none of these redevelopment efforts have materialized, the ownership group has shifted its focus to securing a long-term, stable tenant for the property. In anticipation of this, the ownership group has proactively initiated preparations of the existing building for tenancy, as detailed in the following Scope of Work.

**About the Tenant:**

The tenant will consist of two local business owners who are combining their respective expertise to establish a contemporary physical therapy practice. Although the entity name is still being determined, it will be formed by Doug Ferner II of HQ Fitness and Dr. Thomas Nability. The new business will specialize in injury rehabilitation using advanced methods, including cryotherapy and infrared saunas. The entity will lease the entire building under a 7-year agreement, providing long-term occupancy for the property.

**Addition Needed for Tenant:**

The tenant requires a minimum of 3,000 square feet of space. The current building has 2,000 square feet, resulting in the need to add at least 1,000 square feet. An architectural review of code and setback requirements found that an addition on the building's western side meets all setback regulations and remains within the property's height limitations. The proposed addition also incorporates a new façade aligned with the appearance of other buildings on Main Street.

**Hours of Operation:**

The new business will operate on an appointment basis from 5am through 8pm Monday through Friday.

**Parking Lot Calculation:**

According to Municode, this property is subject to the requirement of one parking space per 200 square feet. With the proposed addition of 1,280 square feet, 17 parking spaces would be required. The architect's parking plan provides 19 spaces, inclusive of 2 handicap spaces. The proposed use therefore includes more parking spaces than are required by code.

**Floor Plan Layout:**

Please see attached building plans to show layout of proposed building and improvements.

**Cut Sheets for Outdoor Lighting:**

Only soffit downlights are planned for the exterior of the property, specifically on the west side of the building. These will illuminate the front without causing light pollution. Existing City streetlights already ensure safe access at night. See plan for light fixture detail.

**Sign Details:**

The sign is tentatively planned to be mounted on the front (western facing) of the building as shown on the colored renderings. The logo and sign are still to be designed. It is understood that we will need to work with Nik Banda for final approval of the sign.

**Color Rendering with Material Details:**

The property currently has a one-story painted block building. The proposed plan adds a 1,280 sq. ft. one-story wood-framed addition at the front, featuring an asphalt shingle roof, three matching glass garage doors, a new retail aluminum storefront, and brick similar to that of the Penn Station plaza as directed by the Planning Commission. Refer to the attached renderings for the planned color scheme.

**Description of Scope of Work:**

- Addition of 1,280 square feet on the western side of the building.
- Addition to be clad with brick similar to that of the Penn Station plaza as directed by the Planning Commission, aluminum retail storefront and 3 glass garage doors.
- The existing building will be fully tuckpointed and repainted.
- All remaining windows will be replaced with new windows in the existing openings, with the exception of the 3 windows being infilled with block.
- The existing roof will be torn off and replaced.

- The existing electrical will be updated.
- The parking lot will be removed and replaced in its existing location, with new parking spots being striped per the submitted plan.
- The interior of the building will be built out to plan.

**Impact and Benefit to the City – Special Projects:**

This property has been the center of many efforts for redevelopment over the last several years. Despite several different prominent developers and architects’ best efforts, no proposed redevelopment has been advanced through the City with any success. As an Ownership group, we took a step back and worked to find a community centric use for the existing building. After interviewing several prospective tenants and discussing with the City, we found Doug Ferner and Dr. Thomas Nabity who were looking for space to combine their respective expertise’s to open a business focused on progressive physical therapy. Mr. Ferner owns a gym at the north end of town currently, HIIT Quarters, and will offer his expertise to strengthen individuals who need physical therapy and rehabilitation. Dr. Nabity is a physical medicine, rehabilitation and pain management doctor with his primary office just down the street on Rochester Road. As an Ownership group, we wanted to find a use that would offer a service that many residents routinely need with operators who are already in Rochester – both the use and the operators more than meet what we were looking for.

From a strict property view, we have worked with our architect to design improvements that would both bring the building from its current, tired state and blend well with the existing designs and colors in the downtown area. We have come up with a design that fits well within our building envelope, compliments other structures and buildings in the area, as well as improves every aspect of the property.

Approving this use and design offers significant advantages, as it revitalizes a long-vacant property and provides established Rochester businesses with a new and inviting location. With this being the first parcel in Rochester, the use and renovation would be an appealing and appropriate welcome to visitors as they cross the bridge over Mill Street.

Further, we have implemented **everything** the Planning Commission has requested to be changed from our initial submission even though our initial plans fully complied with the acceptable materials of the City. The Planning Commission specifically referenced wanting to duplicate the look of the Penn Station building two parcels north, including the brick, roof and window color – our plans have been changed to that. We have also incorporated a landscape barrier zone between the parking lot and City sidewalk and placed planters next to the front door and added landscaping directly in front of the

building. This has increased the cost of the project by a reasonable amount and provides no benefit to us as Owners or enhances the Tenants quality of business – we have committed to make these changes to satisfy the Planning Commission’s wants.

**Construction Team:**

*General Contractor* – Travis Riley of Managed Properties, LLC – 248.245.8185

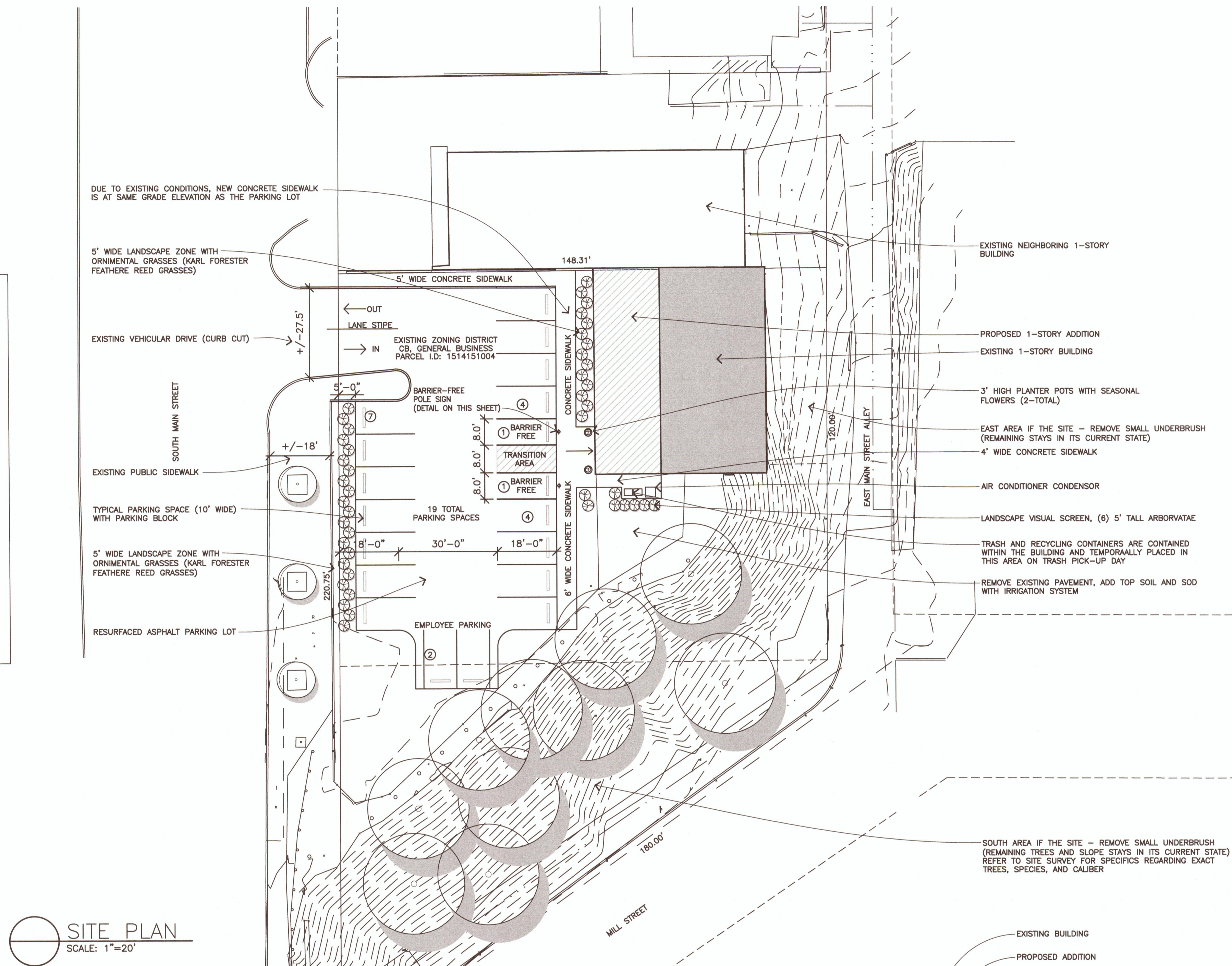
*Architect* – Bert Koseck of Koseck Architecture – 248.302.4018

**Summary:**

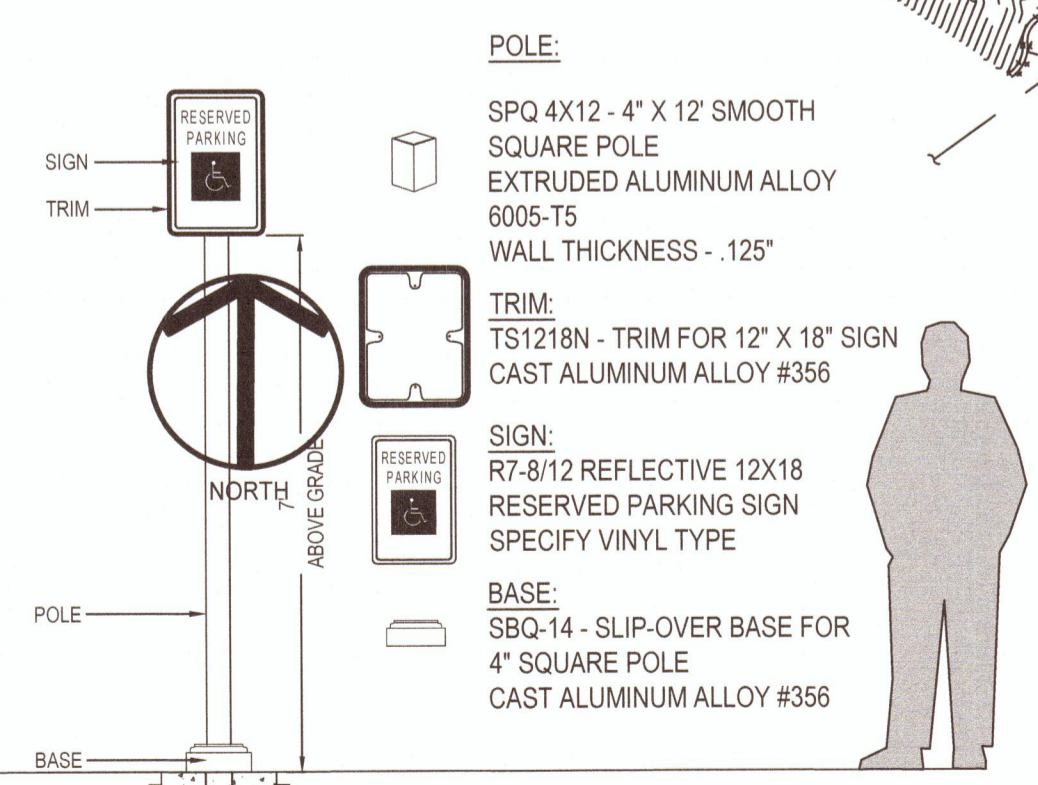
As the Representative of the Ownership Group and General Contractor, I am eager to advance this project, which will be occupied by established business owners committed to a long-term presence. The proposed use and addition comply fully with zoning requirements and exceed parking standards, ensuring a stable tenancy that benefits residents. I look forward to working with the City to bring this project to fruition upon approval.

Respectfully submitted,

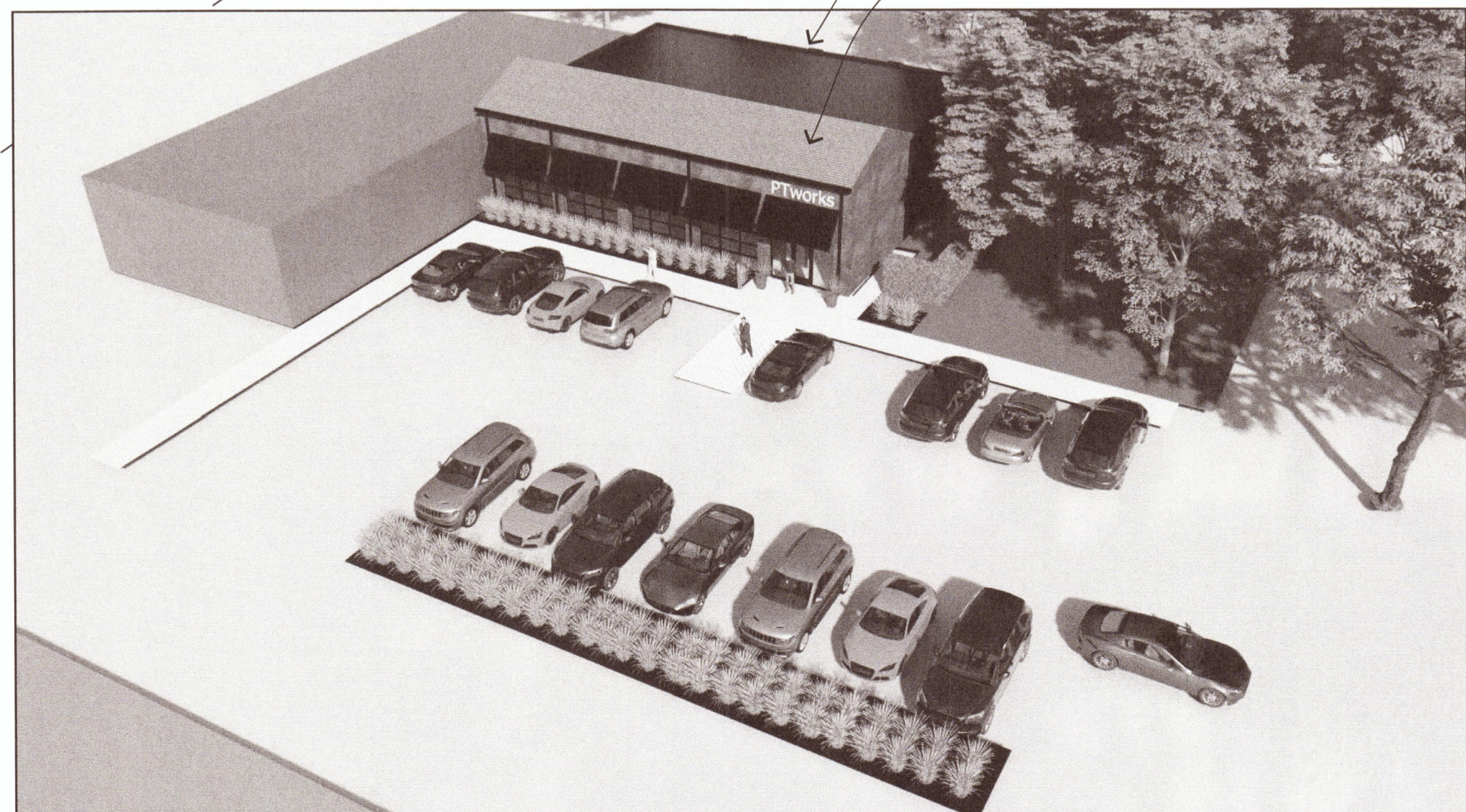
Travis Riley



**SITE PLAN**  
SCALE: 1"=20'



**BARRIER-FREE PARKING SIGN**



**BIRD'S EYE VIEW OF THE SITE/BUILDING**

EXISTING ZONING DISTRICT: CBD, CENTRAL BUSINESS DISTRICT (NO CHANGE)

**ARTICLE 4 - ZONING DISTRICTS AND PERMITTED USES**

CHAPTER 3 - LAND USE  
Proposed: Professional and Medical Office (permitted)

CHAPTER 4 - DESIGN STANDARDS FOR SPECIFIC USES  
None are applicable

**ARTICLE 5 - SCHEDULE OF REGULATIONS**

CHAPTER 1 - SCHEDULE OF REGULATIONS

Table 7. Schedule of Regulations - NONRESIDENTIAL DISTRICTS (in the CB District)

Minimum Lot Area (SF) Required: 5 acres (waived since site is in the CB District)  
Existing: +/- 5.9 acres  
Proposed: No Change

Minimum Lot Width (ft.): 400' (waived since site is in the CB District)  
Existing: 220.75'  
Proposed: No Change

Maximum Building Height (stories): 2  
Existing: 1  
Proposed: 1

Maximum Building Height (ft.): 30'  
Existing: 18.5'  
Proposed: 19.0' (to midpoint of gable roof)

Minimum Yard Setback Front (ft.): 75' (may be reduced to the average setback of structures within 300 feet of the subject parcel)  
Existing: +/- 58'  
Proposed: +/- 78'

Minimum Yard Setback Each (ft.): 25'  
Existing (North): 0'  
Proposed: 0'

Minimum Yard Setback Total Side (ft.): 50'  
Existing: +/- 58'  
Proposed: No change

Minimum Yard Setback Rear (ft.): 75'  
Existing: +/- 15'  
Proposed: No change

**ARTICLE 9 - NATURAL FEATURES**

CHAPTER 2 - STEEP SLOPES  
No development is proposed in the existing sloped area of the site.

**ARTICLE 10 - GENERAL PROVISIONS**

CHAPTER 2 - EXTERIOR LIGHTING

SECTION 138-10.201, B. Site Plans, 1.  
Refer to site plan and building exterior elevations for exterior lighting types.  
Refer to photometric for light output.

SECTION 138-10.202 - General Provisions  
Lighting Footcandle  
Pedestrian areas/sidewalks: 0.2 minimum, 1.0 maximum  
Building entrances: 1.0 minimum, 5.0 maximum  
Driveway lighting: 0.2 minimum, 1.0 maximum  
Parking areas: 0.2 minimum, 2.0 maximum  
Parking areas or maneuvering lanes within 25' of the building: 2.0 minimum, 4.0 maximum  
Refer to site plan and building exterior elevations for exterior lighting types.  
Refer to photometric for light output.

SECTION 138-10.310 - Building Mechanical Equipment  
Exterior mechanical equipment shall be screened from adjacent public or private streets and adjacent properties.  
If mounted on building, it shall be visually screened in a manner that is architecturally compatible with the building design.  
If a grade, it shall be screened in a similar manner or plant materials.  
The furnace is within the interior of the building.  
The air conditioning condensers are located at grade on the east side of the building and visually screened with evergreen plants.

SECTION 138-10.311 - Dumpster and Trash Storage Screening  
Trash receptacles or outdoor storage of refuse bins, if visible from a public or private road or adjacent property, shall be required. The enclosure shall be constructed of masonry and obscuring wood gates and be at least 6' high.  
All trash is contained within the building structure - On day of pickup, bins will be placed south of the building, adjacent to the air conditioner condenser, screened from view with landscaping.

**ARTICLE 11 - OFF-STREET PARKING AND LOADING**

CHAPTER 1 - GENERALLY

SECTION 138-11.102 - General Standards

B. Location of Spaces

3. Off-street parking shall not be permitted in a side or front lot except:  
a. Parking may be permitted in the front yard provided there is a minimum unobstructed landscape setback of 10' between the parking area and right-of-way line.  
Landscaping shall be in accordance with Section 138-12.301 B.  
The off-street parking is existing but will be reconfigured with an approved surface.

5. Setback from Buildings  
Parking shall be set back at least 5' from the building with concrete curbing.

Parking area exceeds this requirement but because of existing grade conditions propose parking blocks in lieu of concrete curbs.

E. Pedestrian Circulation  
Parking lot shall accommodate pedestrian circulation.  
A sidewalk is proposed along the west side of the building adjacent to the parking lot and at the north part of the site linking to the street public sidewalk.

CHAPTER 2 - MINIMUM AND MAXIMUM PARKING REQUIRED

SECTION 138-11.102 - General Standards

A. Minimum parking shall be in accordance with Section 138-11.204. Planning Commission may reduce the required amount.  
B. Maximum parking shall not exceed 125% of the minimum required.  
F. Units of Measurement (Floor Area is gross building area, Usable Floor Area is used for the service of the building - assume 80% of gross building area).

SECTION 138-11.203 - Parking Requirements (minimum)

Proposed Use: Office, medical or professional,  
1 space per 350 SF of floor area (per request of Planning Department, use 1 space per 200 GSF)  
Proposed building gross area: 3,200 SF  
Required parking therefore is 3,200 / 200 = 16 car spaces  
Proposed: 18 car spaces (maximum allowable is 16 x 125% = 20)

**CHAPTER 3 - PARKING DESIGN STANDARDS**

SECTION 138-11.300 - Barrier-free Parking Requirements  
Required (up to 25): 1  
Proposed (for 18 total car spaces): 1 (all barrier-free space must accommodate "van" size requirements (11' width for the vehicle, 5' for the access aisle))

SECTION 138-11.302 - Parking Layout  
Required Parking Pattern: 90 degrees - 24' wide aisle, 10' width, 18' in length  
Proposed Parking Pattern: 90 degrees - 24' wide aisle, 10' width, 18' in length

All parking lots shall be provided with curbs, wheel stops or bumper guards so located that no part of parked vehicles will extend beyond the lot boundaries, into required screening or landscaping, or across sidewalks or pedestrian pathways.

SECTION 138-11.303 - Off-Street Loading  
There shall be provided and maintained on the same premises with every structure, use or part thereof involving the receipt or distribution of vehicles, equipment, materials or merchandise adequate space for standing, loading, and unloading to avoid undue interference with public use of dedicated rights-of-way.  
Not applicable.

**ARTICLE 12 - LANDSCAPING AND SCREENING**

SECTION 138-12.104 - Walls

A. Walls required under this Article shall have no openings for vehicular traffic or other purposes, except such openings as may be approved by the City. All walls required in this ordinance shall be constructed of decorative stone or brick. The height of the wall shall be measured from the prevailing grade of the land on the side of the wall facing the less intense use. Walls shall be erected on a concrete foundation which shall have a minimum depth of 42 inches below a grade approved by the building department and shall not be less than four inches wider than the wall to be erected.

B. A six-foot tall decorative opaque vinyl fence or densely planted evergreen landscaping sufficient to form a living green wall with a minimum height of six feet may be permitted by the Planning Commission in lieu of a masonry wall when the characteristics of the two abutting uses would make such a substitution appropriate.

SECTION 138-12.105 - Irrigation  
To assist in maintaining plant materials in a healthy condition, all landscaped areas (including lawns) shall be provided with an automatic, underground, or drip irrigation system, subject to the following:  
A. The Planning Department may approve an alternative form of irrigation for a particular site, or may waive this requirement upon determining that underground irrigation is not necessary for the type of proposed plant materials.  
B. All automatic irrigation systems shall be designed to minimize water usage, and shall be shut off during water emergencies, periods of protracted rainfall, or water rationing periods.  
C. The irrigation requirement may be waived by the reviewing authority if the project incorporates landscaping that will contribute points towards LEED certification or an equivalent rating system.

**CHAPTER 3 - LANDSCAPE REQUIREMENTS**

2. Screening Wall. Where a screening wall is required, either a masonry or a densely planted "green" wall may be used at the discretion of the reviewing authority after taking into account specific conditions on and adjacent to the site. Screening walls shall comply with the following requirements:  
a. Green Wall Requirements. Where a green wall is proposed, the plantings comprising the green wall shall be of a sufficient size and spaced on-center such that they will be sufficient to form an opaque screen to a height of six feet within three years of planting. The evergreen and shrub planting requirements of the above table shall be disregarded when a green wall is proposed, as the green wall plantings will serve the same purpose as the evergreen and/or shrub planting requirements.  
b. Masonry Wall Requirements. All masonry screen walls shall be six feet in height, consist of decorative masonry or natural materials such as brick or stone, and capped with a stone or concrete cap. The color and material shall be coordinated with the materials of the principal building.  
c. Landscaping With a Masonry Wall. Where a masonry wall is proposed, no evergreen trees are required. Instead, additional deciduous trees and shrubs shall be provided at the rate of 0.5 deciduous trees and two shrubs for each evergreen tree that would otherwise be required in the buffer yard. These additional deciduous trees and shrubs are in addition to the deciduous trees and shrubs otherwise required in the buffer yard.

SECTION 138-12.307 - Modification of Landscape Requirements  
Recognizing that a wide variety of land uses and the relationships between them can exist, and that varying circumstances can mitigate the need for landscaping, the Planning Commission may reduce or waive the screening and buffer zone requirements of this Article 12 and approve an alternative screening plan. The Planning Commission shall find that the following standards have been met whenever it modifies any landscaping requirement:  
A. The landscape/screening plan shall protect the character of new and existing residential neighborhoods against negative impacts such as noise, glare, light, air pollution, trash and debris, and hazardous activities.  
B. The alternate width and type of buffer zone and screening provided therein will ensure compatibility with surrounding and nearby land uses because:  
1. The development is compatible with and sensitive to the immediate environment of the site and neighborhood relative to architectural design, scale, bulk, building height, identified historical character, disposition and orientation of buildings on the lot and visual integrity.  
2. The site has natural existing vegetation and/or topography, natural bodies of water or wetland areas or other existing conditions which offer screening consistent with the standards set forth in this Article 12. The Planning Commission shall require the preservation of these natural features as a condition of site plan approval.  
3. The arrangement, design and orientation of buildings on the site maximize privacy and isolate adjacent and nearby land uses from any potential negative impacts of the project.

SECTION 138-12.308 - Waiver of Requirement  
The Planning Commission or official approving the landscape and irrigation plans may waive or reduce the requirements of this division upon determining that the following would apply:  
A. The purpose of this Article cannot be met; and  
B. Compliance with the requirements would impose a practical difficulty on the applicant or would create safety hazards to pedestrians or motorists.

**KOSECK+ARCHITECTURE** PLLC  
2441 Dorchester Road  
Birmingham, MI 48009  
koseckarch@gmail.com  
248.302.4018

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**ARCHITECT**  
KOSECK ARCHITECTURE  
2441 DORCHESTER RD.  
BIRMINGHAM, MI 48009  
CONTACT: BERT KOSECK  
EMAIL - KOSECKARCH@GMAIL.COM  
CELL NUMBER - 248.302.4018  
LICENSE - 1301033307 (EXPIRES 11/10/28)

**OWNER**  
MICHIGAN CAPITAL PARTNERS  
3234 LOON LAKE SHORE, WATERFORD, MI 48329  
CONTACT PERSON: TRAVIS RILEY  
EMAIL - TRAVISR@MICHIGANCP.COM  
CELL NUMBER - 248-245-8185

**TENANT**  
TBD

**SURVEY**  
NF ENGINEERS  
**CONSTRUCTION MANAGER**  
MANAGED PROPERTIES  
3234 LOON LAKE SHORE, WATERFORD, MI 48329  
CONTACT PERSON: TRAVIS RILEY  
EMAIL - TRAVISR@MICHIGANCP.COM  
CELL NUMBER - 248-245-8185

**PROJECT LOCATION MAP**  
120 SOUTH MAIN STREET, ROCHESTER MICHIGAN

**PROJECT DESCRIPTION**  
1-STORY ADDITION (1,260 SF) TO AN EXISTING 1-STORY EXISTING BUILDING (2,022 SF)

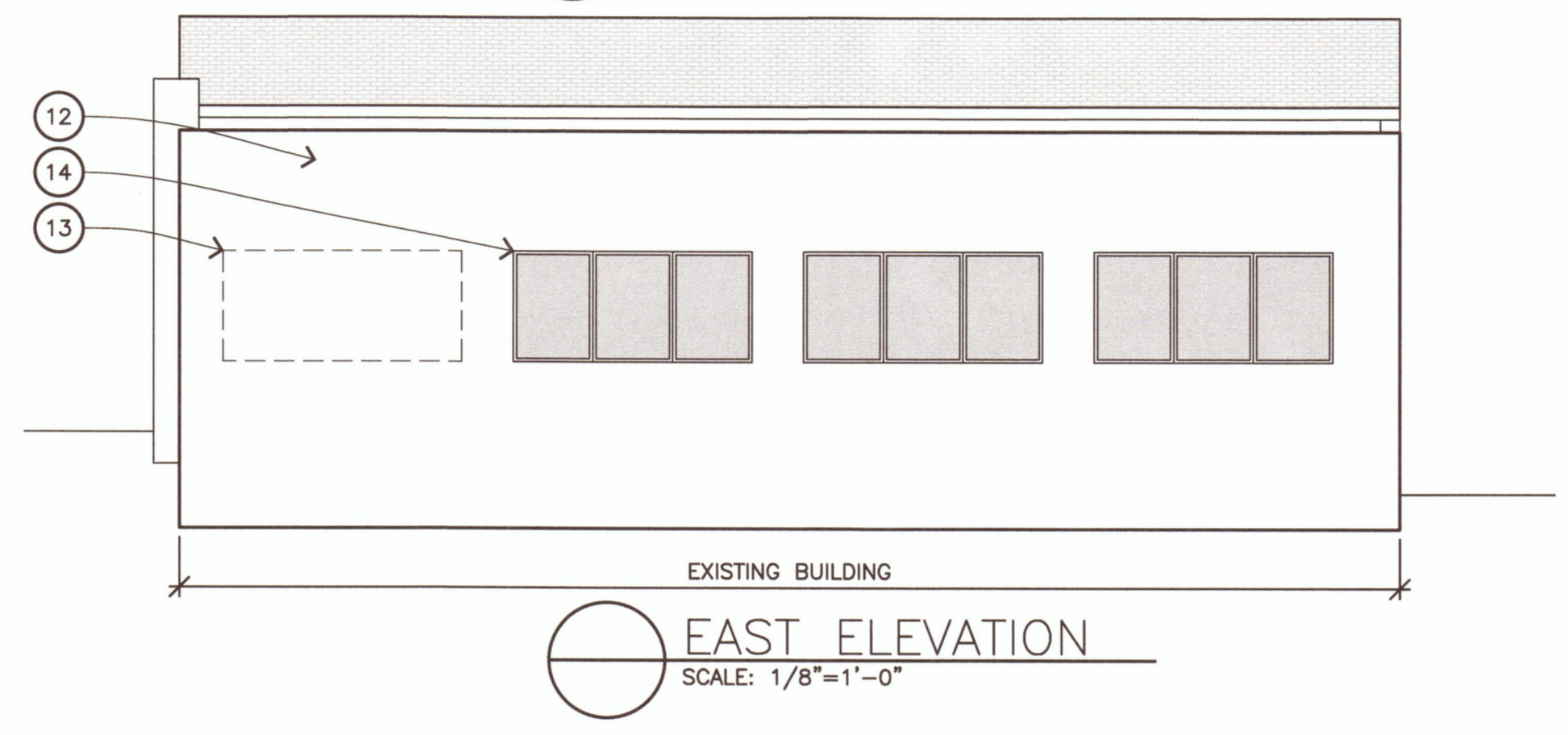
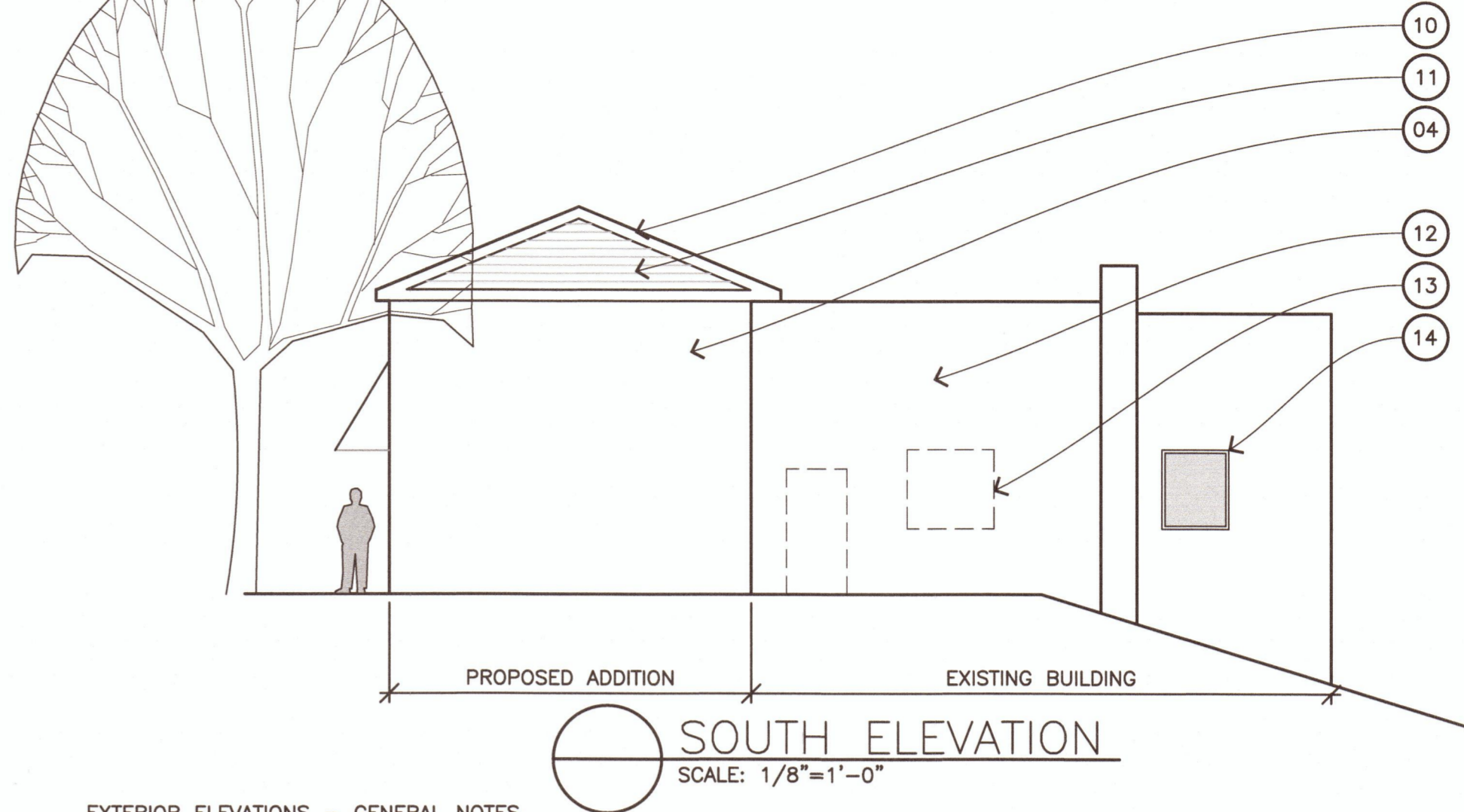
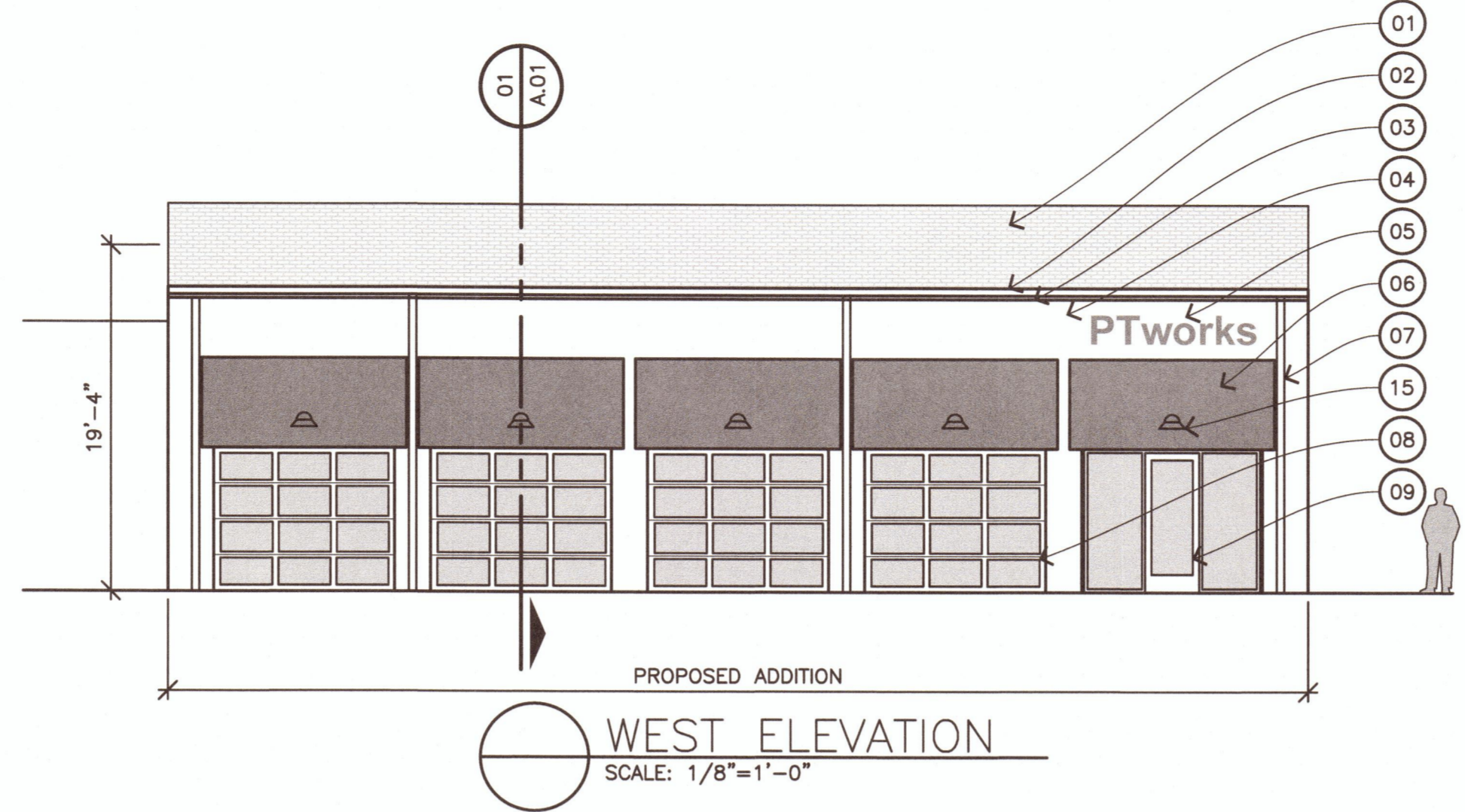
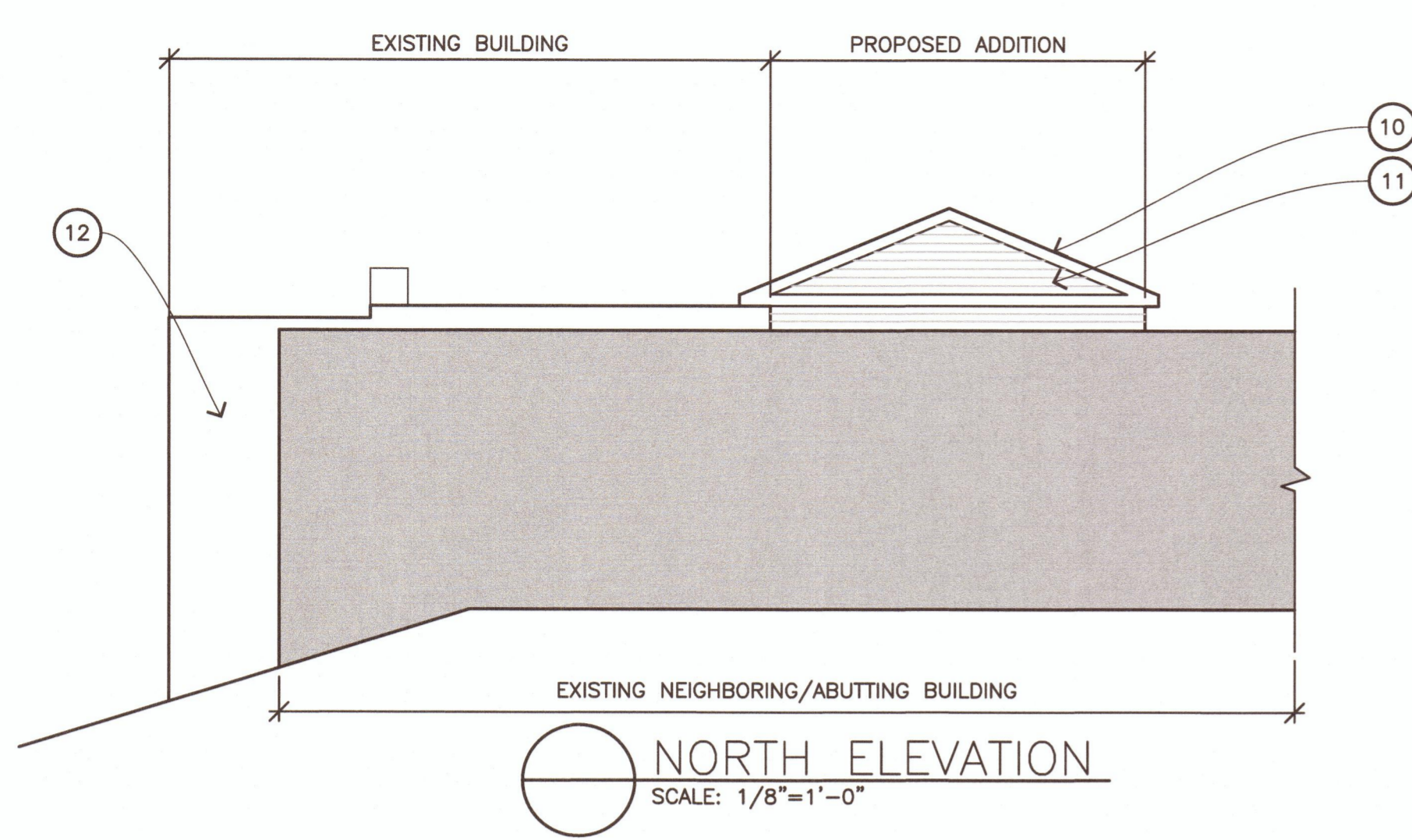
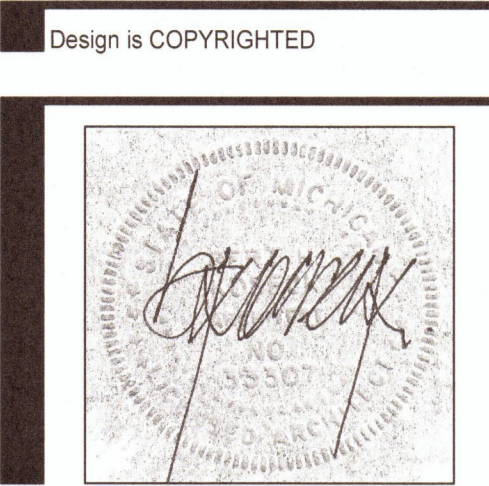
**DOCUMENT LIST**

A.00	DATA, ZONING REVIEW, SITE PLAN
A.01	FLOOR PLAN, BUILDING ELEVATIONS
<b>SURVEY</b>	
Issue For:	
06.27.2025	Owner Review
06.30.2025	City of Rochester Review (Preliminary)
07.01.2025	City of Rochester - Site Plan Approval Application
08.01.2025	Document edits based on City of Rochester (McKenna) review and comments
09.15.2025	Document edits based on City of Rochester (McKenna) review and comments

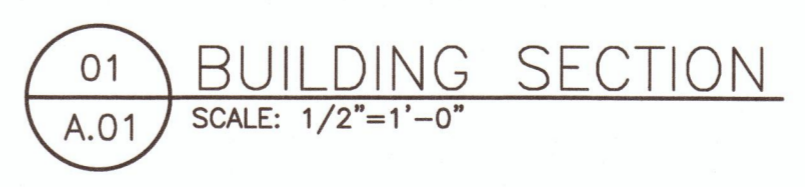
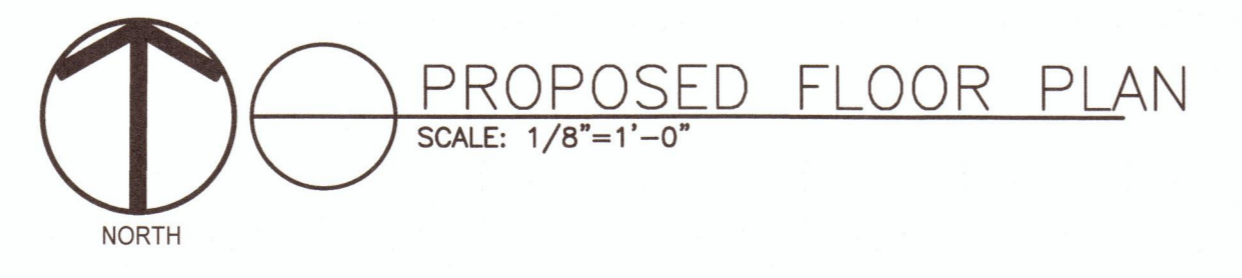
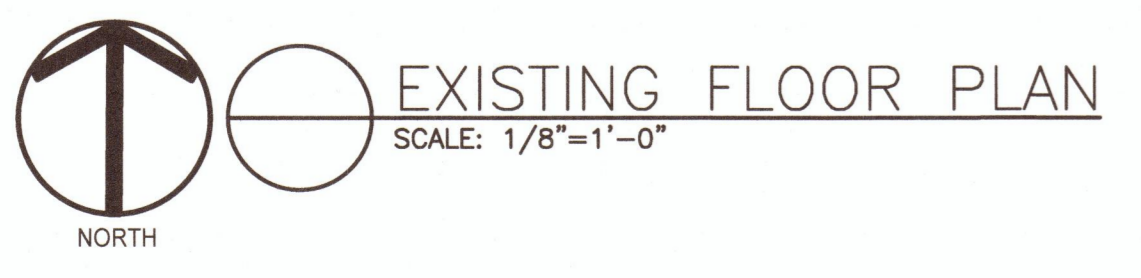
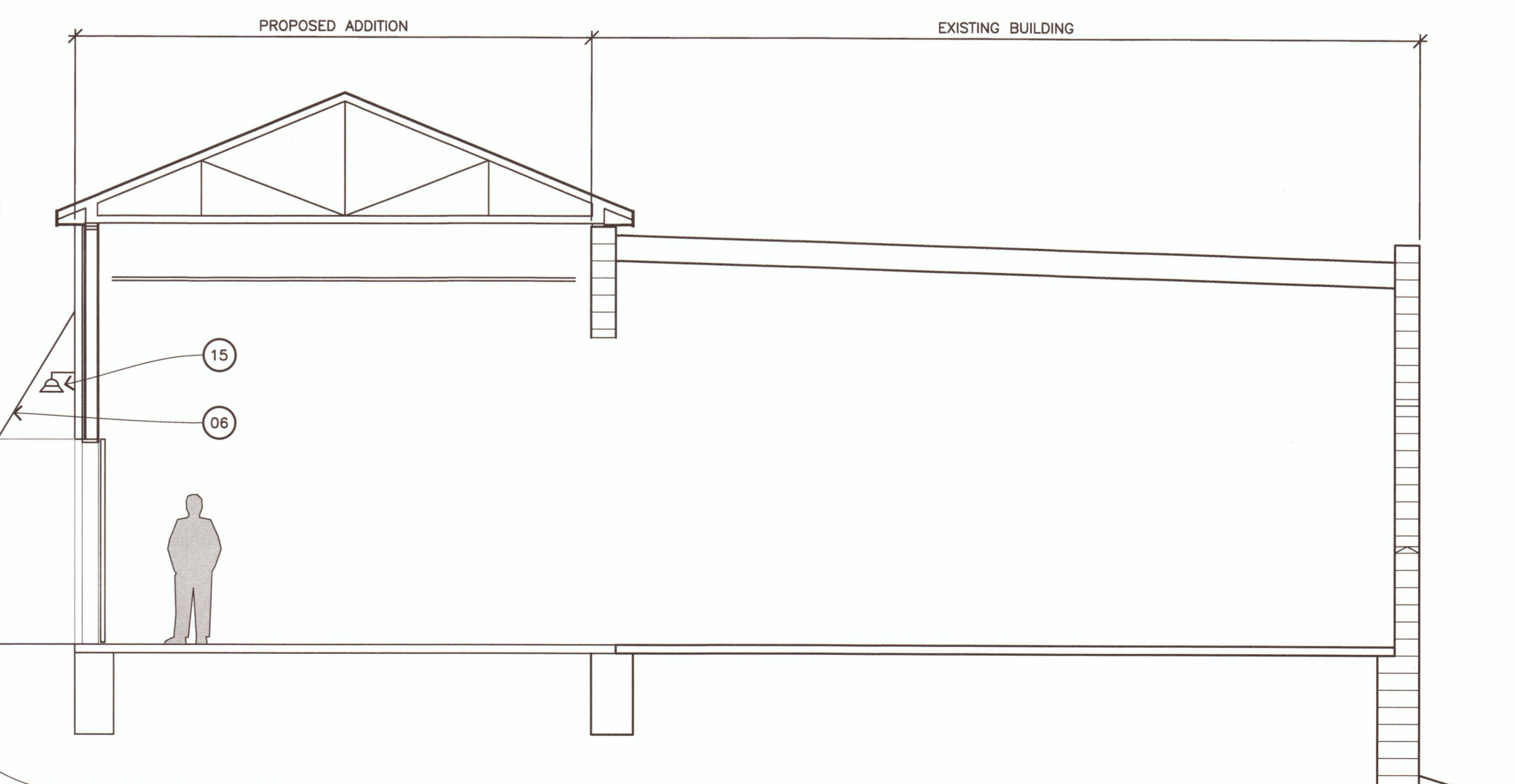
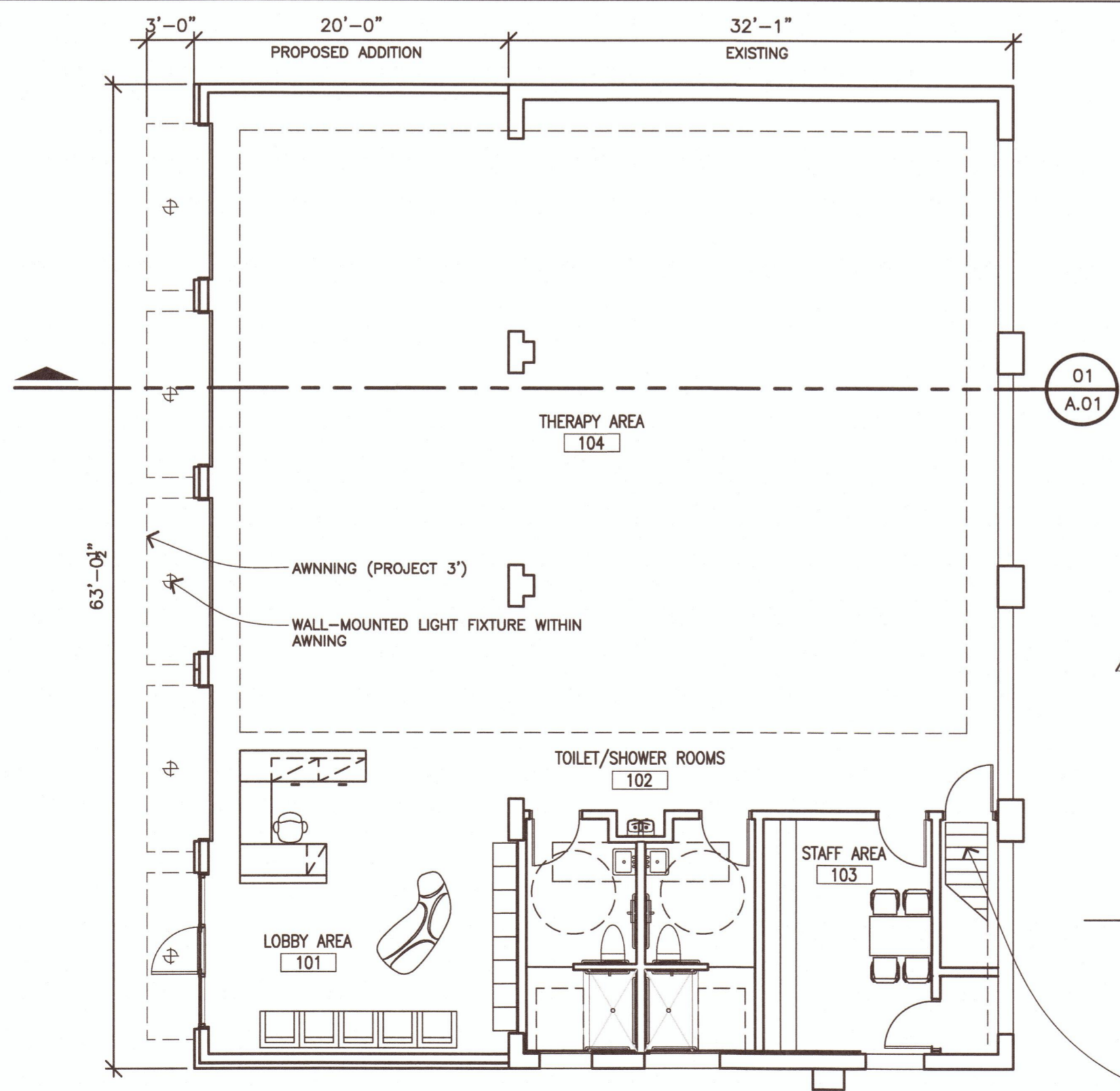
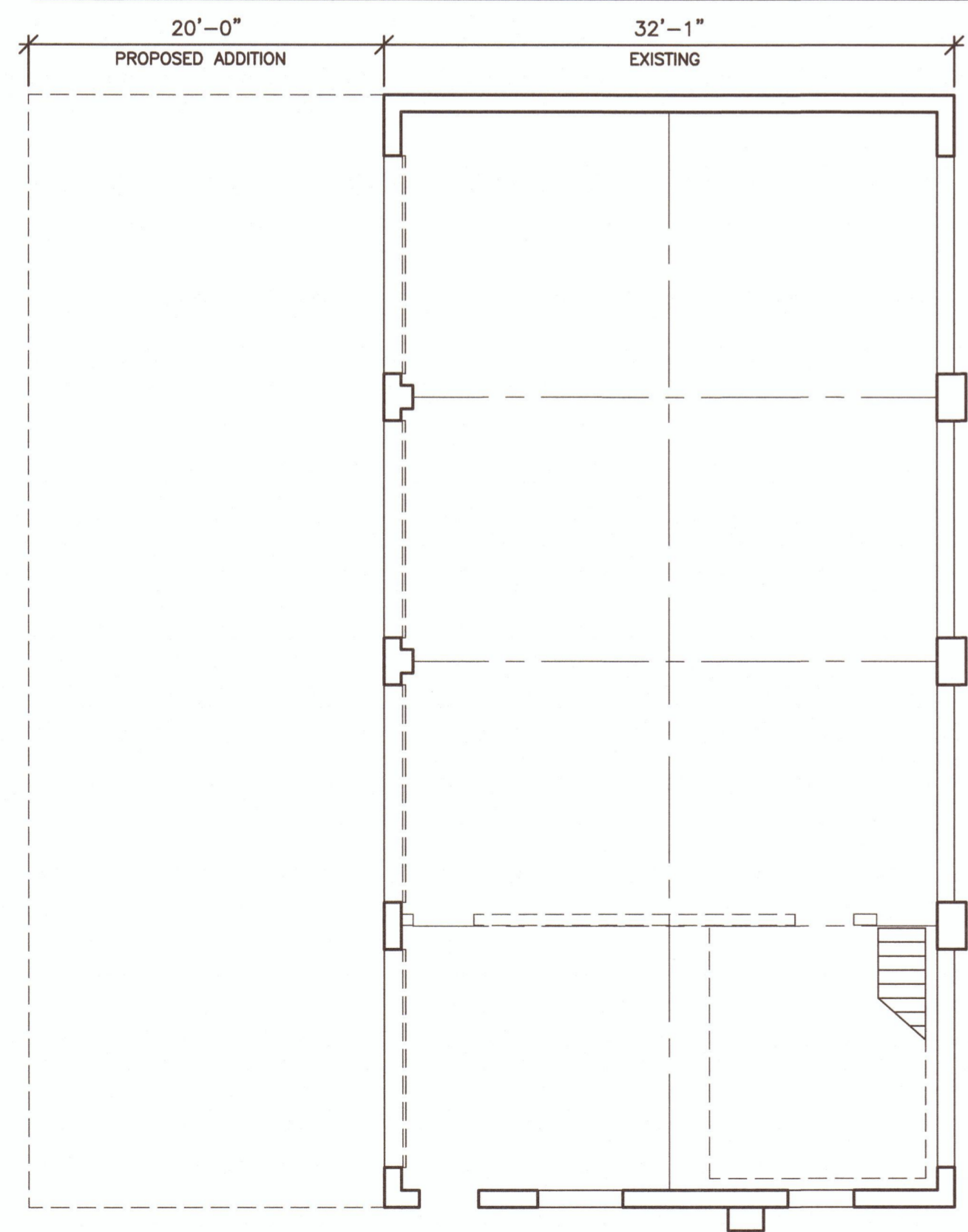
**Project**  
Addition/Renovation  
120 S. Main Street  
Rochester, MI

**Sheet Name**  
SITE PLAN

**Sheet Number**  
A.00



- EXTERIOR ELEVATIONS - GENERAL NOTES
- 01 SHINGLES - MATERIAL (FIBERGLASS), COLOR (SLATE GREY)
  - 02 GUTTER - MATERIAL (ALUMINUM), COLOR (BLACK)
  - 03 FASCIA - MATERIAL (PINE), COLOR (DARK GRAY)
  - 04 WALL - BRICK (RED/BROWN COLOR)
  - 05 WALL SIGN - GENERIC NAME, SIGN NAME AND TYPE TBD
  - 06 AWNING - MATERIAL (CANVAS), COLOR - BLACK
  - 07 DOWNSPOUT - MATERIAL (ALUMINUM), COLOR (BLACK)
  - 08 OVERHEAD DOOR - MATERIAL (METAL FRAME, INSULATION GLASS), METAL COLOR (BLACK), CLEAR GLASS
  - 09 DOOR AND WINDOW - MATERIAL (METAL FRAME, INSULATION GLASS), METAL COLOR (BLACK), CLEAR GLASS
  - 10 RAKE AND TRIM BOARDS - MATERIAL (PINE), COLOR (DARK GRAY)
  - 11 WALL - MATERIAL (CEMENT BOARD SIDING), COLOR (PAINT DARK GRAY)
  - 12 WALL - MATERIAL (EXISTING CONCRETE BLOCK), COLOR (PAINT DARK GRAY)
  - 13 EXISTING WINDOWS - REMOVE AND FILL WITH PAINTED CONCRETE BLOCK TO MATCH ADJACENT WALL
  - 14 EXISTING WINDOWS (REPLACE) - MATERIAL (METAL FRAME, INSULATION GLASS), METAL COLOR (BLACK), CLEAR GLASS
  - 15 WALL-MOUNTED LIGHT FIXTURE BEHIND AWNINGS



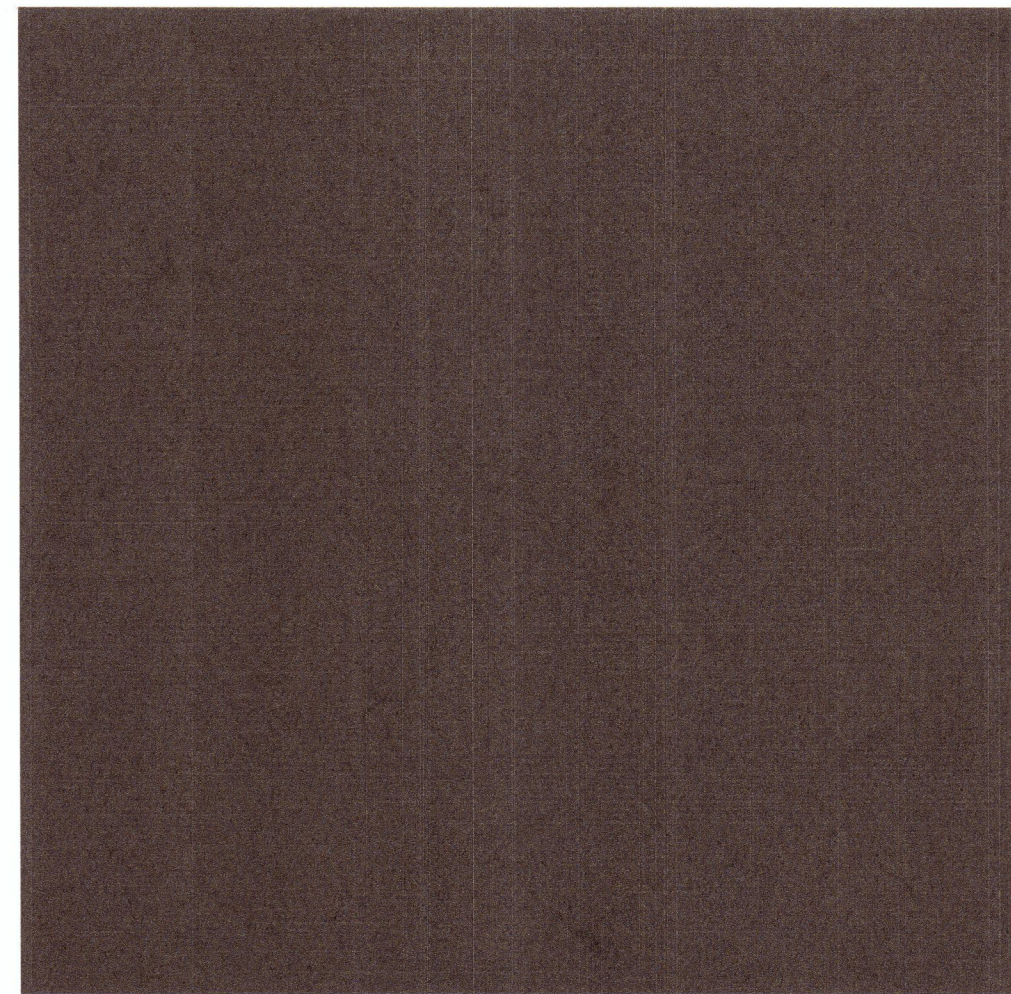
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 Owner Review  
 06.30.2025 City of Rochester Review (Preliminary)  
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Project  
 Addition/Renovation  
 120 S. Main Street  
 Rochester, MI

Sheet Name  
**ELEVATIONS, FLOOR PLAN, SECTION**

Sheet Number  
**A.01**

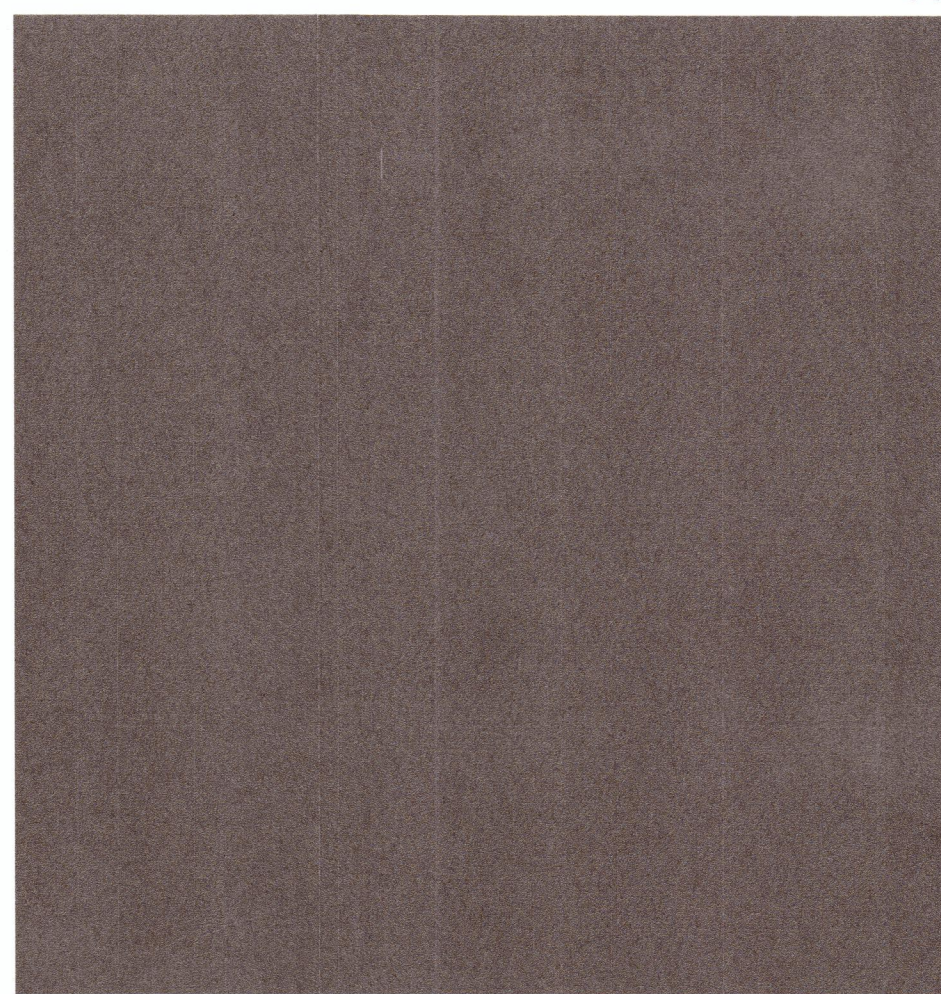
120 SOUTH MAIN STREET ROCHESTER MICHIGAN  
 BUILDING RENOVATION AND ADDITION  
 09.15.2025



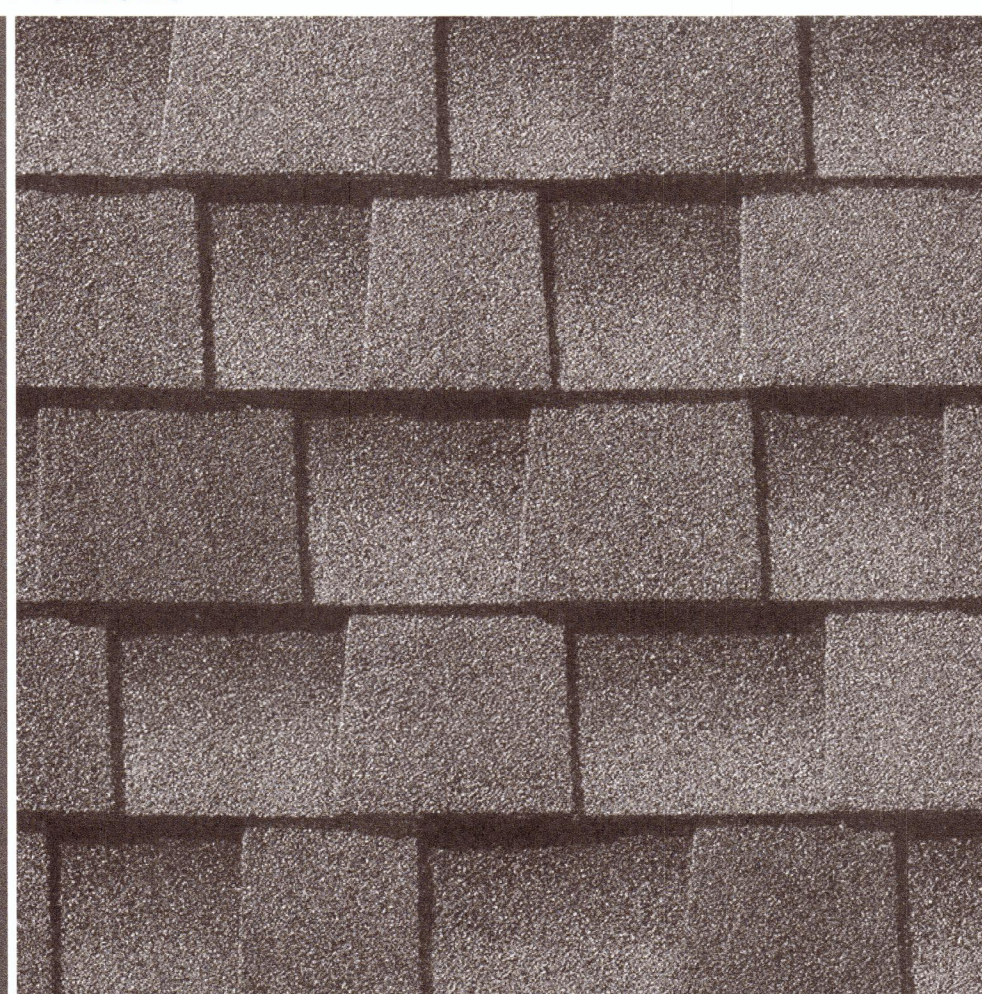
CANVAS AWNINGS



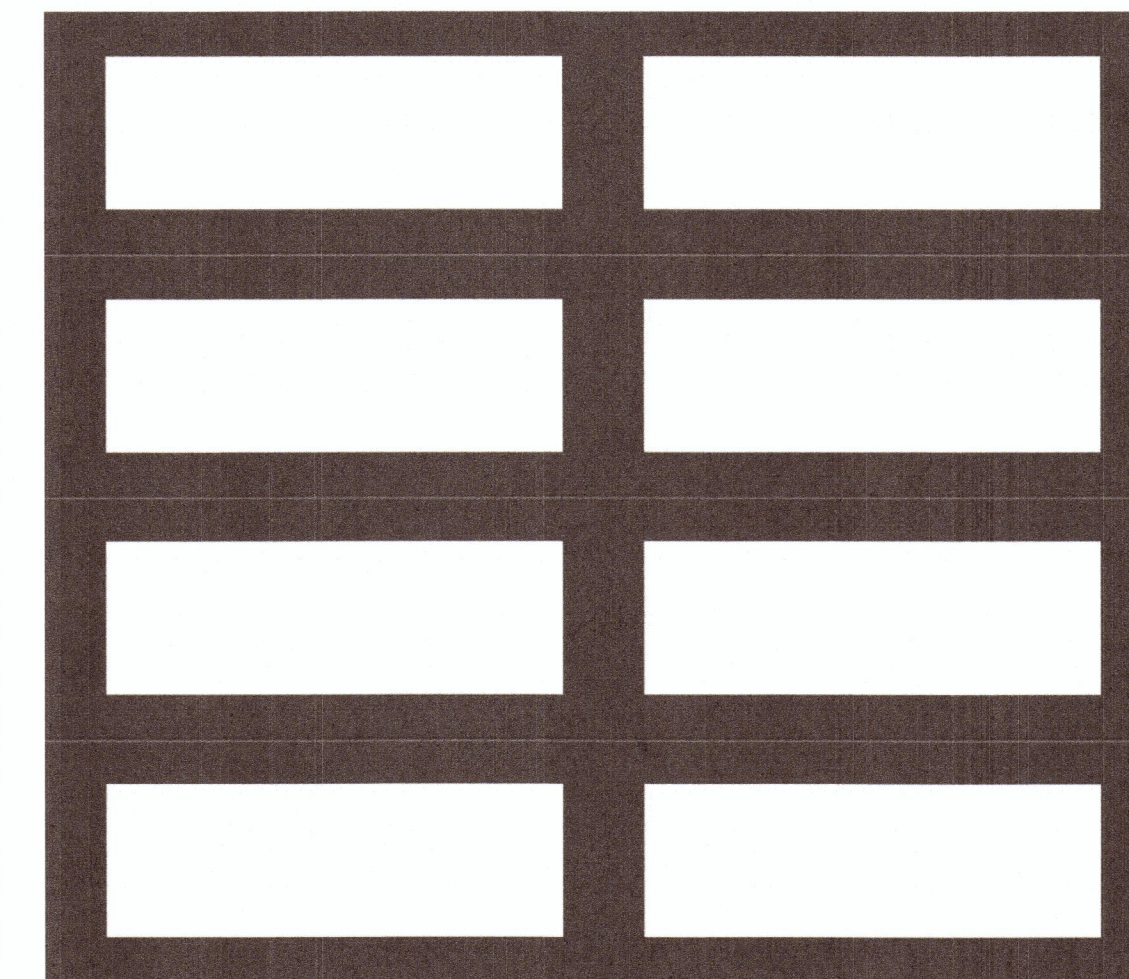
BRICK (BELDEN BELCREST 560)



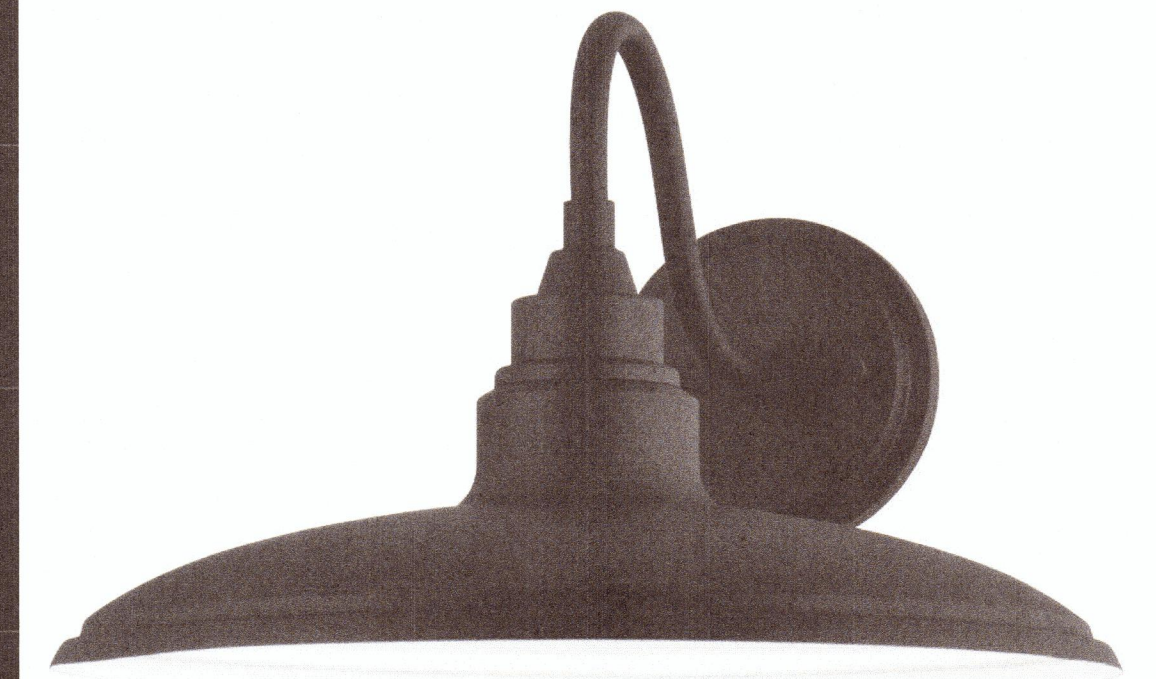
BLOCK (BEN-MOORE GAVEL GREY)



SHINGLES



WINDOW/DOOR FRAMES, GUTTERS/DOWNSPOUTS



WALL-MOUNTED LIGHT FIXTURE

SHINGLES (COLOR SLATE GREY)

AWNING (CANVAS, BLACK)

WINDOWS/DOORS  
 (BLACK METAL, CLEAR GLASS)



WALL SIGN (TO BE DETERMINED)

WALL LIGHT FIXTURE (BEHIND AWNING, BLACK)

CONCRETE BLOCK (COLOR DARK GRAY)

# ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET  
ROCHESTER, MICHIGAN 48307  
PHONE (248) 651-9621  
FAX (248) 651-3607  
<http://www.rochestermi.org>

GEORGE T. ROUHIB JR.  
CHIEF OF POLICE

## MEMORANDUM

Date: October 8, 2025  
To: Nik Banda, City Manager  
From: George T. Rouhib Jr., Chief of Police  
Subject: Ordinance Amendment

---

### **City Ordinance-Article V-Sections 34-152-(Application Process), Section 34-153 (City Council Approval).**

I am writing to propose a modification to our current special event permit process that will enhance efficiency, reduce administrative workload and minimize unnecessary delays.

Currently, applications for special event permits are forwarded to all department heads for cost assessments. The Chief of Police then drafts a memo and submits it to the City Manger, who then places the item on the council agenda under the consent section for review and approval. While effective, this multi-step process can be streamlined, especially considering the high volume of recurring events.

Annually, approximately 95% of approved events are organized by returning organizations. These events are typically placed on the consent agenda and are almost always approved without question. Recognizing this, I recommend amending the special event ordinance to empower the Polce Chief to approve all routine events, with the following exceptions:

- First-time events
- Events that encountered issues in the previous year
- Events that have been denied in the past
- Major events (Christmas Parade, Lagniappe, Art & Applies)

This proposed change would significantly improve our operational efficiency by eliminating redundant review steps for routine, low-risk events. As the Police Chief and event coordinator, I am completely familiar with each event's logistics, potential risks,

and resource requirements, enabling me to make informed decisions instantly.

Implementing this ordinance amendment will result in a more streamlined process, reduce administrative labor, quicker approvals, ultimately benefiting organizers and the community by facilitating timely event planning.

Thank you for considering this proposal. If you have any questions, feel free to contact me.

GR

**AN ORDINANCE TO AMEND CHAPTER 34, PARKS AND RECREATION, ARTICLE V, SPECIAL EVENTS, OF THE CODE OF THE CITY OF ROCHESTER, TO REVISE THE SPECIAL EVENTS APPROVAL PROCESS FOR CERTAIN EVENTS.**

**THE CITY OF ROCHESTER ORDAINS:**

**Section 1. Chapter 32, Parks and Recreation, Article V, Special Events of the Rochester Code shall be amended as follows:**

***ARTICLE V. SPECIAL EVENTS***

**Sec. 34-151. Purpose.**

The purpose of this article is to establish the process, requirements, review factors and costs for those seeking to conduct events within the city that involve public property and certain events on private property so that the events within the city are as safe and well-organized as possible for the protection of all those who attend, as well as the public not involved in the event, and to minimize disruptions that may occur as a result of such events.

**Sec. 34-152. Application process; Police Chief approval for routine events.**

- (a) Persons or entities seeking to organize and hold a special event within the city, whether utilizing a portion of public property, impacting public property or the public in general, which are on private property but attract the public, or which will require city services, shall first complete and submit a special event application to the chief of police. For non-profit agencies, a copy of the current Guidestar Report, if available, and the form 990 tax returns for the last three years for said entity shall be supplied by the applicant with the special event application.
- (b) Upon receipt of the special event application, the chief of police will consider feasibility of the event, calculate an estimated cost of police resources needed for the event, and circulate the application to the other city departments to perform their review.
- (c) After all city departments have reviewed and considered the feasibility, costs and other issues regarding the application, the chief of police may administratively approve events that the chief of police deems to be routine and/or repeat events. The chief of police may consider those factors set forth in Sec 34-153 in determining whether to approve the special event application. For all other special event requests, the application will be submitted to the city council for approval. Special events that will be submitted to city council for approval shall include first-time events, events that encountered issues in previous year(s), events that have been denied in the past, events that have a substantively changed scope or footprint, major events in the City (i.e. Lagniappe, Christmas Parade, Art and Apples) or any other event that the chief of police believes should go to city council for consideration.

**Sec. 34-153. City council approval.**

For all events requiring city council approval, Once all city departments have completed their review, the completed special event application shall be submitted to city council for review and consideration. The city council may consider any or all of the following nonexhaustive list of factors in approving or denying the special event:

- (1) Whether the proposed event has been previously approved or denied and any history of issues for similar events in the city or otherwise.
- (2) The impact on public property and the general public including noise, adequacy of parking, vehicular circulation, pedestrian movement and estimated use of city resources.
- (3) The desirability or benefit of the proposed event to be located in the city and any positive or negative impact to local businesses during the event.
- (4) Input from city staff and departments.

- (5) Whether the event will impact any other event occurring in the city at or around the same time of the event, whether or not the other event has already been approved.
- (6) Potential safety hazards occurring on or around public property.
- (7) The appropriateness of the location of the proposed event.
- (8) The opinions of local residents, area businesses and property owners presented at or before the city council meeting when the event will be considered.
- (9) For non-profit entities, the contents of the Guidestar Report, form 990 tax returns, and/or other information city council deems relevant regarding its non-profit status.
- (10) Any other factors or factors that may affect the health, safety and welfare or the best interests of the city, its residents, and the general public.

**Sec. 34-154. Other requirements.**

- (a) ~~Any approval by city council~~ of the event is subject to and conditioned upon the event meeting all rules, laws, ordinances and other regulations of the city including, but not limited to, park rules set forth in article III of this chapter, zoning ordinances, liquor regulations, solicitation regulations, and building, fire and property code provisions.
- (b) In addition to all other regulations, the ~~chief of police or~~ city council is permitted to place whatever conditions or rules on the applicant and the event as it deems appropriate considering the nature and scope of the proposed event.

**Sec. 34-155. Fee.**

All special event requests are subject to application fees and the applicant shall reimburse the city for its actual costs related to the event, the amount of which shall be established by city council resolution, which it shall make or amend from time to time.

**Section 2. SEVERABILITY**

If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion of this Ordinance, and such holding shall not affect the validity of the remaining portions of this Ordinance.

**Section 3. REPEAL**

All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

**THIS ORDINANCE** shall become effective immediately upon publication.

A true copy of this ordinance may be purchased or inspected at the office of the City Clerk at the Rochester Municipal Building, 400 Sixth Street, Rochester, Michigan, 48307, during regular business hours, 8:00 a.m. to 5:00 p.m. daily, except weekends and holidays.

Made and passed by the City Council of the City of Rochester, State of Michigan, this \_\_\_\_ day of \_\_\_\_\_.

CITY OF ROCHESTER

A Michigan Municipal Corporation

By: \_\_\_\_\_  
Nancy Salvia, Mayor

By: \_\_\_\_\_  
Lee Ann O'Connor, Clerk



## City of Rochester

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400 Sixth Street  
Rochester, MI 48307  
P: (248) 651-9061  
F: (248) 651-2624  
[www.rochestermi.org](http://www.rochestermi.org)

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### MEMORANDUM

---

Date: October 21, 2025

To: Nik Banda, City Manager

From: Jeffrey S. Kragt

Subject: Ordinance Amendment – E-Bikes

Copies: Jeremy Peckens, Kristi Trevarrow, Holly Meyers, Megan Frazho

---

**Issue:** Consideration of an E-Bike Ordinance.

**Analysis:** There have been discussions at some City Council meetings expressing concerns over the use of e-bikes, scooters, minibikes, etc. in the downtown area and other areas. I was asked to review the matter and put some ordinance language together for City Council to discuss. The attachment and the state statute involving e-bikes was previously circulated.

Attached is a document containing possible regulations for Council's consideration and direction. The current language would prohibit electric devices to be used on sidewalks and crosswalks in the "Downtown Area", which is a term that will need to be defined. It also makes clear that where use of such things is permitted, the user must nevertheless yield the right of way to pedestrians and give an audible signal when passing pedestrians. As this is a policy decision and one that will likely lead to significant discussion, it is requested that Council discuss its thoughts and direction for administration if Council wishes to proceed with adopting an ordinance. This one pertains to the downtown area as that seemed to be the biggest area of concern. It could be expanded to other area in the City as well.

I have copied DDA Director Trevarrow as she may have some thoughts and comments regarding usage in the downtown as well.

**Requested Action:** For City Council to discuss the topic of regulation of electronic devices and provide direction to administration if it wishes to move forward.

**Attachment:** Proposed Ordinance Language re E-Bikes

**MICHIGAN VEHICLE CODE (EXCERPT)**  
**Act 300 of 1949**

**257.662a Electric bicycle; rights of individual; label to be affixed by manufacturer or distributor; tampering with or modification of electric bicycle prohibited; requirements applicable to class 3 electric bicycle; compliance with federal requirements; operation on highway or within city; operation of class 1, class 2, or class 3 electric bicycle on certain trails; compliance with Americans with disabilities act of 1990 and persons with disabilities civil rights act; public hearing; inapplicability of subsections (6) to (10) to use of electric bicycles on congressionally authorized public trail system.**

Sec. 662a.

(1) Except as otherwise provided in this section, an individual riding an electric bicycle is subject to the same requirements under this act as an individual riding a bicycle.

(2) Beginning on January 1, 2018, a manufacturer or distributor of electric bicycles offered for sale or distribution in this state shall permanently affix in a prominent location on the electric bicycle a label that contains the classification number, top assisted speed, and motor wattage of the electric bicycle. The label required under this subsection shall be printed in Arial font and shall be at least 9-point type.

(3) A person shall not tamper with or modify an electric bicycle so as to change the manufactured motor-powered speed capability or motor engagement of the electric bicycle without replacing the label required under subsection (2) with an appropriate label printed in Arial font and in at least 9-point type. For purposes of this act, a device shall not be considered an electric bicycle if the motor is modified in a manner that no longer meets the criteria described in section 13e, or if the motor exceeds 750 watts.

(4) All of the following apply to a class 3 electric bicycle:

(a) A class 3 electric bicycle shall not be operated by an individual less than 14 years of age. An individual less than 14 years of age may ride as a passenger on a class 3 electric bicycle that is designed to accommodate passengers.

(b) An individual less than 18 years of age who operates or rides as a passenger on a class 3 electric bicycle shall wear a properly fitted and fastened bicycle helmet that meets federal standards established by the United States Consumer Product Safety Commission or the American Society for Testing and Materials.

(5) An electric bicycle shall comply with applicable equipment and manufacturing requirements for electric bicycles established under federal law, including standards adopted by the United States Consumer Product Safety Commission and compiled in 16 CFR part 1512.

(6) Except as otherwise provided in subsection (7), an individual may operate an electric bicycle on any part of a highway that is open to a bicycle, including, but not limited to, a lane designated for the exclusive use of bicycles and the shoulder.

(7) An individual shall not operate an electric bicycle within a city that prohibits the use of nonemergency motor vehicles, unless the city council of that city, by majority vote, adopts a resolution allowing the operation of electric bicycles within city limits. An individual shall not operate an electric bicycle within the Mackinac Island State Park, unless he or she has obtained the required permit from the Mackinac Island State Park Commission created in part 767 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.76701 to 324.76709, or unless the Mackinac Island State Park Commission authorizes the operation of electric bicycles within its jurisdiction. If a city described in this subsection or the Mackinac Island State Park Commission authorizes the operation of electric bicycles within its jurisdiction, the city or the Mackinac Island State Park Commission may regulate the operation of electric bicycles within its jurisdiction.

(8) An individual may operate a class 1 electric bicycle on a linear trail that has an asphalt, crushed limestone, or similar surface, or a rail trail. A local authority or agency of this state having jurisdiction over a trail described in this subsection may regulate or prohibit the operation of a class 1 electric bicycle on that trail.

(9) An individual may operate a class 2 or class 3 electric bicycle on a linear trail that has an asphalt, crushed limestone, or similar surface, or a rail trail if authorized by the local authority or agency of this state having jurisdiction over the trail.

(10) Except as otherwise provided in this subsection, an individual shall not operate an electric bicycle on a trail that is designated as nonmotorized and that has a natural surface tread that is made by clearing and grading the native soil with no added surfacing materials. A local authority or agency of this state having jurisdiction over a trail described in this subsection may allow and regulate the operation of an electric bicycle on that trail.

(11) This state or a local authority or agency of this state shall administer the provisions of this section in a manner that complies with the Americans with disabilities act of 1990, Public Law 101-336, and the persons with disabilities civil rights act, 1976 PA 220, MCL 37.1101 to 37.1607.

(12) Before an entity described in subsections (7) to (10) may prohibit, authorize, or regulate the use of electric bicycles within its jurisdiction, that entity shall hold a public hearing on the matter.

(13) Subsections (6) to (10) do not apply to the use of electric bicycles on a congressionally authorized public trail system.

**History:** Add. 2017, Act 139, Eff. Jan. 28, 2018

AN ORDINANCE TO AMEND \_\_\_\_\_ OF THE ROCHESTER CITY CODE TO ADD NEW PROVISIONS TO BE KNOWN AS THE “BICYCLE AND MOTORIZED DEVICES ON SIDEWALKS ORDINANCE” TO PROVIDE FOR THE REGULATION OF BICYCLES, ELECTRIC BICYCLES, MOTORIZED SCOOTERS, SEGWAYS, ELECTRIC UNICYCLES/UNIWHEEL DEVICES, MOPEDS AND OTHER SIMILAR DEVICES.

Section 1. Title.

This Ordinance shall be known and cited as the “City of Rochester Bicycle and Motorized Devices Ordinance.”

Section 2. Purpose.

The purpose of this Ordinance is to protect public safety and promote safe pedestrian access within the City, particularly in the Downtown Area, by regulating the use of bicycles, electric bicycles, motorized scooters, Segways, electric unicycles/uniwheel devices, mopeds, and other similar personal transportation devices. The City finds that use of such devices on sidewalks and pedestrian crosswalks in the Downtown Area creates conflicts with pedestrians and increases the risk of accidents. This Ordinance supplements applicable Michigan laws governing the operation of these devices and is intended to provide additional local regulation tailored to conditions in the City.

Section 3. Definitions.

For purposes of this Ordinance, the following words and terms shall have the meanings ascribed to them:

1. Bicycle means a device propelled by human power upon which a person may ride, having two or more wheels in tandem or tricycle arrangement, with fully operative pedals.
2. Electric Bicycle means a device with two or three wheels equipped with fully operable pedals and an electric motor of not more than 750 watts, as defined under Michigan law (MCL 257.13e). Electric bicycles shall be further classified into Class 1, Class 2, and Class 3 consistent with Michigan law.
3. Moped means a two- or three-wheeled vehicle to which both of the following apply: (a) It is equipped with a motor that does not exceed 100 cubic centimeters piston displacement, produces 2.0 brake horsepower or less, and is not capable of propelling the vehicle at a speed greater than 30 miles per hour on a level surface; and (b) Its power drive system does not require the operator to shift gears. (MCL 257.32b)
4. Motorized Scooter means any two- or three-wheeled device that is powered by an electric or gas motor, upon which a person may ride while standing or seated, that is not otherwise defined as a motorcycle, moped, or electric bicycle under Michigan law.
5. Segway (or Self-Balancing Personal Assistive Mobility Device) means a self-balancing device with two nontandem wheels, designed to transport one person, powered by an electric propulsion system with a maximum speed of 15 miles per hour.

6. Electric Unicycle/Uniwheel Device means a self-balancing device with a single wheel, powered by an electric motor, designed to transport one person, and not otherwise defined as a bicycle or electric bicycle under Michigan law.

7. Downtown Area means that portion of the City bounded by \_\_\_\_\_ Street on the north, \_\_\_\_\_ Street on the south, \_\_\_\_\_ Street on the east, and \_\_\_\_\_ Street on the west.

Section 4. Prohibited Uses in the Downtown Area and Other Areas.

1. No person shall ride, operate, or otherwise use a bicycle, electric bicycle, motorized scooter, Segway, electric unicycle/uniwheel device, or moped on any public sidewalk or pedestrian crosswalk located within the Downtown Area. Additional prohibited areas may be included by resolution of Rochester City Council.
2. Should a state law provision provide more restrictive restrictions, the state law provision shall control.
3. A person may walk, push, or otherwise dismount and move such device along a sidewalk or crosswalk within the Downtown Area.

Section 5. Operation and Right of Way.

1. When operating a bicycle, electric bicycle, motorized scooter, Segway, or electric unicycle/uniwheel device upon a street, path, or other location where operation is permitted, the operator shall:
  - a. Yield the right of way to pedestrians at all times.
  - b. Give an audible signal before overtaking and passing a pedestrian.

Section 6. Exceptions.

This Ordinance shall not apply to:

1. Police officers, firefighters, or other City employees operating a bicycle, electric bicycle, motorized scooter, Segway, electric unicycle/uniwheel device, or moped while in the performance of their official duties.
2. Any use otherwise specifically authorized by resolution of the City Council.

Section 7. Applicability of State Law.

The operation of bicycles, electric bicycles, motorized scooters, Segways, electric unicycles/uniwheel devices, and mopeds within the City remains subject to all applicable provisions of Michigan law, including the Michigan Vehicle Code. This Ordinance is in addition to and supplements such state laws.

Section 8. Penalty.

Any person violating this Ordinance shall be responsible for a municipal civil infraction and subject to a civil fine in the amount of not more than \$\_\_\_\_\_ plus costs, as determined by the City's civil infraction ordinance.



## City of Rochester

---

400 Sixth Street  
Rochester, MI 48307  
P: (248) 651-9061  
F: (248) 651-2624  
[www.rochestermi.org](http://www.rochestermi.org)

### MEMORANDUM

Date: October 27, 2025  
To: Mayor Salvia and Council Members  
From: Jason Warner, Director of Project Management  
Subject: Clinton River Trail Washouts Reconstruction & Repairs

Anticipated Budget Impact: N/A

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**Issue:** In 2024 two areas of the Clinton River Trail experienced washouts. The trail is closed from the Letica parking lot to Dequindre Road. The trail is also barricaded east of the Main Street bridge significantly reducing the usable trail width due to a retaining wall collapse affecting the integrity of the trail.

**Analysis:** Engineering, design, and bidding activities have been completed. City Staff would like to award the reconstruction project to Anglin Civil, LLC of Livonia, MI. Anglin Civil, LLC is the low bidder, and reference checks and interviews have been conducted. The city has received enough grant funding to pay for costs associated with the project.

**Requested Action:** Approval of the contract with Anglin Civil, LLC in the amount of \$1,002,893.97 for Clinton River Trail Reconstruction and Repairs.

**Attachment(s):**

- (1) Recommendation for Contract Award & Bid Tabulation
- (2) Map of Trail Projects
- (3) Construction Plans
- (4) Pictures



**ANDERSON, ECKSTEIN & WESTRICK, INC.**

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia

586.726.1234 | [www.aewinc.com](http://www.aewinc.com)

October 21, 2025

Nick Schaefer, Public Works Director  
City of Rochester  
1141 N. Wilcox  
Rochester, Michigan 48307

**Reference: Recommendation of Contract Extension**

Clinton River Trail Collapse

Clinton River Trail Washout

AEW Project No. 0270-0207 & 0270-0209

Dear Mr. Schaefer:

Following public advertisement and bid solicitation, we publicly opened bids for the referenced projects at the City of Rochester on October 11, 2025. The certified low bidder for the project is Anglin Civil, LLC of Livonia, MI, with a total base bid for both projects of \$911,721.79. We have attached the bid tabulation for your reference.

After the bid opening, representatives from the City (Nick Schefer, Jason Warner, and Jason Dickenson), Kristen Wilfang, Oakland County Administrator for Trails, Transportation & Environment, and our firm conducted an interview with Anglin Civil, LLC. The purpose was to confirm their bid and assess their ability to complete the work in accordance with the project's engineering plans and specifications.

During the interview, Anglin Civil, LLC advised us that they are fully capable of completing the work as specified in the plans and specifications, and that they fully understand the scope of work. They also stated that they have successfully performed similar work in the past.

Following the interview, we reviewed Anglin Civil's responses and experience with City staff, and the interview team found them to be satisfactory.



Nick Schaefer, Public Works Director

10/21/2025

Page 2

Additionally, we have contacted several of the references that the Contractor provided and all stated that Anglin Civil, LLC is qualified to perform the project and have successfully performed similar work in the past.

Based on above, we recommend awarding the contract to Anglin Civil, LLC, with a 10% contingency, bringing the total construction cost to \$1,002,893.97 (\$911,721.79 + 10%). If the scope of work expands and requires additional funds, we will discuss it with City staff prior to authorizing any additional work.

Please feel free to contact us if you have any questions or require additional information.

Sincerely,

Aseel Putros, PE, CFM  
Senior Project manager

Enclosure: Bid Tabulation

cc: Nik Banda, City Manager

M:\0270\0270-0209\Project Mgmt\Correspondence\Recommendation of award.docx



**TABULATION OF BIDS**

CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

Prepared by: Anderson, Eckstein and Westrick, Inc.  
 51301 Schoenherr Road  
 Shelby Township, MI 48315

DATE: 10/9/2025  
 TIME: 10:30 AM

**BIDDER RANKING**

RANK	BIDDER NAME	CRT WASHOUT	CRT COLLAPSE	BID TOTAL AMOUNT	MULTI PROJECT AWARD DEDUCT	TOTAL DISCOUNTED BID
1	Anglin Civil, LLC	\$ 713,236.60	\$ 213,485.18	\$ 926,721.78	\$ (15,000.00)	\$ 911,721.78
2	M-K Construction Co., Inc	\$ 684,187.01	\$ 275,137.55	\$ 959,324.56	\$ (8,000.00)	\$ 951,324.56 *
3	L. D'Agostini and Sons, Inc.	\$ 740,939.00	\$ 245,061.00	\$ 986,000.00	\$ (20,000.00)	\$ 966,000.00 *
4	Catskill Remedial Contracting Services, Inc	\$ 874,452.45	\$ 305,118.82	\$ 1,179,571.27	\$ (23,591.43)	\$ 1,155,979.84
5	JSS-Macomb, LLC	\$ 967,137.36	\$ 284,242.25	\$ 1,251,379.61	\$ (10,000.00)	\$ 1,241,379.61 *
6	M.L. Chartier Excavating, Inc	\$ 1,021,326.00	\$ 332,235.00	\$ 1,353,561.00	\$ (39,693.00)	\$ 1,313,868.00
7	HMC, LLC	\$ 1,147,855.20	\$ 346,917.00	\$ 1,494,772.20	\$ (5,000.00)	\$ 1,489,772.20 *
8	Dalco Services LLC	\$ 1,261,012.00	\$ 299,131.00	\$ 1,560,143.00	\$ (25,000.00)	\$ 1,535,143.00
9	D.V.M Utilities, Inc	\$ 1,184,456.40	\$ 385,387.00	\$ 1,569,843.40	\$ -	\$ 1,569,843.40
10	Z Contractors, Inc	\$ 1,412,293.23	\$ 204,846.51	\$ 1,617,139.74	\$ -	\$ 1,617,139.74
11	Erie Construction, LLC	\$ 1,399,200.00	\$ 432,900.00	\$ 1,832,100.00	\$ -	\$ 1,832,100.00
12	North Channel Construction Co Inc	\$ 1,618,702.00	\$ 354,906.50	\$ 1,973,608.50	\$ (2,500.00)	\$ 1,971,108.50 *
13	Major Contracting Group Inc	\$ 2,446,800.00	\$ 651,450.00	\$ 3,098,250.00	\$ -	\$ 3,098,250.00

\* CORRECTED BY ENGINEER



**TABULATION OF BIDS**

CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

Anglin Civil, LLC  
 13000 Newburgh Rd  
 Livonia, MI 48150

M-K Construction Co., Inc  
 18388 Dix Toledo Road  
 Brownstown, MI 48193

L. D'Agostini and Sons, Inc.  
 15801 23 Mile Rd  
 Macomb, MI 48042

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>CRT WASHOUT</b>									
1.	_Bonds, Insurance & Mobilization (Max \$100,000)	1.00	LS	77,050.00	77,050.00	98,301.05	98,301.05	80,000.00	80,000.00
2.	_Temporary Turnaround and Access Area	1.00	LS	16,123.41	16,123.41	8,865.66	8,865.66	7,000.00	7,000.00
3.	_Temporary Cover Crop Seed Mix	0.20	Acre	6,712.50	1,342.50	5,813.74	1,162.75	15,000.00	3,000.00
4.	_Budget Dryland Seed Mix	0.20	Acre	2,440.00	488.00	1,453.43	290.69	15,000.00	3,000.00
5.	_Erosion Control, Silt Fence	900.00	Ft	3.08	2,772.00	2.63	2,367.00	8.00	7,200.00
6.	Excavation, Earth	3,430.00	Cyd	21.60	74,088.00	30.68	105,232.40	22.50	77,175.00
7.	_Station Grading, Trail	3.00	Sta	3,565.00	10,695.00	7,912.66	23,737.98	6,000.00	18,000.00
8.	_Embankment, CIP, Modified	1,000.00	Cyd	48.19	48,190.00	10.30	10,300.00	40.00	40,000.00
9.	_Embankment, CIP, Special	4,930.00	Cyd	15.35	75,675.50	6.18	30,467.40	20.00	98,600.00
10.	_Soil Erosion and Sedimentation Control	1.00	LS	28,759.20	28,759.20	4,650.99	4,650.99	5,000.00	5,000.00
11.	_Aggregate Base, Conditioning, Modified	50.00	Sta	248.40	12,420.00	329.01	16,450.50	250.00	12,500.00
12.	_Limestone Surface Cse, 4 inch	260.00	Syd	12.65	3,289.00	10.09	2,623.40	20.00	5,200.00
13.	_Limestone Surface Cse, 4 inch, Resurfacing	6,000.00	Syd	6.90	41,400.00	10.71	64,260.00	18.00	108,000.00
14.	_Aggregate Base, 21AA, 8 inch	310.00	Syd	18.48	5,728.80	40.36	12,511.60	28.00	8,680.00
15.	_Aggregate, 6A, 12 inch, Modified	780.00	Cyd	81.11	63,265.80	53.51	41,737.80	105.00	81,900.00
16.	Culv End Sect, Conc, 36 inch	2.00	Ea	3,065.78	6,131.56	2,067.15	4,134.30	5,500.00	11,000.00
17.	Culv End Sect 36 inch, Grate	2.00	Ea	835.01	1,670.02	953.51	1,907.02	1,500.00	3,000.00
18.	_Culv, CI IV, Conc, 36 inch	46.00	Ft	214.95	9,887.70	158.20	7,277.20	370.00	17,020.00
19.	_Cofferdam, Temp	1.00	LS	164,570.75	164,570.75	169,537.23	169,537.23	82,500.00	82,500.00
20.	_Biodegradable Straw Blanket	1,000.00	Syd	3.17	3,170.00	12.25	12,250.00	12.00	12,000.00
21.	Riprap, Plain, LM	184.00	Syd	85.92	15,809.28	104.10	19,154.40	110.00	20,240.00



**TABULATION OF BIDS**  
 CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

Anglin Civil, LLC  
 13000 Newburgh Rd  
 Livonia, MI 48150

M-K Construction Co., Inc  
 18388 Dix Toledo Road  
 Brownstown, MI 48193

L. D'Agostini and Sons, Inc.  
 15801 23 Mile Rd  
 Macomb, MI 48042

Item No.	Description	Estimated Quantity	Units	Anglin Civil, LLC		M-K Construction Co., Inc		L. D'Agostini and Sons, Inc.	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
22.	_Landscape Maintenance & Warranty - 2 Years	1.00	LS	30,450.00	30,450.00	31,930.00	31,930.00	12,500.00	12,500.00
23.	_ Final Cleanup and Restoration	1.00	LS	14,992.26	14,992.26	9,870.17	9,870.17	20,000.00	20,000.00
24.	_Cercis canadensis 'Redbud'	3.00	Ea	314.99	944.97	308.99	926.97	315.00	945.00
25.	_Physocarpus opulifolius 'Common Ninebark'	15.00	Ea	51.45	771.75	50.47	757.05	95.00	1,425.00
26.	_Asclepias syriaca 'Common Milkweed'	38.00	Ea	8.40	319.20	8.24	313.12	6.00	228.00
27.	_Asclepias tuberosa 'Butterfly Weed'	38.00	Ea	8.40	319.20	8.24	313.12	7.00	266.00
28.	_Monarda fistulosa 'Bee-Balm'	38.00	Ea	8.40	319.20	8.24	313.12	7.00	266.00
29.	_Solidago speciosa 'Showy Goldenrod'	38.00	Ea	8.40	319.20	8.24	313.12	6.00	228.00
30.	_Andropogon gerardii 'Big Bluestem'	38.00	Ea	8.40	319.20	8.24	313.12	7.00	266.00
31.	_Cornus amomum 'Silky Dogwood'	38.00	Ea	51.45	1,955.10	50.47	1,917.86	100.00	3,800.00
<b>CRT WASHOUT BID TOTAL</b>				<b>\$</b>	<b>713,236.60</b>	<b>\$</b>	<b>684,187.01</b>	<b>\$</b>	<b>740,939.00</b>
<b>CRT COLLAPSE</b>									
1.	_Bonds, Insurance & Mobilization (Max \$20,000)	1.00	LS	20,000.00	20,000.00	19,340.55	19,340.55	20,000.00	20,000.00
2.	Fence, Rem	130.00	Ft	16.54	2,150.20	4.47	581.10	18.00	2,340.00
3.	_Erosion Control, Silt Fence	150.00	Ft	3.22	483.00	2.06	309.00	8.00	1,200.00
4.	_Excavation, Earth, Modified	350.00	Cyd	23.18	8,113.00	59.86	20,951.00	45.00	15,750.00
5.	_Station Grading, Trail	2.00	Sta	1,828.50	3,657.00	11,163.61	22,327.22	3,500.00	7,000.00
6.	_Soil Erosion and Sedimentation Control	1.00	LS	1,035.00	1,035.00	3,605.00	3,605.00	2,500.00	2,500.00
7.	Aggregate Base, 6 inch	261.00	Syd	18.89	4,930.29	25.62	6,686.82	35.00	9,135.00
8.	HMA Surface, Rem	226.00	Syd	11.91	2,691.66	10.01	2,262.26	16.00	3,616.00
9.	_HMA, 5E3	24.00	Ton	297.25	7,134.00	303.85	7,292.40	450.00	10,800.00



**TABULATION OF BIDS**

CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

Anglin Civil, LLC  
 13000 Newburgh Rd  
 Livonia, MI 48150

M-K Construction Co., Inc  
 18388 Dix Toledo Road  
 Brownstown, MI 48193

L. D'Agostini and Sons, Inc.  
 15801 23 Mile Rd  
 Macomb, MI 48042

Item No.	Description	Estimated Quantity	Units	Anglin Civil, LLC		M-K Construction Co., Inc		L. D'Agostini and Sons, Inc.	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
10.	_HMA, 4E3	52.00	Ton	210.68	10,955.36	303.85	15,800.20	450.00	23,400.00
11.	_Cofferdam, Temp	1.00	LS	69,690.00	69,690.00	111,537.23	111,537.23	45,000.00	45,000.00
12.	_Fence, Split Rail, 48 inch	118.00	Ft	99.75	11,770.50	29.64	3,497.52	200.00	23,600.00
13.	Riprap, Heavy, LM	79.00	Cyd	273.92	21,639.68	176.59	13,950.61	220.00	17,380.00
14.	Riprap, Plain, LM	197.00	Cyd	198.82	39,167.54	155.49	30,631.53	220.00	43,340.00
15.	_ Final Cleanup and Restoration	1.00	LS	10,067.95	10,067.95	16,365.11	16,365.11	20,000.00	20,000.00
<b>CRT COLLAPSE BID TOTAL</b>				<b>\$</b>	<b>213,485.18</b>	<b>\$</b>	<b>275,137.55 *</b>	<b>\$</b>	<b>245,061.00</b>
<b>TOTAL BID AMOUNT</b>				<b>\$</b>	<b>926,721.78</b>	<b>\$</b>	<b>959,324.56</b>	<b>\$</b>	<b>986,000.00 *</b>
<b>MULTI PROJECT AWARD DEDUCT AMOUNT</b>				<b>\$</b>	<b>(15,000.00)</b>	<b>\$</b>	<b>(8,000.00)</b>	<b>\$</b>	<b>(20,000.00)</b>
<b>TOTAL DISCOUNTED BID</b>				<b>\$</b>	<b>911,721.78</b>	<b>\$</b>	<b>951,324.56 *</b>	<b>\$</b>	<b>966,000.00 *</b>

**\* CORRECTED BY ENGINEER**



**TABULATION OF BIDS**  
 CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

Catskill Remedial Contracting Services, Inc  
 1020 E. Grand River Ave  
 Brighton, MI 48116

JSS-Macomb, LLC  
 50916 Justin Drive  
 Macomb, MI 48044

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
<b>CRT WASHOUT</b>							
1.	_Bonds, Insurance & Mobilization (Max \$100,000)	1.00	LS	67,308.00	67,308.00	91,739.46	91,739.46
2.	_Temporary Turnaround and Access Area	1.00	LS	67,377.00	67,377.00	13,100.00	13,100.00
3.	_Temporary Cover Crop Seed Mix	0.20	Acre	18,886.00	3,777.20	35,000.00	7,000.00
4.	_Budget Dryland Seed Mix	0.20	Acre	28,763.10	5,752.62	27,100.00	5,420.00
5.	_Erosion Control, Silt Fence	900.00	Ft	5.90	5,310.00	4.20	3,780.00
6.	Excavation, Earth	3,430.00	Cyd	58.48	200,586.40	45.00	154,350.00
7.	_Station Grading, Trail	3.00	Sta	9,014.54	27,043.62	20,100.00	60,300.00
8.	_Embankment, CIP, Modified	1,000.00	Cyd	46.50	46,500.00	52.75	52,750.00
9.	_Embankment, CIP, Special	4,930.00	Cyd	25.20	124,236.00	21.50	105,995.00
10.	_Soil Erosion and Sedimentation Control	1.00	LS	4,367.00	4,367.00	25,000.00	25,000.00
11.	_Aggregate Base, Conditioning, Modified	50.00	Sta	223.63	11,181.50	428.00	21,400.00
12.	_Limestone Surface Cse, 4 inch	260.00	Syd	23.11	6,008.60	13.75	3,575.00
13.	_Limestone Surface Cse, 4 inch, Resurfacing	6,000.00	Syd	10.78	64,680.00	15.50	93,000.00
14.	_Aggregate Base, 21AA, 8 inch	310.00	Syd	35.41	10,977.10	44.59	13,822.90 *
15.	_Aggregate, 6A, 12 inch, Modified	780.00	Cyd	71.39	55,684.20	180.00	140,400.00
16.	Culv End Sect, Conc, 36 inch	2.00	Ea	6,063.75	12,127.50	3,430.00	6,860.00
17.	Culv End Sect 36 inch, Grate	2.00	Ea	962.80	1,925.60	894.00	1,788.00
18.	_Culv, CI IV, Conc, 36 inch	46.00	Ft	345.84	15,908.64	310.00	14,260.00
19.	_Cofferdam, Temp	1.00	LS	56,214.00	56,214.00	50,000.00	50,000.00
20.	_Biodegradable Straw Blanket	1,000.00	Syd	7.45	7,450.00	5.50	5,500.00
21.	Riprap, Plain, LM	184.00	Syd	77.70	14,296.80	149.00	27,416.00



**TABULATION OF BIDS**  
 CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

Catskill Remedial Contracting Services, Inc  
 1020 E. Grand River Ave  
 Brighton, MI 48116

JSS-Macomb, LLC  
 50916 Justin Drive  
 Macomb, MI 48044

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
22.	_Landscape Maintenance & Warranty - 2 Years	1.00	LS	32,480.00	32,480.00	28,600.00	28,600.00
23.	_Final Cleanup and Restoration	1.00	LS	27,742.00	27,742.00	2,500.00	2,500.00
24.	_Cercis canadensis 'Redbud'	3.00	Ea	329.99	989.97	616.00	1,848.00
25.	_Physocarpus opulifolius 'Common Ninebark'	15.00	Ea	53.90	808.50	65.00	975.00 *
26.	_Asclepias syriaca 'Common Milkweed'	38.00	Ea	8.80	334.40	65.00	2,470.00
27.	_Asclepias tuberosa 'Butterfly Weed'	38.00	Ea	8.80	334.40	65.00	2,470.00
28.	_Monarda fistulosa 'Bee-Balm'	38.00	Ea	8.80	334.40	65.00	2,470.00
29.	_Solidago speciosa 'Showy Goldenrod'	38.00	Ea	8.80	334.40	65.00	2,470.00
30.	_Andropogon gerardii 'Big Bluestem'	38.00	Ea	8.80	334.40	65.00	2,470.00
31.	_Cornus amomum 'Silky Dogwood'	38.00	Ea	53.90	2,048.20	616.00	23,408.00
<b>CRT WASHOUT BID TOTAL</b>				<b>\$</b>	<b>874,452.45</b>	<b>\$</b>	<b>967,137.36 *</b>
<b>CRT COLLAPSE</b>							
1.	_Bonds, Insurance & Mobilization (Max \$20,000)	1.00	LS	35,715.00	35,715.00	20,000.00	20,000.00
2.	Fence, Rem	130.00	Ft	61.40	7,982.00	22.75	2,957.50
3.	_Erosion Control, Silt Fence	150.00	Ft	5.94	891.00	4.20	630.00
4.	_Excavation, Earth, Modified	350.00	Cyd	49.58	17,353.00	55.00	19,250.00
5.	_Station Grading, Trail	2.00	Sta	7,679.19	15,358.38	20,100.00	40,200.00
6.	_Soil Erosion and Sedimentation Control	1.00	LS	2,807.00	2,807.00	25,000.00	25,000.00
7.	Aggregate Base, 6 inch	261.00	Syd	64.97	16,957.17	25.75	6,720.75
8.	HMA Surface, Rem	226.00	Syd	25.46	5,753.96	47.75	10,791.50
9.	_HMA, 5E3	24.00	Ton	419.07	10,057.68	394.00	9,456.00



**TABULATION OF BIDS**  
 CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

Catskill Remedial Contracting Services, Inc  
 1020 E. Grand River Ave  
 Brighton, MI 48116

JSS-Macomb, LLC  
 50916 Justin Drive  
 Macomb, MI 48044

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
10.	_HMA, 4E3	52.00	Ton	371.32	19,308.64	394.00	20,488.00
11.	_Cofferdam, Temp	1.00	LS	34,813.00	34,813.00	50,000.00	50,000.00
12.	_Fence, Split Rail, 48 inch	118.00	Ft	194.06	22,899.08	98.75	11,652.50
13.	Riprap, Heavy, LM	79.00	Cyd	339.11	26,789.69	294.00	23,226.00
14.	Riprap, Plain, LM	197.00	Cyd	300.26	59,151.22	210.00	41,370.00
15.	_ Final Cleanup and Restoration	1.00	LS	29,282.00	29,282.00	2,500.00	2,500.00
<b>CRT COLLAPSE BID TOTAL</b>				<b>\$</b>	<b>305,118.82</b>	<b>\$</b>	<b>284,242.25</b>
<b>TOTAL BID AMOUNT</b>				<b>\$</b>	<b>1,179,571.27</b>	<b>\$</b>	<b>1,251,379.61 *</b>
<b>MULTI PROJECT AWARD DEDUCT AMOUNT</b>				<b>\$</b>	<b>(23,591.43)</b>	<b>\$</b>	<b>(10,000.00)</b>
<b>TOTAL DISCOUNTED BID</b>				<b>\$</b>	<b>1,155,979.84</b>	<b>\$</b>	<b>1,241,379.61 *</b>

**\* CORRECTED BY ENGINEER**



**TABULATION OF BIDS**  
 CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

M.L. Chartier Excavating, Inc  
 9195 Marine City Hwy  
 Fair Haven, MI 48023

HMC, LLC  
 6120 Millet Ave  
 Sterling Heights, MI 48312

Dalco Services LLC  
 59187 North Ave  
 Ray, MI 48096

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>CRT WASHOUT</b>									
1.	_Bonds, Insurance & Mobilization (Max \$100,000)	1.00	LS	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
2.	_Temporary Turnaround and Access Area	1.00	LS	35,610.00	35,610.00	75,000.00	75,000.00	33,154.00	33,154.00
3.	_Temporary Cover Crop Seed Mix	0.20	Acre	2,870.00	574.00	32,988.00	6,597.60	2,500.00	500.00
4.	_Budget Dryland Seed Mix	0.20	Acre	5,740.00	1,148.00	32,988.00	6,597.60	11,000.00	2,200.00
5.	_Erosion Control, Silt Fence	900.00	Ft	6.00	5,400.00	3.30	2,970.00	7.50	6,750.00
6.	Excavation, Earth	3,430.00	Cyd	38.00	130,340.00	48.00	164,640.00	44.00	150,920.00
7.	_Station Grading, Trail	3.00	Sta	1,080.00	3,240.00	20,000.00	60,000.00	44,421.00	133,263.00
8.	_Embankment, CIP, Modified	1,000.00	Cyd	17.00	17,000.00	45.00	45,000.00	43.00	43,000.00
9.	_Embankment, CIP, Special	4,930.00	Cyd	2.00	9,860.00	40.00	197,200.00	32.00	157,760.00
10.	_Soil Erosion and Sedimentation Control	1.00	LS	44,450.00	44,450.00	7,500.00	7,500.00	3,500.00	3,500.00
11.	_Aggregate Base, Conditioning, Modified	50.00	Sta	501.00	25,050.00	1,000.00	50,000.00	418.00	20,900.00
12.	_Limestone Surface Cse, 4 inch	260.00	Syd	22.00	5,720.00	35.00	9,100.00	34.00	8,840.00
13.	_Limestone Surface Cse, 4 inch, Resurfacing	6,000.00	Syd	22.00	132,000.00	18.50	111,000.00	21.50	129,000.00
14.	_Aggregate Base, 21AA, 8 inch	310.00	Syd	24.00	7,440.00	20.00	6,200.00	49.00	15,190.00
15.	_Aggregate, 6A, 12 inch, Modified	780.00	Cyd	73.00	56,940.00	125.00	97,500.00	144.00	112,320.00
16.	Culv End Sect, Conc, 36 inch	2.00	Ea	3,890.00	7,780.00	5,000.00	10,000.00	3,060.00	6,120.00
17.	Culv End Sect 36 inch, Grate	2.00	Ea	1,610.00	3,220.00	2,250.00	4,500.00	1,851.00	3,702.00
18.	_Culv, CI IV, Conc, 36 inch	46.00	Ft	240.00	11,040.00	350.00	16,100.00	219.00	10,074.00
19.	_Cofferdam, Temp	1.00	LS	311,710.00	311,710.00	30,000.00	30,000.00	255,000.00	255,000.00
20.	_Biodegradable Straw Blanket	1,000.00	Syd	2.30	2,300.00	3.00	3,000.00	4.00	4,000.00
21.	Riprap, Plain, LM	184.00	Syd	206.00	37,904.00	325.00	59,800.00	131.00	24,104.00



**TABULATION OF BIDS**  
 CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

M.L. Chartier Excavating, Inc  
 9195 Marine City Hwy  
 Fair Haven, MI 48023

HMC, LLC  
 6120 Millet Ave  
 Sterling Heights, MI 48312

Dalco Services LLC  
 59187 North Ave  
 Ray, MI 48096

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
22.	_Landscape Maintenance & Warranty - 2 Years	1.00	LS	16,260.00	16,260.00	20,000.00	20,000.00	2,500.00	2,500.00
23.	_ Final Cleanup and Restoration	1.00	LS	6,150.00	6,150.00	50,000.00	50,000.00	28,500.00	28,500.00
24.	_Cercis canadensis 'Redbud'	3.00	Ea	810.00	2,430.00	500.00	1,500.00	1,875.00	5,625.00
25.	_Physocarpus opulifolius 'Common Ninebark'	15.00	Ea	600.00	9,000.00	150.00	2,250.00	70.00	1,050.00
26.	_Asclepias syriaca 'Common Milkweed'	38.00	Ea	170.00	6,460.00	50.00	1,900.00	16.00	608.00
27.	_Asclepias tuberosa 'Butterfly Weed'	38.00	Ea	170.00	6,460.00	50.00	1,900.00	16.00	608.00
28.	_Monarda fistulosa 'Bee-Balm'	38.00	Ea	170.00	6,460.00	50.00	1,900.00	16.00	608.00
29.	_Solidago speciosa 'Showy Goldenrod'	38.00	Ea	170.00	6,460.00	50.00	1,900.00	16.00	608.00
30.	_Andropogon gerardii 'Big Bluestem'	38.00	Ea	170.00	6,460.00	50.00	1,900.00	16.00	608.00
31.	_Cornus amomum 'Silky Dogwood'	38.00	Ea	170.00	6,460.00	50.00	1,900.00	70.00	2,660.00
<b>CRT WASHOUT BID TOTAL</b>				<b>\$</b>	<b>1,021,326.00</b>	<b>\$</b>	<b>1,147,855.20</b>	<b>\$</b>	<b>1,261,012.00 *</b>
<b>CRT COLLAPSE</b>									
1.	_Bonds, Insurance & Mobilization (Max \$20,000)	1.00	LS	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
2.	Fence, Rem	130.00	Ft	9.00	1,170.00	25.00	3,250.00	14.00	1,820.00
3.	_Erosion Control, Silt Fence	150.00	Ft	8.00	1,200.00	5.50	825.00	7.50	1,125.00
4.	_Excavation, Earth, Modified	350.00	Cyd	90.00	31,500.00	50.00	17,500.00	44.00	15,400.00
5.	_Station Grading, Trail	2.00	Sta	1,370.00	2,740.00	5,000.00	10,000.00	3,500.00	7,000.00
6.	_Soil Erosion and Sedimentation Control	1.00	LS	25,340.00	25,340.00	5,000.00	5,000.00	1,500.00	1,500.00
7.	Aggregate Base, 6 inch	261.00	Syd	24.00	6,264.00	22.00	5,742.00	43.00	11,223.00
8.	HMA Surface, Rem	226.00	Syd	10.00	2,260.00	15.00	3,390.00	28.00	6,328.00
9.	_HMA, 5E3	24.00	Ton	303.00	7,272.00	440.00	10,560.00	330.00	7,920.00



**TABULATION OF BIDS**

CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

M.L. Chartier Excavating, Inc  
 9195 Marine City Hwy  
 Fair Haven, MI 48023

HMC, LLC  
 6120 Millet Ave  
 Sterling Heights, MI 48312

Dalco Services LLC  
 59187 North Ave  
 Ray, MI 48096

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
10.	_HMA, 4E3	52.00	Ton	303.00	15,756.00	440.00	22,880.00	288.00	14,976.00
11.	_Cofferdam, Temp	1.00	LS	147,510.00	147,510.00	25,000.00	25,000.00	97,100.00	97,100.00
12.	_Fence, Split Rail, 48 inch	118.00	Ft	78.00	9,204.00	165.00	19,470.00	72.00	8,496.00
13.	Riprap, Heavy, LM	79.00	Cyd	270.00	21,330.00	900.00	71,100.00	342.00	27,018.00
14.	Riprap, Plain, LM	197.00	Cyd	167.00	32,899.00	600.00	118,200.00	325.00	64,025.00
15.	_ Final Cleanup and Restoration	1.00	LS	7,790.00	7,790.00	14,000.00	14,000.00	15,200.00	15,200.00
<b>CRT COLLAPSE BID TOTAL</b>				<b>\$</b>	<b>332,235.00</b>	<b>\$</b>	<b>346,917.00</b>	<b>\$</b>	<b>299,131.00</b>
<b>TOTAL BID AMOUNT</b>				<b>\$</b>	<b>1,353,561.00</b>	<b>\$</b>	<b>1,494,772.20 *</b>	<b>\$</b>	<b>1,560,143.00 *</b>
<b>MULTI PROJECT AWARD DEDUCT AMOUNT</b>				<b>\$</b>	<b>(39,693.00)</b>	<b>\$</b>	<b>(5,000.00)</b>	<b>\$</b>	<b>(25,000.00)</b>
<b>TOTAL DISCOUNTED BID</b>				<b>\$</b>	<b>1,313,868.00</b>	<b>\$</b>	<b>1,489,772.20 *</b>	<b>\$</b>	<b>1,535,143.00</b>

**\* CORRECTED BY ENGINEER**



**TABULATION OF BIDS**  
 CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

D.V.M Utilities, Inc  
 6045 Sims Road, Suite 2  
 Sterling Heights, MI 48313

Z Contractors, Inc  
 50500 Design Lane  
 Shelby Twp, MI 48315

Erie Construction, LLC  
 22051 Commerce Dr  
 Woodhaven, MI 48183

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>CRT WASHOUT</b>									
1.	_Bonds, Insurance & Mobilization (Max \$100,000)	1.00	LS	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
2.	_Temporary Turnaround and Access Area	1.00	LS	48,000.00	48,000.00	50,000.00	50,000.00	16,000.00	16,000.00
3.	_Temporary Cover Crop Seed Mix	0.20	Acre	15,812.00	3,162.40	61,478.15	12,295.63	28,000.00	5,600.00
4.	_Budget Dryland Seed Mix	0.20	Acre	8,850.00	1,770.00	61,478.15	12,295.63	23,000.00	4,600.00
5.	_Erosion Control, Silt Fence	900.00	Ft	7.00	6,300.00	3.00	2,700.00	3.90	3,510.00
6.	Excavation, Earth	3,430.00	Cyd	18.00	61,740.00	72.00	246,960.00	48.00	164,640.00
7.	_Station Grading, Trail	3.00	Sta	17,700.00	53,100.00	25,000.00	75,000.00	14,000.00	42,000.00
8.	_Embankment, CIP, Modified	1,000.00	Cyd	46.00	46,000.00	60.00	60,000.00	39.00	39,000.00
9.	_Embankment, CIP, Special	4,930.00	Cyd	28.00	138,040.00	46.50	229,245.00	27.00	133,110.00
10.	_Soil Erosion and Sedimentation Control	1.00	LS	25,000.00	25,000.00	10,000.00	10,000.00	15,000.00	15,000.00
11.	_Aggregate Base, Conditioning, Modified	50.00	Sta	4,500.00	225,000.00	760.00	38,000.00	750.00	37,500.00
12.	_Limestone Surface Cse, 4 inch	260.00	Syd	47.00	12,220.00	22.00	5,720.00	12.00	3,120.00
13.	_Limestone Surface Cse, 4 inch, Resurfacing	6,000.00	Syd	34.00	204,000.00	22.00	132,000.00	10.00	60,000.00
14.	_Aggregate Base, 21AA, 8 inch	310.00	Syd	39.00	12,090.00	42.00	13,020.00	24.00	7,440.00
15.	_Aggregate, 6A, 12 inch, Modified	780.00	Cyd	64.00	49,920.00	160.00	124,800.00	89.00	69,420.00
16.	Culv End Sect, Conc, 36 inch	2.00	Ea	6,000.00	12,000.00	2,500.00	5,000.00	3,400.00	6,800.00
17.	Culv End Sect 36 inch, Grate	2.00	Ea	2,600.00	5,200.00	1,100.00	2,200.00	2,000.00	4,000.00
18.	_Culv, CI IV, Conc, 36 inch	46.00	Ft	236.00	10,856.00	240.00	11,040.00	800.00	36,800.00
19.	_Cofferdam, Temp	1.00	LS	60,000.00	60,000.00	25,000.00	25,000.00	535,000.00	535,000.00
20.	_Biodegradable Straw Blanket	1,000.00	Syd	18.00	18,000.00	5.00	5,000.00	6.00	6,000.00
21.	Riprap, Plain, LM	184.00	Syd	112.00	20,608.00	250.00	46,000.00	260.00	47,840.00



**TABULATION OF BIDS**  
 CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

D.V.M Utilities, Inc  
 6045 Sims Road, Suite 2  
 Sterling Heights, MI 48313

Z Contractors, Inc  
 50500 Design Lane  
 Shelby Twp, MI 48315

Erie Construction, LLC  
 22051 Commerce Dr  
 Woodhaven, MI 48183

Item No.	Description	Estimated Quantity	Units	D.V.M Utilities, Inc		Z Contractors, Inc		Erie Construction, LLC	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
22.	_Landscape Maintenance & Warranty - 2 Years	1.00	LS	50,000.00	50,000.00	29,000.00	29,000.00	14,000.00	14,000.00
23.	_ Final Cleanup and Restoration	1.00	LS	88,000.00	88,000.00	172,000.00	172,000.00	39,000.00	39,000.00
24.	_Cercis canadensis 'Redbud'	3.00	Ea	1,800.00	5,400.00	299.99	899.97	400.00	1,200.00
25.	_Physocarpus opulifolius 'Common Ninebark'	15.00	Ea	350.00	5,250.00	49.00	735.00	90.00	1,350.00
26.	_Asclepias syriaca 'Common Milkweed'	38.00	Ea	100.00	3,800.00	8.00	304.00	15.00	570.00
27.	_Asclepias tuberosa 'Butterfly Weed'	38.00	Ea	100.00	3,800.00	8.00	304.00	15.00	570.00
28.	_Monarda fistulosa 'Bee-Balm'	38.00	Ea	100.00	3,800.00	8.00	304.00	15.00	570.00
29.	_Solidago speciosa 'Showy Goldenrod'	38.00	Ea	100.00	3,800.00	8.00	304.00	15.00	570.00
30.	_Andropogon gerardii 'Big Bluestem'	38.00	Ea	100.00	3,800.00	8.00	304.00	15.00	570.00
31.	_Cornus amomum 'Silky Dogwood'	38.00	Ea	100.00	3,800.00	49.00	1,862.00	90.00	3,420.00
<b>CRT WASHOUT BID TOTAL</b>				<b>\$</b>	<b>1,184,456.40 *</b>	<b>\$</b>	<b>1,412,293.23</b>	<b>\$</b>	<b>1,399,200.00</b>
<b>CRT COLLAPSE</b>									
1.	_Bonds, Insurance & Mobilization (Max \$20,000)	1.00	LS	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
2.	Fence, Rem	130.00	Ft	20.00	2,600.00	25.00	3,250.00	12.00	1,560.00
3.	_Erosion Control, Silt Fence	150.00	Ft	9.00	1,350.00	3.00	450.00	4.50	675.00
4.	_Excavation, Earth, Modified	350.00	Cyd	313.00	109,550.00	110.00	38,500.00	35.00	12,250.00
5.	_Station Grading, Trail	2.00	Sta	3,000.00	6,000.00	5,000.00	10,000.00	8,000.00	16,000.00
6.	_Soil Erosion and Sedimentation Control	1.00	LS	23,000.00	23,000.00	7,500.00	7,500.00	9,000.00	9,000.00
7.	Aggregate Base, 6 inch	261.00	Syd	35.00	9,135.00	31.00	8,091.00	29.00	7,569.00
8.	HMA Surface, Rem	226.00	Syd	41.00	9,266.00	40.00	9,040.00	11.00	2,486.00
9.	_HMA, 5E3	24.00	Ton	360.00	8,640.00 *	265.00	6,360.00	300.00	7,200.00



**TABULATION OF BIDS**

CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

D.V.M Utilities, Inc  
 6045 Sims Road, Suite 2  
 Sterling Heights, MI 48313

Z Contractors, Inc  
 50500 Design Lane  
 Shelby Twp, MI 48315

Erie Construction, LLC  
 22051 Commerce Dr  
 Woodhaven, MI 48183

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
10.	_HMA, 4E3	52.00	Ton	313.00	16,276.00	265.00	13,780.00	300.00	15,600.00
11.	_Cofferdam, Temp	1.00	LS	55,000.00	55,000.00	0.01	0.01	210,000.00	210,000.00
12.	_Fence, Split Rail, 48 inch	118.00	Ft	50.00	5,900.00	84.75	10,000.50	110.00	12,980.00
13.	Riprap, Heavy, LM	79.00	Cyd	400.00	31,600.00	300.00	23,700.00	400.00	31,600.00
14.	Riprap, Plain, LM	197.00	Cyd	310.00	61,070.00	275.00	54,175.00	340.00	66,980.00
15.	_ Final Cleanup and Restoration	1.00	LS	26,000.00	26,000.00	67,000.00	67,000.00	19,000.00	19,000.00
<b>CRT COLLAPSE BID TOTAL</b>				<b>\$</b>	<b>385,387.00 *</b>	<b>\$</b>	<b>204,846.51 *</b>	<b>\$</b>	<b>432,900.00</b>
<b>TOTAL BID AMOUNT</b>				<b>\$</b>	<b>1,569,843.40 *</b>	<b>\$</b>	<b>1,617,139.74</b>	<b>\$</b>	<b>1,832,100.00</b>
<b>MULTI PROJECT AWARD DEDUCT AMOUNT</b>				<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>TOTAL DISCOUNTED BID</b>				<b>\$</b>	<b>1,569,843.40</b>	<b>\$</b>	<b>1,617,139.74</b>	<b>\$</b>	<b>1,832,100.00</b>

**\* CORRECTED BY ENGINEER**



**TABULATION OF BIDS**  
 CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

North Channel Construction Co Inc  
 6137 Lakeshore Rd  
 Lexington, MI 48450

Major Contracting Group Inc  
 12222 Greenfield Rd  
 Detroit, MI 48227

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
<b>CRT WASHOUT</b>							
1.	_Bonds, Insurance & Mobilization (Max \$100,000)	1.00	LS	45,000.00	45,000.00	100,000.00	100,000.00
2.	_Temporary Turnaround and Access Area	1.00	LS	44,000.00	44,000.00	25,000.00	25,000.00
3.	_Temporary Cover Crop Seed Mix	0.20	Acre	10,000.00	2,000.00	5,000.00	1,000.00
4.	_Budget Dryland Seed Mix	0.20	Acre	10,000.00	2,000.00	5,000.00	1,000.00
5.	_Erosion Control, Silt Fence	900.00	Ft	1.33	1,197.00 *	5.00	4,500.00
6.	Excavation, Earth	3,430.00	Cyd	59.00	202,370.00	150.00	514,500.00
7.	_Station Grading, Trail	3.00	Sta	49,000.00	147,000.00	21,000.00	63,000.00
8.	_Embankment, CIP, Modified	1,000.00	Cyd	46.75	46,750.00	125.00	125,000.00
9.	_Embankment, CIP, Special	4,930.00	Cyd	35.50	175,015.00	100.00	493,000.00
10.	_Soil Erosion and Sedimentation Control	1.00	LS	3,550.00	3,550.00	20,000.00	20,000.00
11.	_Aggregate Base, Conditioning, Modified	50.00	Sta	447.00	22,350.00	600.00	30,000.00
12.	_Limestone Surface Cse, 4 inch	260.00	Syd	38.00	9,880.00	60.00	15,600.00
13.	_Limestone Surface Cse, 4 inch, Resurfacing	6,000.00	Syd	24.50	147,000.00	41.00	246,000.00
14.	_Aggregate Base, 21AA, 8 inch	310.00	Syd	56.00	17,360.00	62.00	19,220.00
15.	_Aggregate, 6A, 12 inch, Modified	780.00	Cyd	128.00	99,840.00	156.00	121,680.00
16.	Culv End Sect, Conc, 36 inch	2.00	Ea	29,775.00	59,550.00	7,000.00	14,000.00
17.	Culv End Sect 36 inch, Grate	2.00	Ea	1,600.00	3,200.00	1,800.00	3,600.00
18.	_Culv, CI IV, Conc, 36 inch	46.00	Ft	210.00	9,660.00	500.00	23,000.00
19.	_Cofferdam, Temp	1.00	LS	270,000.00	270,000.00	518,000.00	518,000.00
20.	_Biodegradable Straw Blanket	1,000.00	Syd	245.00	245,000.00	4.00	4,000.00
21.	Riprap, Plain, LM	184.00	Syd	55.00	10,120.00	350.00	64,400.00



**TABULATION OF BIDS**  
 CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

North Channel Construction Co Inc  
 6137 Lakeshore Rd  
 Lexington, MI 48450

Major Contracting Group Inc  
 12222 Greenfield Rd  
 Detroit, MI 48227

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
22.	_Landscape Maintenance & Warranty - 2 Years	1.00	LS	27,500.00	27,500.00	4,995.00	4,995.00
23.	_ Final Cleanup and Restoration	1.00	LS	20,350.00	20,350.00	25,000.00	25,000.00
24.	_Cercis canadensis 'Redbud'	3.00	Ea	650.00	1,950.00	350.00	1,050.00
25.	_Physocarpus opulifolius 'Common Ninebark'	15.00	Ea	100.00	1,500.00	85.00	1,275.00
26.	_Asclepias syriaca ' Common Milkweed'	38.00	Ea	20.00	760.00	35.00	1,330.00
27.	_Asclepias tuberosa 'Butterfly Weed'	38.00	Ea	20.00	760.00	35.00	1,330.00
28.	_Monarda fistulosa 'Bee-Balm'	38.00	Ea	20.00	760.00	35.00	1,330.00
29.	_Solidago speciosa 'Showy Goldenrod'	38.00	Ea	20.00	760.00	35.00	1,330.00
30.	_Andropogon gerardii 'Big Bluestem'	38.00	Ea	20.00	760.00	35.00	1,330.00
31.	_Cornus amomum 'Silky Dogwood'	38.00	Ea	20.00	760.00	35.00	1,330.00
<b>CRT WASHOUT BID TOTAL</b>				<b>\$</b>	<b>1,618,702.00 *</b>	<b>\$</b>	<b>2,446,800.00</b>
<b>CRT COLLAPSE</b>							
1.	_Bonds, Insurance & Mobilization (Max \$20,000)	1.00	LS	20,000.00	20,000.00	20,000.00	20,000.00
2.	Fence, Rem	130.00	Ft	19.20	2,496.00	11.00	1,430.00
3.	_Erosion Control, Silt Fence	150.00	Ft	3.33	499.50 *	5.00	750.00
4.	_Excavation, Earth, Modified	350.00	Cyd	64.00	22,400.00	120.00	42,000.00
5.	_Station Grading, Trail	2.00	Sta	3,900.00	7,800.00	5,000.00	10,000.00
6.	_Soil Erosion and Sedimentation Control	1.00	LS	2,000.00	2,000.00	10,500.00	10,500.00
7.	Aggregate Base, 6 inch	261.00	Syd	50.00	13,050.00	44.00	11,484.00
8.	HMA Surface, Rem	226.00	Syd	32.00	7,232.00	30.00	6,780.00
9.	_HMA, 5E3	24.00	Ton	416.00	9,984.00	670.00	16,080.00



**TABULATION OF BIDS**  
 CITY OF ROCHESTER  
 CRT WASHOUT, W OF DEQUINDRE ROAD  
 CRT COLLAPSE, E OF MAIN STREET  
 AEW PROJECT NO. 0270-0209

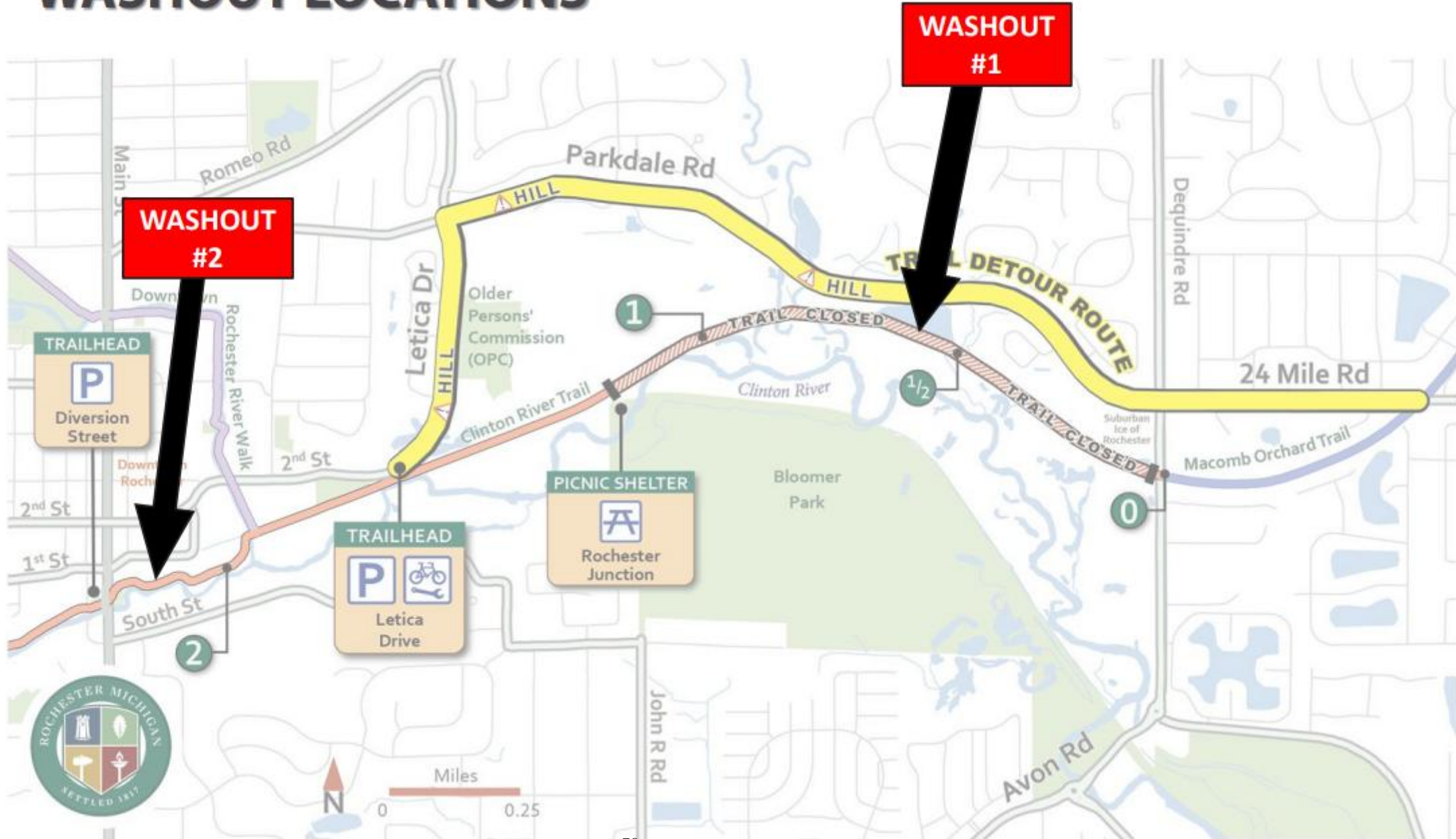
North Channel Construction Co Inc  
 6137 Lakeshore Rd  
 Lexington, MI 48450

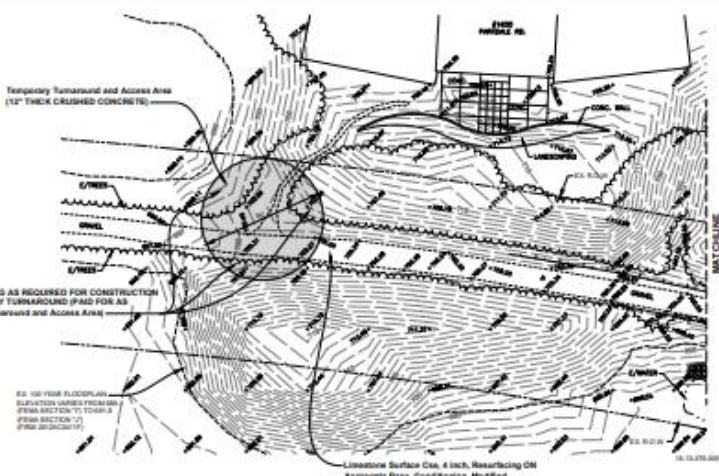
Major Contracting Group Inc  
 12222 Greenfield Rd  
 Detroit, MI 48227

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
10.	_HMA, 4E3	52.00	Ton	320.00	16,640.00	528.00	27,456.00
11.	_Cofferdam, Temp	1.00	LS	120,000.00	120,000.00	298,000.00	298,000.00
12.	_Fence, Split Rail, 48 inch	118.00	Ft	85.00	10,030.00	115.00	13,570.00
13.	Riprap, Heavy, LM	79.00	Cyd	530.00	41,870.00	950.00	75,050.00
14.	Riprap, Plain, LM	197.00	Cyd	365.00	71,905.00	550.00	108,350.00
15.	_ Final Cleanup and Restoration	1.00	LS	9,000.00	9,000.00	10,000.00	10,000.00
<b>CRT COLLAPSE BID TOTAL</b>				<b>\$</b>	<b>354,906.50 *</b>	<b>\$</b>	<b>651,450.00</b>
<b>TOTAL BID AMOUNT</b>				<b>\$</b>	<b>1,973,608.50</b>	<b>\$</b>	<b>3,098,250.00</b>
<b>MULTI PROJECT AWARD DEDUCT AMOUNT</b>				<b>\$</b>	<b>(2,500.00)</b>	<b>\$</b>	<b>-</b>
<b>TOTAL DISCOUNTED BID</b>				<b>\$</b>	<b>1,971,108.50 *</b>	<b>\$</b>	<b>3,098,250.00</b>

**\* CORRECTED BY ENGINEER**

# WASHOUT LOCATIONS





**NOTES**

THE CITY OF ROCHESTER HAS STORED APPROXIMATELY 1500 CUBIC YARDS OF CLAY MATERIAL AT THE OLD WASTE WATER TREATMENT PLANT LOCATED AT 800 E 2ND STREET. THE CONTRACTOR SHALL UTILIZE THIS STORED CLAY MATERIAL FOR THIS PROJECT. ALL WORK ASSOCIATED WITH LOADING, HAULING, AND COMPACTING THE STORED MATERIAL SHALL BE PAID FOR UNDER THE PAY ITEM Embankment, C/P, Special.

THE CONDITION OF THE STORED MATERIAL SHALL BE INSPECTED BY THE GEOTECHNICAL ENGINEER PROVIDED BY THE CITY. UNSUITABLE MATERIAL SHALL NOT BE TRANSPORTED OR USED FOR THIS PROJECT.

IF ADDITIONAL MATERIAL IS REQUIRED TO COMPLETE THE PROJECT, IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN IT. ALL WORK ASSOCIATED WITH HAULING, AND COMPACTING ANY ADDITIONAL MATERIAL SHALL BE PAID FOR UNDER THE PAY ITEM Embankment, C/P, Modified.

**ESTIMATED QUANTITIES (THIS SHEET)**

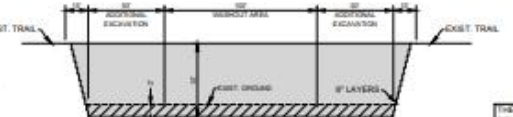
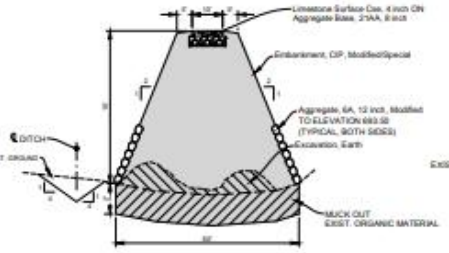
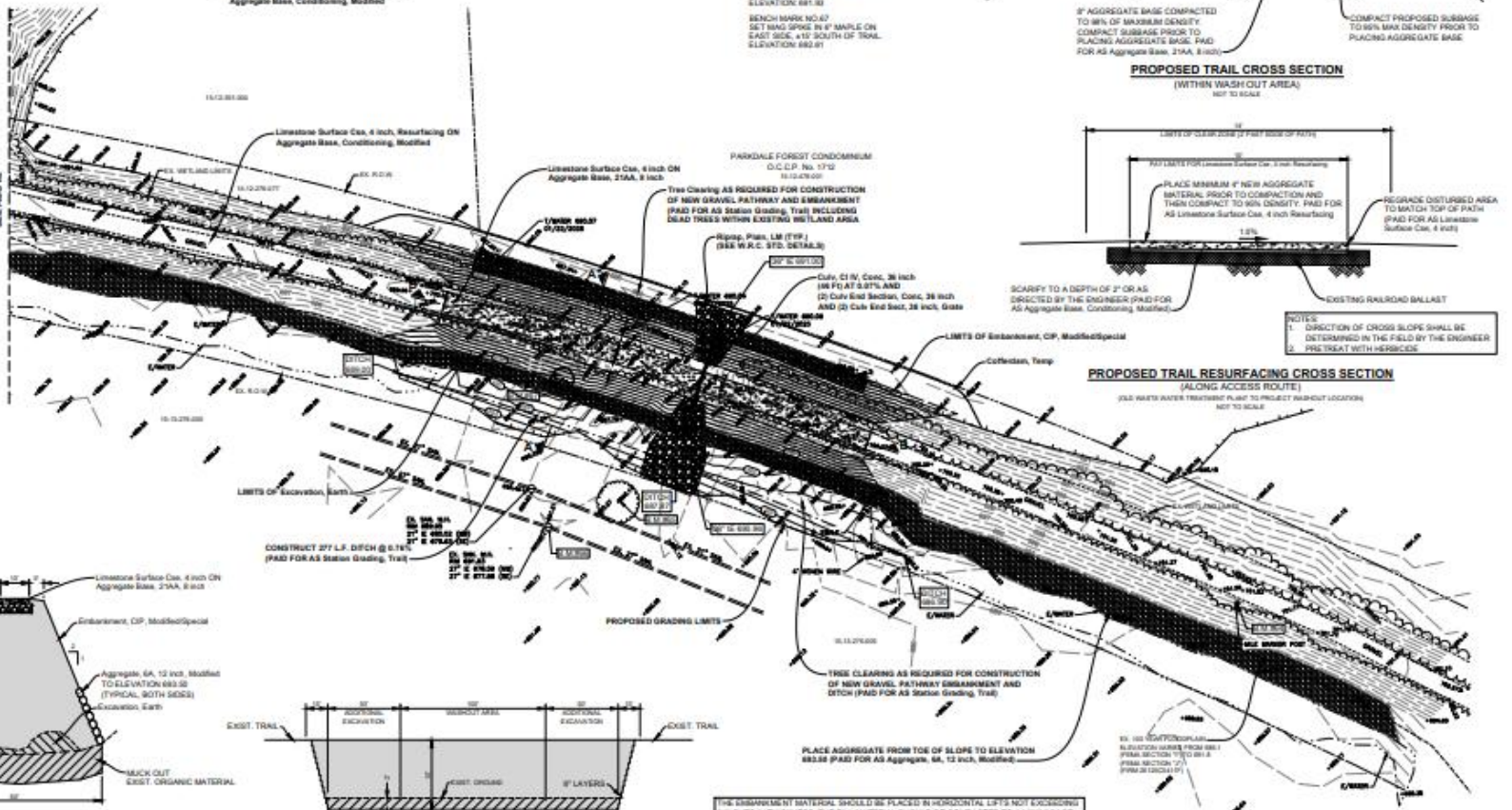
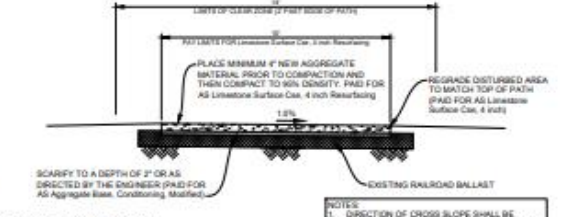
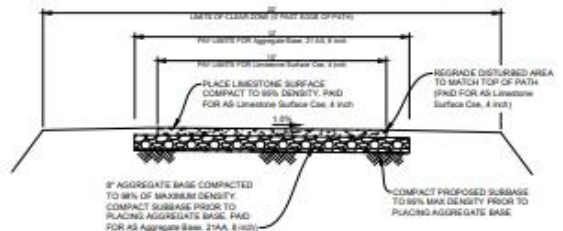
1. Soil Gravel and Sedimentation Control	1 LA
2. Temporary Turnaround and Access Area	1 LA
3. Excavation, Earth	3,430 Cyt
4. Embankment, C/P, Modified	1,800 Cyt
5. Embankment, C/P, Special	4,600 Cyt
6. Curv. C/P, Conc. 36 inch	46 Ft
7. Curv End Sect. Conc. 36 inch	2 Ea
8. Curv End Sect. 36 inch, Gravel	2 Ea
9. Limestone Surface Cos. 4 inch	360 Spt
10. Aggregate Base, 2 1/2 inch, 8 inch	210 Spt
11. Limestone Surface Cos. 4 inch, Resurfacing	6,800 Spt
12. Aggregate, 6A, 12 inch, Modified	760 Cyt
13. Aggregate Base, Conditioning, Modified	50 Sta
14. Callahan, Temp	1 LS
15. Riprap, Plain, LM	804 Spt
16. Station Grading, Trail	1.0 Sta



51301 Schwaner Road  
Shelby Township, MI 48315  
586.726.1234 | cawinc.com  
Engineering Strong Communities

**BENCH MARKS (NAVD88 DATUM)**

- BENCH MARK NO. 84  
MAG. NAIL, NORTH FACE OF MILE MARKER POST ON SOUTH OF TRAIL.  
ELEVATION: 782.07
- BENCH MARK NO. 85  
MAG. SPIN IN 1" BY 2" CONCRETE BASE 40' SOUTH OF PATH.  
ELEVATION: 690.58
- BENCH MARK NO. 86  
CHIS. "C" IN NORTH-EAST QM SANITARY MAN. 40' OF OTHER SANITARY MAN. 150' SOUTH OF TRAIL.  
ELEVATION: 681.50
- BENCH MARK NO. 87  
SETTING SPIN IN 1" BY 1" MAPLE ON EAST SIDE, 15' SOUTH OF TRAIL.  
ELEVATION: 683.01



THE EMBANKMENT MATERIAL SHOULD BE PLACED IN HORIZONTAL LIFTS NOT EXCEEDING 8 INCHES IN THICKNESS. THE FILL MATERIAL SHOULD BE COMPACTED TO A MINIMUM OF 90 PERCENT OF THE MODIFIED PROCTOR MAXIMUM DRY DENSITY. THE CONVECTIVE FILL SHOULD BE PLACED WITHIN 2 PERCENT OF THE OPTIMUM MOISTURE CONTENT. THE FILL SOIL SHOULD BE FREE OF ORGANIC MATERIAL OR SELF-HEATING MATERIAL. FROZEN SOIL SHOULD BE PLACED AS FILL NOW SHOULD FILL BE PLACED ON FROZEN SUBGRADE.



**CRT - WASHOUT WEST OF DEQUINDRE ROAD**

**CONSTRUCTION PLAN**

CITY OF ROCHESTER

Project No. \_\_\_\_\_  
Revision No. \_\_\_\_\_  
Date: \_\_\_\_\_

1" = 40'

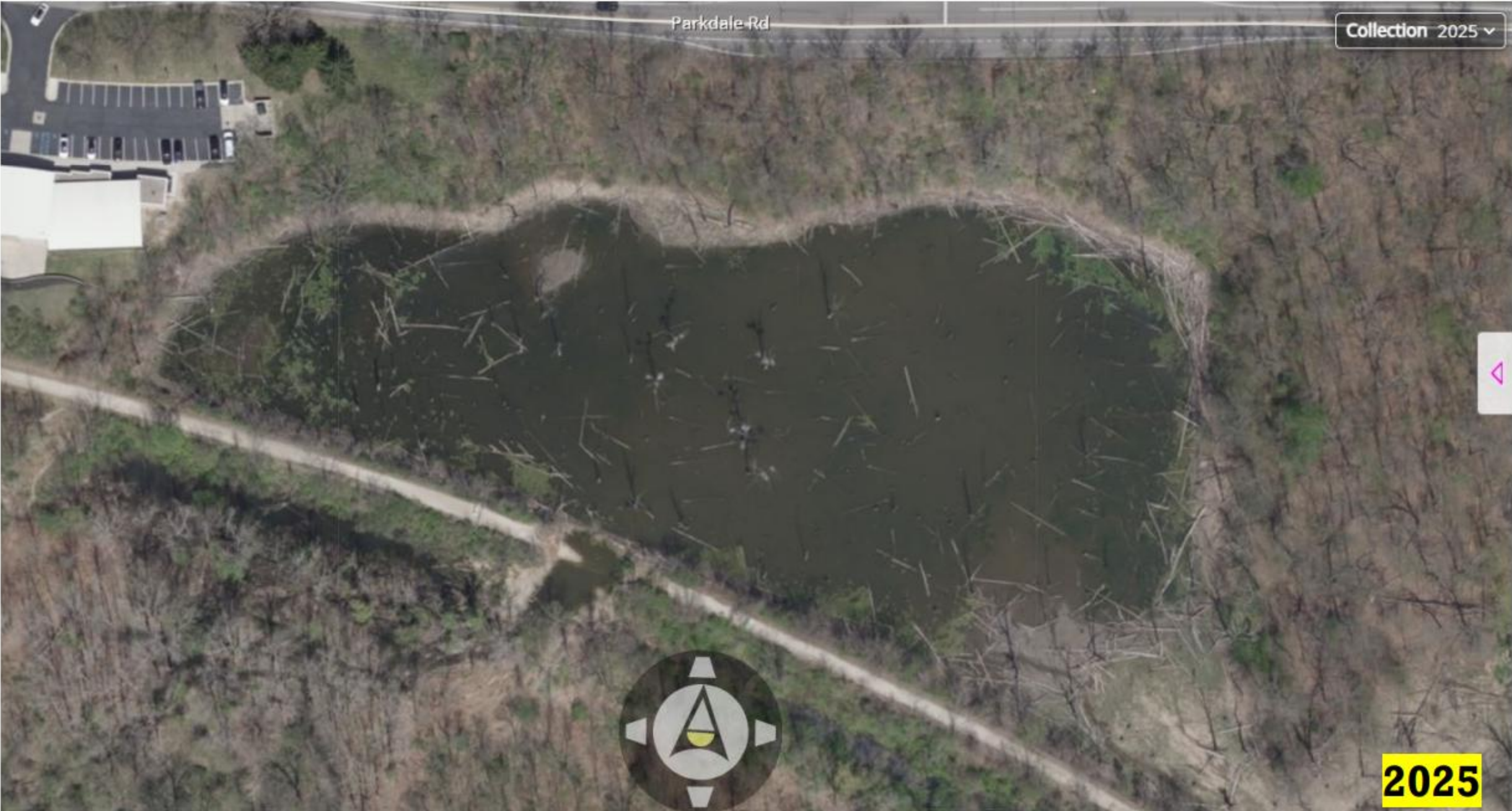
Know what's below. Call 12 hours before you dig.

UTILITY INFORMATION, AS SHOWN, REPRESENTS APPROXIMATE LOCATIONS AND TYPES OF UTILITIES LOCATED. AS SHOWN ON THIS PLAN, NO GUARANTEE IS MADE AS TO THE ACCURACY OF THE INFORMATION. ALL LOCATIONS AND DEPTHS OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE. ALL LOCATIONS AND DEPTHS OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE. ALL LOCATIONS AND DEPTHS OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE. ALL LOCATIONS AND DEPTHS OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE.

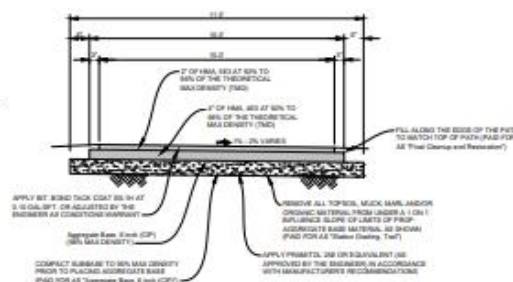
0270-0209

Parkdale Rd

Collection 2025 ▾



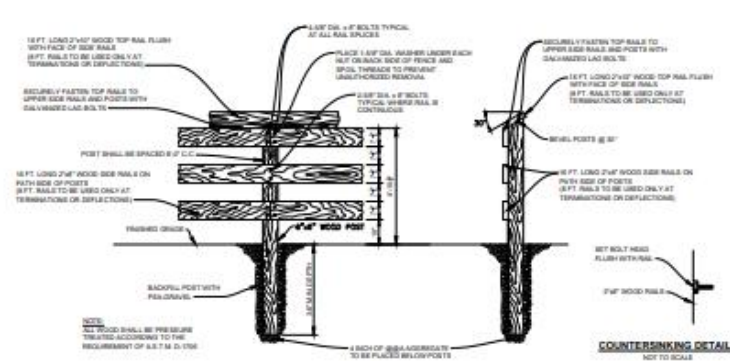
2025



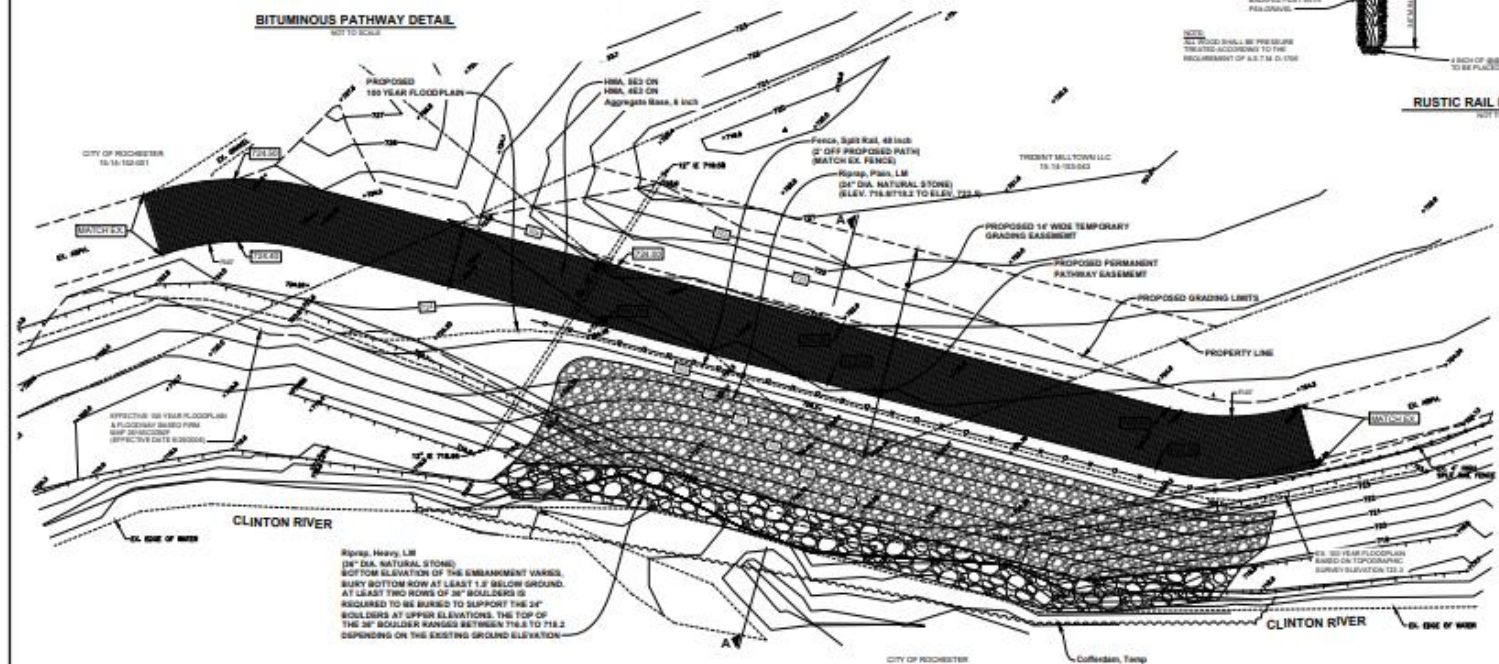
**BITUMINOUS PATHWAY DETAIL**  
NOT TO SCALE



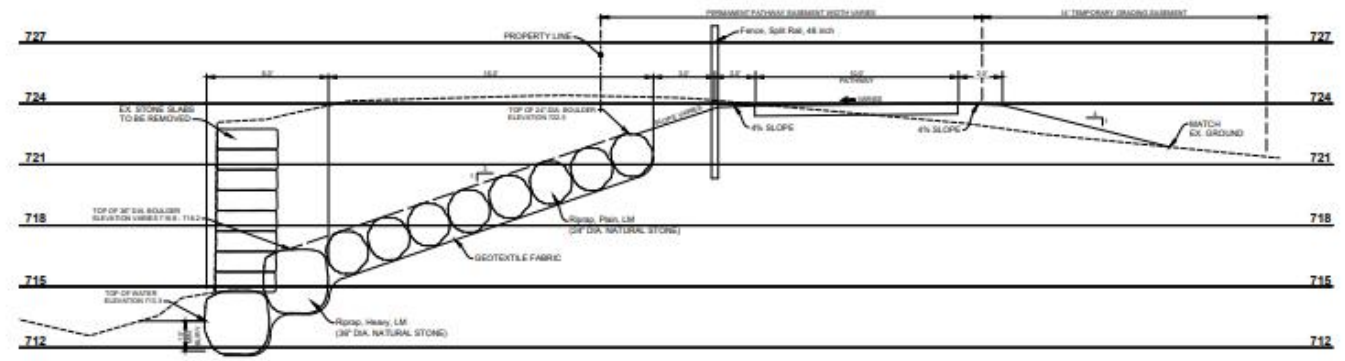
**LOCATION MAP**  
NOT TO SCALE



**RUSTIC RAIL FENCE DETAIL**  
NOT TO SCALE



**BENCHMARKS (NAV88S DATUM)**  
 BENCHMARK NO. 8002  
 CHG. 1\"/>



**SECTION A-A**  
SCALE: 1/4\"/>

**ESTIMATED QUANTITIES (THIS SHEET)**

1. HMA, 2\"/>
---------------

11001 Schoenher Road  
 Shelby Township, MI 48315  
 586.726.1204 | jaw@inc.com

DATE	REVISIONS AND ISSUES

**CRT COLLAPSE EAST OF MAIN STREET**

**CONSTRUCTION PLAN**

CITY OF ROCHESTER

PRELIMINARY	CONSTRUCTION	RECORDED

Know what's below. Call 12 hours before you dig.

VERIFY INFORMATION, AS SHOWN, INDICATED APPROXIMATE LOCATIONS AND TYPES BY EXISTING RECORDS ONLY. BE ADVISED AN RECORD PROVIDED TO YOU FROM THE ABOVE PARTY COMPANIES, SO REVERENCE IS MADE OF THE COMPLETION OF ACCURACY THEREOF.

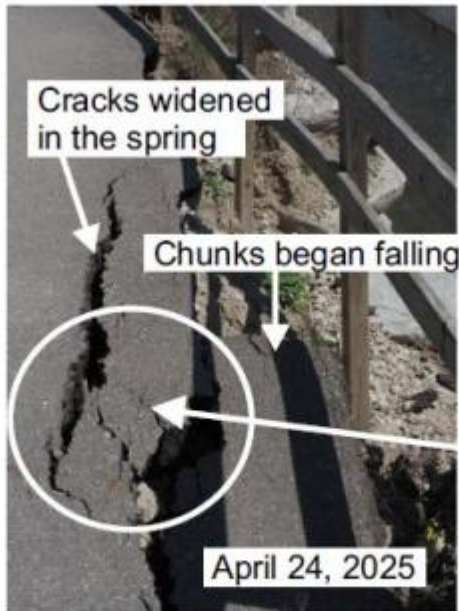
REFER TO CONSTRUCTION ALL LOCATIONS AND DEPTHS OF EXISTING UNDERGROUND AND ENGINEERED STRUCTURES. DO NOT CONDUCT ANY CONSTRUCTION OF NEW STRUCTURES (REPRESENTED) SHALL BE NOTICED IN THE FIELD. DURING THE CONSTRUCTION, THE CONTRACTOR SHALL PROTECT AND SUPPORT ALL UTILITIES FOUND AND ENCOUNTERED. CALL DIGGERS FOR UTILITY LOCATIONS (CONSTRUCTION, SUPPORT AND PROTECTION SHALL BE REQUIRED IN THE PROPOSED PAV FOR CONFLICTS WITH THE UTILITIES).

DURING CONSTRUCTION, THE CONTRACTOR SHALL USE EXISTING EXTERIOR VEHICULAR SIGNAGE AND ALL SIGNAGE AND / OR BARRIERS.

0270-0207

15-15-103-021-001

# Clinton River Trail | Washout #2 | 10 Month Progression





## City of Rochester

---

400 Sixth Street  
Rochester, MI 48307  
P: (248) 651-9061  
F: (248) 651-2624  
[www.rochestermi.org](http://www.rochestermi.org)

### MEMORANDUM

---

Date: October 23, 2025  
To: Nik Banda, City Manager  
From: Anthony Moggio, Finance Director / Treasurer  
Subject: Quarterly Financial Report Ending September 30, 2025

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**Issue:** Quarterly Financial Report Ending September 30, 2025

**Analysis:** Scheduled Financial Presentation

**Requested Action:**

Motion to approve as presented

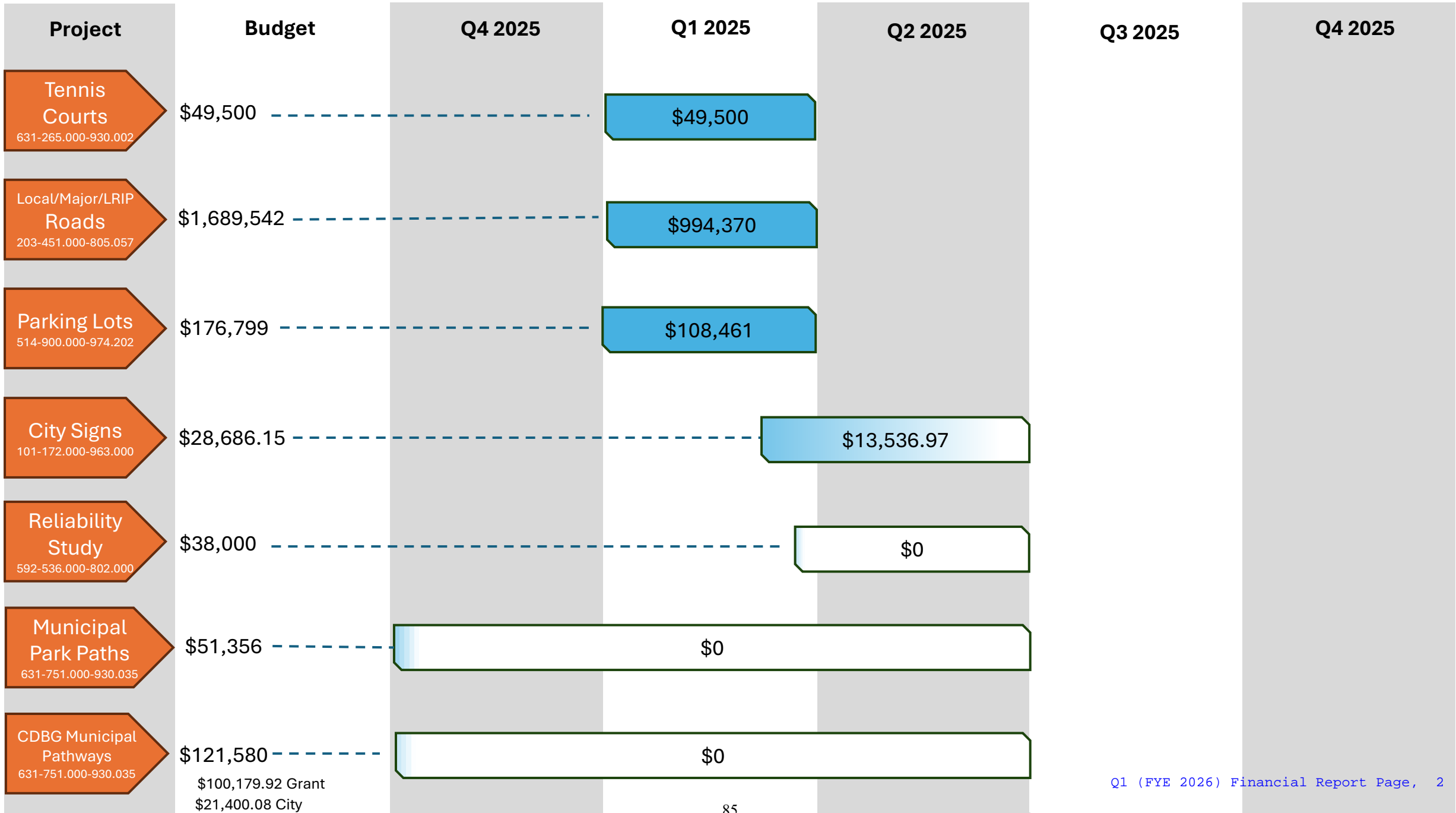
**Attachment:** Quarterly Financial Report

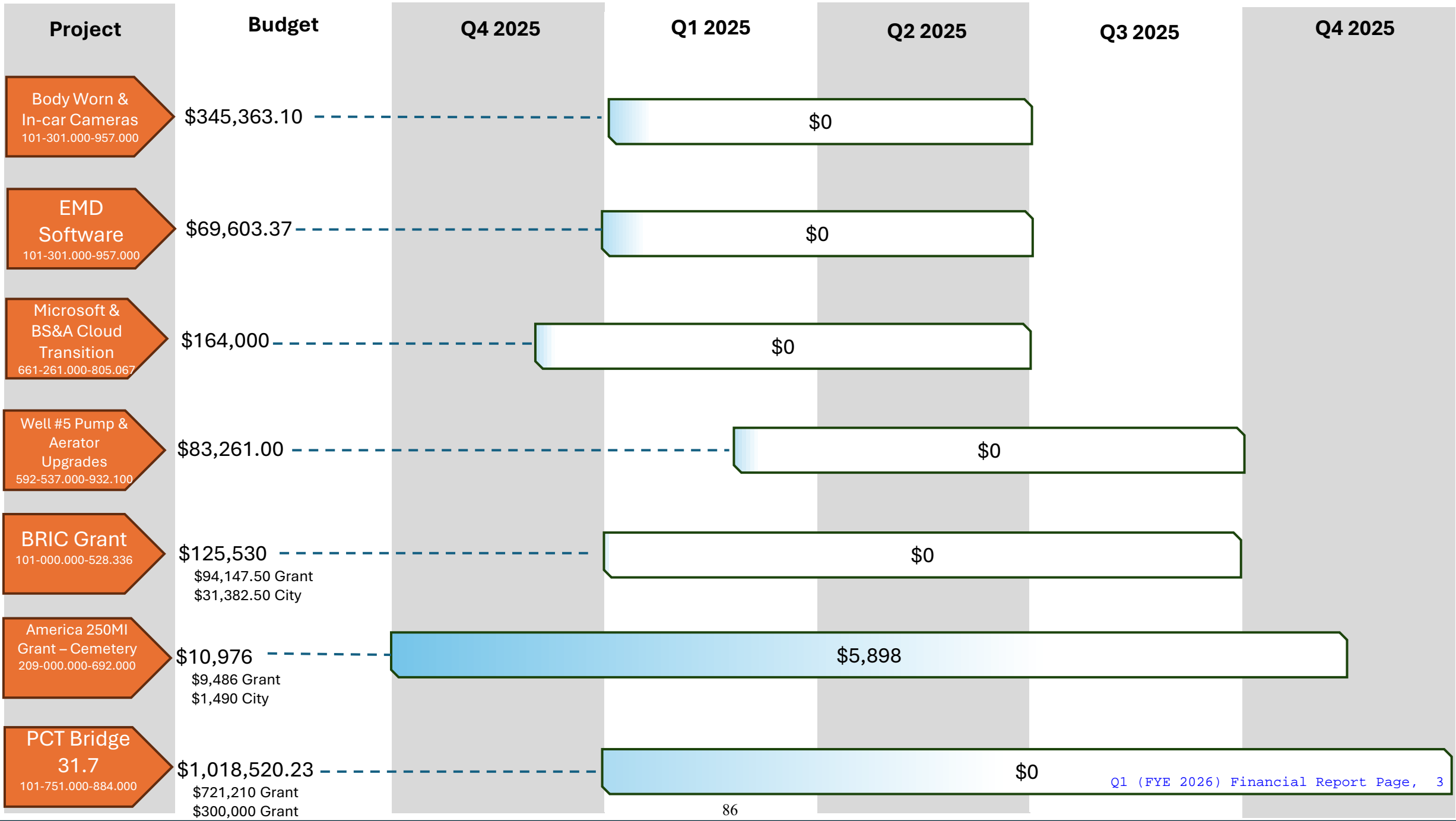
## BUDGET AMENDMENTS

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10/22/2025

Proposed FYE 2026				
Date	Requested by	Net Change	GL#	Notes
9/30/2025	Finance	191,800	101-751.000-884.000	Rollover PCT Bridge FYE25 to FYE26
9/30/2025		(102,142)	101-000.000-574.002 + 004	State Shared Revenue Adjustments w/ Adopted Budget Annual
		493,100	203-000.000-546.001	State Budget Adoption - Increase to Local Roads Funding





Project	Budget	Q4 2025	Q1 2025	Q2 2025	Q3 2025	Q4 2025	
<b>Skatepark</b> 372-751.000-930.006	<b>\$500,000</b>						\$12,657
<b>Community House</b> 370-751.000-930.005	<b>\$2,700,000</b> \$2,000,000 Grant \$700,000 City						\$0
<b>Clinton River Trail</b> 372-751.000-930.001	<b>\$1,200,000</b> \$1,200,000 Grant \$1,200,000 City						\$85,024
<b>Ludlow Park</b> 631-751.000-930.032	<b>\$797,000</b> \$797,000 Grant (Out for Bid)						\$0
<b>East Parking Deck Canopy</b> 514-900.000-974.205	<b>\$21,000</b>						\$0

PERFORMANCE INDICATORS ACTUALS vs. BUDGET

	2025/26 AMENDED BUDGET	Q1	YTD ACTUAL	YTD %	NOTES
General Fund Revenues (101)	\$18,620,432	\$4,944,626	\$4,944,626	27%	SEASONAL TIMING
General Fund Expenditures (101)	\$18,518,868	\$3,837,147	\$3,837,147	21%	
Major Road Expenditures (202)	\$1,554,883	\$231,990	\$231,990	15%	PROJECT TIMING
Local Road Expenditures (203)	\$1,757,171	\$1,279,377	\$1,279,377	73%	PROJECT TIMING
Cemetery Expenditures (209)	\$240,076	\$50,256	\$50,256	21%	
Drug Law Enforcement (265)	\$32,015	\$0	\$0	0%	
CDBG General Projects (276)	\$27,904	\$234	\$234	1%	PROJECT TIMING
Facilities & Capital Bond Fund (370)	\$327,197	\$270,966	\$270,966	83%	BOND DEBT SCHEDULE
Water & Sewer Improvement (488)	\$1,497,050	\$335,692	\$335,692	22%	
Brownfield Redevelopment Authority (243)	\$0	\$0	\$0		
Principal Shopping District Fund (245)	\$631,681	\$103,567	\$103,567	16%	EVENT TIMING
Downtown Development (248)	\$4,855,230	\$444,294	\$444,294	9%	EVENT TIMING
Capital Projects (499)	\$0	\$1,928	\$1,928		BENCH PROGRAM
Automobile Parking System (514)	\$2,361,987	\$292,247	\$292,247	12%	PARKING LOT PROJECT TIMING
Water & Sewer (592)	\$5,882,685	\$1,275,266	\$1,275,266	22%	BASED UPON USAGE
Facilities & Grounds Maintenance (631)	\$524,255	\$102,471	\$102,471	20%	
Revolving Equipment (661)	\$1,750,348	\$280,021	\$280,021	16%	
Self-Insurance (677)	\$1,912,256	\$447,625	\$447,625	23%	

One of the missions for Rochester's Finance Department is to provide transparent financial services with integrity and accountability for our community.

PERFORMANCE INDICATOR KEY:

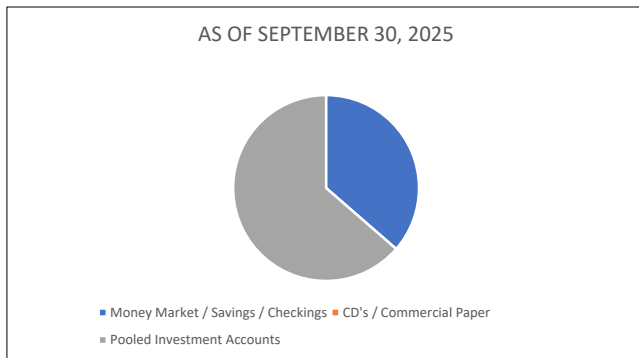
<b>ON TRACK</b>	GREEN UNDER EXPENSE/OVER REVENUE
<b>MONITOR</b>	YELLOW 10 - 25% OFF BUDGET
<b>ACTION</b>	RED < 25% OFF BUDGET

This financial Report is based upon detailed information produced by the City's financial management system. This report is designed to provide a general overview of the City of Rochester's finances. Questions or requests for information can be address to the Finance Director/Treasurer at City Hall, Finance Department, 400 Sixth Street, Rochester, MI 48307; or 248-733-3700; or info@rochestermi.org.

**INVESTMENT RESULTS**

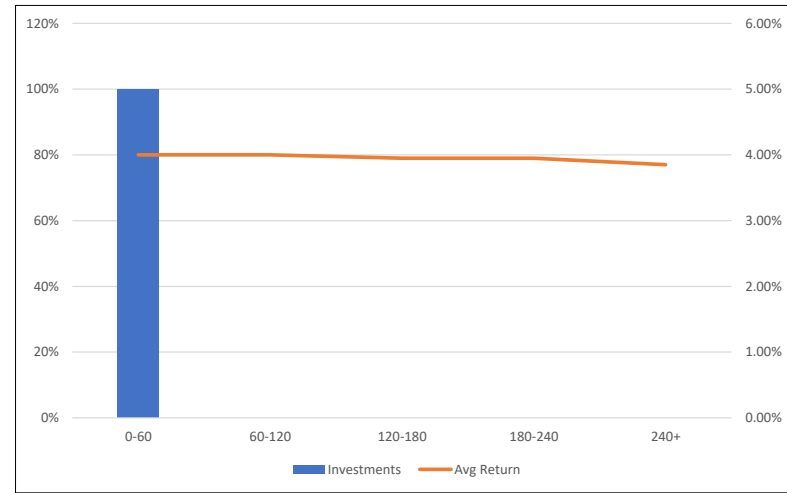
**City of Rochester  
Bank Deposits & Investment Securities  
As of SEPTEMBER 30, 2025**

Account	Balance	% of Total	
<b>Money Market / Savings / Checkings</b>	<b>Subtotal</b>	<b>\$ 20,697,880</b>	<b>36%</b>
CASH.IN.BANK	2,358,883	4%	
DDA MERCHANT ACCOUNT	2,500	0%	
DAILY INT ACCT TAX RECEIPTS	18,637,102	33%	
CASH ACCOUNT- AUTOMATIC A/P	(53,702)	0%	
CASH -CHASE SAVINGS	(307,151)	-1%	
CHASE-PARKING METERS	45,498	0%	
HUNTINGTON MONEY MKT	161	0%	
CHASE MERCHANT ACCOUNT	12,500	0%	
CHASE - VENMO	2,089	0%	
<b>CD's / Commercial Paper</b>	<b>Subtotal</b>	<b>-</b>	<b>0%</b>
CERTIFICATE OF DEPOSIT	-	0%	
MULTI-BANK SECURITIES	-	0%	
<b>Pooled Investment Accounts</b>	<b>Subtotal</b>	<b>36,187,775</b>	<b>64%</b>
MICHIGAN CLASS	24,818,709	44%	
OAKLAND CNTY LOCAL INVEST POOL	52,750	0%	
MORGAN STANLEY	750,000	1%	
SAGE ADVISORY INVESTMENT	10,566,315	19%	
<b>Total</b>	<b>\$ 56,885,655</b>		



**City of Rochester  
Bank Deposits & Investment Securities  
As of SEPTEMBER 30, 2025**

Account	Balance	Avg Days to Maturity	Balance % of Total	Avg Return Percent
Money Market / Savings / Checking/Pooled Accounts	\$ 56,885,655	0-60	100%	4.00%
CD's		60-120	0%	4.00%
		120-180	0%	3.95%
		180-240	0%	3.95%
		240+	0%	3.85%
<b>Total</b>	<b>\$ 56,885,655</b>			

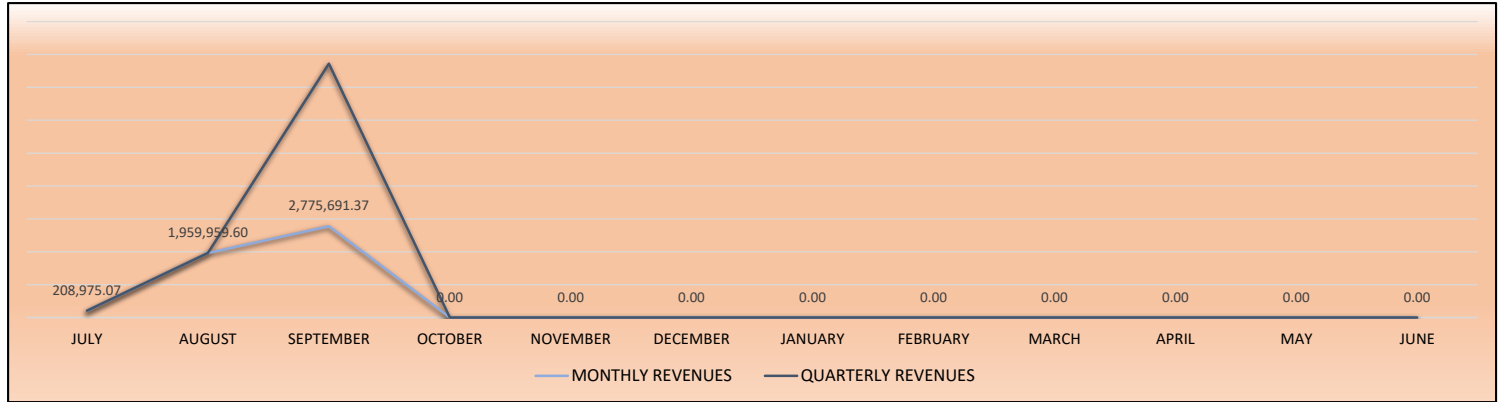


The City's funds shall be invested in accordance with all applicable City policies, **Michigan Public Act 20 of 1943**, and Federal regulations, in a manner designed to achieve the following objectives, listed in priority order:

1. Preservation of capital and protection of investment principal.
2. Maintenance of sufficient liquidity to meet anticipated cash flows.
3. Diversification to avoid unreasonable market risks.
4. Attainment of a competitive market rate of return.

**GENERAL FUND QUARTERLY REVENUE**

Current Property Taxes are collected in a largely cyclical manner, with the highest volumes in August and early September. Real Property Tax Revenue is on track to meet the FYE 2026 forecast on a gross tax receipt basis. Revenues remain relatively stable in the following months.

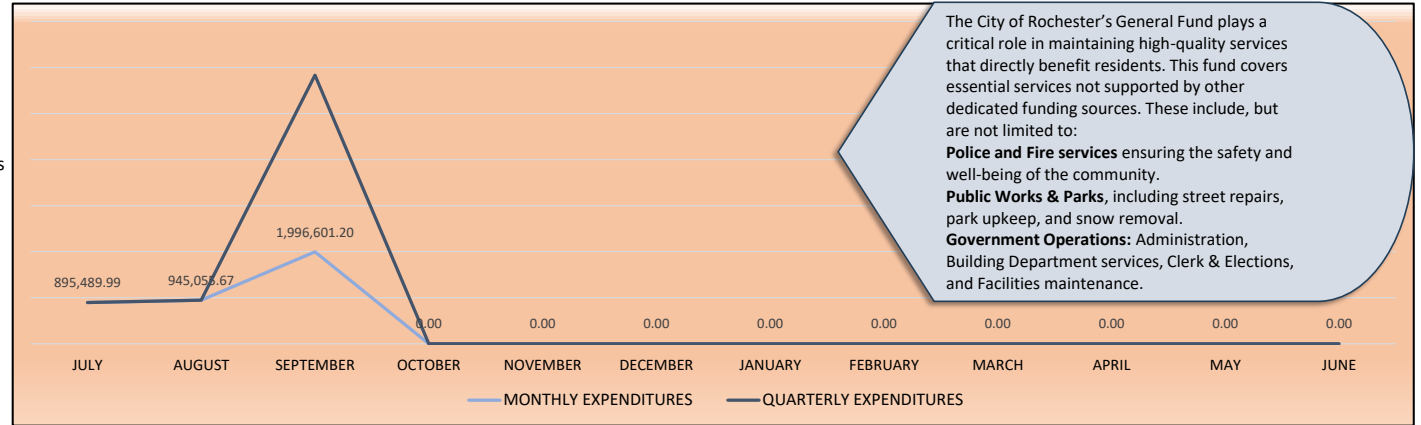


GL NUMBER	TOP 10 REVENUES PER ADOPTED BUDGET	2025-26 AMENDED BUDGET	1ST QUARTER Q1 (7/1 - 9/30/25)	2ND QUARTER Q2 (10/1 - 12/31/25)	3RD QUARTER Q3 (1/1 - 3/31/26)	4TH QUARTER Q4 (4/1 - 6/30/26)	As of 9/30/2025		PERFORMANCE INDICATOR	COMMENT
							YTD ACTUAL	YTD %		
<b>Revenues</b>										
402.000	CURRENT PROPERTY TAXES	\$11,822,995	\$3,448,028				\$3,448,028	29%	ON TRACK	PROP TAX SEASONAL TIMING
676.000	ADMINISTRATIVE CROSS CHARGE	\$2,633,701	\$658,425				\$658,425	25%	ON TRACK	
574.002	CONSTITUTIONAL SALES TAX	\$1,461,676	\$242,085				\$242,085	17%	ON TRACK	
638.000	MEDICAL REIMBURSEMENT ALS	\$382,090	\$105,925				\$105,925	28%	ON TRACK	DRIVEN BY CALL VOLUME
573.000	LOCAL COMMUNITY STABILIZATION	\$380,000	\$0				\$0	0%	ON TRACK	BI-ANNUAL PAYMENT
447.000	ADMINISTRATIVE FEES	\$357,540	\$104,415				\$104,415	29%	ON TRACK	PROP TAX SEASONAL TIMING
582.000	SCHOOL LIAISON PROGRAM	\$266,694	\$0				\$0	0%	ON TRACK	
665.072	INTEREST - MICHIGAN CLASS	\$260,000	\$40,126				\$40,126	15%	ON TRACK	INTEREST RATE FLUCTUATIONS
477.000	CABLE FRANCHISE FEES	\$170,000	\$40,890				\$40,890	24%	ON TRACK	ADJUSTMENT AT STATE LEVEL
491.000	BUILDING PERMIT FEES	\$160,000	\$67,176				\$67,176	42%	ON TRACK	BASED ON PERMIT VOLUME
657.000	OTHER ORDINANCE VIOLATIONS	\$93,145	\$22,488				\$22,488	24%	ON TRACK	

PERFORMANCE INDICATOR KEY:	
ON TRACK	GREEN UNDER ON EXPENSE / OVER ON REVENUE
MONITOR	YELLOW 10 - 25% OFF BUDGET
ACTION	RED < 25% OFF BUDGET

**GENERAL FUND QUARTERLY EXPENDITURES**

Monthly Expenses are relatively stable with some peaks anticipated in early fall and summer. Cost savings is a priority in all departments, with all City personnel striving to provide highest quality services with the most cost economical means.



The City of Rochester's General Fund plays a critical role in maintaining high-quality services that directly benefit residents. This fund covers essential services not supported by other dedicated funding sources. These include, but are not limited to:  
**Police and Fire services** ensuring the safety and well-being of the community.  
**Public Works & Parks**, including street repairs, park upkeep, and snow removal.  
**Government Operations:** Administration, Building Department services, Clerk & Elections, and Facilities maintenance.

GL NUMBER	TOP EXPENSES PER ADOPTED BUDGET	2025-26 AMENDED BUDGET	1ST QUARTER Q1 (7/1 - 9/30/25)	2ND QUARTER Q2 (10/1 - 12/31/25)	3RD QUARTER Q3 (1/1 - 3/31/26)	4TH QUARTER Q4 (4/1 - 6/30/26)	As of 9/30/2025		PERFORMANCE INDICATOR	COMMENT
							YTD ACTUAL	YTD %		
<b>EXPENDITURES</b>										
701.001	EMPLOYEE WAGES	\$2,877,011	\$600,894				\$600,894	21%	ON TRACK	
703.202	PATROL OFFICER SALARY MEDICAR	\$1,480,990	\$292,940				\$292,940	20%	ON TRACK	
716.000	HOSPITALIZATION	\$1,394,383	\$272,625				\$272,625	20%	ON TRACK	
995.203	TRANS TO MVH LOCAL STREET FUN	\$939,857	\$0				\$0	0%	ON TRACK	PROJECT DRIVEN CONTRIBUTION TIMING
959.000	PUBLIC LIBRARY-CONTRIBUTION	\$906,329	\$317,856				\$317,856	35%	ON TRACK	
805.005	CONTRACT SVCS - REFUSE COLL	\$861,151	\$212,805				\$212,805	25%	ON TRACK	
701.002	PART-TIME WAGES	\$798,900	\$139,353				\$139,353	17%	ON TRACK	
995.002	EQUIPMENT RENTAL	\$755,015	\$998				\$998	0%	ON TRACK	
703.201	CHIEF & SGTS SALARY-MEDICARE	\$636,583	\$139,469				\$139,469	22%	ON TRACK	
718.000	RETIREMENT CONTRIBUTION	\$635,487	\$588,257				\$588,257	93%	ON TRACK	PENSION BOND DEBT SCHEDULE
805.000	CONTRACTUAL SERVICES	\$575,738	\$120,329				\$120,329	21%	ON TRACK	

PERFORMANCE INDICATOR KEY:	
ON TRACK	GREEN UNDER ON EXPENSE / OVER ON REVENUE
MONITOR	YELLOW 10 - 25% OFF BUDGET
ACTION	RED < 25% OFF BUDGET

GENERAL FUND QUARTERLY EXPENDITURES BY DEPARTMENT

DEPT #	DEPARTMENT NAME	2025-26 AMENDED BUDGET	1ST QUARTER Q1 (7/1 - 9/30/25)	2ND QUARTER Q2 (10/1 - 12/31/25)	3RD QUARTER Q3 (1/1 - 3/31/26)	4TH QUARTER Q4 (4/1 - 6/30/26)	As of 9/30/2025		PERFORMANCE INDICATOR	COMMENT
							YTD	YTD		
							ACTUAL	%		
101.000	CITY COUNCIL	\$140,400	\$13,203				\$13,203	9.4%	ON TRACK	
172.000	CITY MANAGER	\$620,692	\$185,418				\$185,418	29.9%	ON TRACK	WEBSITE & NEWSLETTER EXPENSES ELECTION CYCLE
191.000	ELECTIONS	\$64,137	\$8,169				\$8,169	12.7%	ON TRACK	
201.000	FINANCE	\$846,566	\$212,629				\$212,629	25.1%	ON TRACK	
215.000	CITY CLERK	\$231,231	\$62,144				\$62,144	26.9%	ON TRACK	
247.000	BOARD OF REVIEW	\$2,401	\$236				\$236	9.8%	ON TRACK	
265.000	CIVIC CENTER	\$167,296	\$23,996				\$23,996	14.3%	ON TRACK	
289.000	GENERAL SERVICES	\$421,189	\$61,985				\$61,985	14.7%	ON TRACK	
301.000	POLICE DEPARTMENT	\$5,258,879	\$1,177,169				\$1,177,169	22.4%	ON TRACK	
336.000	FIRE DEPARTMENT	\$3,314,596	\$576,407				\$576,407	17.4%	ON TRACK	
371.000	PROTECTIVE INSPECTIONS	\$416,769	\$76,109				\$76,109	18.3%	ON TRACK	
400.000	PLANNING COMMISSION	\$59,708	\$3,921				\$3,921	6.6%	ON TRACK	MEETING DRIVEN MEETING DRIVEN
410.000	ZONING BOARD OF APPEALS	\$1,104	\$89				\$89	8.0%	ON TRACK	
803.000	HISTORICAL COMMISSION	\$43,100	\$20,224				\$20,224	46.9%	ON TRACK	ARCHIVING & EVENT
441.000	PUBLIC WORKS	\$2,460,548	\$524,135				\$524,135	21.3%	ON TRACK	
528.000	SANITATION	\$867,923	\$214,445				\$214,445	24.7%	ON TRACK	
529.000	ENVIRONMENTAL SERVICES	\$279,641	\$27,446				\$27,446	9.8%	ON TRACK	TIMING: FALL LEAVES ROLLOFF IN FEB/MARCH
751.000	PARKS & RECREATION	\$449,462	\$58,898				\$58,898	13.1%	ON TRACK	
792.000	LIBRARY	\$906,329	\$317,856				\$317,856	35.1%	ON TRACK	TIMING OF DISBURSEMENT EVENT/PROJECT DRIVEN
806.000	CITY BEAUTIFUL COMMISSION	\$6,300	\$1,704				\$1,704	27.0%	ON TRACK	
890.000	BUDGET CONTINGENCIES	\$0	\$0				\$0		ON TRACK	
901.000	LAND ACQUISITION						\$0		ON TRACK	
965.000	APPROPRIATIONS TO OTHER FUNDS	\$1,960,597	\$270,966				\$270,966	13.8%	ON TRACK	

PERFORMANCE INDICATOR KEY:	
ON TRACK	GREEN UNDER ON EXPENSE / OVER ON REVENUE
MONITOR	YELLOW 10 - 25% OFF BUDGET
ACTION	RED < 25% OFF BUDGET

**AUTO PARKING FUND QUARTERLY REVENUES & EXPENDITURES**

GL NUMBER	TOP 10 REVENUES PER ADOPTED BUDGET	2025-26 AMENDED BUDGET	1ST QUARTER Q1 (7/1 - 9/30/25)	2ND QUARTER Q2 (10/1 - 12/31/25)	3RD QUARTER Q3 (1/1 - 3/31/26)	4TH QUARTER Q4 (4/1 - 6/30/26)	As of 9/30/25		COMMENT
							YTD	YTD	
							ACTUAL	%	
514-652.000	PARKING METER COLLECTIONS	\$1,300,000	\$354,050				\$354,050	27%	SEASON TIMING TRANSFER TIMING SEASON TIMING SIGNAGE IN ELEVATOR LOT INCREASED PERMITS
514-699.494	TRANSFER FROM DDA	\$325,000	\$0				\$0	0%	
514-657.001	PARKING FINES	\$175,000	\$94,572				\$94,572	54%	
514-652.001	PARKING PERMITS	\$145,000	\$50,319				\$50,319	35%	
514-676.000	ADMINISTRATIVE CROSS CHARGE	\$43,327	\$10,832				\$10,832	25%	

GL NUMBER	TOP EXPENDITURES PER ADOPTED BUDGET	2025-26 AMENDED BUDGET	1ST QUARTER Q1 (7/1 - 9/30/25)	2ND QUARTER Q2 (10/1 - 12/31/25)	3RD QUARTER Q3 (1/1 - 3/31/26)	4TH QUARTER Q4 (4/1 - 6/30/26)	As of 9/30/25		COMMENT
							YTD	YTD	
							ACTUAL	%	
516-974.202	PARKING LOT IMPROVEMENT PROJ	\$649,343	\$108,461				\$108,461	17%	PROJECT TIMING DEBT SCHEDULE DEBT SCHEDULE
516-991.000	PRINCIPAL ON BONDS	\$590,000	\$0				\$0	0%	
516-993.001	INTEREST ON BONDS	\$202,475	\$0				\$0	0%	
516-995.001	ADMINISTRATIVE CROSS CHARGE	\$191,939	\$47,985				\$47,985	25%	USAGE VOLUME
516-703.108	ORDINANCE OFFICER SALARIES	\$176,000	\$37,324				\$37,324	21%	
516-963.002	MERCHANT SERVICE FEES	\$86,000	\$26,013				\$26,013	30%	
516-805.000	CONTRACTUAL SERVICES	\$79,947	\$18,508				\$18,508	23%	
516-716.000	HOSPITALIZATION	\$78,700	\$19,462				\$19,462	25%	
516-925.000	PARKING LOT-LIGHTING	\$48,402	\$8,426				\$8,426	17%	SEASONAL
516-704.105	POLICE RESERVE/SEASONAL	\$42,436	\$5,027				\$5,027	12%	
516-985.002	METER WIFI/DATA/BACK-END COST	\$34,000	\$0				\$0	0%	BASED UPON EQUIP USAGE
516-995.002	EQUIPMENT RENTAL	\$24,720	\$0				\$0	0%	

<b>PERFORMANCE INDICATOR KEY:</b>
ON TRACK
MONITOR
ACTION

**LONG-TERM DEBT REPORTING**

LONG-TERM DEBT	ELIGIBLE FOR REFINANCING	AUDIT 2023-24 BALANCE	1ST QUARTER Q1 (7/1 - 9/30/25)	2ND QUARTER Q2 (10/1 - 12/31/25)	3RD QUARTER Q3 (1/1 - 3/31/26)	4TH QUARTER Q4 (4/1 - 6/30/26)	As of 9/30/25	COMMENT
							YTD ACTUAL	
2010A Oakland-Macomb Interceptor Bonds, Maturing: thru 4/1/2031, 2.5% interest	Bonds Issued by Oakland County. Rochester cannot individually refinance the City's portion of the total bond.	\$387,762						ON TRACK
2010B Oakland-Macomb Interceptor Bonds, Maturing: thru 4/1/2030, 1.5-5.9% interest		\$101,187						
2019 Oakland-Macomb Interceptor Bonds, Maturing: thru 4/1/2030, 1.85% interest		\$95,416						
2011 Oakland-Macomb Interceptor Bonds, Maturing: thru 10/1/2033, 2.5% interest		\$598,709	\$335,504				\$335,504	
2013A Oakland-Macomb Interceptor Bonds, Maturing: thru 10/1/2033, 2.0% interest		\$1,378,337						
2014A Oakland-Macomb Interceptor Bonds, Maturing: thru 10/1/2034, 2.0% - 3.5% interest		\$153,164						
2015 Oakland-Macomb Interceptor Bonds, Maturing: thru 4/1/2036, 2.5% interest		\$464,838						
2017 Clinton River Water Resource Bonds, Maturing: thru 10/1/2038, 2.5% interest		\$917,195						
2015 Capital Improvement Parking Bonds, Maturing: thru 5/1/2035, 2.0% - 3.0% interest	5/1/2025	\$8,730,000	\$0				\$0	ON TRACK
2019 State Revolving Fund Sewer Bond, Maturing: thru 10/1/2040, 2.5% interest	N/A	\$3,526,103	\$186,023				\$186,023	ON TRACK
2019 Facilities & Capital Bond (DPW Building)	10/1/2029	\$4,665,000	\$270,966				\$270,966	ON TRACK
2020 DWRP Capital Improvement Water Bond, Maturing: 10/1/2041, 1.875% interest	N/A	\$1,388,128	\$58,294				\$58,294	ON TRACK
2020 General Obligation Bond (Pension), Series 2020, Maturing: 10/1/2034, 0.279 -2.236% interest	10/1/2031	\$7,485,000	\$599,248				\$599,248	ON TRACK
2025 Capital Improvement Bond, Maturing: 06/30/2045, 4.1709% interest, refundable 10/1/2034	10/1/2034		\$135,681				\$135,681	ON TRACK

<b>PERFORMANCE INDICATOR KEY:</b>
ON TRACK
MONITOR
ACTION

FUND BALANCE GROUP		Updated	2023-24	2024-25	2025-26	2026-27	2027-28
		Fund Balance Policy	FINAL End Fund Balance	PRE-AUDIT End Fund Balance	PROPOSED End Fund Balance	PROPOSED End Fund Balance	PROPOSED End Fund Balance
Discretionary General	General Fund	5,330,000	8,356,539	10,346,224	10,253,592	10,250,259	10,237,256
	Capital Projects	40,000	72,086	81,301	81,301	81,301	81,301
	Facilities & Grounds	85,000	952,332	722,593	657,248	657,248	657,248
	Revolving Equipment	510,000	1,394,918	769,126	454,618	169,399	(247,752)
	Healthcare	100,000	(3,481)	(93,845)	(36,188)	26,272	90,607
	Discretionary General Subtotal	6,065,000	10,772,394	11,825,399	11,410,571	11,184,479	10,818,660
Restricted for Roads	Major Roads	50,000	2,086,438	2,009,878	1,541,601	1,005,902	454,132
	Local Roads	1,000,000	2,519,208	1,997,429	2,078,566	2,557,830	3,057,473
	Roads Subtotal *	1,050,000	4,605,646	4,007,307	3,620,167	3,563,732	3,511,605
Restricted for Water & Sewer	Water & Sewer Capital	2,130,000	4,279,176	5,047,794	5,079,500	4,136,994	703,399
	Water & Sewer Operating	1,550,000	3,283,008	4,131,347	3,772,521	3,448,987	3,118,149
	Water & Sewer Subtotal	3,680,000	7,562,184	9,179,141	8,852,021	7,585,981	3,821,548
Restricted for Parking	Auto Parking Fund	100,000	912,051	1,288,361	1,145,903	939,788	711,650
	Auto Parking Subtotal	100,000	912,051	1,288,361	1,145,903	939,788	711,650

as of 9/30/2025

\* Per Statutory Regulations of ACT 51, monies in Local Roads can be transferred without limitations providing greater budget flexibility.



## City of Rochester

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400 Sixth Street  
Rochester, MI 48307  
P: (248) 651-9061  
F: (248) 651-2624  
www.rochestermi.org

### MEMORANDUM

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Date: October 21, 2025  
To: Nik Banda, City Manager  
From: Marcy Moriwaki, Deputy Finance Director / Deputy Treasurer  
Subject: Master Fee Schedule Update  
Budget Impact: Estimated Increased Revenue ~\$24,000 annually

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**Issue:** Updated Proposal for City Master Fee Schedule

**Analysis:** At the October 2, 2025, Budget and Finance Committee meeting, staff presented the proposal for fee updates. Following a robust discussion, the Committee approved the attached recommendations.

The attached proposal highlights the items with recommended changes in yellow, along with their suggested effective dates.

#### Summary of Changes:

1. **Building Department & Planning** – 9 requested changes
  - a. Work Done Without Permit: Building, Electric, Mech, & Plumbing (4)
  - b. Sign Permits Adjustment (5)
2. **Clerk Department** – Cemetery & Park Reservation – 14 requested changes
  - a. Cemetery Fee Adjustments (12)
  - b. Amphitheater and Gazebo at Lions Park Adjustment (2)
3. **Department of Public Works (DPW)** – 8 proposed changes
  - a. Water & Sewer Meter Cost (pass-through)
4. **Police Department** – 1 addition to the schedule
  - a. Pistol Purchase Notary Fee

#### Requested Action:

Motion to approve the Resolution with requested fee changes included in the attached Master Fee Schedule to be effective January 1, 2026 unless otherwise indicated.

**Attachment:** [Quick Look \(Summary\) of Proposed Master Fee Schedule Changes](#)  
[City's Master Fee Schedule](#)  
[Master Fee Schedule Resolution](#)

**Quick Look (Summary) of Proposed Master Fee Schedule Changes**

	<b><u>NAME OF FEE</u></b>	<b><u>CURRENT FEE as of 1.1.2025</u></b>	<b><u>PROPOSED FEE as of 1.1.2026</u></b>
<b>PLAN/BD</b>	<b>BUILDING PERMIT FEES: Based on Current ICC Tables or Construction Value (whichever is greater).</b>		
P8	Work Done Without Permit		Work Done Without Permit - Subject to Stop Work Order Fee \$100 & Permit Fee at 150% of Normal Permit Cost
<b>PLAN/BD</b>	<b><u>Sign &amp; Other Permits:</u></b>		
P35	Administrative Processing Fee	\$40	
	<b><u>SIGN AREA</u></b>		
P36	Includes signs up to (6) square feet	\$40	\$50
P37	Panel replacement in existing signs	\$40	\$50
P38	For signs up to 12 square feet	\$60	\$60
P39	For signs up to 48 square feet	\$85	\$100
P40	For signs up to 100 square feet	\$125	\$150
	<b><u>INSPECTIONS / REGISTRATION/OCCUPANCY</u></b>		
EL/Mech/Pumbing	Work Done Without Permit		Subject to Stop Work Order Fee \$100 & Permit Fee at 150% of Normal Permit Cost
	<b><u>NAME OF FEE</u></b>	<b><u>CURRENT FEE as of 1.1.2025</u></b>	<b><u>Proposed Effective 10/28/2025</u></b>
<b>CEM</b>	<b><u>CEMETERY</u></b>		
CEM1	Single space-flush marker	\$1,000	\$1,250
CEM2	Single space-monument	\$2,000	\$2,500
CEM3	Infant space	\$100	\$200
CEM4	Adult, full open/close weekday	\$800	\$1,200
CEM5	Infant space, open/close weekday	\$200	\$300
CEM6	Cremation space open/close weekday	\$600	\$1,000
CEM7	Mausoleum/Crypt space open/close weekday	\$150	\$350
CEM8	Saturday open/close surcharge	\$350	\$500
CEM9	Columbarium	\$800	\$1,000
CEM10	Disinternment full + Reinternment weekday	\$1,500+800	\$1,750+1200
CEM11	Disinternment cremation + Reinternment weekday	\$600 + 600	\$700 + 1000
CEM12	Marker Installation	\$1.00/sq inch	\$1.20/sq inch
	<b><u>NAME OF FEE</u></b>	<b><u>CURRENT FEE as of 1.1.2025</u></b>	<b><u>PROPOSED FEE as of 1.1.2026</u></b>
<b>PARK</b>	<b><u>PARK &amp; FACILITY FEE</u></b>		
PARK7	Gazebo at Lions Park, Rochester City Resident reservation	\$50	\$150
PARK8	Gazebo at Lions Park, Non-Resident reservation fee	\$100	\$200
	<b><u>PUBLIC WORKS DEPARTMENT</u></b>		
	<b><u>NAME OF FEE</u></b>	<b><u>CURRENT FEE as of 1.1.2025</u></b>	<b><u>PROPOSED FEE as of 1.1.2026</u></b>
<b>DPW</b>	<b><u>Water Meter Fee (domestic/primary)</u></b>		
DPW14	1"	\$655	\$669
DPW15	1 1/2"	\$1,151	\$1,176
DPW16	1 1/2" to 1" Reducers	\$55	\$56
DPW17	2"	\$1,439	\$1,473
DPW18	3"	\$3,510	\$3,605
DPW19	4"	\$4,189	\$4,306
DPW20	6"	\$5,102	\$5,248
DPW21	8"	\$5,835	\$6,004
	<b><u>NAME OF FEE</u></b>	<b><u>CURRENT FEE as of 1.1.2025</u></b>	<b><u>PROPOSED FEE as of 1.1.2026</u></b>
<b>PD</b>	<b><u>POLICE DEPARTMENT</u></b>		
	<b><u>NAME OF FEE</u></b>	<b><u>CURRENT FEE as of 1.1.2025</u></b>	<b><u>PROPOSED FEE as of 1.1.2026</u></b>
PD43	Pistol Purchase Registration Notary Fee		\$10

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
<b>PLAN/BD</b>	<b>BUILDING PERMIT FEES:</b> Based on Current ICC Tables or Construction Value (whichever is greater).		
P1	Residential. Single Family Building Permit	Administration Fee: \$40, \$135 minimum for first \$5,000 of work, & \$7 per \$1,000 valuation of work, thereafter, plus plan review & certificate of occupancy fee. Re-inspection: \$65	
P2	Residential Addition, greater than \$100,000, Building Permit	Administration Fee: \$40, \$135 for first \$5,000 of work, & \$7 per \$1,000 valuation, thereafter, plus plan review fee. Re-inspection: \$65	
P3	Residential Addition, less than \$100,000(Accessory, Deck, Porch), Building Permit	Administration Fee: \$40, \$135 for first \$5,000 of work, & \$7 per \$1,000 valuation. After first \$5,000 valuation of work, use schedule for residential additions plus plan review fee. Re-inspection: \$65	
P4	Residential Remodel, Alteration, Interior Finish, Building Permit	Administration Fee: \$40, \$135 minimum for the first \$5000 of valuation of work, \$7.00 per \$1000 valuation (plus plan review fee). After first \$5,000 valuation of work, use schedule for residential additions. Re-inspection: \$65	
P5	Commercial/Industrial New Building or Multi-Family Residential, Building Permit	Administration Fee: \$40, Building Permit Fee: \$250 min. for first \$5,000 valuation of work, \$7.00 per \$1,000 valuation thereafter, plus \$50 certificate of occupancy fee. Re-inspection: \$65	
P6	Building Plan Review Applies for P1 - P5	Plus Plan Review Fee Based Upon Construction Value, \$100 (\$0 - \$5,000), CV \$5,001 - \$1,000,000 multiplies by 0.0020 (minimum \$150), CV (over \$1,000,001) multiplied by 0.001	
P7	Third Party Structural Review	Reimbursement for 3rd Party Review	Reimbursement for 3rd Party Review
P8	Work Done Without Permit		Work Done Without Permit - Subject to Stop Work Order Fee \$100 & Permit Fee at 150% of Normal Cost
	Refund Policy: Application, Administration, Plan Review Fee are Non-Refundable, Permit Fee is 75% Refundable provided No Inspections have been made.		

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
<b>PLAN/BD</b>	<b><u>Demolition Permits</u></b>		
P9	Administrative Processing Fee	\$40	
P10	Garages, Sheds and Similar Structures	\$100	
P11	Residential Houses	\$250	
P12	Commercial and Industrial Buildings	\$200.00 +.05/sq. ft.	
	<b><u>Roof, Fence, Wall Shed, Other</u></b>		
p13	Administrative Processing Fee	\$40	
p14	Roofing Permit	\$100	
p15	Fence/Wall/Shed/Generator Permit	\$100	
p16	Window/Doorwall Permit	\$75	
p17	Temporary Structure (sales trailer, tents, etc.)	\$250 Fee/\$1000 Bond minimum-\$5000 maximum	
p18	Permit reinstatement fee shall be 50% of original permit fee (Minimum \$50)	\$50	
p19	Contractor, Builder's License Registration	\$15 (not annually, per license cycle)	
	<b><u>ZONING COMPLIANCE &amp; PERMIT FEES</u></b>		
P20	Administrative Processing Fee per Submittal	\$100	
P21	Board of Appeals Action Application	\$400	
P22	Special Planning Commission Meeting	\$1,500	
	<b><u>REZONING APPLICATION</u></b>		
P23	Less than One Acre	\$750	
P24	More than One Acre	\$50	
	<b><u>SITE PLAN APPLICATION</u></b>		
p25	Administrative Processing Fee per Submittal	\$100	
P26	Site Plan Review, Less than One Acre	\$1250 first review, each review, thereafter, subject to \$500 resubmittal fee *	
P27	Site Plan Review, More than One Acre	\$1250 first review + \$50 per each additional acre. Each review, thereafter, subject to \$500 resubmittal fee *	
	* EXPEDITED REQUEST CHARGES SHALL APPLY	* EXPEDITED REQUEST CHARGES SHALL APPLY	

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
<b>PLAN/BD</b>	<b>CONDOMINIUM PLAN APPLICATION</b>		
P28	Administrative Processing Fee per Submittal	\$100	
P29	Condo Project Application, Less than One Acre	thereafter, subject to \$500 resubmittal fee	
P30	Condo Project Application , More than One Acre	\$1000 first review + \$50 per each additional acre. Each review, thereafter, subject to \$500 resubmittal fee	
<b>PLAN/BD</b>	<b>Special Project Application, Traffic Study, Construction Board of Appeals</b>		
P31	Special Project / Exception Application	\$500	
P32	Community/Traffic Impact Study Review	As billed by consultant	
P33	Construction Board of Appeals Meeting	\$1,000	
<b>PLAN/BD</b>	<b>Environmental Services: Brownfield Development</b>		
P34	Application Fee, non-refundable	\$10,000	
<b>PLAN/BD</b>	<b>Sign &amp; Other Permits:</b>		
P35	Administrative Processing Fee	\$40	
	<b>SIGN AREA</b>		
P36	Includes signs up to (6) square feet	\$40	\$50
P37	Panel replacement in existing signs	\$40	\$50
P38	For signs up to 12 square feet	\$60	\$60
P39	For signs up to 48 square feet	\$85	\$100
P40	For signs up to 100 square feet	\$125	\$150
	<b>TREE REMOVAL PERMIT</b>		
	Non-Landmark / Non-Historic Tree		
	Up to three (3) trees in same request	\$50	
P41	More than three (3) trees in same request	\$50 + \$10 for each additional tree up to a max \$500 per permit	
	Landmark / Historic Tree	\$150 each	
	Dead or Dying Tree	Permit required, no charge	
	<b>INSPECTIONS / REGISTRATION/OCCUPANCY</b>		
P42	Certificate of Occupancy/Change of Occupancy	\$100	
P43	Annual Rental Property Registration & Inspection		Committee Discussion
P44	Rental Property Re-Inspection (after non-compliance)		Committee Discussion
P45	Common Area Registration	\$50	
P46	Vacant Property Registration	\$100	
P47	Vacant Property Inspection	\$50	

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
<b>PLAN/BD</b>	<b>Electrical Fee Schedule:</b>		
*	Work Done Without Permit		Subject to Stop Work Order Fee \$100 & Permit Fee at 150% of Normal Cost
PE1	Administrative Processing Fee	\$40	
PE2	Permit Base Fee:	\$50	
PE3	Services through 200 AMP and Sub Panels:	\$20	
PE4	201 AMP through 600 AMP :	\$30	
PE5	601 AMP through 800 AMP:	\$50	
PE6	Over 800 AMP:	\$50	
PE7	<b>Generators:</b>	\$20/generator	
PE8	Smoke Detectors (whole house):	\$10	
PE9	Circuits, each:	\$7	
PE10	Arc Fault Circuits:	\$8	
PE11	Lighting fixtures per 25 and less:	\$8	
PE12	Dishwasher, garbage disposal, range hood	\$10	
PE13	Furnace-Unit heater:	\$15	
PE14	Roof Mounted heat, A.C. unit, each:	\$25	
PE15	Central A.C.(residential), each:	\$25	
PE16	Electrical Heating units (per unit):	\$15	
PE17	Geothermal (per pump):	\$15	
PE18	Power outlets (Ranges, Dryers, Ovens)	\$9	
PE19	Signs, (per sign)	\$15	
PE20	Sign Connection or replacement,each:	\$10	
PE21	Hydro tub, Jacuzzi, Whirlpool, each:	\$10	
PE22	Swimming Pool, Spa (above ground), each:	\$40	
PE23	Swimming Pool, Spa (in ground), each:	\$60	
PE24	Feeders, Bus ducts, per 50 feet and less	\$15	
PE25	Mobile home park site:	\$10	
PE26	Recreational vehicle park site:	\$10	
PE27	K.V.A. and H.P. each up to 20 K.V.A. or H.P.	\$15	
PE28	21 to 50 K.V.A. or H.P.	\$20	
PE29	51 K.V.A. or H.P. and over:	\$25	
PE30	Fire Alarms up to 10 stations & horns:	\$50	
PE31	10 to 20 stations:	\$100	
PE32	20 stations and horns, each:	\$5	
PE33	Inspections Hourly Rate & Final Inspection	\$50	
PE34	Re-Inspections & Additional Rough Inspection	\$65	
PE35	Electric Vehicle Charger	\$55	
PE36	Solar Panel	\$55	
PE37	Data / Telecom Outlets, 5 to 19 Devices	\$50	
PE38	Data / Telecom Outlets, 20 to 300 Devices	\$100	
PE39	Data / Telecom Outlets, Over 300 Devices	\$300	

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
<b>PLAN/BD</b>	<b>Electrical Registration and Licensing Fees:</b>		
PE40	Electrical Contractor Registration Fee:	\$15 (not annually, per license cycle)	
PE41	Fire Alarm Contractor's License:	\$15 (not annually, per license cycle)	
PE42	Sign Specialty Contractor's License:	\$15 (not annually, per license cycle)	
<b>PLAN/BD</b>	<b>Plumbing Fee Schedule:</b>		
*	Work Done Without Permit		Subject to Stop Work Order Fee \$100 & Permit Fee at 150% of Normal Cost
PP1	Administrative Processing Fee	\$40	
PP2	Permit Base Fee:		
PP3	Stacks, vents, AAV's each:	\$20	
PP4	Conductors, each:	\$20	
PP5	Sink, Bathtub, Water Closet, each:	\$20	
PP6	Bidet, each:	\$20	
PP7	Lavatory, Laundry tray, each:	\$20	
PP8	Water heater, each	\$20	
<b>PLAN/BD</b>	<b>Water distribution system:</b>		
PP9	3/4 inch	\$35	
PP10	One inch	\$50	
PP11	One and one quarter inch	\$55	
PP12	One and one half inch	\$60	
PP13	Two inch	\$70	
PP14	Above two inch	\$70	
PP15	Floor drains (basement), each	\$20	
PP16	Drinking fountain, each	\$20	
PP17	Sump pump, each	\$20	
PP18	Grease Trap, each	\$20	
PP19	Urinal, each	\$20	
PP20	Hose bib, each	\$20	
PP21	Shower pan, each	\$20	
PP22	Add'l Inspection for Shower pan not installed in Rough Insp.	\$75	
PP23	Dishwasher, each	\$20	
PP24	Humidifier, each	\$20	
PP25	Garbage disposal, each	\$20	
PP26	Crock to iron, each	\$20	
PP27	Perimeter drains, each	\$20	
PP28	Bar sink, each opening	\$20	
PP29	Water softener, each	\$20	
PP30	Lawn Sprinkler system	\$30	
PP31	Other water connected appliances, each	\$20	
PP32	Under Ground & Sub Slab	\$20	
PP33	Roof sumps, each	\$20	

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
PP34	Back Flow preventer, each:	\$30	
PP35	Pressure Test	\$75	
PP36	Dental Chairs, Laboratory, Hospital, Clinic, Fixtures, equipment, devices, each:	\$15	
PP37	Plumbing Contractor Registration Fee	\$15 (not annually, per license cycle)	
PP38	Inspections Hourly Rate & Final Inspection	\$50	
PP39	Re-Inspections & Additional Rough Inspection	\$50	
PP40	Safety & Special Inspection (hourly rate)	\$65	
PP41	Under Ground Inspection	\$75	
<b>PLAN/BD</b>	<b>Mechanical Fee Schedule:</b>		
*	Work Done Without Permit		Subject to Stop Work Order Fee \$100 & Permit Fee at 150% of Normal Cost
	<b>Commercial, Industrial and Other Residential:</b>		
PM1	Administrative Processing Fee	\$40	
PM2	Permit Base fee:	\$50	
PM3	Gas/Oil burning equipment, and/or conversion units, each	\$35	
PM4	(Roof Mounted units, add 10.00 each)	\$10	
PM5	Geothermal units (per well) each	\$15	
PM6	Exhaust fans, bathroom, Dryer, Kitchen, each	\$15	
PM7	Solid fuel equipment, complete (includes chimney) woodstoves, fireplace stoves, add-on furnaces, each	\$30	
PM8	Chimneys, factory built, includes breaching and combustion (Class A), each	\$30	
PM9	Gas piping, each outlet, new installation	\$15	
PM10	Solar equipment, each panel and tank, piping fee included	\$25	
PM11	Air conditioning and refrigeration heat pumps, self contained, each	\$35	
PM12	(Roof Mounted units, add 5.00 each)	\$10	
PM13	Split System Air Conditioning, under 5 hp, each	\$30	
PM14	5 hp and over, each	\$40	
PM15	Chiller, each	\$80	
PM16	Cooling towers, each	\$35	
PM17	Compressors, 15 hp to 50 hp, each	\$35	
PM18	Over 50 hp each	\$60	
	Air handlers, self contained units, commercial kitchen hoods, ventilation and exhaust fans		
PM19	1,500 cfm each	\$15	
PM20	1,500 cfm to 10,000 cfm, each	\$50	
PM21	Over 10,000 cfm, each	\$75	

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
PM22	Heat recovery and wall fan coils, each	\$15	
PM23	Unit heaters, each	\$15	
	Ducts, distribution systems (air, steam, oil, gas, hydraulic, etc.) based on bid price:		
PM24	under \$3000	\$20	
PM25	\$3,000 to \$7999	\$35	
PM26	\$8000 to \$10,999	\$45	
PM27	\$11,000 to \$14,999	\$55	
PM28	Over \$15,000	(+\$10 per each \$3000)	
	Fire suppression/protection systems piping: (fees based on bid, same as above)		
	FIRE PROTECTION		
PM29	Fire Pumps	\$250	
PM30	Hood Supression	\$250	
PM31	Special Hazzard -Total Flooding	\$300	
	Fire Protection Sprinkler-New Installation		
PM32	1-20 heads	\$125	
PM33	21-50 heads	\$150	
PM34	51 -100 heads	\$225	
PM35	Fire protection system may be sent out for review	cost recovery	cost recovery
PM36	Re-inspection hourly rate	\$35	
PM37	Incinerators, each	\$30	
PM38	Crematories, each	\$30	
PM39	Humidifiers, each	\$30	
PM40	Electronic air cleaner with washer, each	\$30	
	Tanks, above ground: (underground +5.00 each):		
PM41	Up to 276 gallons, each	\$15	
PM42	Over 276 gallons to 550 gallons, each	\$20	
PM43	Over 550 gallons, each	\$30	
PM44	(for each additional tank, add 50% of fee based on largest tank)		
PM45	Inspections Hourly Rate & Final Inspection	\$50	
PM46	Special inspections, per hour:	\$65	
PM47	Re-Inspections & Additional Rough Inspection	\$65	

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
	<b><i>Mechanical Schedule for Detached One and Two Family Residences</i></b>		
PM48	Administrative Processing Fee	\$40	
PM49	Permit Base Fee:	\$50	
PM50	Residential heating system, forced air, Geothermal units, boiler (includes duct, or hydro piping)	\$40	
PM51	Geothermal units (+ well)	\$15	
PM52	Residential furnace replacement	\$25	
PM53	Residential duct system only	\$20	
PM54	Solar equipment (includes piping), each	\$15	
PM55	Central air (split system)	\$15	
PM56	Heat pump	\$15	
PM57	Electronic Air Cleaner	\$15	
PM58	Humidifier (furnace mount)	\$15	
PM59	Water Heater	\$15	
PM60	Gas Piping, each outlet	\$15	
PM61	Gas line pressure test	\$30	
PM62	LPG and Fuel Oil tanks (includes pipe), each	\$15	
PM63	Chimney/"B" vent, Chimney liners	\$25	
PM64	Flue dampers, ventilation air damper, each	\$15	
PM65	Solid fuel equipment (prefab fireplace, wood stove, wood furnace, etc.), includes chimney, each	\$40	
PM66	Exhaust fans (hood, bath fan, clothes dryer, etc.), each	\$15	
PM67	Mechanical Contractor registration fee	\$15	
PM68	Inspections Hourly Rate & Final Inspection	\$50	
PM69	Reinspections, each:	\$65	
PM70	Re-Inspections & Additional Rough Inspection	\$65	
	Suppression System With or Without Alarm:		
PM71	Modification of Less than 6 heads of an existing system	\$155	
PM72	Limited Area Suppression System	\$155	
PM73	Bulding area less than 25,000 sq ft	\$410	
PM74	Bulding area less than 50,000 sq ft	\$525	
PM75	Building are less than or equal to 100,000 sq ft	\$715	
PM76	Building area is more than 100,000 sq ft	\$715	
PM77	Plus per 1,000 sq ft over the first 100,000 sq ft	\$5	
PM78	Special and safety inspection:	\$65	

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
<b>CLK</b>	<b>CITY CLERK</b>		
CLK1	1 YR Dog Park Permit - Resident	\$10	
CLK2	1 YR Dog Park Permit - Senior Resident	\$5	
CLK3	1 YR Dog Park Permit - Non-Resident	\$40	
CLK4	1 YR Dog Park Permit - Senior, Non-Resident	\$20	
CLK5	1 YR Pet License (Neutered). - Resident, (January - end of February)	\$3	
CLK6	1 YR Pet License (Intact)- Resident, (January - end of February)	\$15	
CLK7	1 YR Late Pet License (Neutered). - Resident, (March - end of December)	\$15	
CLK8	1 YR Late Pet License (Intact)- Resident, (March - end of December)	\$27	
CLK9	Pet Tag Replacement	\$1	
CLK10	Business License Fee: Peddler	\$10 day/ \$100 annual	
CLK11	Business License Fee: Pool tables	\$50.00 each	
CLK12	Business License Fee: Dance floors	\$50	
CLK13	Business License Fee: Indoor amusement	\$50	
CLK14	Business License Fee: Mechanical amusement devices	\$50	
CLK15	Business License Fee: Precious pawnbroker	\$50	
CLK16	Business License Fee: Precious metals	\$50	
CLK17	Paper Copies	Per FOIA	
CLK18	Outside Vendor (Print Shop) Copies	Vendor Pricing	Vendor Pricing
<b>CEM</b>	<b>CEMETERY</b>		<b>Proposed Effective 10/28/2025</b>
CEM1	Single space-flush marker	\$1,000	\$1,250
CEM2	Single space-monument	\$2,000	\$2,500
CEM3	Infant space	\$100	\$200
CEM4	Adult, full open/close weekday	\$800	\$1,200
CEM5	Infant space, open/close weekday	\$200	\$300
CEM6	Cremation space open/close weekday	\$600	\$1,000
CEM7	Mausoleum/Crypt space open/close weekday	\$150	\$350
CEM8	Saturday open/close surcharge	\$350	\$500
CEM9	Columbarium	\$800	\$1,000
CEM10	Disinternment full + Reinternment weekday	\$1,500+800	\$1,750+1200
CEM11	Disinternment cremation + Reinternment weekday	\$600 + 600	\$700 + 1000
CEM12	Marker Installation	\$1.00/sq inch	\$1.20/sq inch
CEM13	Deed Transfer Fees	\$50	\$75

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
<b>PARK</b>	<b>PARK &amp; FACILITY FEE</b>		
PARK1	Kiwanis Pavilion, Rochester City Resident reservation fee	\$100 (includes the serving room, no deposit)	
PARK2	Kiwanis Pavilion, Non-Resident reservation fee	\$200 (includes the serving room, no deposit)	
PARK3	Lion's Shelter, Rochester City Resident reservation fee	\$150	
PARK4	Lion's Shelter, Non-Resident reservation fee	\$200	
PARK7	Gazebo at Lions Park, Rochester City Resident reservation fee	\$50	\$150
PARK8	Gazebo at Lions Park, Non-Resident reservation fee	\$100	\$200
<b>CLK</b>	<b>MAYOR</b>		
MAY1	Marriages	\$100	
<b>DPW</b>	<b>PUBLIC WORKS DEPARTMENT</b>		

	<u>PUBLIC WORKS DEPARTMENT</u>		
DPW1	Freon Items: Curb Pick-up by DPW	\$100	
DPW2	Freon Items: Delivery to DPW	\$50	
DPW3	Dial-a-Dump	\$100	
DPW4	Drop Off of Waste at DPW Facilities	\$25 Minimum, Est by Quantity	
DPW5	Pick-up of Waste Curbside by DPW	\$100 Minimum, Est by Quantity	
DPW6	Weed Cutting	City Cost	
DPW7	Snow Removal	City Cost	
DPW8	Water connection: 60' feet or less	\$930	
DPW9	Water connection: 60' feet or larger	\$1,650	
DPW10	Water connection: multiple family units each	\$550	
	<b>Residential Water Tap &amp; supply installation from main to curb stop</b>		
DPW11	1"	\$522	
DPW12	1 1/2"	\$1,021	
DPW13	2"	\$1,321	
	Greater than 2"	TBD by size	

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
<b>DPW</b>	<b><i>Water Meter Fee (domestic/primary)</i></b>		
DPW14	1"	\$655	\$669
DPW15	1 1/2"	\$1,151	\$1,176
DPW16	1 1/2" to 1" Reducers	\$55	\$56
DPW17	2"	\$1,439	\$1,473
DPW18	3"	\$3,510	\$3,605
DPW19	4"	\$4,189	\$4,306
DPW20	6"	\$5,102	\$5,248
DPW21	8"	\$5,835	\$6,004
	<b><i>Water Meter Fee (irrigation/deduct)</i></b>	same cost as domestic	same cost as domestic
	<b><i>COMMERCIAL/INDUS. WATER &amp; SEWER TAP FEES</i></b>		
DPW22	Water meter size (inches): 1	\$2,550	
DPW23	Water meter size (inches): 1 1/2	\$3,060	
DPW24	Water meter size (inches): 2	\$4,896	
DPW25	Water meter size (inches): 3	\$9,180	
DPW26	Water meter size (inches): 4	\$15,300	
DPW27	Water meter size (inches): 6	\$30,600	
DPW28	Water meter size (inches): 8	\$48,960	
DPW29	Sanitary sewer meter size (inches): 1	\$3,570	
DPW30	Sanitary sewer meter size (inches): 1 1/2	\$5,100	
DPW31	Sanitary sewer meter size (inches): 2	\$7,956	
DPW32	Sanitary sewer meter size (inches): 3	\$14,280	
DPW33	Sanitary sewer meter size (inches): 4	\$24,480	
DPW34	Sanitary sewer meter size (inches): 6	\$55,080	
DPW35	Sanitary sewer meter size (inches): 8	\$73,440	
DPW36	Sewer connection: 60' feet or less	\$1,650	
DPW37	Sewer connection: 60' feet or larger	\$2,750	
DPW38	Sewer connection: multiple family units each	\$1,100	
DPW39	Water Disconnection by City Worker	Min. \$450, add'l charges TBD by DPW	
DPW40	Storm Connection Fee	\$1,610	

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
	<b>NON-CITY SEWER CONNECT FEE FOR RESIDENTIAL</b>		
DPW41	Sewer connection: 60' feet or less	\$2,750	
DPW42	Sewer connection: 60' feet or larger	\$4,550	
DPW43	Sewer connection: multiple family units each	\$1,825	
	<b>NON-CITY WATER CONNECT FEE FOR RESIDENTIAL</b>		
DPW44	Water connection: 60' feet or less	\$1,550	
DPW45	Water connection: 60' feet or larger	\$2,750	
DPW46	Water connection: multiple family units each	\$910	
	<b>NON-CITY WATER CONNECT FEE FOR COMMERCIAL/INDUSTRIAL</b>	TBD By City Manager	TBD By City Manager
	<b>WATER &amp; SEWER INSPECTION FEES</b>		
DPW47	Single-family residential water or sewer tap	\$100	
DPW48	Water or sewer service within street or alley right-of-way	\$100	
DPW49	Tapping saddle--Residential	\$100	
DPW50	Water Service Inspection	\$100	
DPW51	Sewer Service Inspection	\$100	
DPW52	Construction Water & Sewer Charge in City Boundary	Fee TBD by Admin based upon size of bldg & construction class, or 1,500 gallons at DPW \$40	Fee TBD by Admin based upon size of bldg & construction class, or 1,500 gallons at DPW \$40
DPW53	Construction Water & Sewer Charge outside City Boundary	Fee TBD by Admin based upon size of bldg & construction class	Fee TBD by Admin based upon size of bldg & construction class
	<b>Right of Way License Fees</b>		
DPW54	Permit Fee for all curb closing, curb cuts, driveway, & sidewalk permits	\$50	
DPW55	Street / Sidewalk Repair Deposit	\$1,500	
DPW56	Sidewalk Inspection per 100 sq ft	\$10/100 sq ft	
DPW57	Curb Closing per linear ft	\$3/minimum \$30	
DPW58	Curb Cuts per linear ft	\$3/minimum \$30	

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
	<b>Engineering Review Fee &amp; Inspection Deposit</b>		
DPW59	Engineering Review Fee	1.5% Proposed & Project Improvement	1.5% Proposed & Project Improvement
DPW60	Engineering Review - Inspection Deposit	Construction Costs up to \$10,000: \$1,000	Construction Costs up to \$10,000: \$1,000
		Construction Costs \$10,001 - \$50,000:	Construction Costs \$10,001 - \$50,000:
		Construction Costs \$50,001 - \$100,000: 9%, not less than \$5,500	Construction Costs \$50,001 - \$100,000: 9%, not less than \$5,500
		Construction Costs \$100,001 - Construction Costs \$200,001 - up: 7%, not less than \$16,000	Construction Costs \$100,001 - Construction Costs \$200,001 - up: 7%, not less than \$16,000
	<b>WATER/SEWER RATES</b>	<b>APPROVED, effective as of 9.1.24</b>	<b>APPROVED, effective as of 9.1.25</b>
	<i>City well water customers (one unit is equal to 100 cubic</i>		
DPW61	Water usage rate	\$1.00	\$1.06
DPW62	Water ready-to-serve rate (quarterly)	\$8.78/per MEU	\$9.26/per MEU
DPW63	Infrastructure fixed rate (quarterly)	\$29.07/per MEU	\$31.40/per MEU
DPW64	Infrastructure variable rate (based on usage)	\$0.23/unit	\$0.25/unit
	<i>Great Lakes Water Authority water customers (one unit is</i>		
DPW65	Water usage rate	\$5.33	\$5.62
DPW66	Water ready-to-serve rate (quarterly)	\$6.54/per MEU	\$6.90/per MEU
DPW67	Infrastructure fixed rate (quarterly)	\$29.07/per MEU	\$31.40/per MEU
DPW68	Infrastructure variable rate (based on usage)	\$0.23/unit	\$0.25/unit
	<b>Sewer rate schedule</b>		
DPW69	Sewer usage rate	\$3.83/per 100 cf	\$4.06/per 100 cf
DPW70	Sewer ready-to-serve rate (quarterly)	\$38.85/per MEU*	\$41.18/per MEU*
DPW71	Infrastructure fixed rate (quarterly)	\$26.42/per MEU	\$27.21/per MEU
DPW72	Infrastructure variable rate (based on usage)	\$0.23/unit	\$0.24/unit
	*MEU (meter equivalent unit). The standard meter size for a		
	<b>Commercial and Industrial sewer pretreatment charge</b>		
	Meter size**		
DPW73	5/8"	\$11.16	\$11.67
DPW74	3/4"	\$16.74	\$17.52
DPW75	1"	\$27.90	\$29.19
DPW76	1 1/2"	\$61.38	\$64.20
DPW77	2"	\$89.28	\$93.36
DPW78	3"	\$161.82	\$169.23
DPW79	4"	\$223.20	\$233.40
DPW80	6"	\$334.80	\$350.10
DPW81	8"	\$558.00	\$583.50
	(Compound meters will be at the higher diameter used)		
	**Any size meter not listed above will be rounded up to the next size listed		

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
	<b>Pollutant Charges</b>		
	Industrial and commercial customers contributing sewage to Pollutant surcharge rate per excess pound		
DPW82	Biochemical oxygen demand (BOD) in excess of 275 mg/l	0.392	0.409
DPW83	Total suspended solids (TSS) in excess of 350 mg/l	0.525	0.548
DPW84	Phosphorus (P) in excess of 12 mg/l	7.571	7.907
DPW85	Fats, oil and grease (FOG) in excess of 100 mg/l	0.125	0.131
	<b>Temporary Fire Hydrant</b>		
DPW86	Base service connection	\$100	
DPW87	Deposit for temporary meter	\$600	
	<b>Private Building Sewer Investigation Program</b>		
DPW88	Single Family Residential Property	\$300	
DPW89	Non-Single Family Residential Property	\$300	
DPW90	Commercial Property	\$300	
DPW91	Security Deposit (refundable)	\$300	
<b>FIN</b>	<b>FINANCE DEPARTMENT</b>		
FIN1	Non-sufficient funds fee	\$35	
FIN2	Administration fee	1%	
FIN3	Lot Split/Combination, requiring Administrative action	\$150	
FIN4	Lot Split/Combination, requiring Planning Board/Council	\$250	
	Variances-Dimensional:		
FIN5	Commercial, each	\$250	
FIN6	Residential, each	\$150	
FIN7	SOCCRA Voucher	\$10	
FIN8	Pass Through Purchases requiring City labor	Wage cost plus 30% benefit	
<b>FD</b>	<b>FIRE DEPARTMENT</b>		
FD1	BLS Non-Emergent	\$450	
FD2	BLS Emergent	\$500	
FD3	ALS Non-Emergent	\$500	
FD4	ALS Emergent	\$550	
FD5	ALS 2 (Critical)	\$750	
FD6	Mileage	\$13 per mile	

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
<b>FD</b>	<b>FALSE ALARMS</b>		
	first alarm free resets each year in January		
FD7	2nd	\$25	
FD8	3rd	\$125	
FD9	4th	\$200	
FD10	5th	\$400	
FD11	6th	\$500	
FD12	Additional Fee False alarm on unregistered alarm	\$25	
<b>FD</b>	<b>REPORTS</b>		
FD13	Fire Report	Per FOIA	Per FOIA
FD14	EMS Report	Per FOIA	Per FOIA
<b>FD</b>	<b>REGISTRATION</b>		
FD15	Business Registration Late Fee	\$75	
<b>FD</b>	<b>FIRE INSPECTIONS</b>		
FD16	1st	\$0	
FD17	2nd follow up	\$0	
FD18	3rd follow up	\$50	
FD19	4th follow up	\$100	
<b>PD</b>	<b>POLICE DEPARTMENT</b>		
PD1	Accident Reports	\$18	
PD2	Black & White Photos	\$0.25	
PD3	Colored Photos	\$5	
PD4	CFS	\$3.00 per CFS	
PD5	Fingerprinting-Ink	\$10	
PD6	Fingerprinting-Livescan	\$60	
PD7	Impound vehicle release fee	\$50	
PD8	In-Car, Body Cam, Booking Video Tapes	\$50	
PD9	Incident Reports	Per FOIA	
PD10	PBT testing	\$10	
		<b>APPROVED FEE as of 2.1.2025</b>	
PD11	Parking Permit, Hanging Tag	\$30/mo.	
PD12	Parking Permit, Platforms	\$30/mo.	
PD13	Meter Bags	\$15	
		<b>APPROVED FEE as of 1.1.2025</b>	
PD14	Parking - Meter Violation	\$20 if pd in 14 days; \$50 if pd after 14 days	
PD15	Parking - Handicapped violation	\$125 if pd in 14 days; \$250 if pd after 14 days	
PD16	Parking - Parking fire hydrant	\$75 if pd in 14 days; \$150 if pd after 14 days	
PD17	Parking - Blocking crosswalk, sidewalk, drive, other	\$75 if pd in 14 days; \$150 if pd after 14 days	
PD18	Parking - Parking between curb and sidewalk	\$50 if pd in 14 days; \$100 if pd after 14 days	
PD19	Parking - Improper parking	\$50 if pd in 14 days; \$100 if pd after 14 days	
PD20	Parking - Restricted parking - no resd permit	\$50 if pd in 14 days; \$100 if pd after 14 days	
PD21	Parking between 2:00 a.m and 6:00 a.m.	\$50 if pd in 14 days; \$100 if pd after 14 days	
PD22	Parking - Prohibited parking	\$50 if pd in 14 days; \$100 if pd after 14 days	
PD23	Parking over posted time limit	\$50 if pd in 14 days; \$100 if pd after 14 days	

City's Master Fee Schedule

	<u>NAME OF FEE</u>	<u>CURRENT FEE as of 1.1.2025</u>	<u>PROPOSED FEE as of 1.1.2026</u>
PD24	Parking - Parked over 24 hours	\$50 if pd in 14 days; \$100 if pd after 14 days	
PD25	Parking - Prohibited Parking-Private Property	\$50 if pd in 14 days; \$100 if pd after 14 days	
PD26	Parking - Lost Parking/Pass Permit	\$30	
PD27	Parking - Lost Parking Ticket	\$30	
PD28	Parking - Other violation (specify)	\$50 if pd in 14 days; \$100 if pd after 14 days	
PD29	Payment in Lieu of Parking	\$1000 per space with total cost of less than \$10K payable at full occupance, & more than \$10K, the petitioner may request payment plan not to exceed 10 years.	
<b>PD</b>	<b>SPECIAL EVENT APPLICATION</b>		
PD30	Application Fee	1st time event \$150, subsequent years \$125	
PD31	Non-Profits, first \$100 in City costs	\$0	
PD32	Non-Profits, City costs in excess of \$100	50% of City costs in excess of first \$100	
PD33	For-Profits, 100% of City costs	100% of costs	
<b>PD</b>	<b>FALSE ALARM</b>		
	Alarm Permit		
PD34	1st	\$10	
PD35	2nd	\$25	
PD36	3rd	\$125	
PD37	4th	\$200	
PD38	5th	\$400	
PD39	6th	\$500	
PD40	Additional Fee False alarm on unregistered alarm	\$50	
PD41	False Alarm shut off fee	\$50	
<b>PD</b>	<b>OTHER FEES</b>		
PD42	Filming Fees	\$750	
PD43	Liquor License	\$750	
PD43	Pistol Purchase Registration Notary Fee		\$10

**RESOLUTION REGARDING ADOPTION OF FEES AND CHARGES INTO CITY'S  
MASTER FEE SCHEDULE**

**WHEREAS**, the City as part of its budget process analyzes and reviews the fees and charges found in the City's Master Fee Schedule to evaluate the costs reasonably borne by the City in providing those services, and the revenues produced by those paying fees and charges for special services; and

**WHEREAS**, user fees are charged for services that benefit the individual or entity charged, and avoid municipal subsidization of services not provided to the general public; and

**WHEREAS**, it has been determined that certain fees charged for City services do not adequately recoup City costs of providing certain services and require modification to the Master Fee Schedule; and

**NOW THEREFORE, BE IT RESOLVED** by the Rochester City Council that the additions and adjustments to the Master Fee Schedule, as attached to this Resolution, are hereby approved.

**BE IT FURTHER RESOLVED** that the proposed fees for each item in the City's Master Fee Schedule include water and sewer charges that are effective as of September 1, 2025, and will be in effect until future action by City Council Resolution.

**BE IT FURTHER RESOLVED** that the proposed fees for each item in the City's Master Fee Schedule include cemetery charges that are effective as of October 28, 2025, and will be in effect until future action by City Council Resolution.

**BE IT FURTHER RESOLVED** that the proposed fees for each item in the City's Master Fee Schedule excluding the cemetery and water and sewer charges, are effective as of January 1, 2026, and will be in effect until future action by City Council Resolution.

**BE IT FURTHER RESOLVED** that all previously identified fees and charges for the enumerated items in the attachment are no longer in effect once this Resolution is adopted and takes effect.

**CERTIFICATION**

I, Lee Ann O'Connor, the duly authorized Clerk of the City of Rochester, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City of Rochester City Council on October \_\_\_\_ 2025.

\_\_\_\_\_  
Lee Ann O'Connor, City Clerk



# Rochester Hills

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

## Meeting Agenda

### Sister City Committee/Rochester

*Rochester Hills: David Blair, Theresa Mungioli, and David Walker*  
*Rochester: Debbie Jones, Steve Sage, and Marilyn Trent*  
*Youth Representative: Eliza Pizzuti*

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Tuesday, October 14, 2025

5:00 PM

1000 Rochester Hills Drive  
Conference Room #221

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#### CALL TO ORDER

#### ROLL CALL

#### APPROVAL OF AGENDA

#### APPROVAL OF MINUTES

**2025-0349** Approval of Minutes - Sister City Committee - June 3, 2025

**Attachments:** [06032025 Meeting Minutes.pdf](#)  
[Resolution \(Draft\).pdf](#)

#### DISCUSSION

- Maggie Bobbitz, President, Rochester Regional Chamber of Commerce and Chamber Foundation, Memorial Day Parade 2026

- David Word, Executive Director, Rochester Avon Recreation Authority - Stories Untold

#### ANY OTHER BUSINESS

**NEXT MEETING DATE - Tuesday, December 2, 2025 - 5:00 p.m.**

#### ADJOURNMENT

# Regular Board Meeting Agenda

Chairman: John Muenk, Vice Chair: Emily Scheller, Secretary: David Berletich  
Board Members: Sara King, Matthew McDaniel, Theresa Mungoli, Steven Siedlarz

500 E. Second Street

★ RECREATION ★

October 15, 2025

5:00 PM

1. Call to Order
2. Roll Call
3. Reading and consideration of the minutes:
  - a. [September 10th, 2025 Regular Board Meeting Minutes](#)
  - b. [October 7, 2025, Special Meeting: Master Plan Goals and Visioning](#)
4. Approval of Agenda
5. Public comment – reserved time (for items listed on this agenda)
6. Communications
  - a. Secretary of the Board
  - b. Members of the Board
7. Financial Reports
  - a. List of Bills – September 2025
    - i. Request for approval of the bills in the amount of: [\\$169,670.06](#)
  - b. Review of the monthly budget reports
    - i. [Revenue Vs Budget](#)
    - ii. [Expense Vs Budget](#)
    - iii. [Trial Balance Report](#)
    - iv. [Budget Summary](#)
8. Administrative Reports
  - a. Executive Recreation Director's Report
    - i. [Report](#)
  - b. Assistant Recreation Director's Report
    - i. [Report](#)
  - c. Communications Officer Report
    - i. [Report](#)
  - d. Sports Report
    - i. [Report](#)
  - e. Camps Report
    - i. [Report](#)
  - f. Events Report
    - i. [Report](#)
  - g. Activities Report
    - i. [Report](#)
  - h. Adaptive Report
    - i. [Report](#)

# RARA

Regular Board Meeting Agenda

Chairman: John Muenk, Vice Chair: Emily Schoeller, Secretary: David Berletich  
Board Members: Sara King, Matthew McDaniel, Theresa Mungoli, Steven Siedlarz

500 E. Second Street    ☆ RECREATION ☆    October 15, 2025    5:00 PM

- i. Rec Center & Facility Reservations Report
  - i. [Report](#)
- 9. Unfinished Business
  - a.
- 10. New Business
  - a. [Memorandum Draft RARA Strategic Recreation Plan](#)
  - b. [Draft 2026 - 2030 RARA Recreation Strategic Recreation Plan](#)
- 11. Miscellaneous
- 12. Public Comments – General
- 13. Adjournment

**Sub-Committees:**

Human Resources Committee – Matthew McDaniel, Theresa Mungoli, Emily Schoeller  
Budget Committee – David Berletich, Steven Siedlarz, Sara King  
Policy and Procedures Committee – John Muenk, Matthew McDaniel, Sara King  
Strategic Planning Committee – Theresa Mungoli, David Berletich, John Muenk



Love local  
ROCHESTER 

**Rochester Downtown  
Development Authority**

Downtown Collaboration Studio  
431 S. Main Street  
Rochester, MI 48307  
248.656.0060  
DowntownRochesterMI.com

**Regular Meeting Agenda  
Wednesday, October 15, 2025 7:00 pm  
Rochester Municipal Building, 400 Sixth Street**

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes – September 17, 2025
4. Audience Comments
5. Liaison Reports
  - A. City Council – Marilyn Trent
  - B. Chamber of Commerce – Bob DiTommaso
  - C. Historical Commission – Don Sienkiewicz
  - D. Principal Shopping District – Paul Haig
6. General Business Items
  - A. Market + The Graham Update – Ben Giovanelli
  - B. 2025 Gift Certificate Promotion Program – Kristi Trevarrow
  - C. Lagniappe Media Update – Kristi Trevarrow
  - D. November & December DDA Meeting Dates – Kristi Trevarrow
7. Receipt of Regular Reports
  - A. Executive Director Update
  - B. Events & Marketing Update
  - C. Financial Report for DDA
  - D. Business Development Committee
  - E. Site Development Committee
8. Adjourn

**The next regular meeting of the Rochester DDA will be held on November 12, 2025.**



4393 Collins Road  
Rochester, MI 48306  
(248) 651-9260  
Paintcreektrail.org

**PAINT CREEK TRAILWAYS COMMISSION**  
**REGULAR PUBLIC MEETING NOTICE AND AGENDA**

Tuesday, October 21, 2025, 7:00 p.m.  
Paint Creek Cider Mill, 4480 Orion Road, Rochester, Michigan 48306

**MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to the Flag of the United States of America
4. Amendments to/Approval of October 21, 2025, Agenda
5. Approval of Invoices
6. Approval of Minutes - September 16, 2025, meeting
7. General Public Comment
8. For Review & Approval: Accounting Services for QuickBooks Migration, Clean-up
9. For Discussion: Fiscal Year 2026 Preliminary Budget
10. For Discussion: Southeast Rochester Parcels
11. Project Reports:
  - a. Bridge 31.7 Replacement
12. Manager's Report
13. Commissioner Reports
14. Adjournment



4393 Collins Road  
Rochester, MI 48306  
(248) 651-9260  
Paintcreektrail.org

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10. For Discussion: Southeast Rochester Parcels
11. Project Reports:
  - a. Bridge 31.7 Replacement
12. Manager's Report
13. Commissioner Reports
14. Adjournment



## City of Rochester

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400 Sixth Street  
Rochester, MI 48307  
P: (248) 733-3700  
F: (248) 733-3170  
[www.rochestermi.org](http://www.rochestermi.org)

### Rochester Historical Commission Regular Meeting Agenda

Chairperson: William Pietrzyk, Vice Chairman: TBD  
Secretary: TBD, Treasurer: Cy Saverino, Archives & Accessions Liaison: Lynn Anderson  
Greater Rochester Heritage Days Liaison: Don Sienkiewicz, Rochester Cemetery Commission:  
William Pietrzyk, Downtown Development Authority (DDA): Don Sienkiewicz,  
RHC Members: Gail Bothwell, Robert Michalka, Patrica Kane, Julia Johnaon, Donald  
Washesleski..  
Rochester City Council Liaison: Steve Sage, Alternate Kay Johnson

<b>400 Sixth Street</b>	<b>October 23, 2025</b>	<b>7:00 pm</b>
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- Call to order
- Approval of RHC meeting minutes for August– All
- Treasurers Report – Cy
  - 2026 Budget Report Ending Date September 30, 2025
- Secretary Report – Communications – Bill/Cy
- Update on Historical Plaque Program – Lynn
- Van Hoosen Museum Update on Archive Project- Julia
- RHC Liaison Reports
  - Archives & Accessions – Julia
  - Founder’s Day March 22, 2026– Steve/Bill
  - DDA – Don
  - Greater Rochester Hertiage Days May 30-31, 2026 – Don
  - Rochester Cemetery Commission – Bill
  - Number of Sales of DUR Book – Cy
  - America 250 th Project-Mt Avon -Steve/Bill
  - Unfinished and New Business
- Miscellaneous
- Adjournment: **Next Meeting November 27, 2025**