



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

CITY COUNCIL

REGULAR MEETING AGENDA

Mayor Nancy Salvia
Mayor Pro Tem Stuart Bikson
Council Members Christian Hauser, Debbie Jones,
Sara King, Steve Sage and Marilyn Trent

400 Sixth Street	October 13, 2025	7:00 PM
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1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment Scheduled/Non-Scheduled/Presentations
5. Approval of the Consent Agenda
 - A. Consideration of the minutes for the August 25, 2025, September 8, 2025, September 22, 2025 and September 23, 2025 Special meeting.
 - B. Consideration to approve the Leader Dog for the Blind 4th Annual Frozen Paw 5K Run.
 - C. Receipt of the Check Register Report.
6. Old Business/Tabled Items
7. Public Hearings
8. Legislative Deliberation
 - A. Resolution amending the membership of the Brownfield Redevelopment Authority.
9. Reports and Regular Business
 - A. Consideration to Appoint City Clerk effective March 28, 2026.

- B. Mayoral nominations/appointments to the Brownfiled Redevelopment Authority.
 - C. Consideration to approve AIS Signage Innovations proposal to repair, clean and/or replace city signs.
 - D. Consideration of a resolution for the 2025-26 Winter Maintenance Agreement with the RCOC.
 - E. Consideration of a proposal from DLZ to conduct a Reliability Study for the City.
10. Receive a Report from the Various Boards and Commissions
- A. Receipt of a report from the Rochester Avon Youth Assistance.
 - B. Receipt of a report from the Homecoming/Heritage Days Planning Committee.
 - C. Receipt of a report from the Historical Commission.
 - D. Receipt of a report from the Tree Committee.
 - E. Receipt of a report from the Principal Shopping District.
 - F. Receipt of a report from the Planning Commission.
 - G. Receipt of a report from City Beautiful Committee.
 - H. Receipt of a report from Finance and Budget Committee.
 - I. Receipt of a report from the Cemetery Advisory Board.
 - J. Receipt of a report from SEMCOG.
11. Public Comment
12. General Miscellaneous
13. Adjourn

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.



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Procedure for Hybrid Public Meeting

The City has returned to in-person public meetings as of March 14, 2022, with limited online capabilities. The public bodies (our boards and commissions) are meeting in-person; however, some staff, consultants, and guests will still be able to participate remotely. While in-person audience seating is now available, with limited COVID-19 procedures in place, staff asks that anyone who feels sick not attend in-person.

If you choose to participate virtual, please follow the links and information below:

- Live stream audio and video content on two (2) separate streaming platforms available at the City's [YouTube](#) and at the City's website at www.rochestermi.org/201/City-Webcasts. (Click the "Live" links to go there.)
- The City remains committed to accessibility; however, due to the limitations of technology, City staff encourages residents to send an email with your comments to rsvp@rochestermi.org prior to the meeting, but not later than Noon on the day of the meeting, so that your comments can be read into the record. This will decrease the demand on our virtual meeting infrastructure. (After Noon on the day of the meeting, email comments to: bdannunzio@rochestermi.org.)
- For those who prefer to use a telephone to participate, you will need to call (646) 558-8656 and enter meeting **ID: 824 5025 5243**. When prompted, enter a participant number or just touch the # key. During the call, use *9 to raise hand and you will be "called on" by the last 3-digits of your phone number. (For example, my last digits are 8029. Callers will be asked to speak by referencing the last 4-digits of their phone number.) Note: Phone participants will have their numbers masked, for privacy.
- To provide additional opportunity to participate, members of the public are welcome to join the meeting by copying and pasting the following link in their browser: <https://us02web.zoom.us/j/82450255243> (Downloading Zoom is required.)
- We appreciate your understanding as staff will do our best to assist everyone; but, **please be advised for virtual meetings there is a three (3) minute limit for public comments.**

For assistance, or questions accessing and/or making public comment during the meeting, or other support, please reach out to our Deputy City Clerk, Mr. Brian D'Annunzio by email: bdannunzio@rochestermi.org.

1. CALL TO ORDER

Mayor Salvia at 7:00 p.m.

2. ROLL CALL

PRESENT: Mayor Nancy Salvia, Mayor Pro Tem Stuart Bikson, Councilmembers Christian Hauser, Sara King (7:03 pm), Steve Sage and Marilyn Trent.

ABSENT: Councilmember Debbie Jones.

3. PLEDGE OF ALLEGIANCE

Mayor Salvia led the Pledge of Allegiance.

Mayor Salvia asked for a Moment of Silence to honor the passing of former Councilmember, Mayor and State Representative Penny Crissman.

4. PUBLIC COMMENT SCHEDULED/NON SCHEDULED/PRESENTATIONS

Public Comment. NONE.

4A. Resolution recognizing Main Street Oakland County 25th Anniversary. John Bry of MSOC was present to receive the Resolution and also presented the City/DDA with a grant check for The Graham Market.

4B. Downtown Development Authority Chair Ben Giovanelli gave Council an update on the construction for The Graham Market saying that testing of the soil is going to result in additional costs and advised that he would report back as soon as the information is received.

5. CONSENT AGENDA

5A. Special Event Application from the Principal Shopping District to hold Trick-Or-Treat Downtown and Halloween Fest on October 18, 2025 from 3:30 p.m. to 6:30 p.m. in the downtown.

MOTION: Hauser moved, Sage seconded,
To approve the Special Event Permit for the Principal Shopping District to hold Trick-Or-Treat Downtown and Halloween Fest on October 18, 2025 from 3:30 p.m. to 6:30 p.m. in the downtown.

VOTE: YES: Salvia, Bikson, Hauser, King, Sage and Trent.

NO: None.

ABSENT: Jones.

Motion Carried.

5B. Special Event Application from the Principal Shopping District to hold Lagniappe and the Big, Bright Light Show on Monday, November 24, 2025 on Main Street from University Drive to the South Bridge.

MOTION: Hauser moved, Sage seconded,
To approve the Special Event Permit for the Principal Shopping District to hold Lagniappe and the Big, Bright Light Show on Monday, November 24, 2025 on Main Street from University Drive to the South Bridge.

VOTE: YES: Salvia, Bikson, Hauser, King, Sage and Trent.
NO: None.
ABSENT: Jones.
Motion Carried.

5C. Special Event Application from the Knights of Columbus, Father Baumgartner Council #5452 to hold their Tootsie Roll Drive on October 10, 11 and 12 at the intersection of University Drive and Main Street.

MOTION: Hauser moved, Sage seconded,
To approve the Special Event Permit for the Knights of Columbus, Father Baumgartner Council #5452 to hold their Tootsie Roll Drive on October 10, 11 and 12 at the intersection of University Drive and Main Street.

VOTE: YES: Salvia, Bikson, Hauser, King, Sage and Trent.
NO: None.
ABSENT: Jones.
Motion Carried.

5D. Check Register Reports for August 7, 2025.

MOTION: Hauser moved, Sage seconded,
To approve the Check Register Reports for August 7,2025.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King and Trent.
NO: None.
ABSENT: Sage
Motion Carried.

6. OLD BUSINESS/ TABLED ITEMS.

NONE.

7. PUBLIC HEARINGS

NONE.

8. LEGISLATIVE DELIBERATIONS

8A. Ordinance Amendment to the City Code, Chapter 20 Environment, Article Iv Blight to amend the language of the City's Blight Ordinance – Second Reading and Adoption.

MOTION: Hauser moved, Trent seconded,
To give Second Reading and Adoption to Ordinance No. 2025- 02 an Ordinance Amendment to the City Code, Chapter 20 Environment, Article Iv Blight to amend the language of the City's Blight Ordinance.

VOTE: YES: Salvia, Bikson, Hauser, King and Trent.
NO: Sage.
ABSENT: Jones
Motion Carried.

8B. Ordinance Amendment to the City Code, Chapter 10 Buildings and Building Regulations, Article VI Property Maintenance Code, Section 10-192 to reflect the adoption of the International Property Maintenance Code 2021 Edition instead of the 2006 Edition – Second Reading and Adoption.

MOTION: Hauser moved, Trent seconded,
To give Second Reading and Adoption to Ordinance No. 2025- 03 an Ordinance Amendment to the City Code, Chapter 10 Buildings and Building Regulations, Article VI Property Maintenance Code, Section 10-192 to reflect the adoption of the International Property Maintenance Code 2021 Edition instead of the 2006 Edition

VOTE: YES: Salvia, Bikson, Hauser, King, Sage and Trent.
NO: None.
ABSENT: Jones
Motion Carried.

9. REPORTS AND REGULAR BUSINESS

9A. Paint Creek Center For the Arts representative proposed placing additional signage around the City during the Art and Apples Festival regarding no dogs allowed within the park during the festival to avoid conflict. Council concurred.

9B. Proposed revisions to the design of the Skate Park from Spohn Ranch.

MOTION: King moved, Trent seconded,
To approve the revised design for the Skate Park from Spohn Ranch at costs not to exceed \$500,000.00.

VOTE: YES: Salvia, Bikson, Hauser, King, Sage and Trent.
NO: None.
ABSENT: Jones
Motion Carried.

9C. Metro Act Permit Application from Ezee Fiber Texas.

MOTION: Sage moved, Hauser seconded,
To authorize Councilmember Sara King to abstain from voting on a motion for this item due to a business relationship conflict.

VOTE: YES: Salvia, Bikson, Hauser, King, Sage and Trent.
NO: None.
ABSENT: Jones
Motion Carried

MOTION: Hauser moved, Trent seconded,
To approve the Metro Act Permit Application from Ezee Fiber Texas subject to satisfactory pre-construction meetings with Administration.

VOTE: YES: Salvia, Bikson, Hauser, King, Sage and Trent.
NO: None.
ABSTAIN: King.
ABSENT: Jones.
Motion Carried

9D. Request from DPW to purchase a 2026 Ford F-250 from Lunghamer Ford at a cost of \$53,075.00 for the vehicle and \$15,336.00 for the trailer for a total cost of \$68,411.00. This item was postponed and referred to the Budget Committee.

10. BOARDS AND COMMISSIONS REPORTS.

10A. Rochester Homecoming Committee/America 250 – Salvia stated there will be an event in the Municipal Park May 30 and 31, 2026 including elements of the Heritage Days Festival.

10B. Paint Creek Trailway Commission – Sage said a new Trail Manager has been hired, the website was redesigned, Bridge 31.7 will be removed September 11 and work completed by March 2026 and the Labor Day Walk will be postponed until next year.

10C. Rochester Avon Recreation Authority – King noted that they have had a revenue increase, the entryway work was completed and they are working on a Master Plan.

10D. City Beautiful Committee – Student Member Emma Roosevelt gave an update on the raised flower beds construction and Trent talked about the rain garden and wet meadow.

10E. OPEB Retirement Board – Hauser said they received a MERS Actuarial Report for December 2024 and that the retiree healthcare is well funded.

11. GENERAL MISCELLANEOUS.

Public Comment.

Pat Kane, W. Fourth, commented on the Blight Ordinance and burning wood.

City Clerk O'Connor advised of the Candidate Forum scheduled for Thursday, September 11 at 6:30 and noted that absentee ballot list would be available September 2.

City Manager Banda congratulated DPW on the management of road projects in the downtown.

Bikson highlighted the paving on Romeo Road.

Trent commented on Oakland Township passage of their Library millage and commented on Fire Chief Cieslik's retirement.

Mayor Salvia noted there will be celebrations for Fire Chief Cieslik's retirement.

12. ADJOURN

Mayor Salvia adjourned the meeting at 8:44 p.m.

Lee Ann O'Connor, City Clerk

Nancy Salvia, Mayor

1. CALL TO ORDER

Mayor Salvia at 7:00 p.m.

2. ROLL CALL

PRESENT: Mayor Nancy Salvia, Mayor Pro Tem Stuart Bikson, Councilmembers Christian Hauser, Debbie Jones, Sara King, Steve Sage and Marilyn Trent.

ABSENT: None.

3. PLEDGE OF ALLEGIANCE

Mayor Salvia led the Pledge of Allegiance.

Mayor Salvia introduced the new Manager for the Paint Creek Trailway Commission Ingrid Cliffel.

4. PUBLIC COMMENT SCHEDULED/NON SCHEDULED/PRESENTATIONS

4A. Update from Rochester Hills Public Library (RHPL) Liaison Lauren Coleman.

Public Comment.

Ann Peterson, N. Alice, commented on Administration succession planning as it relates to the Fire Chief's retirement and requested bicycle laws be put up on the website.

Bob DiTomosso, W. University, commented on dangerous E-Bike use and the need for "walk your bicycle" signs.

Pat Kane, W. Fourth, commented on campaign disinformation about City services and road construction.

Linda Gamage, Griggs, requested corrections to the Minutes of August 11 for the comments about rezoning property on Albertson to remain residential and not change to residential.

Corey, Firestone, offered his objections to the rezoning of his business' property on Main Street.

Business owner on South Street also objected to the rezoning of the South Street area.

Sage discussed Administration succession planning and would like the Fire Chief included with the hiring of the next Chief.

MOTION: Sage moved, Bikson seconded,

To direct Administration to request Fire Chief Cieslik delay his retirement to assist with the search, selection and training of the new Fire Chief.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

5. CONSENT AGENDA

5A. Minutes of the Regular Meeting held August 11, 2025.

MOTION: Trent moved, Jones seconded,
To approve the Minutes of the Regular Meeting held August 11, 2025.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

5B. Special Event Application from the Downtown Development Authority to hold the Kris Kringle Market on December 5 and 6 on West Fourth Street and Walnut Boulevard.

MOTION: Trent moved, Jones seconded,
To approve the Special Event Permit for the Downtown Development Authority to hold the Kris Kringle Market on December 5 and 6 on West Fourth Street and Walnut Boulevard.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

5C. Check Register Reports for August 20 and 28, 2025.

MOTION: Trent moved, Jones seconded,
To receive the Check Register Reports for August 20 and 28, 2025.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

6. OLD BUSINESS/ TABLED ITEMS.

NONE.

7. PUBLIC HEARINGS

7A. Public Hearing regarding an Amendment to the Zoning Ordinance, Article 17 I-1 Industrial 1 District, Section 1703 Special Exception Uses and Article 18 I-2 Industrial 2 District, Section 1803 Special Exception Uses to add language allowing for limited retail – Introduction and First Reading.

Mayor Salvia opened the Public Hearing at 7:38 p.m.

Ann Peterson, N. Alice, commented that the amendment is focused on one business negatively affecting others.

Ed Coyle, S. Street, asked about the zoning for his property because they cannot rebuild a residential home that burned down.

Mayor Salvia closed the Public Hearing at 7:44 p.m.

MOTION: King moved, Jones seconded,
To give Introduction and First Reading to an Amendment to the Zoning Ordinance, Article 17 I-1 Industrial 1 District, Section 1703 Special Exception Uses and Article 18 I-2 Industrial 2 District, Section 1803 Special Exception Uses to add language allowing for limited retail.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

8. LEGISLATIVE DELIBERATIONS

NONE.

9. REPORTS AND REGULAR BUSINESS

9A. Retirement notice from City Clerk Lee Ann O'Connor effective March 27, 2026 and provide Administration with guidance on preferred process to fill the position.

MOTION: Sage moved, Jones seconded,
To receive the retirement notice from City Clerk Lee Ann O'Connor effective March 27, 2026 and direct Administration to schedule a Special Meeting to hold interviews for internal candidates.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

9B. Request from DPW to purchase a 2026 Ford F-250 from Lunghamer Ford at a cost of \$53,075.00 for the vehicle and \$15,336.00 for the trailer for a total cost of \$68,411.00.

MOTION: Trent moved, Sage seconded,
To approve the Request from DPW to purchase a 2026 Ford F-250 from Lunghamer Ford at a cost of \$53,075.00 for the vehicle and \$15,336.00 for the trailer for a total cost of \$68,411.00.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

9C. Quote from Norther Pump to overhaul Well #5 and also work on the two aerators at the Water Treatment Plant at a cost of \$83,261.00.

MOTION: Hauser moved, Trent seconded,
To approve the quote from Norther Pump to overhaul Well #5 and also work on the two aerators at the Water Treatment Plant at a cost of \$83,261.00.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

9D. Request from the Police Department to purchase one 2025 Chevrolet Tahoe for road patrol from Fox Chevrolet at a cost of \$53,702.00.

MOTION: Bikson moved, Trent seconded,
To approve the Request from the Police Department to purchase one 2025 Chevrolet Tahoe for road patrol from Fox Chevrolet at a cost of \$53,702.00.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

10. BOARDS AND COMMISSIONS REPORTS.

10A. Rochester Area Youth Assistance – Jones stated that worked a gate for Art and Apples Festival.

Cemetery Advisory Committee – Jones noted that they are working on updating the fees. Salvia noted that the perpetual care fund has \$884,000.00.

10B. Historical Commission – Salvia said mark calendars for May 16, 2026 for the DAR marker installation. Jones noted there is another headstone cleaning on October 11.

10C. Planning Commission – Hauser said they held Public Hearing Site Plans for 313 South Street and 120 S. Main Street and the discussed the stop work order for 543 Main Street regarding vehicle circulation plan.

10D. Budget and Finance Committee – Trent stated they reviewed their meeting schedule, reviewed vehicle purchases and the score cards, rental inspections and the tentative budget meeting schedule.

10E. Older Persons' Commission – Bikson stated the café and workshops will not be moved and they discussed their drug and alcohol policy and by-laws.

11. GENERAL MISCELLANEOUS.

Public Comment.

Ann Peterson, N. Alice, commented on the Zoning Ordinance and Map.

Pat Kane, W. Fourth, asked about an item on the check register.

City Clerk O'Connor stated a Candidate Forum has been scheduled for September 11 at 6:30pm, stated that absentee ballots applications were mailed September 5 and that absentee ballots will begin mailing September 25.

City Manager Banda thanked Fire Department, Police Department and Department of Public Works for their work at Art and Apples Festival.

King and Bikson thank City workers as well for work at the Art and Apples Festival.

Jones said they approved the revised plan for the skatepark with grand opening for July 4 and she was asked to sit on the committee for the RARA Master Plan.

Trent commented on Arts and Apples Festival, the RARA caterpillar count was at 6 and asked about E-Bike laws. Salvia asked Administration to provide information in the Manager's Report.

Hauser commented on Art and Apples Festival.

Mayor Salvia reminded of the State of the City address scheduled for September 15 at 6:30 at the Community House.

12. ADJOURN

12A. Request for Closed Session to consider the periodic personnel evaluation for City Manager Nik Banda with no intention to return to Open Session.

MOTION: Bikson moved, Trent seconded,

To approve the request for Closed Session to consider the periodic personnel evaluation for City Manager Nik Banda with no intention to return to Open Session.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

Mayor Salvia adjourned the meeting at 8:39 p.m.

Lee Ann O'Connor, City Clerk

Nancy Salvia, Mayor

1. CALL TO ORDER

Mayor Salvia at 7:00 p.m.

2. ROLL CALL

PRESENT: Mayor Nancy Salvia, Mayor Pro Tem Stuart Bikson, Councilmembers Christian Hauser, Debbie Jones, Sara King, Steve Sage and Marilyn Trent.

ABSENT: None.

3. PLEDGE OF ALLEGIANCE

Mayor Salvia led the Pledge of Allegiance.

4. PUBLIC COMMENT SCHEDULED/NON SCHEDULED/PRESENTATIONS

4A. Presentation from Police Chief Rouhib on the S.A.V.E.S. program to help officers identify individuals with unique needs.

Public Comment.

Kay Johnson, N. Alice, asked about the condition of the protective fencing at the project site at Walnut and First Street.

Pat Kane, W. Fourth, commented on campaign information from candidates.

5. CONSENT AGENDA

5A. Special Event Application from the Detroit Dachshund Club for Dachshund Haus Rescue to hold the Detroit Dachshund Club Wiener Walk on Saturday, May 9, 2025 in the Municipal Park.

MOTION: Hauser moved, Trent seconded,

To approve the Special Event Permit for the Detroit Dachshund Club for Dachshund Haus Rescue to hold the Detroit Dachshund Club Wiener Walk on Saturday, May 9, 2025 in the Municipal Park.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

5B. Special Event Application from the Rochester Band & Orchestra Boosters to hold the 2nd Annual Reindeer Classic one mile run on December 7, 2025 along Main Street prior to the Hometown Christmas Parade.

MOTION: Hauser moved, Trent seconded,
To approve the Special Event Permit for the Rochester Band & Orchestra Boosters to hold the 2nd Annual Reindeer Classic one mile run on December 7, 2025 along Main Street prior to the Hometown Christmas Parade.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

5C. City Manager Banda compensation adjustment of 3%.

MOTION: Hauser moved, Trent seconded,
To approve the City Manager Banda compensation adjustment of 3%.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

5D. Appoint Election Workers for the November 4, 2025 General Election for Early Voting, Absentee Counting Board, Election Day and Receiving Board.

MOTION: Hauser moved, Trent seconded,
To Appoint Election Workers for the November 4, 2025 General Election for Early Voting, Absentee Counting Board, Election Day and Receiving Board.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

5E. Check Register Reports for September 4 and 9, 2025.

MOTION: Hauser moved, Trent seconded,
To receive the Check Register Reports for September 4 and 9, 2025.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.

NO: None.

Motion Carried.

6. OLD BUSINESS/ TABLED ITEMS.

NONE.

7. PUBLIC HEARINGS

NONE.

8. LEGISLATIVE DELIBERATIONS

8A. An Amendment to the Zoning Ordinance, Article 17 I-1 Industrial 1 District, Section 1703 Special Exception Uses and Article 18 I-2 Industrial 2 District, Section 1803 Special Exception Uses to add language allowing for limited retail – Second Reading and Adoption.

MOTION: King moved, Sage seconded,
To give Second Reading and Adoption to Ordinance 2025 – 04 an Amendment to the Zoning Ordinance, Article 17 I-1 Industrial 1 District, Section 1703 Special Exception Uses and Article 18 I-2 Industrial 2 District, Section 1803 Special Exception Uses to add language allowing for limited retail.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.
NO: None.
Motion Carried.

8B. Council continued discussion on the updated Zoning Ordinance and Zoning Map following the Public Hearing held on August 11, 2025. Council heard objections from seven residents and business owners. Council directed Administration to schedule a Special Meeting Work Session so Council can have detailed dialogue regarding the map and Ordinance.

9. REPORTS AND REGULAR BUSINESS

9A. Request from DPW to approve the quote from ASI Signage Innovation to repair City directional signage at a cost of \$62,169.30. They were the original vendor that made and installed the signs. City Council preferred the work costs be competitive bid and brought back for consideration.

9B. Agreement with Clinton River Watershed Council for stormwater education required by the MS4 permit.

MOTION: Trent moved, Jones seconded,
To approve the Agreement with Clinton River Watershed Council for stormwater education required by the MS4 permit.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.
NO: None.
Motion Carried.

9C. Request to schedule a Public Hearing for October 27, 2025 regarding a Special Project request for 120 S. Main Street.

MOTION: Hauser moved, Trent seconded,
To approve Request to schedule a Public Hearing for October 27, 2025 regarding a Special Project request for 120 S. Main Street.

VOTE: YES: Salvia, Bikson, Hauser, Jones, King, Sage and Trent.
NO: None.
Motion Carried.

10. BOARDS AND COMMISSIONS REPORTS.

10A. Historical Commission – Sage no report.

10B. City Beautiful Commission – Jones said they discussed the nature sounds amplifier, the raised bed sensory gardens, rain garden near Paint Creek Trail and new residents postcards.

10C. Asset Committee – Hauser said they talked about a 6 year plan for storm drain cleaning, year 2025 road construction plan and future water main projects. Salvia added that they have added additional members from the eastside and the westside.

10D. Paint Creek Trailway Commission – Sage gave an update on bridge 31.7 work, they hired a new trail manager and the map detour is on their website.

10E. Rochester Community House – Salvia said construction work is out for bids, the kitchen renovations are postponed and there will not be any construction this fall.

10F. Rochester Avon Recreation Authority – King stated that most of their focus is on the Master Plan and noted that their millage proposal is on the Rochester Hills ballot.

10G. Downtown Development Authority – Salvia stated the main topic was the updates for the Graham Market project.

11. GENERAL MISCELLANEOUS.

Public Comment. NONE.

- City Clerk O'Connor reminded that absentee ballot will begin mailing September 25 and there is a Special Meeting scheduled for Tuesday, September 23 at 6:30 for City Clerk interviews.
- City Manager Banda gave an update on parking lot #10 construction.
- King commented on a program she heard of for hoarding situations and additional help available.
- Jones commented on the State of City address, thanked the Post newspaper for article on skatepark and noted that the Rochester Community Schools are looking at selling the administration building.
- Trent gave an update on her attendance at the Michigan Municipal League conference.
- Mayor Salvia stated there will be a Planning Commissioner training on October 20 and a Tree Committee meeting on Friday.

12. ADJOURN

Mayor Salvia adjourned the meeting at 9:19 p.m.

Lee Ann O'Connor, City Clerk

Nancy Salvia, Mayor

CALL TO ORDER

Mayor Salvia called the meeting to order at 6:30 P.M.

ROLL CALL

PRESENT: Mayor Nancy Salvia, Mayor Pro Tem Stuart Bikson, Councilmembers Christian Hauser, Debbie Jones, Sara King, Steve Sage and Marilyn Trent.

ABSENT: None.

This Special Meeting was held to interview two internal candidates for the City Clerk position upon the retirement of City Clerk Lee Ann O'Connor in March 2026. The candidates were Megan Frazho and Brian D'Annunzio.

After the interviews, Council agreed it was unnecessary to seek additional candidates.

It was unanimous to offer Deputy City Clerk Brian D'Annunzio the position and directed Administration to place the formal appointment on the next meeting agenda.

ADJOURN

Mayor Salvia adjourned at 8:20 p.m.

Lee Ann O'Connor, City Clerk

Nancy Salvia, Mayor

ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 651-3607
<http://www.rocheatermi.org>

GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: October 9, 2025
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: 4th Annual Frozen Paw 5K Run (2026)

Issue: Request to hold the 4th Annual Frozen Paw 5K Run

Analysis: The Leader Dogs for the Blind have submitted an event application to host the 4th Annual Frozen Paw 5K Run on Sunday, **January 18, 2026** from 7 am to 11:30 am. A 30'X100' tent will be erected in the FRS lot. Alcohol will be served by the Rochester Mills employees. There will be over 40 volunteers assisting with the race that will consist of approximately 1,000 participants.

Department heads reviewed the application. The DPW estimated costs of approximately \$1,900 for barricades and labor. The police department projected costs of around \$500 for additional staffing. There are no anticipated costs for the fire department. We will be requesting the assistance of CERT for this event. A hold harmless agreement and proof of liability insurance shall be submitted prior to the event. Additionally, approval from the MLCC will be needed to serve alcohol. The event was well organized last year with no issues.

Requested Action: Review and approve event as presented.

Attachment(s): Special event application

**APPLICATION FOR SPECIAL EVENT PERMIT
PARKS & PUBLIC SPACES**

Complete & sign this form and return to City of Rochester Police Chief along with a non-refundable check made to the City of Rochester
Application fee for first time event \$100, 2nd and subsequent years \$75

Date/Hours of Event: 1/18/2026 - 9:00 AM

Date/Hours of Event: 1/18/2026 - 11:00 AM

Name of Event: 4th Annual Frozen Paw 5K presented by Chief Financial Credit Union

Description of Event: As part of the Downtown Rochester Frost/Fire & Ice Festival, Leader Dogs for the Blind is proud to present the 4th Annual Frozen Paw 5K! Participants will enjoy a course filled with wintry scenery through Downtown Rochester, Rochester Municipal Park and Paint Creek Trail.

Location Requested: Please attached course map.

NOTE: Reservations for the Kiwanis and Lion's Shelters are handled under a separate permit available at City Hall. Please Check availability first by calling City Hall at (248) 733-3700.

Date/Hours of Event: Sunday, January 18, 2026 from 9:00 - 11:00 AM

Date/Hours of Set-up and Tear Down: Sunday, January 18, 2026, from 7:00 - 9:00 AM, 11:00 - 11:30 AM

Organization Name: Leader Dogs for the Blind

Organization Address (include street address, city, state & zip): 1039 S. Rochester Road
Rochester Hills, MI 48307

Organization Phone Number: 248-840-9711

Name of Contact Person and Phone Number: Stephen Moran - 248-840-9711

Contact Person E-Mail (must be provided): Stephen.Moran@LeaderDog.org

On-Site Event Manager/Contact Person Name & Phone Number: Stephen Moran - 248-840-9711

ACKNOWLEDGEMENT

The Rochester City Council shall have sole and complete discretion whether to issue a permit. Nothing contained in the City Code shall be construed to require the City to issue a permit to an applicant, and no applicant shall have any interest or right to receive a permit merely because the applicant has received a permit in the past.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to the event as determined by the City and will comply with all local, state and federal rules, regulations and laws.

Stephen Moran

Signature of Applicant

9/29/2025

Date

PLEASE COMPLETE THE FOLLOWING EVENT INFORMATION:

EVENT LAYOUT: Please attach all sketches of the layout to the completed Application.

Organization Type: Government Non-Profit For-Profit

List any additional Sponsors or Participants:

Leader Dogs for the Blind, Chief Financial Credit Union, Frank Rewold & Sons, Rochester Mills Beer Co., Starbuck's, Knapp's Donuts, Tevra Brands, Serra Buick GMC, Jersey Mike's, Coastal Pet Products

Is this event a fundraiser?

YES NO

If yes, indicate beneficiary information:

Leader Dogs for the Blind

Is this the first time the event is being held in Rochester?

YES NO

Describe:

4th Annual

Was this even previously held outside of Rochester?

YES NO

Describe:

Total estimated attendance each day:

1,000

What parking arrangements will be necessary to accommodate attendance?

Describe:

Parking areas throughout Downtown Rochester.

Is amplification of music or speakers planned or anticipated?

YES NO

If yes, describe:

Medium sound system used at finish line of event.

Will volunteer staff be provided to assist with safety, security and maintenance: YES NO

We will have over 40 volunteers assigned to the event, including course marshals strategically placed along the course.

Will alcoholic beverages be served?

YES NO

If yes, describe:

Rochester Mills will have TIPS trained employees serving beer inside the 30' x 100' tent provided by the festival.

Will food/beverages be sold? YES NO NOTE: Peddler & Vendor permits are required. Also, Health Department approval required for food sales.
 If yes, describe:

Will merchandise be sold? YES NO
 If yes, describe:

Will the event require the use of any of the following municipal equipment?

Picnic Tables	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____
Trash Receptacles	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____
Dumpsters	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____
Electrical Connections	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____
Meter Bags	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____
Barricades	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, number requested: <u>10</u>
Traffic Cones	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____
Other	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____

Will you be requesting City safety personnel to be assigned to this event (Police/Fire): YES NO
 Describe:
 See course map.

Will street closures be necessary? YES NO
 If yes, include a detailed map and indicate the date and time for closing and re-opening including set-up and tear down.
 Describe:
 See course map.

PLEASE INDICATE IF YOU WILL BE REQUIRING, CONSTRUCTING OR LOCATING ANY OF THESE ITEMS IN THE AREA OF THE EVENT:

Kiwanis and/or Lion's Shelter YES NO

*Reservations for the Kiwanis and Lion's Shelters are handled under separate permits available at City Hall.
Please check availability first by calling City Hall at (248) 733-3700.*

Booths YES NO
If yes, indicate number of booths and size of each.

Tents YES NO
If yes, indicate number of tents and size of each.

**The City requires inspection of all tents larger than 10' x 10'. If any of the tents for your event are larger than 10' x 10', please provide the date and time the tent is assembled so an inspection may be scheduled:*

Date: _____ Time: _____

Awnings YES NO
If yes, number of awnings and size of each:

Canopies YES NO
If yes, number of canopies and size of each:

Tables YES NO
If yes, number of tables and size of each:

Portable Restrooms YES NO
If yes, number of portable restrooms requested and locations:

Ten Porta Johns will be placed in the parking lot of FRS.

Other Items Requested YES NO
If yes, describe:

2026 Rochester Event Calendar Tentative Events

							October 2, 2025		
Month	Time	Event	Location	Reviewed Department Heads	Reviewed City Manager	Council Approval	Costs		
January									
18	9am-11am	Frozen Paw 5K	Downtown Rochester	Yes					
February									
March									
April									
May									
9	Noon-3pm	Detroit Dachshund Club Wiener Walk	Municipal Park						
June									
July									
August									
September									
October									

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank A1 ACCOUNTS PAYABLE					
09/18/2025	1267(E)	BLUE CARE NETWORK OF MICHIGAN	BLUE CARE NETWORK OF MICHIGAN	BLUE CARE NETWORK HMO 00129741 01 1	13,886.33
09/18/2025	1268(E)	BLUE CROSS BLUE SHIELD OF MICHIGAN	BLUE CROSS BLUE SHIELD OF MICHIGAN	BCBS 44292/600 10.1.25 - 10.31.25 ME	16,499.73
09/18/2025	1269(E)	BLUE CROSS BLUE SHIELD OF MICHIGAN	BLUE CROSS BLUE SHIELD OF MICHIGAN	BCBSM 7006068/ERS 10.1-31.25 BILLING	117,793.63
09/18/2025	141513	321 EAST SECOND ST & WWRP PC	321 EAST SECOND ST & WWRP PC	REFUND 2025 SUMMER TAX 15-14-107-015	7,906.20
09/18/2025	141514	AIRGAS USA LLC	AIRGAS USA LLC	WATER TOWER - TANK RENTAL LEASE RENE	141.11
09/18/2025	141515	ANDERSON, ECKSTEIN AND	ANDERSON, ECKSTEIN AND	PROJ 0270-0214-0 PROF SERVICES 7/28	1,806.00
			ANDERSON, ECKSTEIN AND	PROJ 0270-0217-0 PRO SERVICES 7/28/	626.50
			ANDERSON, ECKSTEIN AND	PROJ 0270-0206-0 PRO SERVICES 7/28/	556.00
					<u>2,988.50</u>
09/18/2025	141516	APPLIED INNOVATION	APPLIED INNOVATION	COPIES DB	33.75
09/18/2025	141517	ASCENSION MICHIGAN EMPLOYER BASIC	ASCENSION MICHIGAN EMPLOYER BASIC	SCDOT PHYSICAL DROTOZ MARTIN WOLVERTON	240.00
09/18/2025	141518			COBRA ADMIN QTRLY 9.1.24-11.30/25	232.80
09/18/2025	141519	BATTERY GIANT	BATTERY GIANT	BATTERIES	14.75
			BATTERY GIANT	BATTERIES	141.75
					<u>156.50</u>
09/18/2025	141520	BELLA REAL ESTATE HOLDINGS INC	BELLA REAL ESTATE HOLDINGS INC	BD Bond Refund	1,500.00
09/18/2025	141521	BRENNA HOGUE	BRENNA HOGUE	ET SUPPLIES-HOGUE	185.44
09/18/2025	141522	Calico Construction LLC	Calico Construction LLC	BD Bond Refund	1,500.00
09/18/2025	141523	CITY OF ROCHESTER HILLS	CITY OF ROCHESTER HILLS	APPARATUS MAINTENANCE	1,594.64
09/18/2025	141524	CIVICSMART PARKING TECH, INC	CIVICSMART PARKING TECH, INC	LIBERTY PEMS AUGUST	3,833.50
			CIVICSMART PARKING TECH, INC	LIBERTY PEMS JULY	3,833.50
			CIVICSMART PARKING TECH, INC	LIBERTY PEMS JUNE	3,833.50
					<u>11,500.50</u>
09/18/2025	141525	CONTROLLED FORCE	CONTROLLED FORCE	TRAINING COURSE-FIRMAN	595.00
09/18/2025	141526	DAVEY TREE EXPERT COMPANY	DAVEY TREE EXPERT COMPANY	TRIMMING (CONT. SRVS) - DEADWOOD APE	780.00
			DAVEY TREE EXPERT COMPANY	TREE REMOVAL & STUMP GRINDING - (MAJ	2,010.00
					<u>2,790.00</u>
09/18/2025	141527	DON CULVEY INC.	DON CULVEY INC.	STATION MAINTENANCE CLEANING	1,158.00
09/18/2025	141528	ENVIRONMENTAL WOOD SOLUTIONS	ENVIRONMENTAL WOOD SOLUTIONS	WOOD CHIPS & STUMPS DUMP CHARGE	165.05
09/18/2025	141529	GREAT AMERICA FINANCIAL SVCS	GREAT AMERICA FINANCIAL SVCS	(INV. 40126642) COPIER, PRINTING CC	1,500.20
			GREAT AMERICA FINANCIAL SVCS	DB COPIER	714.33
					<u>2,214.53</u>
09/18/2025	141530	HOLLY MEYERS	HOLLY MEYERS	REIMBURSEMENT FOR STATE OF THE CITY	184.12
09/18/2025	141531	IMPERIAL DADE	IMPERIAL DADE	JANITORIAL SUPPLIES FOR DPW/CITY HAI	532.17
			IMPERIAL DADE	JANITORIAL SUPPLIES FOR DPW/CITY HAI	423.22
					<u>955.39</u>
09/18/2025	141532	KEITH HARPER	KEITH HARPER	TRAINING-MEAL EXPENSE HARPER	38.00
09/18/2025	141533	KEITH HERMANS	KEITH HERMANS	TRAINING-MEAL EXPENSE HERMANS	27.00
09/18/2025	141534	KUSTOM SIGNALS, INC.	KUSTOM SIGNALS, INC.	LASER REPAIRS	590.42
09/18/2025	141535	MARCY MORIWAKI	MARCY MORIWAKI	LAPTOP ADAPTOR	21.18
09/18/2025	141536	MDM ACQUISITIONS LLC	MDM ACQUISITIONS LLC	REFUND 401 S MAIN (23 SPACES PAYMENT	23,000.00
09/18/2025	141537	MICHAEL KNIGHT	MICHAEL KNIGHT	TRAINING-MEAL EXPENSE KNIGHT	15.36
09/18/2025	141538	MICHIGAN CAT - EASTERN DIV	MICHIGAN CAT - EASTERN DIV	PARTS FOR VEHICLE #724 - HYDRAULIC C	4,180.67

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
			MICHIGAN CAT - EASTERN DIV	PARTS FOR VEHICLE #724 - PIN	119.67
					<u>4,300.34</u>
09/18/2025	141539	OAKLAND COUNTY CABLE COMM.	OROAKLAND COUNTY CABLE COMM.	CORMEETING VIDEOCASTS JUNE 2025	1,300.00
09/18/2025	141540	PEGASUS ENTERTAINMENT, INC	PEGASUS ENTERTAINMENT, INC	STATE OF THE CITY 2025 AUDIO & VIDE	4,000.00
09/18/2025	141541	RETRO FITNESS-ROCHESTER	RETRO FITNESS-ROCHESTER	MEMBERSHIP FEES AUG 2025	119.92
09/18/2025	141542	ROCHESTER HILLS TIRE & SERVICE	ROCHESTER HILLS TIRE & SERVICE	TIRE REPAIR-64	25.00
09/18/2025	141543	STATE OF MICHIGAN	STATE OF MICHIGAN	MDOT 00935 PROGRAM 219364CON (FED PF	5.50
09/18/2025	141544	SUPERIOR EXCAVATING	SUPERIOR EXCAVATING	AEW PROJ# 0270-0151 FINAL CONSTRUCT	8,642.00
09/18/2025	141545	THOMSON REUTERS-WEST	THOMSON REUTERS-WEST	CLEAR SUBSCRIPTION	136.71
09/18/2025	141546	WOLVERINE BUILDING COMPANY LLC	WOLVERINE BUILDING COMPANY LLC	BD Bond Refund	1,500.00
09/19/2025	141547	JOHN GARNER	JOHN GARNER	MARKET 9/20	75.00
09/19/2025	141548	PURE MACKINAC	PURE MACKINAC	EBT REIMBURSEMENT	74.00
09/19/2025	141549	ROBB BRECKENRIDGE	ROBB BRECKENRIDGE	MARKET MUSIC 9/13	75.00
09/19/2025	141550	ROBERT GENTNER	ROBERT GENTNER	MARKET MUSIC 9/20	75.00
09/19/2025	141551	SHARKAR FARM	SHARKAR FARM	EBT REIMBURSEMENT	27.00
			SHARKAR FARM	DUFB REIMBURSEMENT	52.00
					<u>79.00</u>
09/22/2025	1270 (A)	CONTRACTORS CONNECTION INC.	CONTRACTORS CONNECTION INC.	PARKS EQUIPMENT & MVP SUPPLIES- POWE	70.70
09/22/2025	1271 (A)	ERC-LED, LLC	ERC-LED, LLC	LED LIGHTING CONTRACT OCTOBER 2025	3,765.21
09/22/2025	1272 (A)	LINEAR CONSULTING FIRM LLC	LINEAR CONSULTING FIRM LLC	FIRE PROGRAM DEVELOPMENT	3,660.00
09/22/2025	1273 (A)	FIFTH THIRD BANK	FIFTH THIRD BANK	AUGUST 2025 FIFTH THIRD STATEMENT	64,711.79
A1 TOTALS:					
Total of 46 Checks:					300,528.35
Less 0 Void Checks:					0.00
Total of 46 Disbursements:					<u>300,528.35</u>

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank A1 ACCOUNTS PAYABLE					
09/25/2025	141552	ABSOPURE WATER COMPANY	ABSOPURE WATER COMPANY	ABSOPURE DIS 5GAL AND BOTTLE DEPOSIT	64.35
			ABSOPURE WATER COMPANY	ABSOPURE SPR 5GAL AND BOTTLE DEPOSIT	13.90
					<u>78.25</u>
09/25/2025	141553	AUGER KLEIN ALLER ARCHITECTS	IAUGER KLEIN ALLER ARCHITECTS	IARCHITECTURAL SERVICES	5,750.00
09/25/2025	141554	BETTER PAINTING	BETTER PAINTING	WEEDING DOWNTOWN	1,684.00
			BETTER PAINTING	GRASS CUTTING - JULY AND AUGUST	9,600.00
					<u>11,284.00</u>
09/25/2025	141555	BOLOGNA VIA CUCINA	BOLOGNA VIA CUCINA	REDEEMED GIFT CERTIFICATES	475.00
09/25/2025	141556	BYERS WRECKER SERVICE INC.	BYERS WRECKER SERVICE INC.	REMOVAL OF DINING DECKS	95.00
09/25/2025	141557	CARTER'S CEMETERY PRESERVATION	CARTER'S CEMETERY PRESERVATION	CEMETERY- CLEAN, LEVEL, REPAIRS (INV	9,675.00
09/25/2025	141558	CHARLES SIBERT	CHARLES SIBERT	OCTOBER STUDIO RENT	2,797.13
09/25/2025	141559	CHERYL BRUSEN	CHERYL BRUSEN	REDEEMED GIFT CERTIFICATES	75.00
09/25/2025	141560	CHOMP DELI & GRILL	CHOMP DELI & GRILL	REDEEMED GIFT CERTIFICATES	330.00
09/25/2025	141561	CONSUMERS ENERGY	CONSUMERS ENERGY	CONSUMERS STATEMENTS OCTOBER 2025	1,262.64
09/25/2025	141562	CULLIGAN OF ROMEO	CULLIGAN OF ROMEO	N GARAGE AND ADMIN BLDGS WATER SOFTE	254.00
09/25/2025	141563	CULLIGAN OF ROMEO	CULLIGAN OF ROMEO	N GARAGE AND ADMIN BLDGS WATER SOFTE	172.50
09/25/2025	141564	DAN'S EXCAVATING, INC.	DAN'S EXCAVATING, INC.	LIGHTPOLE REPAIR	2,422.09
09/25/2025	141565	DATA ZONE 619 LLC	DATA ZONE 619 LLC	IRRIGATION SYSTEM REPAIR- MUNICIPAL	111.00
09/25/2025	141566	DAVEY TREE EXPERT COMPANY	DAVEY TREE EXPERT COMPANY	TREE TRIMMING - (LOCALS) LOCUST TREE	1,365.00
			DAVEY TREE EXPERT COMPANY	TREE TRIMMING - (LOCALS) 317 HIGHLAN	585.00
					<u>1,950.00</u>
09/25/2025	141567	DEPENDABLE WHOLESALE INC	DEPENDABLE WHOLESALE INC	TIRES AND DISMOUNT & MOUNTING FOR PA	704.00
09/25/2025	141568	DILLMAN & UPTON	DILLMAN & UPTON	MURALS	89.46
			DILLMAN & UPTON	MURALS	89.46
			DILLMAN & UPTON	MURALS	178.93
			DILLMAN & UPTON	MURALS	89.46
			DILLMAN & UPTON	MURALS	89.46
			DILLMAN & UPTON	MURALS	89.46
			DILLMAN & UPTON	MURALS	178.93
					<u>805.16</u>
09/25/2025	141569	DINSMORE	DINSMORE	ROCHESTER SEAL & WHERE YOU LIVE	975.00
09/25/2025	141570	DTE ENERGY	DTE ENERGY	DTE STATEMENTS	4,294.23
09/25/2025	141571	ELEMENT 22 COMMERCIAL GROUP	ELEMENT 22 COMMERCIAL GROUP	CHIEF FINANCIAL VEHICLE PURCHASES MC	1,856.54
09/25/2025	141572	ENVIRONMENTAL WOOD SOLUTIONS	ENVIRONMENTAL WOOD SOLUTIONS	WOOD CHIPS & BRUSH/MIXED DUMP CHARGE	124.85
09/25/2025	141573	FRANK REWOLD & SON	FRANK REWOLD & SON	PROJECT ESTIMATING	38,339.70
09/25/2025	141574	GRANT'S PIZZA HOUSE	GRANT'S PIZZA HOUSE	REDEEMED GIFT CERTIFICATES	100.00
09/25/2025	141575	GREAT HARVEST BREAD CO	GREAT HARVEST BREAD CO	EBT REIMBURSEMENT	75.00
			GREAT HARVEST BREAD CO	DUFB REIMBURSEMENT	6.00
					<u>81.00</u>
09/25/2025	141576	HELLO FANCY BOUTIQUE	HELLO FANCY BOUTIQUE	REDEEMED GIFT CERTIFICATES	140.00
09/25/2025	141577	IMPERIAL DADE	IMPERIAL DADE	JANITORIAL SUPPLIES FOR DPW/CITY HAI	119.92
			IMPERIAL DADE	JANITORIAL SUPPLIES FOR DPW - SOAP I	46.04
					<u>165.96</u>
09/25/2025	141578	KRUSE AND MUER ON MAIN	KRUSE AND MUER ON MAIN	REDEEMED GIFT CERTIFICATES	1,740.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
09/25/2025	141579	LAURA BECK	LAURA BECK	REFUND OVERPAYMENT OF PT 2025556	8.25
09/25/2025	141580	MARILYN TRENT	MARILYN TRENT	REIMBURSEMENT FOR HOTEL FOR MML MEET	690.96
09/25/2025	141581	MATTHEW GORMAN	MATTHEW GORMAN	RANGE ITEMS	163.74
09/25/2025	141582	MCKENNA ASSOCIATES	MCKENNA ASSOCIATES	PROFESSIONAL SERVICES AUGUST 2025	3,556.25
09/25/2025	141583	MOON MUSHROOMS	MOON MUSHROOMS	EBT REIMBURSEMENTS	104.00
09/25/2025	141584	MOON MUSHROOMS	MOON MUSHROOMS	DUFB REIMBURSEMENT	196.00
09/25/2025	141585	OAKLAND COMMUNITY COLLEGE	OAKLAND COMMUNITY COLLEGE	CPE TRAINING COURSES	200.00
			OAKLAND COMMUNITY COLLEGE	CPE TRAINING COURSES	800.00
			OAKLAND COMMUNITY COLLEGE	CPE TRAINING COURSES	350.00
					<u>1,350.00</u>
09/25/2025	141586	OAKLAND COUNTY TREASURERS	OAKLAND COUNTY TREASURERS	CLINTON OAKLAND SEWAGE DISPOSAL SYST	199,458.40
09/25/2025	141587	PENN STATION EAST	PENN STATION EAST	REDEEMED GIFT CERTIFICATES	25.00
09/25/2025	141588	PSX	PSX	PARKING AGREEMENT	989.00
09/25/2025	141589	PURE MACKINAC	PURE MACKINAC	EBT REIMBURSEMENT	30.00
09/25/2025	141590	REZ-COMM, INC	REZ-COMM, INC	CATCH BASIN REPAIRS (LOCALS) - PARKI	7,000.00
			REZ-COMM, INC	SIDEWALK REPLACEMENTS (LOCALS) - ROM	2,192.00
			REZ-COMM, INC	SIDEWALK REPLACEMENTS (LOCALS) - TEF	600.00
					<u>9,792.00</u>
09/25/2025	141591	ROBB BRECKENRIDGE	ROBB BRECKENRIDGE	MARKET MUSIC 9/27	75.00
09/25/2025	141592	ROCHESTER CHOP HOUSE AND	ROCHESTER CHOP HOUSE AND	REDEEMED GIFT CERTIFICATES	1,035.00
09/25/2025	141593	ROCHESTER HILLS TIRE & SERVICE	ROCHESTER HILLS TIRE & SERVICE	NEW TIRES-55	590.59
			ROCHESTER HILLS TIRE & SERVICE	OIL CHANGE-59	40.95
					<u>631.54</u>
09/25/2025	141594	ROCHESTER SALVAGE & SUPPLY	ROCHESTER SALVAGE & SUPPLY	PLYWOOD INSTALLATION & STORAGE	3,250.00
09/25/2025	141595	RYAN VERSCHURE	RYAN VERSCHURE	REIMBURSEMENT FOR TRAVEL 9.15-9.16.2	282.95
09/25/2025	141596	SCHMOOKIES COOKIES & BREAD	SCHMOOKIES COOKIES & BREAD	EBT REIMBURSEMENT	19.00
09/25/2025	141597	SHARKAR FARM	SHARKAR FARM	EBT REIMBURSEMENT	16.00
			SHARKAR FARM	DUFB REIMBURSEMENT	10.00
					<u>26.00</u>
09/25/2025	141598	SPENCER OIL COMPANY	SPENCER OIL COMPANY	DYED DIESEL FUEL 475.7 GAL DELIVERED	1,273.98
			SPENCER OIL COMPANY	87 OCT UNLEADED W/ 10% ETHANOL FUEL	4,215.75
					<u>5,489.73</u>
09/25/2025	141599	SUPERIOR LOCK & KEY, LLC	SUPERIOR LOCK & KEY, LLC	PARKS DEPT - KIWANIS PAVILION LOCK F	873.00
09/25/2025	141600	SUSAN M MCCULLOUGH	SUSAN M MCCULLOUGH	SEPTEMBER DDA MINUTES	150.00
09/25/2025	141601	VIRTUAL ACADEMY	VIRTUAL ACADEMY	VA TRAINING SUBSCRIPTION	2,070.00
09/25/2025	141602	WEINGARTZ SUPPLY CO.	WEINGARTZ SUPPLY CO.	PARTS FOR PARKS #580 - FILTER KIT	192.99
			WEINGARTZ SUPPLY CO.	PARTS FOR PARKS #580 - FILTER KIT	(9.99)
					<u>183.00</u>
09/25/2025	141603	WILLIAM RUSSELL	WILLIAM RUSSELL	MARKET MUSIC 10/04	75.00
09/25/2025	141604	WINTERLAND INC.	WINTERLAND INC.	REPLACEMENTS LIGHT STRANDS	21,000.00
09/29/2025	1274(A)	SUN LIFE FINANCIAL	SUN LIFE FINANCIAL	SUNLIFE POLICY# 934649 ACCT 0002 OCT	12,553.19

A1 TOTALS:

Total of 54 Checks:
 Less 0 Void Checks:

350,135.06
0.00

09/25/2025 02:50 PM
User: CMEYERS
DB: Rochester

CHECK REGISTER FOR CITY OF ROCHESTER
CHECK DATE FROM 09/25/2025 - 09/29/2025

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Total of 54 Disbursements:					350,135.06

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank A1 ACCOUNTS PAYABLE					
10/02/2025	141605	AARON DOWEN	AARON DOWEN	SUMMER 2025 TAX REFUND 68-15-12-301-	7,626.99
10/02/2025	141606	ANTHONY MOGGIO	ANTHONY MOGGIO	TRAVEL AND MEAL REIMBURSEMENT 9/21/2	546.72
10/02/2025	141607	APARTMENT SERVICES CO.	APARTMENT SERVICES CO.	MT AVON CEMETERY LAWN MAINTENANCE -	6,890.53
10/02/2025	141608	APPLIED INNOVATION	APPLIED INNOVATION	PLOTTER CONTRACT	86.59
10/02/2025	141609	BRIAN CLAYCOMB	BRIAN CLAYCOMB	SEPT 2025 INSPECTIONS	2,152.50
10/02/2025	141610	CHARTER TOWNSHIP OF SHELBY	CHARTER TOWNSHIP OF SHELBY	WATER USAGE AUGUST 2025	177,749.61
10/02/2025	141611	CITY OF ROCHESTER HILLS	CITY OF ROCHESTER HILLS	PER 2-27-2024 AGREEMENT MUSEUM OCT-I	10,000.00
10/02/2025	141612	CITY OF ROCHESTER HILLS	CITY OF ROCHESTER HILLS	SEWER SERVICES FOR HARDING (844,838,	88.26
			CITY OF ROCHESTER HILLS	SEWER SERVICES FOR HARDING (844,838,	88.26
			CITY OF ROCHESTER HILLS	SEWER SERVICES FOR HARDING (844,838,	88.26
			CITY OF ROCHESTER HILLS	SEWER SERVICES FOR HARDING (844,838,	88.26
					353.04
10/02/2025	141613	CORELOGIC TAX SERVICE	CORELOGIC TAX SERVICE	SUMMER 2025 TAX REFUND	1,169.16
10/02/2025	141614	CREATIVE CONCRETE RAISING INC	CREATIVE CONCRETE RAISING INC	1015 HEMLOCK- RAISE 4 SIDEWALK SLABS	650.00
			CREATIVE CONCRETE RAISING INC	424 MEADOW LANE- RAISE 4 SIDEWALK SI	650.00
			CREATIVE CONCRETE RAISING INC	200 N. ALICE- CAULK CRACK, 204 CHARI	1,400.00
			CREATIVE CONCRETE RAISING INC	25 & DEQUINDRE - 1473 WERTH: RAISE 7	850.00
					3,550.00
10/02/2025	141615	CULLIGAN OF ROMEO	CULLIGAN OF ROMEO	CITY HALL WATER SOFTENER CHARGES 9/	85.00
10/02/2025	141616	CULLIGAN OF ROMEO	CULLIGAN OF ROMEO	CITY HALL WATER SOFTENER - SOLAR 40	33.75
10/02/2025	141617	CUMMINS BRIDGEWAY, LLC	CUMMINS BRIDGEWAY, LLC	TRUCK #661 REPAIRS - MAJOR OIL LEAK,	6,436.75
10/02/2025	141618	DAN'S EXCAVATING, INC.	DAN'S EXCAVATING, INC.	PUMP STATION	2,008.99
10/02/2025	141619	DAVEY TREE EXPERT COMPANY	DAVEY TREE EXPERT COMPANY	TREE TRIMMING - (LOCALS) 311/391 ELM	1,625.00
10/02/2025	141620	DESSERT OASIS LLC	DESSERT OASIS LLC	REDEEMED GIFT CERTIFICATES	10.00
10/02/2025	141621	DINOSAUR HILL NATURE PRESERVE	DINOSAUR HILL NATURE PRESERVE	DINOSAUR HILL DISBURSEMENT JUL - SEF	7,000.00
10/02/2025	141622	DKI INC	DKI INC	DEMO FOR THE GRAHAM	2,960.00
10/02/2025	141623	DTE ENERGY	DTE ENERGY	DTE STATEMENTS 10.1.25	15,234.20
10/02/2025	141624	ELEMENT 22 COMMERCIAL GROUP	ELEMENT 22 COMMERCIAL GROUP	CHIEF FINANCIAL VEHICLE PURCHASES MC	4,412.43
10/02/2025	141625	ENVIRONMENTAL WOOD SOLUTIONS	ENVIRONMENTAL WOOD SOLUTIONS	WOOD CHIPS DUMP CHARGE	17.45
10/02/2025	141626	FAIRWAY ENGINEERING	FAIRWAY ENGINEERING	HELICAL PIER DESIGN FOR GRAHAM	13,500.00
10/02/2025	141627	FINAL TOUCH DESIGNS	FINAL TOUCH DESIGNS	REDEEMED GIFT CERTIFICATES	125.00
10/02/2025	141628	FREEMAN MEAT CO.	FREEMAN MEAT CO.	EBT REIMBURSEMENT	42.00
10/02/2025	141629	GALLS INC.	GALLS INC.	UNIFORM ALLOWANCE- RAINS	150.99
10/02/2025	141630	GEORGIO'S PIZZA & PASTA	GEORGIO'S PIZZA & PASTA	REDEEMED GIFT CERTIFICATES	50.00
10/02/2025	141631	GIVE THANKS BAKERY & CAFE	GIVE THANKS BAKERY & CAFE	REDEEMED GIFT CERTIFICATES	25.00
10/02/2025	141632	GREAT LAKES WATER AUTHORITY	GREAT LAKES WATER AUTHORITY	INDUSTRIAL WASTEWATER CHARGES FOR AU	4,076.09
10/02/2025	141633	JAMES PENMAN	JAMES PENMAN	UNIFORM ALLOWANCE- PENMAN	84.31
10/02/2025	141634	JEANINE OFFER	JEANINE OFFER	PLANTS FOR SENSORY GARDEN AT MEMORIA	109.53
10/02/2025	141635	JOHN SUESSINE	JOHN SUESSINE	REIMBURSEMENT FOR DAMAGED IRRIGATION	160.00
10/02/2025	141636	JOSEPH DUSOVIC	JOSEPH DUSOVIC	UNIFORM ALLOWANCE- DUSOVIC	129.84
10/02/2025	141637	KEITH HARPER	KEITH HARPER	DOG SUPPLIES-LEO	42.39
10/02/2025	141638	KEITH HERMANS	KEITH HERMANS	UNIFORM ALLOWANCE- HERMANS	58.27
10/02/2025	141639	KELLY & JONES LLC	KELLY & JONES LLC	STATE OF CITY - SCENT BAR ACTIVATION	900.00
10/02/2025	141640	KRISTINA K. TREVARROW	KRISTINA K. TREVARROW	REIMBURSEMENT FOR FESTIVAL PURCHASE	107.43
			KRISTINA K. TREVARROW	MILEAGE REIMBURSEMENT	100.80
					208.23
10/02/2025	141641	KUTCHEY FAMILY FARM	KUTCHEY FAMILY FARM	MARKET BUCKS REIMBURSEMENT 9/27	20.00
			KUTCHEY FAMILY FARM	DUFBI REIMBURSEMENT	144.00
			KUTCHEY FAMILY FARM	EBT REIMBURSEMENT	65.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
					229.00
10/02/2025	141642	MARCY MORIWAKI	MARCY MORIWAKI	TRAVEL REIMBURSEMENT FOR MMTA FALL C	360.20
10/02/2025	141643	MI JUICE	MI JUICE	MARKET BUCKS 9/27	10.00
			MI JUICE	DUFBI REIMBURSEMENT	76.00
			MI JUICE	EBT REIMBURSEMENT	43.00
					<u>129.00</u>
10/02/2025	141644	MICHIGAN AMMO CO. INC.	MICHIGAN AMMO CO. INC.	DUTY AMMO	2,600.00
10/02/2025	141645	MICHIGAN BUSINESS CONNECTION,	MICHIGAN BUSINESS CONNECTION,	LOAN PAYMENT FOR 265 E SECOND, LOAN	15,143.31
10/02/2025	141646	MICHIGAN CAT - EASTERN DIV	MICHIGAN CAT - EASTERN DIV	PARTS FOR VEHICLE #724 - COVER, STEF	339.02
10/02/2025	141647	MICHIGAN CAT - EASTERN DIV	MICHIGAN CAT - EASTERN DIV	PARTS FOR VEHICLE #724 - BRACKET	450.73
10/02/2025	141648	MICHIGAN CAT - EASTERN DIV	MICHIGAN CAT - EASTERN DIV	PARTS FOR VEHICLE #724 - PLATE AS (C	1,084.99
10/02/2025	141649	MICHIGAN MUNICIPAL LEAGUE	MICHIGAN MUNICIPAL LEAGUE	MML UNEMPLOYMENT - 3RD QUARTER - 202	36.24
10/02/2025	141650	OUTDOOR EQUIPMENT CO	OUTDOOR EQUIPMENT CO	MVP STOCK & DPW TOOLS/EQUIPMENT	778.79
10/02/2025	141651	PSX	PSX	DAMAGED GATE REPAIRS	1,099.00
10/02/2025	141652	PURE MACKINAC	PURE MACKINAC	EBT REIMBURSEMENT	58.00
10/02/2025	141653	SANTA & CO., LLC	SANTA & CO., LLC	FESTIVAL OF TREES & LAGNIAPPE	5,958.00
10/02/2025	141654	SHAMROCK GRAPHIC SOLUTIONS INC	SHAMROCK GRAPHIC SOLUTIONS INC	NEWSLETTER FALL WINTER 2025	4,049.00
10/02/2025	141655	SHARKAR FARM	SHARKAR FARM	DUFBI REIMBURSEMENT	8.00
			SHARKAR FARM	EBT REIMBURSEMENT	20.00
					<u>28.00</u>
10/02/2025	141656	SIGNS & MORE	SIGNS & MORE	MAJORS SIGNS- WATCH FOR PEDESTRIANS	186.00
10/02/2025	141657	SPENCER OIL COMPANY	SPENCER OIL COMPANY	87 OCT UNLEADED W/ 10% ETHANOL FUEL	3,568.72
10/02/2025	141658	SPURT INDUSTRIES	SPURT INDUSTRIES	COMPOST AT DPW YARD FOR THE RESIDENT	210.00
10/02/2025	141659	THE CHARLESTON MINT	THE CHARLESTON MINT	2025 HOLIDAY ORNAMENT SERIES	18,415.00
10/02/2025	141660	THE EASTMAN	THE EASTMAN	REDEEMED GIFT CERTIFICATES	50.00
10/02/2025	141661	THE SHERWIN WILLIAMS CO.	THE SHERWIN WILLIAMS CO.	PARKS DEPT - GRAFFITI PAINT FOR UNDE	72.88
10/02/2025	141662	THEODORE ZYWICKI JR	THEODORE ZYWICKI JR	REIMBURSEMENT FOR BRICK PAVER REPAIR	500.00
10/02/2025	141663	ULLIANCE INC	ULLIANCE INC	ULLIANCE EAP 4TH QTR 2025	750.00
10/02/2025	141664	VAN HORN TRUCK PARTS INC.	VAN HORN TRUCK PARTS INC.	MVP PARTS FOR VEH# 751 - TUNE LAMP,	76.87
10/06/2025	1275 (A)	BOND ELECTRIC, LLC	BOND ELECTRIC, LLC	SEPT 2025 INSPECTIONS	2,436.80
10/06/2025	1276 (A)	DLZ MICHIGAN INC	DLZ MICHIGAN INC	PROJ 2545794300 FY 2025-2026 MS4	1,670.00
			DLZ MICHIGAN INC	PROJ 2345758800 OC GRANT WM LOOPIN	137.00
			DLZ MICHIGAN INC	PROJ 2545784700 2025 GENERAL ENGINE	760.00
					<u>2,567.00</u>
10/06/2025	1277 (A)	DTN LLC	DTN LLC	WEATHER APP CHARGES FOR DPW 10/28/20	144.43
10/06/2025	1278 (A)	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	CITY HALL ELECTRIC VEHICLE LEASE VEH	7,252.54
10/06/2025	1279 (A)	ERC-LED, LLC	ERC-LED, LLC	LED LIGHTING CONTRACT OCTOBER 2025	70.00
10/06/2025	1280 (A)	JODY ALLEN KINJORSKI	JODY ALLEN KINJORSKI	SEPT 2025 INSPECTIONS	1,158.00
10/06/2025	1281 (A)	NYE UNIFORM	NYE UNIFORM	UNIFORM ALLOWANCE- ROUHIB	559.00
			NYE UNIFORM	UNIFORM ALLOWANCE- HARPER	65.00
			NYE UNIFORM	UNIFORM ALLOWANCE- FLANIGAN	218.00
			NYE UNIFORM	UNIFORM ALLOWANCE- FIRMAN	34.50
			NYE UNIFORM	UNIFORM ALLOWANCE- DREHMER	79.00
			NYE UNIFORM	UNIFORM ALLOWANCE- BEAZLEY	468.95
			NYE UNIFORM	UNIFORM ALLOWANCE- BEAZLEY	48.50
					<u>1,472.95</u>
10/06/2025	1282 (A)	PITNEY BOWES BANK INC	PITNEY BOWES BANK INC	POSTAGE REFILL PERMIT #1091 - 9-2025	4,050.32
10/06/2025	1283 (A)	SUN LIFE FINANCIAL	SUN LIFE FINANCIAL	SUNLIFE MONTHLY VOLUNT POLICY 934649	2,516.08

A1 TOTALS:

10/03/2025 12:28 PM
User: CMEYERS
DB: Rochester

CHECK REGISTER FOR CITY OF ROCHESTER
CHECK DATE FROM 10/02/2025 - 10/06/2025

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Total of 69 Checks:					347,451.23
Less 0 Void Checks:					0.00
Total of 69 Disbursements:					<u>347,451.23</u>

**RESOLUTION REVISING THE
BROWNFIELD REDEVELOPMENT AUTHORITY RESOLUTION**

WHEREAS, Rochester City Council established a Brownfield Redevelopment Authority for the City of Rochester by way of Resolution passed June 27, 2005 (“2005 Brownfield Resolution”) in accordance with the Brownfield Redevelopment Financing Act (“Act”); and

WHEREAS, on September 26, 2016, City Council determined that the Brownfield Redevelopment Authority would consist of five (5) members; and

WHEREAS, due to concerns regarding meeting quorum, City Council has decided to appoint up to two (2) alternate members who would serve if full members will be absent from Authority meetings.

NOW THEREFORE, BE IT RESOLVED that the Mayor may appoint up to two (2) alternate members of the Brownfield Redevelopment Authority Board who may be called to serve at an Authority meeting if Authority member(s) will be absent from a meeting or if the Authority member has a conflict of interest preventing the member from considering a matter before the Authority.

BE IT FURTHER RESOLVED that the term of the alternate member(s) will be three (3) years.

Made and passed this 13th day of October, 2025.

CERTIFICATION

I, Lee Ann O’Connor, the duly authorized Clerk of the City of Rochester, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City of Rochester City Council on October 13, 2025.

Lee Ann O’Connor, City Clerk



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: October 8, 2025
To: Mayor and City Council
From: Lee Ann O'Connor, City Clerk
Subject: Appointment of City Clerk

On Tuesday, September 23, 2025 Council held a Special Meeting to interview two internal candidates for City Clerk to replace me upon my retirement next March.

After the interviews and discussion, Council unanimously agreed to proceed with Deputy City Clerk Brian D'Annunzio and asked Administration to place the formal appointment and salary on the next agenda.

Action: Pursuant to Rochester City Charter, Section 3.9, the City Council shall appoint Brian D'Annunzio as City Clerk effective March 28, 2026 with a salary of \$85,000 beginning March 1, 2026.

BOARDS AND COMMISSION LIST

Brownfield Redevelopment Au

TERM			appointed	original appt
5/31/2023	1	Julie Quinlin-Dufrane	5/26/2020	6/12/2017
5/31/2025	2	Jeffrey Franklin	5/23/2022	5/23/2016
5/31/2026	3	Scott Ronan	5/23/2019	5/23/2016
5/31/2027	4	Michael Plesche	5/13/2024	5/23/2016
5/31/2028	5	J Christian Hauser	5/12/2025	5/23/2016

ALTERNATES (added by Resolution 10-13-2025)

	1			
	2			

Appointed by Mayor

5 members

2 alternates (added 10-13-2025)

3 year term

ADMINISTRATION: Deputy City Mgr

APPLICANTS FULL	
Julie Quinlin-Dufrane	RENEWAL
Jeffrey Franklin	RENEWAL

APPLICANTS ALTERNATE	
Jay Huh	NEW
William Cook	NEW
Tom Delanoy	NEW



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: September 2nd 2025
To: Mayor Salvia and Council Members
From: Nicholas Schaefer, Director of Public Works
Jason Dickinson, Superintendent DPW

Subject: Wayfinding Signage Project

Budget Impact: FYE 2025/2026

City Signs: 101-172.000-963.000 \$28,686.15
DDA Signs: 248-703.000-805.011 \$30,586.67

Issue: Upgrading city signs.

Analysis: The city staff would like to have AIS Signage Innovations update signs where needed. Also, clean or replace signs where needed. Three additional sign companies were reached out to for quotes on the project. One was not interested, one said they were and did not submit a quote, the third quote was incomplete.

Requested Action: Approval of AIS Signage Innovation of the Wayfinding Project.

Attachment(s): (1) Memo
(2) Quotes and mapping with design

Order No. DETR 208718

June 3, 2025
Page 1 of 2



Customer City of Rochester
Location Primary Location
Reference City of Rochester - DDA Signs

Bill to
City of Rochester
Accounts Payable
400 6th St.
Rochester, MI 48307
US

Ship to
City of Rochester
Nik Banda
400 6th St.
Rochester, MI 48307
US
T: (248) 733-3700
Email: nbanda@rochestertermi.org

Quote Ref. 407709-	Due Date 09/19/2025	Service Date 07/08/2025	SR Gary Ellis
F.O.B. Shipping Point	Client PO Email N. Schaefer	Ship Date 09/19/2025	PM Amy Davenport
Terms 1/2 Deposit balance Net 30	Ship Method Installed		

No.	Item	Description	Qty	UOM	Unit Price	Extension
1.	GX-1 - Sign	39"x54"x1/8" aluminum sign face w/ reflective vinyl background, translucent green vinyl overlay and frisket wave graphic. Paint both sides green. Includes mounting channels & brackets. Note: Clean and touch up paint posts as needed.	17	Each	1,092.50	18,572.50
2.	GX-1 - Flange Covers	16" diameter x 7" deep fabricated aluminum flange cover w/ 4-1/16" routed post hole for Sign Type GX-1 Vehicular Guide Sign post, painted green. NOTE: THESE ARE NOT MANUFACTURED PER THE ORIGINAL DESIGN. THESE WILL HAVE A FLAT TOP RATHER THAN A DOMED TOP. THE MANUFACTURER OF THE ORIGINAL FLANGE COVERS WILL NO LONGER PRODUCE THESE COVERS.	6	Each	322.00	1,932.00
3.	GX-5 • Small Directional Signs	24" x 24" x .080 aluminum sign w/ reflective vinyl graphics, radius corner and hardware.	2	Each	174.11	348.22
4.	IX-1 - Sign	58-1/4" x 42" x .0125 aluminum replacement faces per standard. Includes (4) 1-1/2"x1/12"x58-1/4" aluminum mounting angles. Note: Clean and touch up paint posts as needed.	1	Each	1,440.95	1,440.95
5.	Sign Maintenance	Clean existing signs and touch up paint where needed.	23	Each	66.00	1,518.00
6.	INS	Installation.	1	Each	6,025.00	6,025.00
7.	SVC	Survey. Completed.	1	Each	750.00	750.00

continued on next page

Order No. DETR 208718

June 3, 2025
Page 2 of 2



Customer City of Rochester
Location Primary Location
Reference City of Rochester - DDA Signs

Subtotal	30,586.67
Sales Tax (0 %)	0.00
Total	30,586.67
Less Deposit	0.00
Uninvoiced Amt	30,586.67

Order No. DETR 208719

June 4, 2025
Page 1 of 2



Customer City of Rochester
Location Primary Location
Reference Signage Updates - City Signs

Bill to
City of Rochester
Accounts Payable
400 6th St.
Rochester, MI 48307
US

Ship to
City of Rochester
Nik Banda
400 6th St.
Rochester, MI 48307
US
T: (248) 733-3700
Email: nbanda@rochestertermi.org

Quote Ref. 407693-	Due Date 07/01/2025	Service Date 07/01/2025	SR Gary Ellis
F.O.B. Shipping Point	Client PO To Follow	Ship Date	PM Amy Davenport
Terms 1/2 Deposit balance Net 30		Ship Method Installed	

No.	Item	Description	Qty	UOM	Unit Price	Extension
1.	GX-1 - Sign	39"x54"x1/8" aluminum sign face w/ reflective vinyl background, translucent green vinyl overlay and frisket wave graphic. Paint both sides green. Includes mounting channels & brackets. Note: Clean and touch up paint posts as needed.	5	Each	1,092.50	5,462.50
2.	GX-1 - Flange Covers	16" diameter x 7" deep fabricated aluminum flange cover w/ 4-1/16" routed post hole for Sign Type GX-1 Vehicular Guide Sign post, painted green. NOTE: THESE ARE NOT MANUFACTURED PER THE ORIGINAL DESIGN. THESE WILL HAVE A FLAT TOP RATHER THAN A DOMED TOP. THE MANUFACTURER OF THE ORIGINAL FLANGE COVERS WILL NO LONGER PRODUCE THESE COVERS.	2	Each	322.00	644.00
3.	Gx-5 • Small Directional Signs	24" x 24" x .080 aluminum sign w/ reflective vinyl graphics, radius corner and hardware.	4	Each	174.11	696.44
4.	Gx-6 • Small Directional Signs	12" x 24" x .080 aluminum sign w/ reflective vinyl graphics, radius corner and hardware.	2	Each	174.11	348.22
5.	IX-1 - Sign	58-1/4" x 34-1/2" x .0125 aluminum replacement faces for non-ASI product, mechanically fastened to existing posts. Note: Clean and touch up paint posts as needed.	5	Each	1,440.95	7,204.75
6.	Sign Maintenance	Clean existing signs and touch up paint where needed.	14	Each	66.00	924.00
7.	INS	Installation.	1	Each	2,631.00	2,631.00
8.	SVC	Survey. Completed.	1	Each	750.00	750.00

continued on next page

Order No. DETR 208719

June 4, 2025
Page 2 of 2

Customer City of Rochester
Location Primary Location
Reference Signage Updates - City Signs



Subtotal	18,660.91
Sales Tax (0 %)	0.00
Total	18,660.91
Less Deposit	0.00
Uninvoiced Amt	18,660.91

Quote No. DETR 408924

August 28, 2025

Page 1 of 2



Customer City of Rochester
Location Primary Location
Reference Signage Updates - City Signs - Adders

Bill to
 City of Rochester
 Accounts Payable
 400 6th St.
 Rochester, MI 48307
 US

Ship to
 City of Rochester
 Nik Banda
 400 6th St.
 Rochester, MI 48307
 US
 T: (248) 733-3700
 Email: nbanda@rochestertermi.org

Valid Until	11/16/2025	Revision Date	08/28/2025	Lead Time	TBD	SR	Gary Ellis
F.O.B.	Shipping Point	Revision No		Ship Method	Installed	PM	Amy Davenport
Terms	1/2 Deposit balance Net 30						

No.	Item	Description	Qty	UOM	Unit Price	Extension
1.	IX-1 - New Sign with Posts	79" x 42-3/4" lx-1 sign complete with (2) 4"dia break away posts, single sided. Direct burial. Paint (3) colors. Vinyl in (4) colors.	1	Each	3,279.80	3,279.80
2.	IX-1 - C16	58-1/4" x 41-1/2" x .0125 aluminum replacement faces per standard. Includes (4) 1-1/2"x1/12"x58-1/4" aluminum mounting angles. Note: Clean and touch up paint posts as needed.	1	Each	1,440.95	1,440.95
3.	Wall Signs - Lion's Shelter	72" x 36" x 1" aluminum pan sign painted green w/ digitally printed graphics, clear over laminate and mounting angles. Wall mount to brick building.	2	Each	968.30	1,936.60
4.	LTV - Directional Sign	30" wide vinyl decal directional sign surface applied on painted steel door. 30"dia dp full color logo 2" tall white copy to read: Welcome to Rochester City Hall City Hall Entrance (right arrow) Police Department (right arrow)	1	Each	120.13	120.13
5.	Sign Brackets	Custom routed aluminum brackets (2 per sign and there are 24 signs) Note: We no longer will need signfix bracket or signfix band.	48	Each	50.12	2,405.76
6.	INS	Installation.	1	Each	842.00	842.00

continued on next page

Quote No. DETR 408924

August 28, 2025

Page 2 of 2



Customer City of Rochester
Location Primary Location
Reference Signage Updates - City Signs - Adders

Subtotal	10,025.24
Sales Tax (0 %)	0.00
Deposit Required	5,288.11
Total	10,025.24

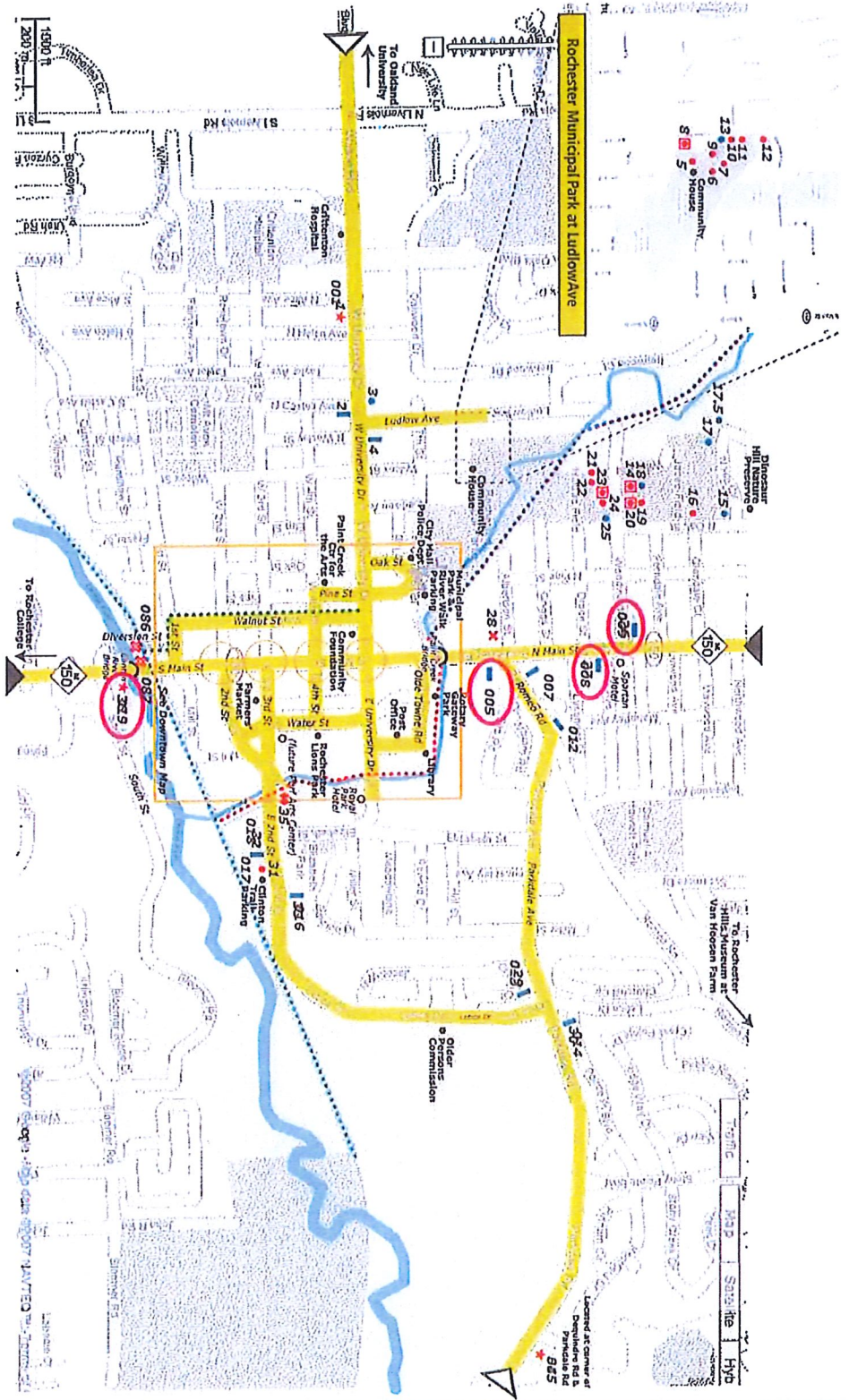
Quote Valid Until: November 16, 2025

By signing below, I approve and authorize this quote and acknowledge that I have read and agree to the attached terms and conditions.

Submitted by _____	Date _____	Approved by _____	Date _____
		Print Name _____	

Department	Fund	Project/Ask	Pull Forward	Year 1 Cost	Annually after	One Time, Annual, Other	Notes
Police	General	Body Cameras, Tasers, Mandatory replacements		\$ 106,000	\$ 106,000	One Time	\$106k/year for 5 years - Cameras, Tasers, Redacting Software (Need more info)
Finance/Treasury/IT	General	Server Replacement - Required	195,000	\$ -	\$ 10,000	One Time	Moving to Serverless Position. BSA Online, Hosted Email Exchange/Microsoft Azure
DDA / City	General	Wayfinding		\$ 20,000	\$ -	One Time	\$34,000 DDA/\$20,000 City
Fire/Police	General	Dispatch (EMD/FFD)		\$ 75,000	\$ 75,000	Annually	New Dispatcher, County Requirement not yet met by RFD
Fire/Police	General	Dispatch (EMD/FFD)		\$ 66,000	\$ 8,100	One Time	\$66k initial, years 2-5 are \$8,100 subscription - Program On-Going Cost
Police/Parking	Parking	PT Staffing		\$ -	\$ -	Annually	\$42k offset by enforcement - Part Time, Parking Clerk paid for by Parking Fund
Police/Parking	Parking	Parking Deck, East		\$ 21,000	\$ -	One Time	Canopy Over Gate Equipment on Upper East Deck
HR	General	Wage & Benefit		\$ 75,000	\$ 75,000	Annually	Succession Planning & Plan/Market Update
Clerk	General	Precinct Consolidation		\$ 10,000	\$ -	One Time	Consolidation 5K\$, Laptops 3K\$, Notifications 2K\$
CBC	General	CBC Projects		\$ 6,300	\$ 6,300	Annually	Requested Annually for Council Approval
Historical Commission	General	Historical & Community Projects		\$ 43,100	\$ 43,100	Annually	Requested Annually for Council Approval

City Signs: 101-172.000-963.000
DDA Signs: 248-703.000-805.011

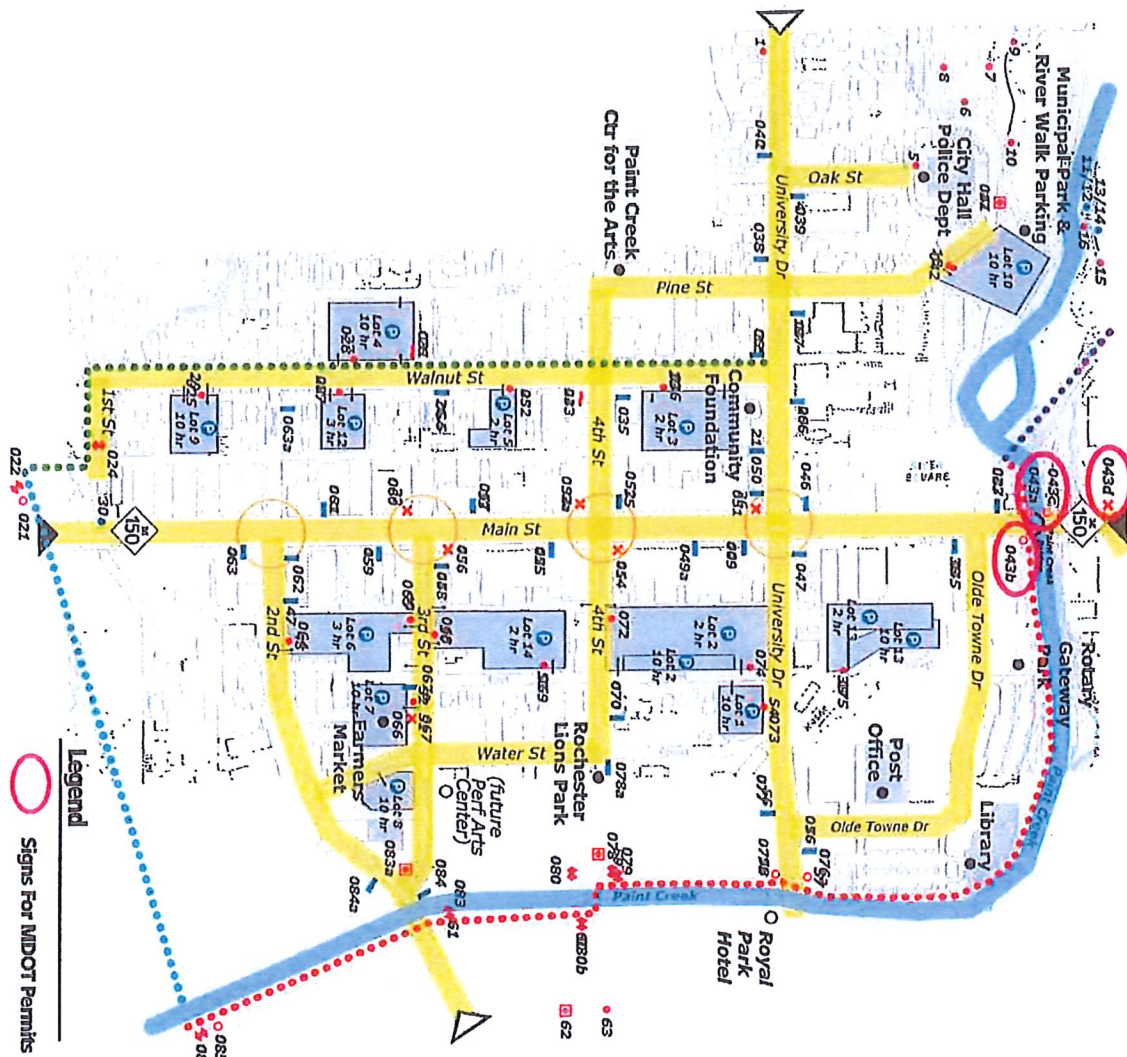


Legend

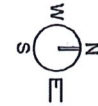
○ Signs For MDOT Permits



City of Rochester	City of Rochester
199 East Front Street Rochester, MN 55904 231.947.1236	199 East Front Street Rochester, MN 55904 231.947.1236



Legend
 Signs For MIDOT Permits

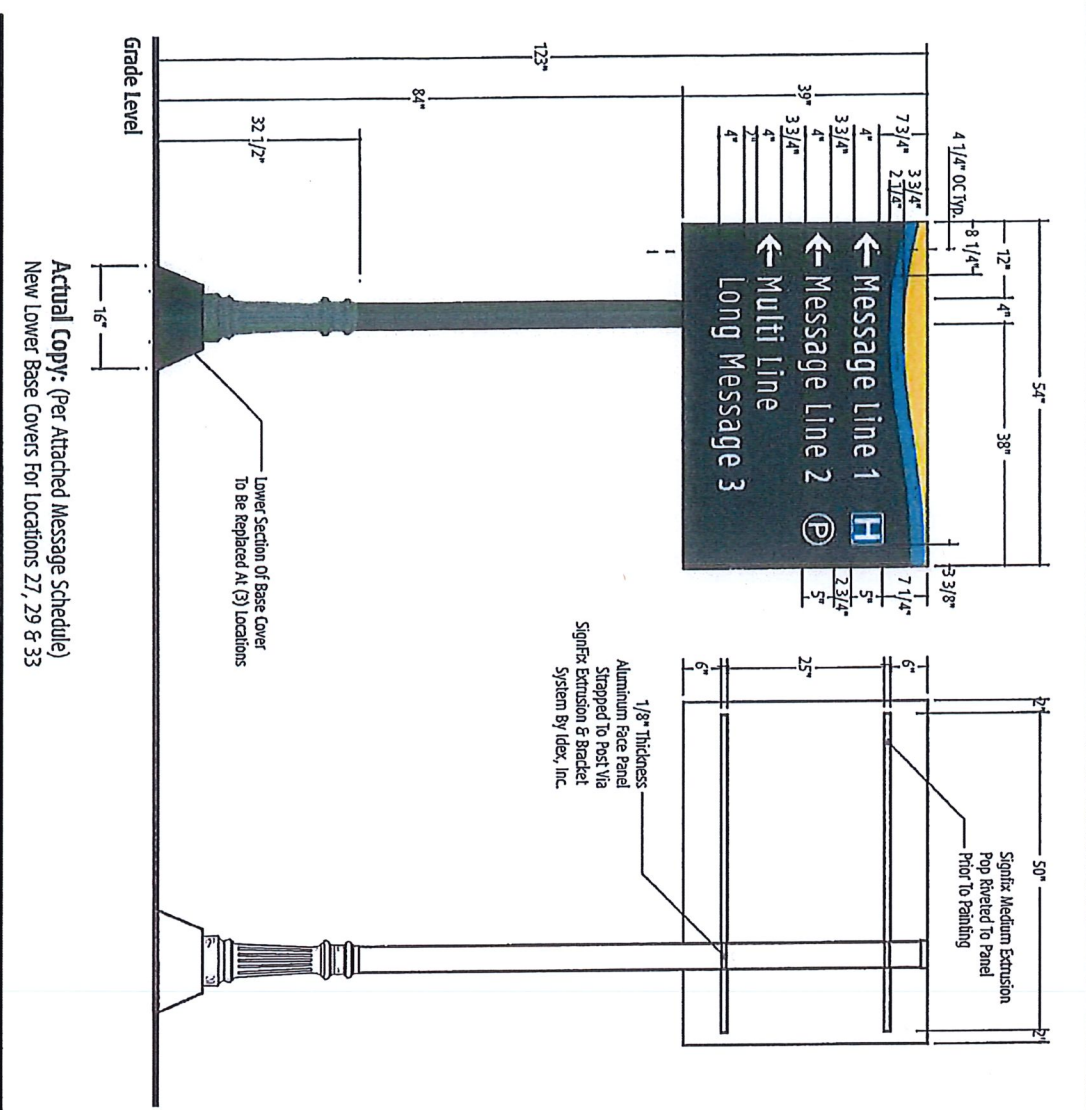


Change	Description
06.12.07	Prohibition Sign
11.27.07	Prohibition/Signifying
04.10.09	Rec. post. 20' x 24' site visit
09.16.09	Review Submittal
10.22.09	Review Submittal
11.04.09	Final Submittal

Layer	Description
▲	Main Entry Point
▲	Secondary Entry Point
●	Wayfinding Roadway
●	Wayfinding Destination
●	Public Parking
●	Park District
●	Pedestrian Corridor
●	Downstream Riverwalk
●	Park District
●	Clinton Riverwalk
●	Pedestrian Calming/Speed

Symbol	Description
★	New Installation Sign (Large)
★	Re-Installation Sign (Small)
★	Not-a-Turner (on light pole)
★	Gas Substation (outside lamp)
★	Gas: Pedestrian Guide
★	Gas-tail Guide
★	One-C: Pedestrian Map Road (Large)
★	One-C: Pedestrian Map Road (Small)
★	Barcode Parking (Call to Sign)
★	Barcode Parking to Sign
★	Barcode ID with Map Sign
★	Barcode ID to Sign

City of Rochester
100 East Front Street, 3rd Floor
Troyes City, NY 14604
231.54.2123



Actual Copy: (Per Attached Message Schedule)
New Lower Base Covers For Locations 27, 29 & 33

FWO No.: 208719	Date: 6/4/25
Client: City of Rochester	
Project: Downtown Wayfinding	
Sign Type: Gx-1	
Description: Vehicular guide	
Product Code: ALM	Size: 39"X54"
Quantity: 6 Replacement Panels/3 Replacement Base Covers	
Graphics Process: Surface Applied Vinyl	
Typography: 3-3/4" 8-2-1/4"X54" River Waves	
4" Custom Arrows	
4" Cleanview Highway 1-W, Inc.	
5" Parking Symbol Where Required	
5" Hospital Symbol Where Required	
Graphics Color: Entire Panel To Be Covered With High Intensity Reflective White/Text, Arrows & Parking Symbol - Knocked Out Of Green Translucent Rechange To Appear Reflective/All Other - See Production Notes Below	
Frames & Fixtures: N/A	
Background Color: Posts, Back Side Of Panels, Post Covers & Mounting Hardware - MP13437 New Racing Green	
Installation Method: Faces To Post - Signifix Medium Extrusion & Bands	
Production Notes: River Waves - Upper Avery A6125-0 Rubber Duck; Lower Avery A6540-0 Light Blue Hospital Symbol - White Areas Knocked Out Of Green Translucent & Intense Blue Translucent To Appear Reflective.	

Submittal Comments

Please Check One:

Approved As Submitted

Approved As Noted

Revise And Resubmit

Reviewed By: _____

Date: _____

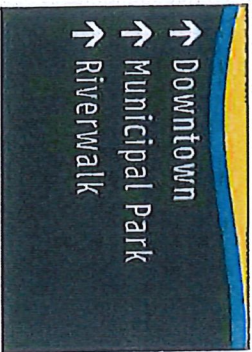
Additional Notes: _____

ASi
1119 Wiliston
Troy, MI 48065
ph 248.680.2870
fx 248.680.2161

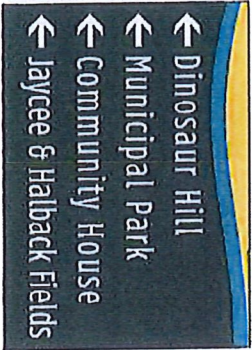
Production Notes: This drawing is the property of ASi. This drawing is submitted under a confidential relationship for a specified purpose and the recipient, by accepting this document, assumes custody and agrees that this document will not be copied or reproduced in whole or in part, nor its contents revealed in any manner or to any person except to meet the purpose for which it was delivered without express written permission.

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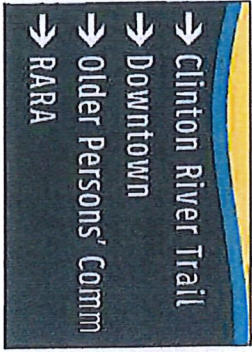
Location 26 (Old Location 009)



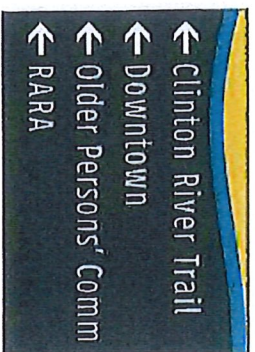
Location 27 (Old Location 008)



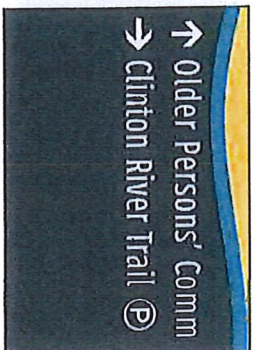
Location 29 (Old Location 013)



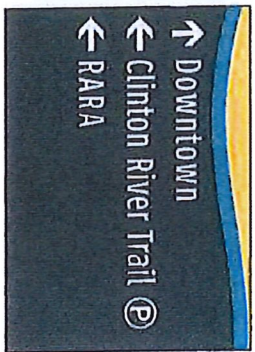
Location 30 (Old Location 014)



Location 32 (Old Location 018)



Location 33 (Old Location 016)



FWO No.: 208719 Date: 6/4/25

Client: City of Rochester
Project: Downtown Wayfinding

Sign type: **Gx-1**

Description: Vehicular Guide

Product Code: ALM Size: 39"x54"

Quantity: MESSAGE SCHEDULE (Page 1 of 1)

Graphics Process:

Typography:

Submittal Comments

Please Check One:

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Reverse And Resubmit

Reviewed By: _____

Date: _____

Additional Notes: _____

Production Notes:

Installation Method:

Background Color:

Frames & Fixtures:

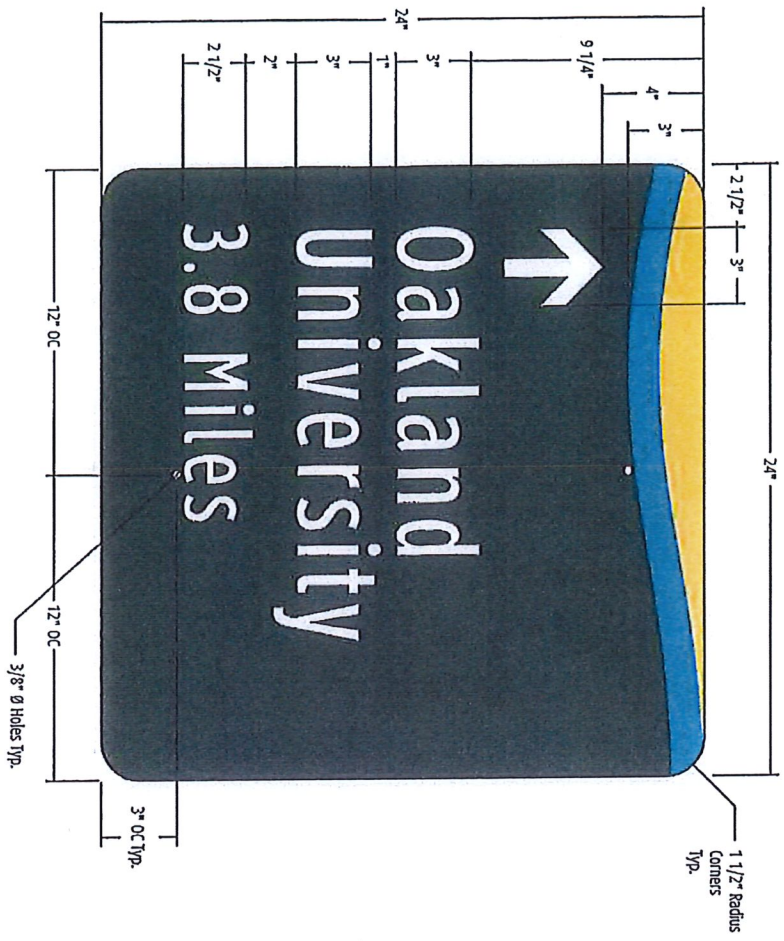


1119 Whetson
Troy, MI 48063
ph 248.680.8970
fx 248.680.9061

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Actual Copy: (As Illustrated)
Location 3

FWO No.: 208719 **Date:** 6/4/25
Client: City of Rochester
Project: Downtown Wayfinding

Sign Type: Gx-5
Description: Small Guide

Product Code: ALM (087)
Size: 24"x24"
Quantity: 1

Graphics Process: Surface Applied Vinyl
Typography: 3"x24" River Waves
 3" Custom Arrow (Wing To Wing)
 3" & 2-1/2" Clearview Highway 1-W, As Typed.

Graphics Color: Entire Panel To Be Covered With High Intensity Reflective White
 Text & Arrow - knocked Out Of Green Translucent Square To Appear Reflective/Waves - See Production Notes Below
Frames & Fixtures: N/A

Background Color: Panel - HIP White Reflective Face/Unpainted Back
Mounting Hardware: - MP13437 New Racing Green
Installation Method: 5/16" Bolts/Nuts To Existing U-Channel Posts

Production Notes: River Waves - Upper Avery A6125-0 Rubber Duck; Lower Avery A6540-0 Light Blue



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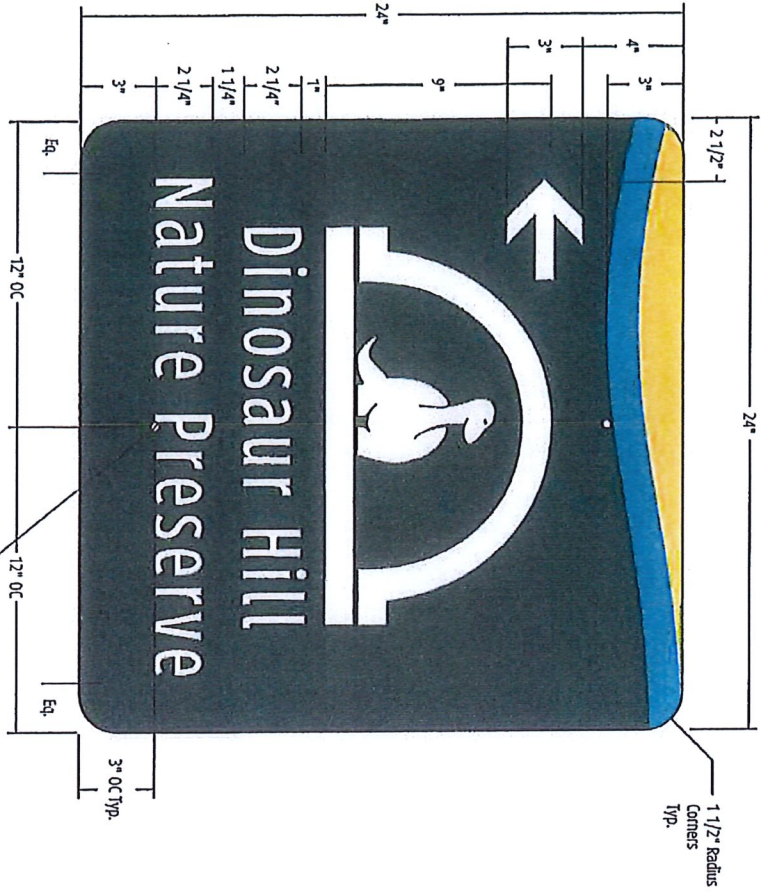
Reviewed By: _____

Date: _____

Additional Notes: _____

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Actual Copy: (As Illustrated)
Location 25

FWO No.: 208719 Date: 6/4/25
 Client: City of Rochester
 Project: Downtown Wayfinding
 Sign type: **Gx-5**
 Description: Small guide
 Product Code: ALM (08") Size: 24"x24"
 Quantity: 1
 Graphics Process: 3" Custom Arrow (Wing To Wing)
 Surface Applied Vinyl: 9" Overall Height Logo Per Art Provided
 Typography: 2-1/2" Clearview Highway 1-W, As Typed
 3"x24" River Waves
 Graphics Color: Entire Panel To Be Covered With High Intensity Reflective White
 Text, Logo & Arrow - Knocked Out of Green Translucent Square To Appear Reflective/Waves - See Production Notes Below
 Frames & Fixtures: N/A
 Background Color: Panel - High White Reflective Face/Unpainted Back
 Mounting Hardware - MP13437 New Racing Green
 Installation Method: 5/16" Bolts/Nuts To Existing U-Channel Posts
 Production Notes: River Waves - Upper Avery A6125-0 Rubber Duck; Lower Avery A5540-0 Light Blue



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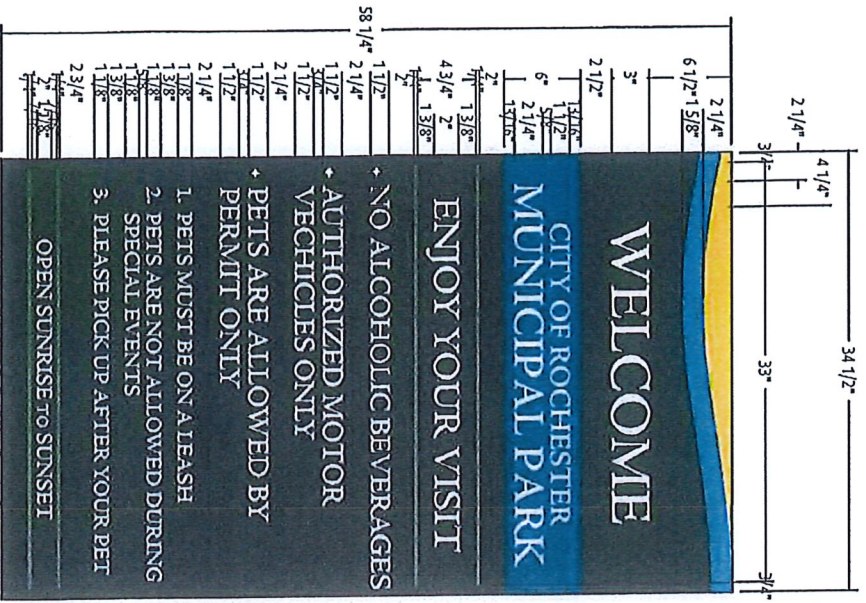
Reviewed By:

Date:

Additional Notes:

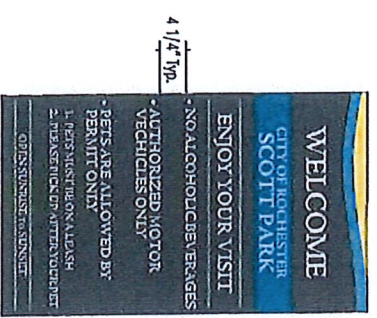
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Locations 5, 11, 12

Actual Copy:
(Qty. 3 AS Above/Qty. 1 AS Above Right)



Location 16

FWO No.: 208719 **Date:** 6/4/25
Client: City of Rochester
Project: Downtown Wayfinding

Submittal Comments

Sign Type: **Lx-1**
Description: Park/Facility ID
Product Code: **58-1/4"x34-1/2"**
Quantity: 4 (Single Faced)
Graphics Process: Surface Applied Vinyl/Friskel
Typography: 2-1/4" 8-1-5/8"x34-1/2" River Waves (Friskel)
 6"x34-1/2" Rectangles (Friskel)
 1/4"x33" Rule Lines (Friskel)
 3", 2-1/4", 2", 1-1/2", 1" Adobe Jenson Pro Semibold, U/C (UV)

Please Check One:

Approved As Submitted

Approved As Noted

Reverse And Resubmit

Graphics Color: Text - Matte White
 All Other - See Production Notes Below

Reviewed By: _____

Date: _____

Frames & Fixtures: N/A

Additional Notes:

Background Color: Panels (Front & Back) - MP13437 New Racing Green
 Semi-gloss Clearcoat SOA3655P/01 Over All Text & Graphics
Installation Method: Mechanically Fasten to Existing Posts (Drill Holes On Site Based On Post Hole Locations)

Production Notes: Rectangles - MP00352 Blue
 River Waves - Upper MP14064 Yellow, Lower MP00379 Light Blue
 Rule Lines - MP00468/R98827 Light Green

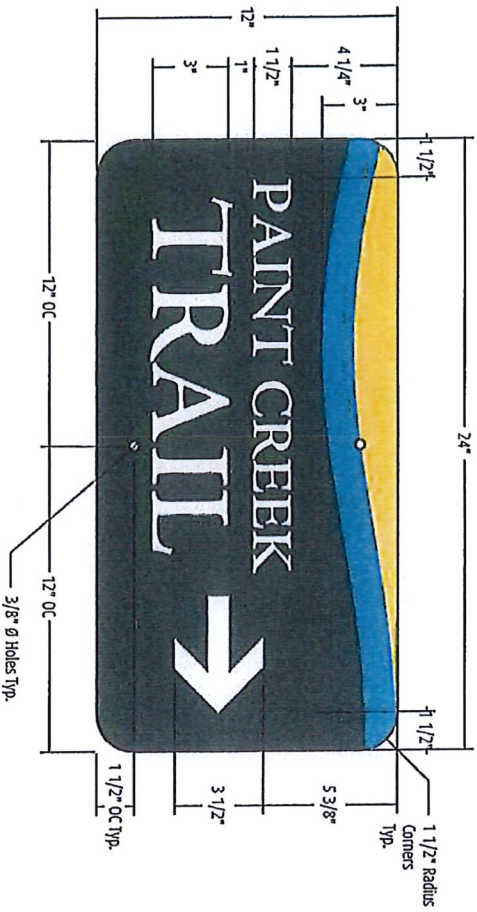
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Actual Copy: (As Illustrated)
Location T3

FWO No.: 208719 Date: 6/4/25
 Client: City of Rochester
 Project: Downtown Wayfinding

Sign type: **Gx-6**
 Description: Small Guide

Product Code: ALM (087)
 Size: 12"x24"

Quantity: 1

Graphics Process: Surface Applied Vinyl

Typography: 3"x24" River Waves

3-1/2" Custom Arrow (Wing to Wing)
 1-3/4" & 3" Adobe Jenson Pro Semibold, U/C

Submittal Comments

Please Check One:

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Revise And Resubmit

Reviewed By: _____

Date: _____

Additional Notes: _____

Graphics Color: Entire Panel To Be Covered With High Intensity Reflective White
 Text & Arrow - Knocked Out Of Green Translucent Rectangle To Appear Reflective/Waves - See Production Notes Below
 Frames & Fixtures: N/A

Background Color: Panel - Hip White Reflective Face/Unpainted Back
 Mounting Hardware - MP13437 New Racing Green

Installation Method: 5/16" Bolts/Nuts To Existing U-Channel Posts

Production Notes: River Waves - Upper Avery A6125-0 Rubber Duck; Lower Avery A6540-0 Light Blue

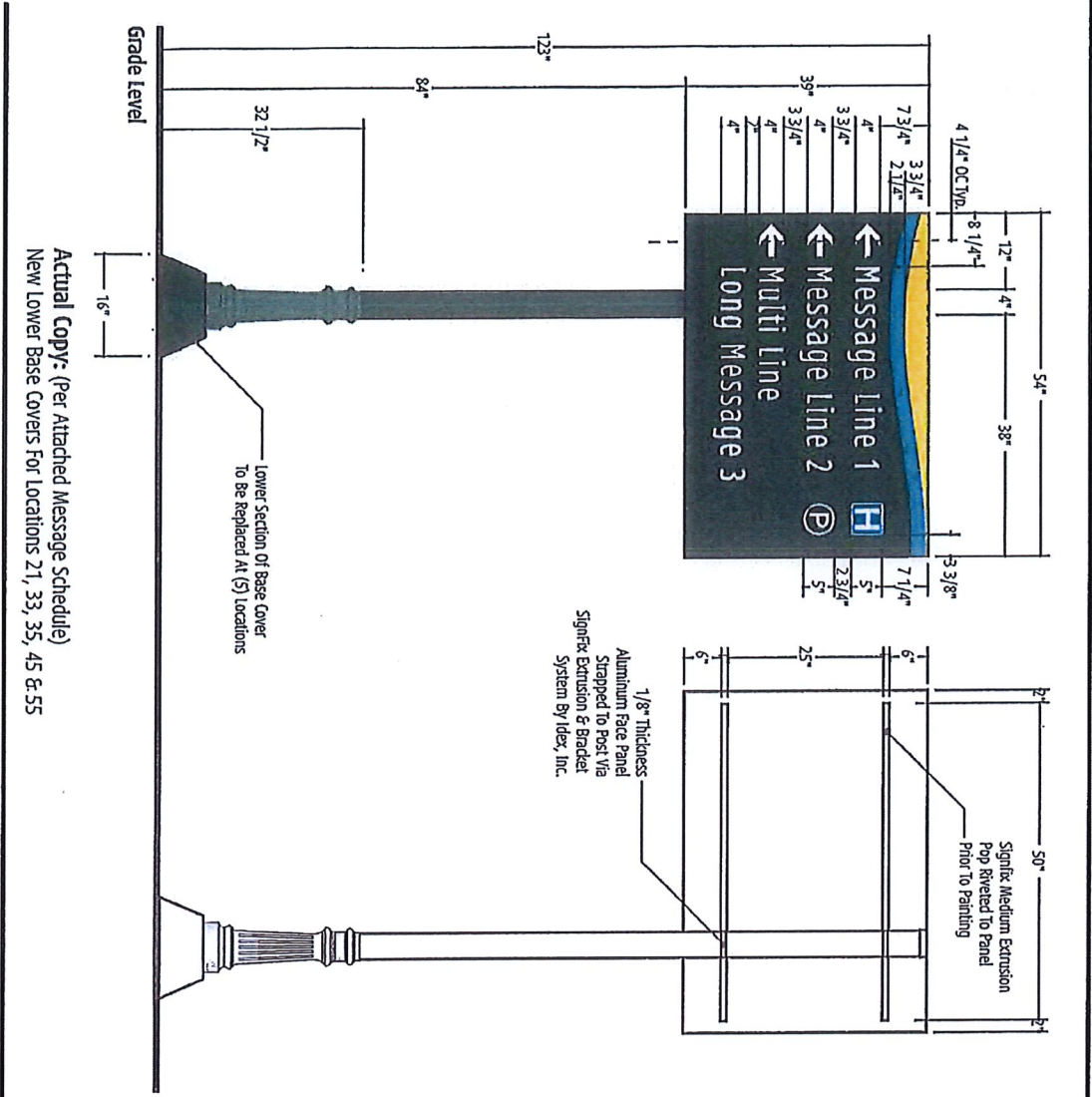


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FWO No.: 208718 **Date:** 6/4/25
Client: City of Rochester
Project: Downtown Wayfinding
Sign type: Gx-1
Description: Vehicular guide
Product Code: ALM **Size:** 39"x54"
Quantity: 15 Replacement Panels/5 Replacement Base Covers
Graphics Process: Surface Applied Vinyl
Typography: 3-3/4" & 2-1/4"x54" River Waves
 4" Custom Arrows
 4" Cleanview Highway 1-W, Inc.
 5" Parking Symbol Where Required
 5" Hospital Symbol Where Required
Graphics Color: entire panel to be covered with high intensity reflective white/text, arrows & parking symbol - knocked out of green translucent rectangle to appear reflective/all other - See Production Notes Below
Frames & Fixtures: N/A
Background Color: Posts, Back Side of Panels, Post Covers & Mounting Hardware - MP13437 New Racing Green
Installation Method: Faces To Post - Signfix Medium Extrusion & Bands
Production Notes: River Waves - Upper Avery A6125-0 Rubber Duck; Lower Avery A6540-0 Light Blue Hospital Symbol - White Areas Knocked Out Of Green Translucent & Intense Blue Translucent To Appear Reflective.

Submitted Comments
Please Check One:
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Reviewed By: _____
Date: _____
Additional Notes: _____

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Actual Copy: (Per Attached Message Schedule)
 New Lower Base Covers For Locations 21, 33, 35, 45 & 55





Location 2 (Old Location 040)



Location 3 (Old Location 038)



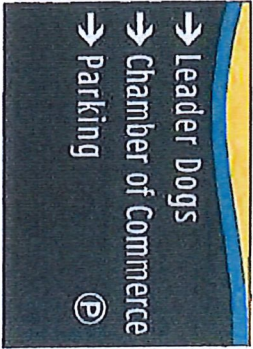
Location 19 (Old Location 37)



Location 20 (Old Location 066)



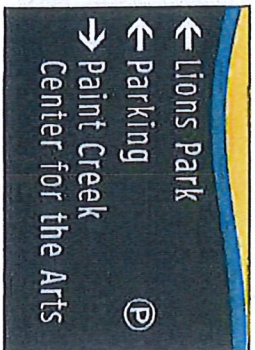
Location 21 (Old Location 050)



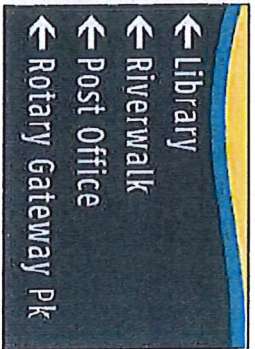
Location 22 (Old Location 065)



Location 33 (Old Location 057)



Location 35 (Old Location 052)



Location 37 (Old Location 043)

FMO No.: 208718 Date: 6/4/25
 Client: City of Rochester
 Project: Downtown Wayfinding

Submittal Comments

Sign type: **Gx-1**
 Description: Vehicular Guide
 Product Code: ALM
 Size: 39"x54"
 Quantity: MESSAGE SCHEDULE (Page 1 of 2)
 Graphics Process:
 Typography:

Please Check One:
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 Approved As Noted
 Reverse And Resubmit

Reviewed By:

Graphics Color:

Date:

Frames & Fixtures:

Additional Notes:

Background Color:

Installation Method:

Production Notes:

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1119 Whiston
 Troy, MI 48063
 Ph: 248.680.8970
 Fx: 248.680.7061

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Location 38 (Old Location 045)

→ Library
→ Post Office
→ Rotary Gateway Pk

Location 40 (Old Location 049)

← City Hall
← Municipal Park
← Oakland University
→ Hotel - Convention Ctr

Location 42 (Old Location 055)

← Paint Creek
Center for the Arts
→ Lions Park
→ Parking

Location 45 (Old Location 059)

→ Leader Dogs
← Farmers' Market
→ Chamber of Commerce

Location 46 (Old Location 063)

→ Clinton River Trail
→ RARA
→ Older Persons' Comm
→ Fire Department

Location 55 (Old Location 077)

↑ Hotel - Convention Ctr
← Library
← Post Office
← Rotary Gateway Park

FMO No.: 208718 Date: 6/4/25

Client: City of Rochester

Project: Downtown Wayfinding

Sign Type: Gx-1

Description: Vehicular guide

Product Code: ALM

Size: 39"x54"

Quantity: MESSAGE SCHEDULE (Page 1 of 2)

Graphics Process:

Typography:

Please Check One:

Approved As Submitted

Approved As Noted

Revise And Resubmit

Reviewed By:

Date:

Additional Notes:

Background Color:

Installation Method:

Production Notes:

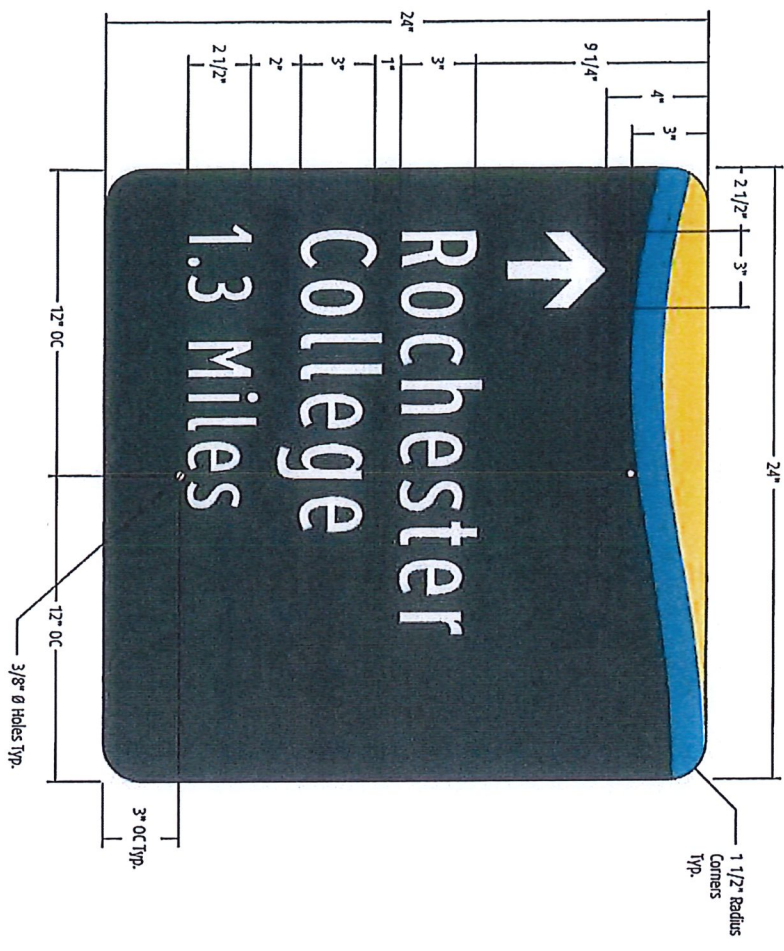
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Troy, MI 48063
ph 248.680.8970
fx 248.680.9061

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Actual Copy: (As Illustrated)
Location 30

FWO No.: 208718	Date: 6/4/25
Client: City of Rochester	
Project: Downtown Wayfinding	
Sign Type: Gx-5	
Description: Small guide	
Product Code: ALM (087)	Size: 24"x24"
Quantity: 1	
Graphics Process: Surface Applied Vinyl	
Typography: 3"x24" River Waves	
3" Custom Arrow (Wing To Wing)	
3" & 2-1/2" Clearview Highway 1-W, As Typed.	
Background Color: Entire Panel To Be Covered With High Intensity Reflective White	
Text & Arrow: Knocked Out Of Green Translucent Square To Appear Reflective/Waves - See Production Notes Below	
Frames & Fixtures: N/A	
Background Color: Panel - HP White Reflective Face/Unpainted Back	
Mounting Hardware: MP13457 New Racing Green	
Installation Method: 5/16" Bolts/Nuts To Existing U-Channel Posts	
Production Notes: River Waves - Upper Avery A6125-0 Rubber Duck; Lower Avery A6540-0 Light Blue	
ASi Logo: 1119 Winton Troy, MI 48063 ph 248.680.8970 fx 248.680.9061	
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Actual Copy: (Qty. 2 As Illustrated)
Locations 13 & 14 (Mounted Back To Back)

FWO No.: 208718 Date: 6/4/25
Client: City of Rochester
Project: Downtown Wayfinding

Sign Type: **Gx-5**
Description: Small guide

Product Code: ALM (08")
Size: 24"x24"

Quantity: 2

Graphics Process: Surface Applied Vinyl

Typography: 3"x24" River Waves

4-1/2 & 3" Clearview Highway 1-W, As Typed.

Submittal Comments

Please Check One:

Approved As Submitted

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Revise And Resubmit

Reviewed By:

Date:

Graphics Color: Entire Panel To Be Covered With High Intensity Reflective White
Text - Knocked Out Of Green Translucent Square To Appear Reflective/Waves - See Production Notes Below
Frames & Fixtures: N/A

Additional Notes:

Background Color: Panel - HP White Reflective Face/Unpainted Back
Mounting Hardware - MP13457 New Racing Green

Installation Method: 5/16" Bolts/Nuts To Existing U-Channel Posts

Production Notes: River Waves - Upper Avery A6125-0 Rubber Ducks/
Lower Avery A6540-0 Light Blue



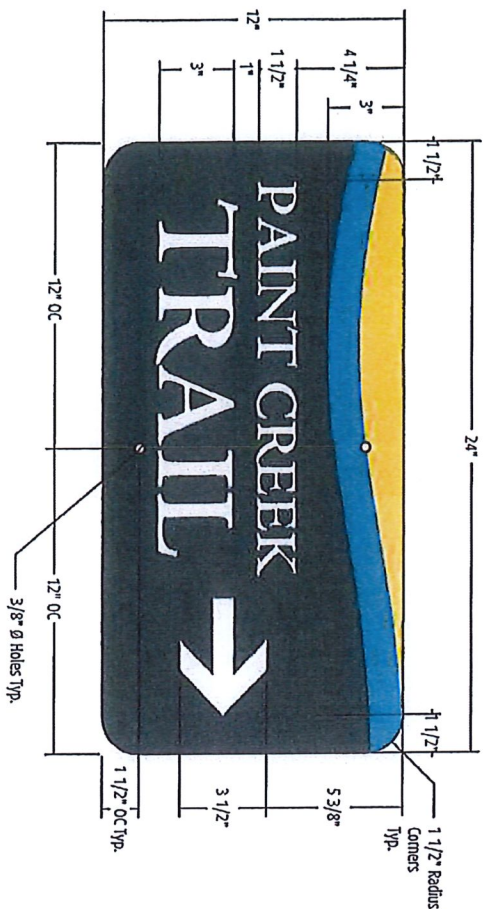
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Troy, MI 48063
ph 248.680.8970
fx 248.680.9061

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Actual Copy: (As Illustrated)
Location 11

FWO No.: 208718 Date: 6/4/25
 Client: City of Rochester
 Project: Downtown Wayfinding

Sign Type: **Gx-6**
 Description: Small guide

Product Code: ALM (087)
 Size: 12"x24"
 Quantity: 1

Graphics Process: Surface Applied Vinyl
 Typographic: 3"x24" River Waves
 3-1/2" Custom Arrow (Wing To Wing)
 1-3/4" 8 3" Adobe Jensen Pro Semibold, U/C

Graphics Color: Entire Panel To Be Covered With High Intensity Reflective White
 Text & Arrow - knicked out of green translucent background to appear reflective/waves - See Production Notes Below
 Frames & Fixtures: N/A

Background Color: Panel - HIP White Reflective Face/Unpainted Back
 Mounting Hardware - MP13437 New Reading Green

Installation Method: 5/16" Bolts/Nuts to Existing U-Channel Posts

Production Notes: River Waves - Upper Avery A6125-0 Rubber Ducky; Lower Avery A5540-0 Light Blue



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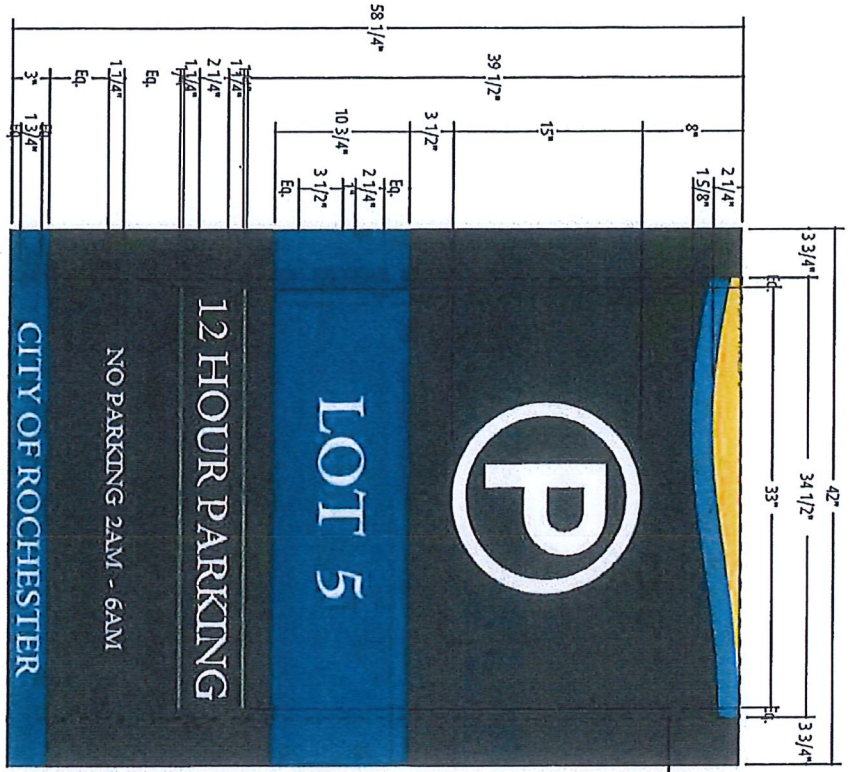
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Date: _____

Additional Notes: _____

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Dotted Lines Indicate Visible Panel Area When Inserted into Post Extrusion



Actual Copy:
 (Side A As Above/Side B As Above Right)
 Location 25

FWO No.: 208718 Date: 6/4/25

Client: City of Rochester
 Project: Downtown Wayfinding

Sign Type: **Ix-1**

Description: Parking ID

Product Code: **ALLM (1/8")** Size: **58-1/4"x42"** Face

Quantity: 1 (Double Faced)

Graphics Process: Surface Applied Vinyl/Frisket

Typography:

2-1/4" & 1-5/8" x 34-1/2" River Waves (Frisket)
 10-3/4" & 3"x34-1/2" Rectangles (Frisket)
 1/4"x33" Rule Lines (Frisket)

1-1/4", 2-1/4" & 3-1/2" Adobe Jenson Pro Semibold, U/C (UV)

15" Dia. Symbol (UV)

Graphics Color:

Symbol & Header Text - Reflective White
 Body & Footer Text - Matte White
 All Other - See Production Notes Below

Frames & Fixtures:

N/A

Background Color:

MP13437 New Reading Green Spray Semi-gloss
 Clearcoat (SOA365SP/07) Over All Text & Graphics

Installation Method:

Install into Existing Posts

Production Notes:

Rectangles - MPP0352 Blue
 River Waves - Upper MPP4064 Yellow; Lower MPP00379 Light Blue

Rule Lines - MPP00468/R98827 Light Green
 Only Waves Reverse On Side B.



1179 Wabaton
 Troy, MI 48063
 Ph: 248.680.8970
 Fx: 248.680.9161

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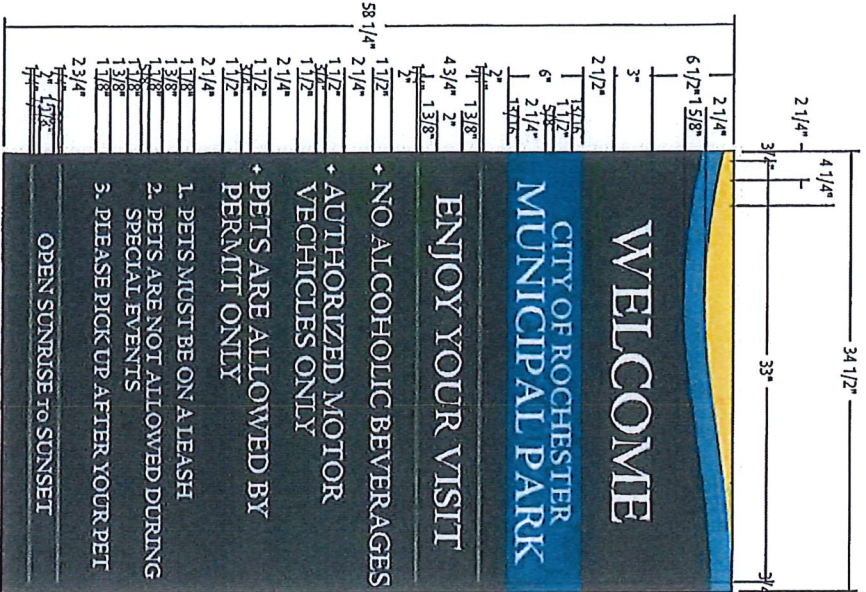
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Please Fax Or Mail Drawings To The Address At Left



Locations 15, 16

Actual Copy: (Qty. 2 As Illustrated)

FWO No.: 208718 **Date:** 6/4/25
Client: City of Rochester
Project: Downtown Wayfinding

Sign Type: Ix-1
Description: Park/Facility ID

Product Code: ALM
Size: 58-1/4"x34-1/2"

Quantity: 2 (Single Faced)
Graphics Process: Surfacte Applied Vinyl/Friskel

Typography: 2-1/4" 8-1-5/8"x34-1/2" River Waves (Friskel)
 6"x34-1/2" Rectangles (Friskel)
 1/4"x33" Rule Lines (Friskel)

3", 2-1/4", 2", 1-1/2", 1" Adobe Jenson Pro
 Semibold, U/C (ITV)

Graphics Color: Text - Matte White
 All Other - See Production Notes below

Frames & Fixtures: N/A

Background Color: Panels (Front & Back) - MP13437 New Racing Green
 Semi-Gloss Clearcoat SOA355SP/01 Over All Text & Graphics

Installation Method: Mechanically Fasten To Existing Posts (Drill Holes On Site Based On Post Hole Locations)

Production Notes: Rectangles - MP00352 Blue
 River Waves - Upper MP14064 Yellow; Lower MP00379 Light Blue
 Rule Lines - MP00468/R98827 Light Green



Drawings Shown In Proportion But Not To Scale
DWG. AD Page of **Proofed:**

Submital comments

- Please Check One:**
- Approved As Submitted
 - Approved As Noted
 - Revise And Resubmit

Reviewed By:

Date:

Additional Notes:

This drawing is the property of ASI. This drawing is submitted under a confidential relationship for a specified purpose and the recipient, by accepting this document, assumes custody and agrees that this document will not be copied or reproduced in whole or in part, nor its contents revealed in any manner or to any person except to meet the purpose for which it was delivered without express written permission.

Please Fax Or Mail Drawings to The Address At Left

Loc. #	Original Loc. #	Sign Type		Action	Notes
1		Ix-1	Park/Facility ID	Wash & Touch Up	(Not Made By ASI)
2	040	Gx-1	Vehicular Guide	Replace	Peeling and needs touch up
3	038	Gx-1	Vehicular Guide	Replace	Peeling and needs touch up, Straighten Sign Post
4	039	Gx-1	Vehicular Guide	Wash & Touch Up	
5		Ix-1	Park/Facility ID	Wash & Touch Up	(Not Made By ASI)
6		Ix-1a	Wall Mount Facility ID	Wash & Touch Up	(Not Made By ASI)
7		Ix-1a	Wall Mount Facility ID	Wash & Touch Up	(Not Made By ASI)
8		Ix-1a	Wall Mount Facility ID	Wash & Touch Up	(Not Made By ASI)
9		Ix-1	Park/Facility ID	Wash & Touch Up	Square Poles (Not Made By ASI)
10		Ix-1	Park/Facility ID	Wash & Touch Up	Square Poles (Not Made By ASI)
11		Gx-6	Small Guide	Replace	12" x 26-1/2" (Not Made By ASI)
12		Gx-5	Small Guide	Replace	12" x 18" - No Dogs (Not Made By ASI)
13		Gx-5	Small Guide	Replace	12" x 18" - No Dogs (Not Made By ASI)
14		Gx-5	Small Guide	Replace	12" x 18" - No Dogs (Not Made By ASI)
15		Ix-1	Park/Facility ID	Replace	Square Poles (Not Made By ASI)
16		Ix-1	Park/Facility ID	Replace	Square Poles (Not Made By ASI)
17		Ix-2	Park ID	Wash & Touch Up	Pretty Beat Up
18		Ix-1	Park/Facility ID	Wash & Touch Up	
19	037	Gx-1	Vehicular Guide	Replace	
20	066	Gx-1	Vehicular Guide	Replace	
21	050	Gx-1	Vehicular Guide	Replace	
22	065	Gx-1	Vehicular Guide	Replace	Paint Pole Too, New Base Cover
23		Ix-1	Park/Facility ID	Wash & Touch Up	Two Signs (Not Made By ASI)
24		Gx-3a	Pole Mount Directional	Nothing	(Not Made By ASI)
25	032	Ix-1	Park/Facility ID	Replace	missing Vinyl
26		Gx-3a	Pole Mount Directional	Nothing	(Not Made By ASI)
26.5	064	Gx-1	Vehicular Guide	Wash & Touch Up	
27	028	Ix-1	Park/Facility ID	Wash & Touch Up	
28	027	Ix-1	Park/Facility ID	Wash & Touch Up	
29	025	Ix-1	Park/Facility ID	Wash & Touch Up	
30		Gx-5	Small Guide	Replace	23-1/2" x 23-1/2" - Roch College (Not Made By ASI)
31	061	Gx-1	Vehicular Guide	Wash & Touch Up	
32	060	Dx-1	Map/Events Directory	Wash & Touch Up	Straighten Sign Too
33	057	Gx-1	Vehicular Guide	Replace	New Base Cover
34	052a	Dx-1	Map/Events Directory	Wash & Touch Up	Straighten Sign Too
35	052	Gx-1	Vehicular Guide	Replace	Sticker On Post, New Base Cover
36	051	Dx-1	Map/Events Directory	Wash & Touch Up	
37	043	Gx-1	Vehicular Guide	Replace	
38	045	Gx-1	Vehicular Guide	Replace	
39	075	Ix-1	Park/Facility ID	Wash & Touch Up	
40	049	Gx-1	Vehicular Guide	Replace	
41	054	Dx-1	Map/Events Directory	Wash & Touch Up	
42	055	Gx-1	Vehicular Guide	Replace	
43	056	Dx-2	Map Klosk	Wash & Touch Up	
44	058	Dx-1	Map/Events Directory	Wash & Touch Up	
45	059	Gx-1	Vehicular Guide	Replace	New Base Cover
46	063	Gx-1	Vehicular Guide	Replace	
47		Gx-1	Vehicular Guide	Wash & Touch Up	
48	064	Ix-1	Park/Facility ID	Wash & Touch Up	
49	064	Ix-1	Park/Facility ID	Wash & Touch Up	
50	068	Ix-1	Park/Facility ID	Wash & Touch Up	
51	067	Dx-1	Map/Events Directory	Wash & Touch Up	
52	067a	Ix-1	Park/Facility ID	Wash & Touch Up	
53	069	Ix-1	Park/Facility ID	Wash & Touch Up	
54	073	Ix-1	Park/Facility ID	Wash & Touch Up	
55	077	Gx-1	Vehicular Guide	Replace	New Base Cover
56	076	Gx-1	Vehicular Guide	Wash & Touch Up	

Loc. #	Original Loc. #	Sign Type		Action	Notes
57	076a	Ix-3	Trail Guide w/ Map	Wash & Touch Up	
58	077a	Ix-3	Trail Guide w/ Map	Wash & Touch Up	
59		Gx-4	Trail Guide	Wash & Touch Up	
60	080b	Gx-4	Trail Guide	Wash & Touch Up	
61	083	Gx-4	Trail Guide	Wash & Touch Up	
62		Ix-2	Park ID	Wash & Touch Up	
63		Ix-1	Park/Facility ID	Wash & Touch Up	

Loc. #	Original Loc. #	Sign Type		Action	Notes
1	001	Nx-1	Gateway Welcome	Wash & Touch Up	
2	002	Gx-1	Vehicular Guide	Wash & Touch Up	
3		Gx-5	Small Guide	Replace	23-1/2" x 23-1/2" (Not Made By ASI)
4	003	Gx-1		Wash & Touch Up	
5		Ix-1	Park ID	Replace	Confirm Size (Not Made By ASI)
6		Ix-1	Park ID	Wash & Touch Up	Unpainted Back, Square Wood Posts (Not Made By ASI)
7		Ix-1	Park ID	Wash & Touch Up	(Not Made By ASI)
8	003a	Ix-2a	Park ID w/ Base	Wash & Touch Up	
9	003d	Ix-1	Park ID	Wash & Touch Up	(Not Made By ASI)
10		Ix-1	Park ID	Wash & Touch Up	(Not Made By ASI)
11		Ix-1	Park ID	Replace	58-1/4"x34-1/2", Square Poles (Not Made By ASI)
12		Ix-1	Park ID	Replace	58-1/4"x34-1/2", Square Poles (Not Made By ASI)
13		Gx-6	Small Guide	Replace	12"x26-1/2" (Not Made By ASI)
14		Ix-2	Park/Facility ID	Wash & Touch Up	
15		Gx-7	Street Sign Directional	Nothing	(Not Made By ASI)
16		Ix-1	Park ID	Replace	58-1/4"x34-1/2", Square Poles (Not Made By ASI)
17		Gx-7	Street Sign Directional	Wash & Touch Up	(Not Made By ASI)
17.5		Ix-1a	Wall Mount Facility ID	Wash & Touch Up	(Not Made By ASI)
18		Gx-7	Street Sign Directional	Repair	Panels are crooked, replace brackets if needed. (Not Made By ASI)
19		Ix-1	Park ID	Wash & Touch Up	Square Poles (Not Made By ASI)
20		Ix-2	Park ID	Wash & Touch Up	
21		Ix-1b	Wall Mount Facility ID	Nothing	(Not Made By ASI)
22		Ix-1c	Projection Mount Facility ID	Nothing	(Not Made By ASI)
23		Ix-2	Park/Facility ID	Wash & Touch Up	
24		Ix-1	Park ID	Wash & Touch Up	(Not Made By ASI)
25		Gx-5	Small Guide	Replace	23-1/2" x 23-1/2", Dinosaur Hill Logo (Not Made By ASI)
26	009	Gx-1	Vehicular Guide	Replace	
27	008	Gx-1	Vehicular Guide	Replace	Replace missing face, replace damaged base.
28		Dx-1	Map/Events Directory	Wash & Touch Up	
29	013	Gx-1	Vehicular Guide	Replace	Replace face, replace damaged base.
30	014	Gx-1	Vehicular Guide	Replace	Peeling and needs touch up.
31	017	Ix-1	Park ID	Wash & Touch Up	
32	018	Gx-1	Vehicular Guide	Replace	Peeling and needs touch up
33	016	Gx-1	Vehicular Guide	Replace	Peeling and needs touch up, replace damaged base.
34	015	Nx-1	Gateway Welcome	Wash & Touch Up	
35		Gx-4	Trail Guide	Wash & Touch Up	
36	019	Nx-1	Gateway Welcome	Wash & Touch Up	



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: September 29th 2025
To: Mayor Salvia and Council Members
From: Nicholas Schaefer Public Works Director
Subject: RCOC Winter Maintenance Agreement
Anticipated Budget Impact: N/A

Issue: Each year the city enters into a winter maintenance agreement with the Road Commission of Oakland County (RCOC) for the city DPW servicing the county roads within our city borders during winter months.

Analysis: In your packet for review is the 2025-26 RCOC Winter Maintenance Agreement as well as a resolution that must be approved. Every year the city enters into this agreement with the road commission for the city's Public Works Department to plow and salt the county roads. This year's agreement will have the RCOC pay the city \$22,219.84, with a 4% increase from last year. 50% of the agreement will be paid in December and the remainder will be paid in March. The county roads serviced by the city DPW are Parkdale Rd, Washington Rd, and Dequindre Rd.

Requested Action: City staff are requesting that the City Council approve a resolution to enter into the 2025-26 Winter Maintenance Agreement with the RCOC.

Attachment(s):

- (1) Resolution
- (2) Letter from Darryl Heid, Director of Highway Maintenance, Dated September 10th 2025.
- (3) 2025-26 Winter Maintenance Agreement



QUALITY LIFE THROUGH GOOD ROADS:
ROAD COMMISSION FOR OAKLAND COUNTY
"WE CARE."

Board of Road Commissioners

Ronald J. Fowkes
Commissioner

Andrea LaLonde
Commissioner

Nancy Quarles
Commissioner

Dennis G. Kolar, P.E.
Managing Director

Gary Piotrowicz, P.E., P.T.O.E.
Deputy Managing Director
County Highway Engineer

Highway Maintenance
Department

2420 Pontiac Lake Road
Waterford, MI 48328

248-858-4881

FAX
248-858-7607

www.rcocweb.org

September 10, 2025

Mr. Nick Schaefer
Director of Public Works
City of Rochester
400 Sixth Street
Rochester, MI 48307

RE: 2025-2026 Winter Maintenance Agreement

Dear Mr. Schaefer:

Attached are two copies of a Winter Maintenance Agreement between the Road Commission for Oakland County and the City of Rochester.

This 2025-2026 agreement has an increase of 4%, which increases the amount from \$21,365.21 to \$22,219.84.

If this agreement is satisfactory, please electronically send one signed copy of the agreement and the resolution of approval by your City Council to my account assistant Lema Sabbagh, email, lsabbagh@rcoc.org. One fully signed copy will be returned to you upon approval by the Board of Road Commissioners.

Please furnish proof that your liability insurance covers this agreement and particularly covers your personnel and equipment working on county roads under the jurisdiction of the Board of Road Commissioners. If there are any changes in this coverage during the term of this agreement, we must be notified of these changes. We will also need a current certificate of membership in the Michigan Municipal Workers Compensation Fund.

The Board of Road Commissioners and I extend our appreciation to you, the City Council, and your personnel for the fine work that has been done. We will continue to cooperate in any way to provide our citizens with the best road system possible.

We request that your signed agreement be returned to us no later than the end of November, so that we may present the agreement to our Board prior to the end of the year, which will allow RCOC to make payments per the agreement.

Sincerely,

Darryl M. Heid, P.E.
Director of Highway Maintenance

/s
Attachment

2025-2026 WINTER MAINTENANCE AGREEMENT
CITY OF ROCHESTER

Under 1951 PA 51, As Amended

This Winter Maintenance Agreement (“Agreement”) is made this ____ day of _____, 2025, between the Board of County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate, hereinafter referred to as the “Board,” and the City of Rochester, Oakland County Michigan, a Michigan municipal corporation hereinafter referred to as the “City.”

WHEREAS, certain county primary and local roads more specifically set forth in Exhibit A, attached hereto, are under the jurisdiction and control of the Board and are located within or adjacent to the City; and

WHEREAS, The City desires to be responsible for certain winter maintenance of said roads under the terms of this Agreement, and the Board is willing to participate in the cost thereof as provided in Section III of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein as provided, it is hereby agreed as follows:

I

The City will perform Winter Maintenance of certain roads under the terms of this Agreement, and the Board will participate in the cost thereof as provided in Section III of this Agreement. “Winter Maintenance,” herein required to be performed by the City, shall mean snow removal and ice control, on all roads listed in Exhibit A, as follows: Snow removal by blading, plowing and other methods necessary to make the roads reasonably safe for public travel, and ice control by salting, sanding, scraping and other methods necessary to make the roads reasonably safe for public travel, together with such other work and services, such as recordkeeping and insurance, required by this Agreement. All Winter Maintenance work and services performed by the City shall be in accordance with the Board’s maintenance guidelines, including the Board adopted Winter Maintenance Guidelines, the Board’s standard practices and this Agreement.

II

The City shall keep accurate and uniform records of all Winter Maintenance work performed pursuant to this Agreement. The Board shall have the right to audit City accounts and records insofar as such documents concern this Agreement and the work and services performed and to be performed hereunder.

III

In consideration of the assumption of Winter Maintenance by the City, the Board hereby agrees to pay to the City the sum of \$22,219.84 as set forth in Exhibit A, attached hereto and made a part hereof. Such amounts are to be used by the City for Winter Maintenance. Payments are to be made by the Board to the City as follows:

50% in December 2025
50% in March 2026

The making of said payments shall constitute the Board’s entire obligation in reference to Winter Maintenance.

IV

The City hereby agrees to hold harmless, represent, defend and indemnify the Board, the Road Commission for Oakland County, its officers, and employees; the County of Oakland; the Office of the Oakland County Water Resources Commissioner and applicable drainage districts(s); the Michigan State Department of Transportation and the Transportation Commission; and any and all local units(s) of government within which the roads subject to this Agreement are located, against any and all claims, charges, complaints, damages, or causes of action for (a) public or private property damage, (b) injuries to persons (including death), or (c) other claims, charges, complaints, damages or causes of action arising out of the performance or non-performance of the activities which are the subject matter of this Agreement, specifically those activities set out in Section I, both known and unknown, whether during the progress or after the completion thereof. However, this hold harmless provision does not apply in so far as any claim or suit is alleged to be, or demonstrated to be, the result of a defect in highway design or condition and not related to the Winter Maintenance activities set out in Section I. Further, since the Board has the statutory responsibility for maintenance of the roads under this Agreement, it is the intent of the parties that the delegation by this Agreement of those maintenance responsibilities to the City provide immunity to the City as an agent of the Board. Therefore, the City falls within the governmental immunity protection of the Board.

During that part of the year that the City is providing Winter Maintenance under Section I, the City agrees to promptly notify the Board as soon as possible, but not longer than 5 days, should it become aware of defects or maintenance requirements in the roads set forth in Exhibit A, if said defects or maintenance requirements are not Winter Maintenance subject to this Agreement.

V

The City shall acquire and maintain, during the term of the Agreement, statutory worker's compensation insurance, employer's liability insurance, automobile and comprehensive general liability insurance coverages, as more fully described in Exhibit B attached hereto, covering the City's performance or non-performance of the activities which are the subject matter of this Agreement.

Without the prior written consent of the Board, the City shall not cancel, reduce, or fail to renew the insurance coverage required by this Agreement. Certificates of insurance for each policy of insurance required by this Agreement shall provide for 30 days actual (not "endeavor to"), prior, written notice to the RCOC by the insurance carrier of any cancellation, termination, reduction or other material change of the policy; and the City shall deliver such certificates to the RCOC.

VI

The City further agrees to comply with all applicable laws and regulations, including without limitation, laws and regulations of the State of Michigan for safeguarding the air and waters of the State. In particular, City facilities and operations must meet the provisions of Part 5 (Spillage of Oil and Polluting Materials) rules promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. (Rules R324.2001 through R324.2009 address release prevention planning, secondary containment, surveillance, and release reporting requirements).

VII

In accordance with Michigan 1976 Public Acts No. 220 and 453, being MCLA §§37.1209 and 37.2209, as the same may be amended, the City and its subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height,

weight, or marital status; or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of this covenant may be regarded as a material breach of this Agreement.

VIII

It is the intention of the parties hereto that this Agreement is not made for the benefit of any third party.

It is anticipated that subsequent agreements regarding Winter Maintenance activities will be executed annually by the Parties hereto.

The terms and conditions of this Agreement shall become effective on October 1, 2025, and shall continue in full force and effect until a subsequent Winter Maintenance agreement has been executed by the parties hereto or until this Agreement is terminated, as set forth below.

In the event that a subsequent Winter Maintenance agreement has not been executed by the parties hereto on or before September 1, 2026, either party may terminate this Agreement by providing the other party hereto with written notice of intent to terminate, at least thirty (30) days prior to the date of termination.

This Agreement is executed by the Board at its meeting of _____, and by the City by authority of a resolution of its governing body, adopted _____, (copy attached as Exhibit C).

Witnesses:

CITY OF ROCHESTER
A Municipal Corporation

_____ By: _____

Its: _____

_____ By: _____

Its: _____

Witnesses:

BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF OAKLAND,
A Public Body Corporate

_____ By: _____

Its: _____

_____ By: _____

Its: _____

**WINTER MAINTENANCE
2025-2026
CITY OF ROCHESTER
EXHIBIT A**

Parkdale

Letica to Dequindre

<u>Miles</u>	<u>Cost Per Mile</u>	
0.90	\$4,624.26	\$ 4,161.83
0.40	\$6,561.00	\$ 2,624.40
<u>0.19</u>	<u>\$8,092.46</u>	<u>\$ 1,537.57</u>
1.49		\$ 8,323.80

Dequindre Road

23 Mile Road to Washington

<u>Miles</u>	<u>Cost Per Mile</u>	
1.62	\$4,624.26	\$ 7,491.30
0.40	\$6,561.00	\$ 2,624.40
<u>0.41</u>	<u>\$8,092.46</u>	<u>\$ 3,317.91</u>
2.43		\$ 13,433.61

Washington

Dequindre to end of Pavement

<u>Miles</u>	<u>Cost Per Mile</u>	
0.10	\$4,624.26	<u>\$ 462.43</u>

Total Miles 4.02

TOTAL \$ 22,219.84

TWO LANES (\$4,624.26 per mile)

<u>Miles</u>	<u>Cost Per Mile</u>	
0.90	\$4,624.26	\$ 4,161.83
1.62	\$4,624.26	\$ 7,491.30
<u>0.10</u>	<u>\$4,624.26</u>	<u>\$ 462.43</u>
2.62		\$ 12,115.56

THREE LANES (\$6,561.00 per mile)

<u>Miles</u>	<u>Cost Per Mile</u>	
0.40	\$6,561.00	\$ 2,624.40
<u>0.40</u>	<u>\$6,561.00</u>	<u>\$ 2,624.40</u>
0.80		\$ 5,248.80

FOUR LANES (\$8,092.46 per mile)

<u>Miles</u>	<u>Cost Per Mile</u>	
0.19	\$8,092.46	\$ 1,537.57
<u>0.41</u>	<u>\$8,092.46</u>	<u>\$ 3,317.91</u>
0.60		<u>\$ 4,855.48</u>

Total Miles 4.02

TOTAL \$ 22,219.84

50% in December 2025 \$ 11,109.92

50% in March 2026 \$ 11,109.92

\$ 22,219.84

EXHIBIT B

2025-2026 WINTER MAINTENANCE AGREEMENT

ROAD COMMISSION FOR OAKLAND COUNTY

**INSURANCE PROVISION
(CITY)**

Insurance Coverage:

The City, prior to execution of the maintenance agreement, shall file with the Road Commission for Oakland County, copies of completed certificates of insurance as evidence that he carries adequate insurance satisfactory to the Board. Insurance coverage shall be provided in accordance with the following:

- a. Worker’s Compensation and Employer’s Liability Insurance: The insurance shall provide worker’s compensation protection for the City’s employees, to the statutory limits of the State of Michigan, and provide Part B Employers Liability as follows:

Each Accident	\$1,000,000
Disease – Each Employee	\$1,000,000
Disease – Policy Limit	\$1,000,000

- b. Bodily Injury and Property Damage: The insurance shall provide protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operation for one year, after completion of the work.

- 1. Bodily Injury and Property Damage Other Than Automobile: The minimum limits of property damage and bodily injury liability covering each contract shall be:

Bodily Injury and Property Damage Liability:	or: Combined Single Limit:
Each Person \$1,000,000	Aggregate \$2,000,000
Each Occurrence \$1,000,000	
Aggregate \$2,000,000	

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations; (3) contractual liability; and (4) independent contractors coverages.

2. Bodily Injury Liability and Property Damage Automobiles: The minimum limits of bodily injury liability and property damage liability shall be:

Bodily Injury and Property Damage Liability: Each Person \$1,000,000 Each Occurrence \$1,000,000	or: Combined Single Limit: Each Occurrence: \$1,000,000
--	--

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- c. Excess and Umbrellas Insurance – The City may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.
- d. The City shall provide for and in behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner’s Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the City’s General Liability Insurance.
- e. Notice – The City shall not cancel, renew, or non-renew the coverage of any insurance required by this Section without providing 30-day prior written notice to the Road Commission for Oakland County. All such insurance shall include an endorsement whereby the insurer shall agree to notify the Road Commission for Oakland County immediately of any reduction by the City. The City shall cease operations on the occurrence of any such cancellation or reduction and shall not resume operations until new insurance is in force. If the City cannot secure the required insurance within 30 days, the Board reserves the right to terminate the Contract.
- f. Reports: The City or its insurance carrier shall promptly report to the Road Commission all of the following events each time as they occur: Claims received, claims investigations made, and disposition of claims.

See provisions of the maintenance agreement to which this Exhibit B is attached.

2025-2026 WINTER MAINTENANCE AGREEMENT
CITY OF ROCHESTER

Under 1951 PA 51, As Amended

This Winter Maintenance Agreement (“Agreement”) is made this ____ day of _____, 2025, between the Board of County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate, hereinafter referred to as the “Board,” and the City of Rochester, Oakland County Michigan, a Michigan municipal corporation hereinafter referred to as the “City.”

WHEREAS, certain county primary and local roads more specifically set forth in Exhibit A, attached hereto, are under the jurisdiction and control of the Board and are located within or adjacent to the City; and

WHEREAS, The City desires to be responsible for certain winter maintenance of said roads under the terms of this Agreement, and the Board is willing to participate in the cost thereof as provided in Section III of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein as provided, it is hereby agreed as follows:

I

The City will perform Winter Maintenance of certain roads under the terms of this Agreement, and the Board will participate in the cost thereof as provided in Section III of this Agreement. “Winter Maintenance,” herein required to be performed by the City, shall mean snow removal and ice control, on all roads listed in Exhibit A, as follows: Snow removal by blading, plowing and other methods necessary to make the roads reasonably safe for public travel, and ice control by salting, sanding, scraping and other methods necessary to make the roads reasonably safe for public travel, together with such other work and services, such as recordkeeping and insurance, required by this Agreement. All Winter Maintenance work and services performed by the City shall be in accordance with the Board’s maintenance guidelines, including the Board adopted Winter Maintenance Guidelines, the Board’s standard practices and this Agreement.

II

The City shall keep accurate and uniform records of all Winter Maintenance work performed pursuant to this Agreement. The Board shall have the right to audit City accounts and records insofar as such documents concern this Agreement and the work and services performed and to be performed hereunder.

III

In consideration of the assumption of Winter Maintenance by the City, the Board hereby agrees to pay to the City the sum of \$22,219.84 as set forth in Exhibit A, attached hereto and made a part hereof. Such amounts are to be used by the City for Winter Maintenance. Payments are to be made by the Board to the City as follows:

50% in December 2025
50% in March 2026

The making of said payments shall constitute the Board’s entire obligation in reference to Winter Maintenance.

IV

The City hereby agrees to hold harmless, represent, defend and indemnify the Board, the Road Commission for Oakland County, its officers, and employees; the County of Oakland; the Office of the Oakland County Water Resources Commissioner and applicable drainage districts(s); the Michigan State Department of Transportation and the Transportation Commission; and any and all local units(s) of government within which the roads subject to this Agreement are located, against any and all claims, charges, complaints, damages, or causes of action for (a) public or private property damage, (b) injuries to persons (including death), or (c) other claims, charges, complaints, damages or causes of action arising out of the performance or non-performance of the activities which are the subject matter of this Agreement, specifically those activities set out in Section I, both known and unknown, whether during the progress or after the completion thereof. However, this hold harmless provision does not apply in so far as any claim or suit is alleged to be, or demonstrated to be, the result of a defect in highway design or condition and not related to the Winter Maintenance activities set out in Section I. Further, since the Board has the statutory responsibility for maintenance of the roads under this Agreement, it is the intent of the parties that the delegation by this Agreement of those maintenance responsibilities to the City provide immunity to the City as an agent of the Board. Therefore, the City falls within the governmental immunity protection of the Board.

During that part of the year that the City is providing Winter Maintenance under Section I, the City agrees to promptly notify the Board as soon as possible, but not longer than 5 days, should it become aware of defects or maintenance requirements in the roads set forth in Exhibit A, if said defects or maintenance requirements are not Winter Maintenance subject to this Agreement.

V

The City shall acquire and maintain, during the term of the Agreement, statutory worker's compensation insurance, employer's liability insurance, automobile and comprehensive general liability insurance coverages, as more fully described in Exhibit B attached hereto, covering the City's performance or non-performance of the activities which are the subject matter of this Agreement.

Without the prior written consent of the Board, the City shall not cancel, reduce, or fail to renew the insurance coverage required by this Agreement. Certificates of insurance for each policy of insurance required by this Agreement shall provide for 30 days actual (not "endeavor to"), prior, written notice to the RCOC by the insurance carrier of any cancellation, termination, reduction or other material change of the policy; and the City shall deliver such certificates to the RCOC.

VI

The City further agrees to comply with all applicable laws and regulations, including without limitation, laws and regulations of the State of Michigan for safeguarding the air and waters of the State. In particular, City facilities and operations must meet the provisions of Part 5 (Spillage of Oil and Polluting Materials) rules promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. (Rules R324.2001 through R324.2009 address release prevention planning, secondary containment, surveillance, and release reporting requirements).

VII

In accordance with Michigan 1976 Public Acts No. 220 and 453, being MCLA §§37.1209 and 37.2209, as the same may be amended, the City and its subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height,

weight, or marital status; or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of this covenant may be regarded as a material breach of this Agreement.

VIII

It is the intention of the parties hereto that this Agreement is not made for the benefit of any third party.

It is anticipated that subsequent agreements regarding Winter Maintenance activities will be executed annually by the Parties hereto.

The terms and conditions of this Agreement shall become effective on October 1, 2025, and shall continue in full force and effect until a subsequent Winter Maintenance agreement has been executed by the parties hereto or until this Agreement is terminated, as set forth below.

In the event that a subsequent Winter Maintenance agreement has not been executed by the parties hereto on or before September 1, 2026, either party may terminate this Agreement by providing the other party hereto with written notice of intent to terminate, at least thirty (30) days prior to the date of termination.

This Agreement is executed by the Board at its meeting of _____, and by the City by authority of a resolution of its governing body, adopted _____, (copy attached as Exhibit C).

Witnesses:

CITY OF ROCHESTER
A Municipal Corporation

_____ By: _____

Its: _____

_____ By: _____

Its: _____

Witnesses:

BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF OAKLAND,
A Public Body Corporate

_____ By: _____

Its: _____

_____ By: _____

Its: _____

WINTER MAINTENANCE
2025-2026
CITY OF ROCHESTER
EXHIBIT A

Parkdale

Letica to Dequindre

<u>Miles</u>	<u>Cost Per Mile</u>	
0.90	\$4,624.26	\$ 4,161.83
0.40	\$6,561.00	\$ 2,624.40
<u>0.19</u>	<u>\$8,092.46</u>	<u>\$ 1,537.57</u>
1.49		\$ 8,323.80

Dequindre Road

23 Mile Road to Washington

<u>Miles</u>	<u>Cost Per Mile</u>	
1.62	\$4,624.26	\$ 7,491.30
0.40	\$6,561.00	\$ 2,624.40
<u>0.41</u>	<u>\$8,092.46</u>	<u>\$ 3,317.91</u>
2.43		\$ 13,433.61

Washington

Dequindre to end of Pavement

<u>Miles</u>	<u>Cost Per Mile</u>	
0.10	\$4,624.26	<u>\$ 462.43</u>

Total Miles 4.02

TOTAL \$ 22,219.84

TWO LANES (\$4,624.26 per mile)

<u>Miles</u>	<u>Cost Per Mile</u>	
0.90	\$4,624.26	\$ 4,161.83
1.62	\$4,624.26	\$ 7,491.30
<u>0.10</u>	<u>\$4,624.26</u>	<u>\$ 462.43</u>
2.62		\$ 12,115.56

THREE LANES (\$6,561.00 per mile)

<u>Miles</u>	<u>Cost Per Mile</u>	
0.40	\$6,561.00	\$ 2,624.40
<u>0.40</u>	<u>\$6,561.00</u>	<u>\$ 2,624.40</u>
0.80		\$ 5,248.80

FOUR LANES (\$8,092.46 per mile)

<u>Miles</u>	<u>Cost Per Mile</u>	
0.19	\$8,092.46	\$ 1,537.57
<u>0.41</u>	<u>\$8,092.46</u>	<u>\$ 3,317.91</u>
0.60		<u>\$ 4,855.48</u>

Total Miles 4.02

TOTAL \$ 22,219.84

50% in December 2025 \$ 11,109.92

50% in March 2026 \$ 11,109.92

\$ 22,219.84

EXHIBIT B

2025-2026 WINTER MAINTENANCE AGREEMENT

ROAD COMMISSION FOR OAKLAND COUNTY

**INSURANCE PROVISION
(CITY)**

Insurance Coverage:

The City, prior to execution of the maintenance agreement, shall file with the Road Commission for Oakland County, copies of completed certificates of insurance as evidence that he carries adequate insurance satisfactory to the Board. Insurance coverage shall be provided in accordance with the following:

- a. Worker’s Compensation and Employer’s Liability Insurance: The insurance shall provide worker’s compensation protection for the City’s employees, to the statutory limits of the State of Michigan, and provide Part B Employers Liability as follows:

Each Accident	\$1,000,000
Disease – Each Employee	\$1,000,000
Disease – Policy Limit	\$1,000,000

- b. Bodily Injury and Property Damage: The insurance shall provide protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operation for one year, after completion of the work.

- 1. Bodily Injury and Property Damage Other Than Automobile: The minimum limits of property damage and bodily injury liability covering each contract shall be:

Bodily Injury and Property Damage Liability:	or: Combined Single Limit:
Each Person \$1,000,000	Aggregate \$2,000,000
Each Occurrence \$1,000,000	
Aggregate \$2,000,000	

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations; (3) contractual liability; and (4) independent contractors coverages.

2. Bodily Injury Liability and Property Damage Automobiles: The minimum limits of bodily injury liability and property damage liability shall be:

Bodily Injury and Property Damage Liability: Each Person \$1,000,000 Each Occurrence \$1,000,000	or: Combined Single Limit: Each Occurrence: \$1,000,000
--	---

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- c. Excess and Umbrellas Insurance – The City may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.
- d. The City shall provide for and in behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner’s Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the City’s General Liability Insurance.
- e. Notice – The City shall not cancel, renew, or non-renew the coverage of any insurance required by this Section without providing 30-day prior written notice to the Road Commission for Oakland County. All such insurance shall include an endorsement whereby the insurer shall agree to notify the Road Commission for Oakland County immediately of any reduction by the City. The City shall cease operations on the occurrence of any such cancellation or reduction and shall not resume operations until new insurance is in force. If the City cannot secure the required insurance within 30 days, the Board reserves the right to terminate the Contract.
- f. Reports: The City or its insurance carrier shall promptly report to the Road Commission all of the following events each time as they occur: Claims received, claims investigations made, and disposition of claims.

See provisions of the maintenance agreement to which this Exhibit B is attached.



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: September 2nd 2025
To: Mayor Salvia and Council Members
From: Nicholas Schaefer, Director of Public Works
Jason Dickinson, Superintendent DPW

Subject: 2025 Water System Reliability Study

Budget Impact: FYE 2025/2026

592-536.000-802.000

Issue: 2025 Water System Reliability Study and General Plan Update.

Analysis: The City of Rochester is required by EGLE (Michigan Department of Environmental, Great Lakes, and Energy) to perform a Reliability study every five years. You will find in the attachment the scope of work and process involved with the study. The main goal and summary is to ensure the city provides safe drinking water to our community, meeting the demands throughout the system.

Requested Action: Approval of DLZ to perform the study in the amount of \$38,000.

Attachment(s): (1) Memo
(2) Proposals



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

October 1, 2025

Mr. Nick Schaefer, Public Works Director
City of Rochester
1141 N. Wilcox
Rochester, MI 48307

**Re: Proposal for Engineering Services
Water System Reliability Study and General Plan Update**

Dear Mr. Schaefer:

DLZ Michigan Inc. (DLZ) is pleased to submit this proposal to the City of Rochester (CITY) to perform services related to the *Water Reliability Study and General Plan Update* as required by the *Michigan Safe Drinking Water Act 1976 PA 399 and Administrative Rules*, as amended, and the Michigan Department Environment, Great Lakes, and Energy (EGLE). The Water Reliability Study and General Plan are to be updated every five (5) years.

Our understanding of the project is based on discussions with City staff, requirements given in Part 12 - Reliability, and Part 16 - General Plans of the *Safe Drinking Water Act*, and experience completing reliability studies and general plans for your community and other southeast Michigan communities.

The following agreement between DLZ and the CITY is separate and distinct from any other agreement between DLZ and the CITY.

SCOPE OF SERVICES

- EGLE is requiring that municipalities with multiple water systems provide separate Reliability Studies and General plans for each water system. The City of Rochester operates two water systems identified as WSSN 5720 (West Side System), and WSSN 5723 (East Side System). DLZ will prepare an overall report with separate components for each water system to meet EGLE requirements.
- DLZ will work with designated staff from the Department of Public Works (DPW) to review the project scope and verify the intent of the proposed project, review historical information, transfer documents, establish firm deliverable dates, and review applicable standards for the Water System Reliability Study and General Plan Update.
- DLZ will propose up to twenty (20) hydrants throughout the City for flow testing to verify the current water model calibration, and to determine the pressures of the water system. The CITY will perform hydrant flow test results to be used for model calibration.
- DLZ will utilize Southeast Michigan Council of Governments (SEMCOG) data, available planning documents, and consultations with City staff to develop 5-year and 20-year planning service areas. The current *2025 Master Plan*, zoning ordinance, and population projections to 2045 will be utilized to develop 5-year and 20-year water use projections required by the *Safe Drinking Water Act*.
- The study will present basic planning data including current population, number of service connections, and equivalent residential units, as required by the *Safe Drinking Water Act*.

4494 Elizabeth Lake Rd, Waterford Township, MI 48328 | OFFICE 248.681.7800 | ONLINE WWW.DLZ.COM

Akron Bellefontaine Bridgeville Burns Harbor Chicago Cincinnati Cleveland Columbus Detroit Flint Fort Wayne Indianapolis Joliet
Kalamazoo Lansing Lexington Louisville Madison Melvindale Munster Muskegon Pittsburgh Port Huron Saint Joseph South Bend Toledo
Waterford

- Based on current and historical water usage/meter records provided by the City, City population projections, the City Land Use/Zoning maps and ordinances, and input from City staff, DLZ will develop the following water system demands and describe the basis for the demand projections, as required by the *Safe Drinking Water Act*:
 - Present Average Daily Demand (2025)
 - Present Maximum Daily Demand (2025)
 - Present Maximum Hourly Demand (2025)
 - Projected Average Daily Demand (2030)
 - Projected Maximum Daily Demand (2030)
 - Projected Maximum Hourly Demand (2030)
 - Projected Average Daily Demand (2045)
 - Projected Maximum Daily Demand (2045)
 - Projected Maximum Hourly Demand (2045)

 - Monthly and annual production totals for each source will be included in the study. Annual usage for each customer class will also be included as required.
 - DLZ will determine the system capacity during power service interruptions and will include a water shortage response plan for emergencies.
 - DLZ will determine recent water loss by comparing water treatment pumping and supply data with City customer meter readings/billing records.
 - DLZ will update the water system general plan based on the City provided updated GIS database, to include all system valves, hydrants, the storage tank, water main, pumps, wells, and treatment facilities. Rated capacities of system components, as required, will be included.
 - DLZ will update the existing City water system hydraulic model, based on City provided updated GIS database, to analyze the system for deficiencies including excessive head loss, excessive velocities, and available fire flow and pressure deficiencies. DLZ will utilize hydrant flow test results for hydraulic model calibration. Pressure contour maps will be developed and provided, as required.
 - Service area maps will be developed and presented showing existing and future service area boundaries.
 - DLZ will determine existing and future firm capacity system requirements and determine how future demands will be met utilizing existing storage and pumping facilities.
 - DLZ will develop and recommend system improvements based on computer model results, analysis of water main break records, and discussions with DPW staff. Preliminary planning cost estimates for recommended improvements will be prepared along with funding scenarios. System improvements will be prioritized.
 - The City previously submitted a Water Asset Management Program, as required, prior to January 1, 2018, and revised it in April of 2020. A Risk and Resilience Assessment and Emergency Response Plan were each completed in 2021. The 5-year and 20-year capital improvement plans will be reviewed and updated based on results of the analysis completed in the task above.
 - DLZ will prepare draft copies of the study containing findings and recommendations and meet with City staff to discuss necessary revisions.
 - DLZ will prepare and provide copies of the final Reliability Study and General Plan Update to the City.
 - DLZ will be available to present the Study, including findings and recommendations, to the Michigan Department of Environment, Great Lakes, and Energy if necessary.
-



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

City of Rochester
2025 Water Reliability and General Plan Update
October 1, 2025
Page 3 of 3

RESPONSIBILITIES OF THE OWNER

- The CITY will designate a primary contact person who will be the liaison between DLZ and the CITY.
- The CITY will provide access to the GIS and CMMS applications, or provide updated shape files for DLZ to perform necessary updates for inclusion into the study.
- The CITY will provide hydrant flow testing results for water model calibration.

SERVICES FEE

For services described in the **SCOPE OF SERVICES**, DLZ proposes to charge, and the CITY agrees to pay a Lump Sum Fee of **\$38,000.00**. Invoices will be rendered monthly.

If you approve and accept this Proposal, please sign, date, and return one copy of this Proposal for our records. Should you prefer to issue a Purchase Order as your official acceptance, we request that you reference this Proposal in your paperwork.

DLZ appreciates the opportunity to submit this Letter Agreement for professional services. This offer will remain open for acceptance for 60 days. If for any reason you should have questions, please do not hesitate to call Michael Leuffgen at (248) 836-4057.

Sincerely,
DLZ MICHIGAN, INC.

Vicki Briggs-Rasor, CPA
Vice President and Director of Finance

Approved and Accepted	
Signature	_____
Printed Name	_____
Title	_____
Date	_____

Attachments:
Exhibit A: Standard Terms and Conditions

Exhibit A

DLZ'S STANDARD TERMS AND CONDITIONS

- 1. INVOICES AND PAYMENT:** Unless the parties have agreed otherwise, DLZ will submit monthly invoices to CLIENT for services performed in the prior month. Except to the extent CLIENT disputes in good faith all or a portion of a DLZ invoice, CLIENT will pay DLZ the invoiced amount within thirty (30) days from the date of the invoice; and, in default of such payment, agrees to pay all cost of collection, including reasonable attorney's fees, regardless of whether legal action is initiated. Invoiced amounts not in dispute will accrue interest at eight percent (8%) per annum after they have been outstanding for over thirty (30) days. If an invoiced amount not in dispute remains unpaid sixty (60) days after the date of the invoice, DLZ may, upon giving seven (7) days written notice of its intent to do so, suspend all project services until all unpaid invoiced amounts not in dispute are paid in full. If an invoice remains unpaid ninety (90) days after the date of the invoice, DLZ may, upon giving seven (7) days written notice of its intent to do so, declare CLIENT to be in breach of this agreement.
- 2. CONSTRUCTION SERVICES:** If DLZ's scope of services includes providing professional services during the project's construction phase, DLZ will not have control over or be responsible for contractor means, methods, techniques, sequences, procedures, or schedule, or the contractor's failure to comply with the construction contract documents or applicable laws, ordinances, rules or regulations. If DLZ provides construction inspection or observation services, DLZ will report to CLIENT all contractor deviations from the construction contract documents that come to DLZ's attention. However, such services are solely intended to enable DLZ to maintain familiarity with, and keep CLIENT informed of, the general progress and quality of the contractor's work, and not to require DLZ to perform exhaustive inspections of contractor work for its compliance with the construction contract documents, which shall remain solely contractor's responsibility.
- 3. CHANGES IN REQUIREMENTS:** In the event additional services are required due to a change, after the date of this agreement, in CLIENT's requirements, or in the applicable law, standards, or governmental requirements or policies, DLZ will be entitled to additional compensation for such additional services.
- 4. SURVEY STAKING:** If DLZ's scope of services includes survey layout, DLZ will not be responsible for subsequent disturbances of its layout except to the extent caused by DLZ or persons for whom it is responsible.
- 5. MISCELLANEOUS EXPENSES:** Except to the extent otherwise provided in this agreement, CLIENT is responsible for all third-party fees and charges including, without limitation, fees and charges for inspections, zoning or annexation applications, assessments, soils engineering, soils testing, aerial topography, permits, rights-of-entry, bond premiums, title company charges, blueprint and reproduction costs, and all other third-party fees and charges.
- 6. CHANGE OF SCOPE:** DLZ's scope of services in this agreement is based on facts known at the time of execution of this agreement, including, if applicable, information supplied by CLIENT. DLZ will promptly notify CLIENT in writing of any perceived changes to its scope of services required by new information or by persons or circumstances beyond DLZ's control, and the parties shall negotiate modifications to this agreement before DLZ begins performance of the revised scope.
- 7. SAFETY:** DLZ will take reasonable steps to protect the safety of its employees, and to perform its services in a safe manner. DLZ is not responsible for project safety other than with regard to its own services.
- 8. REUSE OF PROJECT DELIVERABLES:** CLIENT's use of any project documents or DLZ deliverables, including electronic media, for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written verification or adaptation by DLZ for the specific purpose intended, will be at CLIENT's sole risk.
- 9. OPINIONS OF CONSTRUCTION COST:** Any opinion of construction costs prepared by DLZ is supplied for the general guidance of the CLIENT only. Since DLZ has no control over competitive bidding or market conditions, DLZ cannot guarantee the accuracy of such opinions as compared to contractor bids or actual cost to CLIENT.
- 10. INSURANCE:** During the performance of its services and for two years thereafter, DLZ will maintain the following minimum insurance coverage: General Liability- \$1,000,000 per occurrence, \$2,000,000 general aggregate, \$2,000,000 products/completed operations aggregate, \$1,000,000 personal/advertising injury aggregate; Automobile Liability- \$1,000,000 combined single limit; Workers Compensation and Employers Liability- in conformance with statutory requirements, and \$1,000,000 employers liability; and Professional Liability- \$2,000,000 per claim and in the aggregate. Certificates evidencing such coverage will be provided to CLIENT upon request. If DLZ is providing construction phase services, CLIENT agrees to require its contractor to include DLZ as an additional insured on the contractor's General Liability and Automobile Liability insurance policies, and DLZ's above-listed coverage will be excess over the contractor's coverage, which will be primary.
- 11. INDEMNITY:** To the fullest extent permitted by law, each of the parties agrees to indemnify and save harmless the other party from and against all liability, damages, and expenses, including reasonable attorney's fees, sustained by the other party by reason of injury or death to persons or damage to tangible property, to the proportionate extent caused by the negligent acts or omissions of the indemnifying party or its employees.
- 12. CONSEQUENTIAL DAMAGES:** Neither party will be liable to the other for consequential, special, incidental, indirect, liquidated, or punitive damages.
- 13. LIABILITY:** No employee of DLZ or of its parent, subsidiary, or affiliated companies will be personally liable to CLIENT. DLZ's total liability to CLIENT, and any coverage of CLIENT as an additional insured under any of DLZ's insurance policies, for injuries, claims, losses, expenses or damages arising out of DLZ's services or this agreement from any causes including, but not limited to, DLZ's negligence, error, omissions, strict liability, or breach of contract, will not exceed the total compensation received by DLZ under this agreement.
- 14. DISPUTES:** Any claim or controversy arising out of or relevant to this agreement, or the breach thereof, shall be settled by binding arbitration in the state in which the project is located, in accordance with the rules of the American Arbitration Association, and judgment upon any award rendered by the arbitrator(s) may be rendered in any court having jurisdiction thereof.
- 15. STATUTE OF LIMITATIONS:** The parties agree that the time period for bringing claims regarding DLZ's Service's under this agreement expires on the earlier of one year after completion of the project, or two years after completion of DLZ's project services.
- 16. DELAYS:** DLZ is not responsible for delays caused by persons or circumstances for which DLZ is not responsible.
- 17. SHOP DRAWINGS:** If DLZ's scope of services includes reviewing shop drawings, such reviews are solely with regard to their general conformance with the design concept, and not for the purpose of reviewing or approving their accuracy, completeness, dimensions, quantities, constructability, compatibility with other construction components, or compliance with the requirements of the construction contract documents, all of which remain the contractor's responsibility. DLZ is not responsible for reviewing or approving the contractor's safety precautions or construction means, methods, sequences or procedures.
- 18. ACCEPTANCE:** Both parties will consider DLZ's initiation of services prior to execution of this agreement in order to accommodate CLIENT, at CLIENT's request, as CLIENT's formal acceptance of all of the terms and conditions in this agreement.
- 19. STANDARD OF CARE:** DLZ will perform its services with the care and skill ordinarily exercised by members of its profession currently practicing under similar conditions in the same locale. DLZ does not make, and expressly disclaims, any other warranties, express or implied, relating to its services including, without limitation, warranties of merchantability and fitness for a particular purpose. DLZ shall be entitled to rely on all CLIENT-provided information except to the extent otherwise stated in the agreement.



ROCHESTER AREA YOUTH ASSISTANCE BOARD OF DIRECTORS MEETING AGENDA

Tues, September 23, 2025

5:15 p.m.

Rochester Fire Station

Welcome – Lindsay Wood

August 26, 2025 Meeting Minutes Approval

Caseworker's Report – Amy Beth Sullivan

Treasurer's Report – Liang Fu

Committee Reports:

Annual Meeting – Jen Thor

Family Education – Lindsay Wood

Financial Assistance – Jan Willhite-Iserman

Public Relations / Youth Council – Charlie Rewold

Admin's Report – Mihaela Becker

Community Liaisons (RCS, PTA, Rochester, Rochester Hills, Police)

Upcoming dates:

Sept 30 – “How to Help Children and Teens Cope with Stress”

Sept 30 – HOA and New Resident Open House at RH City Hall

Oct 14 – “Understanding the Functions of Emotions” – Alyssa Jesselaitis

Rochester Homecoming/Hometown Days Committee Meeting

Date: Thursday, September 25, 2025

Time: 11:00 AM

Location: Rochester City Hall, Council Chambers

Meeting Agenda

1. Confirm Events

2. Event Timing for Both Days

3. Sponsorship Opportunities

4. Name/Branding Discussion

5. Review & Next Steps

- Recap decisions and approvals
 - Review assigned follow-ups
 - Proposed date for next meeting, October 23rd @ 11 am
-



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

Rochester Historical Commission Regular Meeting Agenda

Chairperson: William Pietrzyk, Vice Chairman: TBD
Secretary: TBD, Treasurer: Cy Saverino, Archives & Accessions Liaison: Lynn Anderson
Greater Rochester Heritage Days Liaison: Don Sienkiewicz, Rochester Cemetary Commission:
William Pietrzyk, Downtown Development Authority (DDA): Don Sienkewic,
RHC Members: Gail Bothwell, Robert Michalka, Patrica Kane, Julia Johnaon, Donald
Washesleski..
Rochester City Council Liaison: Steve Sage, Alternate Kay Johnson

400 Sixth Street	September 25, 2025	7:00 pm
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- Call to order
- Approval of RHC no meeting minutes for August– All
- Treasurers Report – Cy
 - 2026 Budget Report Ending Date August 31, 2025
- Secretary Report – Communications – Bill/Cy
- Update on Historical Plaque Program – Lynn
- Van Hoosen Museum Update on Archive Project- Julia
- Secondary Reading of the RHC By Laws - All
- RHC Liaison Reports
 - Archives & Accessions – Julia
 - Founder’s Day March 22, 2026– Steve/Bill
 - DDA – Don
 - Rochester Homecoming Days May 30-31, 2026 – Don
 - Rochester Cemetery Commission – Bill
 - Number of Sales of DUR Book – Cy
 - America 250 th Project-Mt Avon -Steve/Bill
 - Unfinished and New Business
- Miscellaneous
- Adjournment: **Next Meeting October 30, 2025**



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

TREE COMMITTEE REGULAR MEETING AGENDA

Tree Committee Members: Mayor/Chairperson Nancy Salvia, City Councilwoman Marilyn Trent, City Councilwoman Debbie Jones, Resident Jessica Gamache Zielke & Architect William Thomas

*Friday, September 26, 2025
9:00 a.m.
2nd floor Back Conference Room
City Hall
400 Sixth Street
Rochester, Michigan 48307*

1. Call to Order.
2. Introduction of new Committee Member: Jessica Gamache Zielke
3. Roll Call.
4. Approval of April 21, 2025, Minutes
5. Tree Fund Balance Update
6. Update on Micro Forest Project at Scott Street Park
7. Settlement proposal on the Illegal Tree removal at Park Place Apartments.
8. Miscellaneous
9. Confirm next meeting date



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
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PRINCIPAL SHOPPING DISTRICT BOARD MEETING AGENDA

*Members: Patti Eisenbraun, Paul Haig, Lonna Harlow,
Debbie Jones, Jill Lutz, Karen Malsbury, Phil Munroe & Lynn Oates*

Downtown Collaboration Studio, 431 S. Main	October 1, 2025	5:30 pm
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1. Call to Order
2. Roll Call
3. General Business
 - a. Event Update – Fire & Ice Festival
 - b. 2025 Holiday Gift Certificate Promotion
 - c. Holiday Events Report
4. Reports
 - a. PSD Financial Report
 - b. Events & Marketing Update
 - c. Executive Director Report
5. Miscellaneous
6. Adjourn



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

PLANNING COMMISSON REGULAR MEETING AGENDA

Chair David Gassen
Vice Chair & Council Member Christian Hauser
Mayor Nancy Salvia
Members: Daniel Bachmann, Jessica Clauser, David Hardin,
Richard Kendziuk, Laura Murphy & Matthew Stone

See Attached Document for Virtual Meeting Instructions

400 Sixth Street	October 6, 2025	7:00 PM
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1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comment
4. Approval of the Minutes
 - A. Consideration of the Minutes of the Regular Meeting of September 2, 2025.
5. Public Hearings
6. Considerations:
 - A. Consideration of 440 South St : Consideration for scheduling of a public hearing for site plan and special exception approval for limited retail on the Industrial zoned site
 - B. Consideration of Zoning Board of Appeals Recommendations
 - C. Consideration of 215 S. Main - Request for Facade Material Modification
7. Miscellaneous
 - A. Schedule Planning 101 Training with Mckenna
8. Public Comment

9. Adjourn

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

CITY BEAUTIFUL COMMISSION REGULAR MEETING AGENDA

***Chairperson Jeanine Offer, Vice Chair Laura Murphy, Secretary Sue Butala
Members: Tammy Byers, Rachel Williams, Julia Johnson, Sandra Montes,
Jessica Clauser, Tracy Gottschalk
City Council Liaison: Debbie Jones
Student Liaisons: Emma Roosevelt, Natalie Sapp***

400 6th Street	October 8th, 2025	7:00 pm
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- 1) Call to Order
- 2) Roll
- 3) Approval of September meeting minutes
- 4) Nik & DPW update
- 5) Tree Committee Update
- 6) 2025/2026 Goals & Objectives
 - a) Project updates/ideas:
 - i) Nature Sounds Amplifier update
 - ii) Raised Bed Sensory Gardens and Picnic Shelters at All-Abilities Park
 - iii) Rain Garden by path to Paint Creek Trail in Park - Spring
 - iv) New Resident Postcards and website updates
 - v) Signage for existing and future CBC projects
- 7) Walking Tour Update
- 8) Ideas for 2026/2027 Budget Request
- 9) Misc / New Business



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FINANCE & BUDGET COMMITTEE MEETING AGENDA

*Stuart Bikson, Marilyn Trent, Debbie Jones, Nik Banda,
Anthony Moggio, Marcy Moriwaki*

400 Sixth Street

Thursday, October 2, 2025

8:00 am

1. Master Fee Schedule
 - Cemetery
 - Other
2. State Budget Impacts
3. Capital Budget Additions
4. Greater Rochester Heritage Days Budget
5. SWOT Discussion
6. Policy Discussion – Annual Review
7. Review: Tentative Budget Schedule
8. Other Business
9. Next Meeting: Friday, November 7, 2025