



CITY COUNCIL

REGULAR MEETING AGENDA

**Mayor Nancy Salvia
Mayor Pro Tem Stuart Bikson
Council Members Christian Hauser, Debbie Jones,
Sara King, Steve Sage and Marilyn Trent**

400 Sixth Street	June 23, 2025	7:00 PM
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1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment Scheduled/Non-Scheduled/Presentations
 - A. Presentation by Patii Jaques, Executive Director of Gifts for All God's Children.
 - B. Presentation from Scot LaNear who is the Golden Grizzlies Pantry Manager at the Oakland University's Campus.
5. Approval of the Consent Agenda
 - A. Consideration of Special Event application from the PSD to hold the Rochester Posed event on Thursday, October 2nd.
 - B. Consideration to approve the Rochester Nazarene Bash in the Park event
 - C. Receipt of the Check Register Report.
6. Old Business/Tabled Items
7. Public Hearings
8. Legislative Deliberation
 - A. Consideration to approve the addendum to extend the existing Library Services Contact with the Rochester Hills Public Library.

- B. Consideration of a Resolution and ordinance for the City to participate in the Fire Insurance Withholding Program.
9. Reports and Regular Business
- A. Consideration to approve implementing Parking Advisory Committee recommendation to bring back the ten-minute grace period on parking meters.
 - B. Consideration to approve the Parking Advisory Committee recommendation to implement a tiered validation program for parking.
 - C. Consideration to approve the recommendation of the Parking Advisory Committee to hire a part-time parking enforcement officer.
 - D. Consideration to approve the cleaning, joint sealing and re-coating of the tennis courts.
 - E. Consideration to award a contract to resurface and stripe city parking lots #4 and #10 to Mierzwa Paving LLC for the amount of \$176,799.00.
 - F. Consideration to approve a one-year renewal of the contract with Hydro Corp for cross-connection in the amount of \$54,264.00.
 - G. Consideration of a request to set a Public Hearing to reprogram Community Development Block Grant (CDBG) funds from 2024.
 - H. Consideration of a request to set a Public Hearing to reprogram Community Development Block Grant (CDBG) funds from 2023.
10. Receive a Report from the Various Boards and Commissions
- A. Receipt of a report from the Retirement Board.
 - B. Receipt a report from Principal Shopping District.
 - C. Receipt of a report from the Cemetery Advisory Board.
 - D. Receipt of a report from the Parking Advisory Board.
 - E. Receipt of a report from the Paint Creek Trail Walkway.
 - F. Receipt of a report from Rochester Avon Recreation Authority.
 - G. Receipt of a report from the City Beautiful Commission.

- H. Receipt of a report from the Downtown Development Authority.
- 11. General Miscellaneous
 - A. Request for Closed Session for City Clerk O'Connor's Periodic Evaluation Pursuant to MCL 15.268(1)(a).
- 12. Adjourn

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

Procedure for Hybrid Public Meeting

The City has returned to in-person public meetings as of March 14, 2022, with limited online capabilities. The public bodies (our boards and commissions) are meeting in-person; however, some staff, consultants, and guests will still be able to participate remotely. While in-person audience seating is now available, with limited COVID-19 procedures in place, staff asks that anyone who feels sick not attend in-person.

If you choose to participate virtual, please follow the links and information below:

- Live stream audio and video content on two (2) separate streaming platforms available at the City's [YouTube](#) and at the City's website at www.rochestermi.org/201/City-Webcasts. (Click the "Live" links to go there.)
- The City remains committed to accessibility; however, due to the limitations of technology, City staff encourages residents to send an email with your comments to rsvp@rochestermi.org prior to the meeting, but not later than Noon on the day of the meeting, so that your comments can be read into the record. This will decrease the demand on our virtual meeting infrastructure. (After Noon on the day of the meeting, email comments to: bdannunzio@rochestermi.org.)
- For those who prefer to use a telephone to participate, you will need to call (646) 558-8656 and enter meeting **ID: 833 9799 2911**. When prompted, enter a participant number or just touch the # key. During the call, use *9 to raise hand and you will be "called on" by the last 3-digits of your phone number. (For example, my last digits are 8029. Callers will be asked to speak by referencing the last 4-digits of their phone number.) Note: Phone participants will have their numbers masked, for privacy.
- To provide additional opportunity to participate, members of the public are welcome to join the meeting by copying and pasting the following link in their browser: <https://us02web.zoom.us/j/83397992911> (Downloading Zoom is required.)
- We appreciate your understanding as staff will do our best to assist everyone; but, **please be advised for virtual meetings there is a three (3) minute limit for public comments.**


For assistance, or questions accessing and/or making public comment during the meeting, or other support, please reach out to our Deputy City Clerk, Mr. Brian D'Annunzio by email: bdannunzio@rochestermi.org.

ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 651-3607
<http://www.rocheatermi.org>

GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: June 12, 2025
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police 
Subject: Special Event-Rochester Posed

Issue: Requesting to approve the Rochester Posed Event

Analysis: The Rochester PSD has submitted an application to host the Rochester Posed event in the downtown area on Thursday, **October 2, 2025**, from 7 pm to 9 pm. The pedestrian crosswalks will be closed at East and West Third and Fourth Streets. Local businesses will have live mannequins within their storefront windows that will be judged by the people and judges

The application was submitted to the various department heads for review. The DPW indicated that their costs are approximately \$1,000 for barricades and trash removal. A hold harmless agreement and proof of liability insurance shall be submitted prior to the event.

Requested Action: Review and approve event as presented.

Attachments: Special Event Application

APPLICATION FOR SPECIAL EVENT PERMIT
PARKS & PUBLIC SPACES

Complete & sign this form and return to City of Rochester Police Chief along with a non-refundable check made to the City of Rochester
Application fee for first time event \$100, 2nd and subsequent years \$75

Date/Hours of Event: TH Oct. 2, 2025

Date/Hours of Event: 7-9 PM

Name of Event:
Rochester Posed

Description of Event:
live mannequin event in storefront windows
on Main street & Downtown side streets.

Location Requested:
Downtown Rochester

NOTE: Reservations for the Kiwanis and Lion's Shelters are handled under a separate permit available at City Hall. Please Check availability first by calling City Hall at (248) 733-3700.

Date/Hours of Event: TH. Oct 2, from 7-9 PM

Date/Hours of Set-up and Tear Down: TH Oct 2 storefront windows covered in color
paper until the unveiling at 7pm.

Organization Name:
Rochester PSD

Organization Address (include street address, city, state & zip):
431 S. Main Street Rochester, MI 48307

Organization Phone Number: 248 656 0060

Name of Contact Person and Phone Number: Jenna O'Dell

Contact Person E-Mail (must be provided): jenna@downtownrochestermi.com

On-Site Event Manager/Contact Person Name & Phone Number: Jenna 248 835 7208

ACKNOWLEDGEMENT

The Rochester City Council shall have sole and complete discretion whether to issue a permit. Nothing contained in the City Code shall be construed to require the City to issue a permit to an applicant, and no applicant shall have any interest or right to receive a permit merely because the applicant has received a permit in the past.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to the event as determined by the City and will comply with all local, state and federal rules, regulations and laws.

Jenna O'Dell
Signature of Applicant

6-10-2025
Date

PLEASE COMPLETE THE FOLLOWING EVENT INFORMATION:

EVENT LAYOUT: Please attach all sketches of the layout to the completed Application.

Organization Type: Government Non-Profit For-Profit

List any additional Sponsors or Participants:

Is this event a fundraiser? YES NO
If yes, indicate beneficiary information:

Is this the first time the event is being held in Rochester? YES NO
Describe:

Was this even previously held outside of Rochester? YES NO
Describe:

Total estimated attendance each day:

5,000

What parking arrangements will be necessary to accommodate attendance?
Describe:

Public Parking

Is amplification of music or speakers planned or anticipated? YES NO
If yes, describe:

DDA sound system?

Will volunteer staff be provided to assist with safety, security and maintenance: YES NO

Will alcoholic beverages be served? YES NO
If yes, describe:

Will food/beverages be sold? YES NO NOTE: Peddler & Vendor permits are required. Also, Health Department approval required for food sales.
 If yes, describe:

Will merchandise be sold? YES NO
 If yes, describe:

Will the event require the use of any of the following municipal equipment?

Picnic Tables	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____
Trash Receptacles	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____
Dumpsters	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____
Electrical Connections	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____
Meter Bags	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____
Barricades	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, number requested: @ crosswalks
Traffic Cones	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____
Other	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: _____

Will you be requesting City safety personnel to be assigned to this event (Police/Fire): YES NO
 Describe:
 Traffic safety at event

Will street closures be necessary? YES NO
 If yes, include a detailed map and indicate the date and time for closing and re-opening including set-up and tear down.
 Describe: crosswalk closure on E & W 3rd and E. & W. 4th street for pedestrian safety.

PLEASE INDICATE IF YOU WILL BE REQUIRING, CONSTRUCTING OR LOCATING ANY OF THESE ITEMS IN THE AREA OF THE EVENT:

Kiwanis and/or Lion's Shelter YES NO

*Reservations for the Kiwanis and Lion's Shelters are handled under separate permits available at City Hall.
Please check availability first by calling City Hall at (248) 733-3700.*

Booths YES NO

If yes, indicate number of booths and size of each.

Tents YES NO

If yes, indicate number of tents and size of each.

**The City requires inspection of all tents larger than 10' x 10'. If any of the tents for your event are larger than 10' x 10', please provide the date and time the tent is assembled so an inspection may be scheduled:*

Date: _____ Time: _____

Awnings YES NO

If yes, number of awnings and size of each:

Canopies YES NO

If yes, number of canopies and size of each:

Tables YES NO

If yes, number of tables and size of each:

Portable Restrooms YES NO

If yes, number of portable restrooms requested and locations:

Other Items Requested YES NO

If yes, describe:

MEMORANDUM

DATE: June 10, 2025
TO: City Council
FROM: PSD Board
SUBJECT: Request for Recommendation – Rochester Posed

We respectfully request City Council's for approval of the 2025 Rochester Posed. This event will be held on Thursday, October 2 from 7:00 – 9:00 pm. Downtown Rochester businesses will turn their storefront windows into live mannequin displays. This year's theme for Rochester Posed is Netflix & Still: Original Streaming Content. This year we will have a people's choice and a judge's choice for the winning window(s). We will be hosting a text to vote for the public and for the judge's choice we will have a panel of judges scoring each window.

We will ask Police assistance to block off the crosswalks of 3rd and 4th street for pedestrian safety.

Thank you for your consideration.

2025 Rochester Event Calendar Tentative Events

11-Jun-25

Month	Time	Event	Location	Reviewed Department Heads	Reviewed City Manager	Council Approval	Costs
January							
17-18	10am-6pm	Downtown Rochester Frost Festival	Downtown Rochester	Yes	Yes	Yes	\$ -
19	9am-11am	Frozen Paw 5K	Downtown Rochester	Yes	Yes	Yes	\$ 2,600
February							
		No Events					
March							
15	1pm-11pm	Friends of Foster Kids Charity-Pre St. Patrick's Day	O'Connors	Yes	Yes	Yes	\$ -
16	Noon-10pm	St. Baldrick's Fundraiser	Corner Bar	Yes	Yes	Yes	
17	7am-2am	Annual St. Patrick's Day Celebration	O'Connors	Yes	Yes	Yes	\$ 250
April							
4	4pm-7pm	Haven Sexual Assault Awareness Month	Downtown Rochester	Yes	Yes	Yes	\$ -
11,12,13	10am-5pm	Knights of Columbus Tootsie Roll Drive	Main/University	Yes	Yes	Yes	\$ -
May							
5	1pm-9pm	Cinco de Mayo	D'Marcos	Yes	Yes	Yes	
10	Noon-3 pm	Detroit Dachshund Club Walk Fundraiser	Paint Creek Trail	Yes	Yes	Yes	\$ -
24	6:30am-5 pm	Heritage Car Show	Municipal Park	Yes	Yes	Yes	\$ -
June							
2	All Day	Gun Violence Awareness Month (June)	Downtown Rochester	Yes	Yes	Yes	
7	8am-10am	OPC 5KRun/Walk-Meals for Wheels	Clinton River Trail	Yes	Yes	Yes	\$ -
8	7am-12pm	Bark & Brew 5K Run	Municipal Park	Yes	Yes	Yes	
12	6pm-9pm	Music in the Park	Lions Park	Yes	Yes	Yes	
12	10am-noon	St. John Lutheran Mobile Pantry	Municipal Park	Yes	Yes	Yes	
19	7pm-9pm	Movies in the Park	Municipal Park	Yes	Yes	Yes	\$ -
21	10am-6pm	Makers Market	W. Fourth Street	Yes	Yes	Yes	\$ 500
21	8am-6pm	Pride in the Park-Rochester	Municipal Park	Yes	Yes	Yes	TBD
26	6 pm-9 pm	Music in the Park	Lions Park	Yes	Yes	Yes	\$ -
26	7pm-9pm	Music in the Park	Municipal Park	Yes	Yes	Yes	\$ -

18	9 am-12:30 am	Making Strides Against Breast Cancer	Municipal Park	Yes	Yes	Yes	\$	360
November								
24	6pm-9pm	Lagniappe	Main Street	No				
December								
5-6	TBD	Kris Kringle Market	Downtown Rochester					
7	2pm-4pm	Christmas Parade	Downtown Rochester					

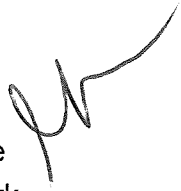
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GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: June 18, 2025
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: Rochester Nazarene Bash in the Park



Issue: Request to hold the Rochester Nazarene Bash in the Park (NEW event)

Analysis: The Rochester First Church of the Nazarene has submitted an event application to hold the Nazarene Bash in the Park on July 30, 2025, August 6, 2025, and August 13, 2025, in the Municipal Park from 6:30 pm to 8 pm. The event is open to the community and will be held at the Kiwanis shelter and surrounding area. There will be two booths set up. One will be a prayer tent and other is to promote the church food pantry. There will be no food served. The event will consist of two inflatables. One is a Fun Run Obstacle Course and the other is a slide. Both can run off a generator. There will be no street closures and there will be no special requests. There is no cost to host the event.

Requested Action: Review and approve event as presented.

Attachment(s): Special event application

APPLICATION FOR SPECIAL EVENT PERMIT
PARKS & PUBLIC SPACES

Complete & sign this form and return to City of Rochester Police Chief along with a non-refundable check made to the City of Rochester
Application fee for first time event \$150, 2nd and subsequent years \$125

Date/Hours of Event: 7/30, 8/6, 8/13

Date/Hours of Event: 6:30pm - 8pm

Name of Event: NAZARENE

Rochester Nazarene's Bash In The Park

Description of Event:

See Attachment

Location Requested:

See Attached Map

NOTE: Reservations for the Kiwanis and Lion's Shelters are managed under a separate permit available at City Hall. Please Check availability first by calling City Hall at (248) 733-3700.

Date/Hours of Event: 7/30, 8/6, 8/13 6:30pm - 8pm

Date/Hours of Set-up and Tear Down: 7/30, 8/6, 8/13

Organization Name:

Rochester First Church of the Nazarene

Organization Address (include street address, city, state & zip):

1799 Walton Blvd Rochester Hills MI 48309

Organization Phone Number: 248-651-5744

Name of Contact Person and Phone Number: Pastor Chris Nitto 586-419-4035

Contact Person E-Mail (must be provided): rochesternaz@gmail.com

On-Site Event Manager/Contact Person Name & Phone Number: Pastor Chris Nitto 586-419-4035

ACKNOWLEDGEMENT

The Rochester City Council shall have sole and complete discretion whether to issue a permit. Nothing contained in the City Code shall be construed to require the City to issue a permit to an applicant, and no applicant shall have any interest or right to receive a permit merely because the applicant has received a permit in the past.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to the event as determined by the City and will comply with all local, state, and federal rules, regulations, and laws.


Signature of Applicant

6/11/25
Date

PLEASE COMPLETE THE FOLLOWING EVENT INFORMATION:

EVENT LAYOUT: Please attach all sketches of the layout to the completed Application.

Organization Type: Government Non-Profit For-Profit

List any additional Sponsors or Participants:

Is this event a fundraiser? YES NO
If yes, indicate beneficiary information:

Is this the first time the event is being held in Rochester? YES NO
Describe:

Was this even previously held outside of Rochester? YES NO
Describe:

Total estimated attendance each day:
Open for all community to come

What parking arrangements will be necessary to accommodate attendance?
Describe:
Open parking

Is amplification of music or speakers planned or anticipated? YES NO
If yes, describe:
looking to have music playing and mic for devotional

Will volunteer staff be provided to assist with safety, security and maintenance: YES NO

Will alcoholic beverages be served? YES NO
If yes, describe:

Will food/beverages be sold? YES NO NOTE: Peddler & Vendor permits are required. Also, Health Department approval required for food sales.
 If yes, describe:

Will merchandise be sold? YES NO
 If yes, describe:

Will the event require the use of any of the following municipal equipment?

Picnic Tables	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, number requested: <input type="text" value="10"/>
Trash Receptacles	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, number requested: <input type="text" value="4"/>
Dumpsters	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Electrical Connections	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, number requested: <input type="text" value="5"/>
Meter Bags	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Barricades	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Traffic Cones	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Other	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>

Will you be requesting City safety personnel to be assigned to this event (Police/Fire)? YES NO
 Describe:

Will street closures be necessary? YES NO
 If yes, include a detailed map and indicate the date and time for closing and re-opening including set-up and tear down.
 Describe:

PLEASE INDICATE IF YOU WILL BE REQUIRING, CONSTRUCTING OR LOCATING ANY OF THESE ITEMS IN THE AREA OF THE EVENT:

Kiwanis and/or Lion's Shelter YES NO

Reservations for the Kiwanis and Lion's Shelters are handled under separate permits available at City Hall. Please check availability first by calling City Hall at (248) 733-3700.

Booths YES NO
 If yes, indicate number of booths and size of each.
 two booths. Booth one is a prayer tent. Booth two is to promote the Church food pantry for community assistance

Tents YES NO
 If yes, indicate number of tents and size of each.
**The City requires inspection of all tents larger than 10' x 10'. If any of the tents for your event are larger than 10' x 10', please provide the date and time the tent is assembled so an inspection may be scheduled:*
 Date: _____ Time: _____

Awnings YES NO
 If yes, number of awnings and size of each:

Canopies YES NO
 If yes, number of canopies and size of each:
 up to 8 10' x 10'

Tables YES NO
 If yes, number of tables and size of each:
 up to 10 8' x 30"

Portable Restrooms YES NO
 If yes, number of portable restrooms requested and locations:

Other Items Requested YES NO
 If yes, describe:

Event Description: We are looking to provide several different activities, an inflatable obstacle course and an inflatable slide (Details for each below and on back), portable putt-putt, field games, a child friendly craft, and lawn game competitions (ie bag toss and ladder ball), to build relationship with the families and children of our Rochester community.

FUN RUN OBSTACLE COURSE

FROM \$495

CUSTOMER'S PLACE

BOOK NOW

SERVICE DESCRIPTION

OVERALL SIZE OF 55 FT (L) X 11 FT (W) AND 15 FT (H)

MAXIMUM WEIGHT PER INDIVIDUAL: 200 LB

MAXIMUM # OF INDIVIDUALS ON UNIT AT ANY ONE TIME: 2

MAKE IT A SLIP 'N' SLIDE (ADD WATER) FOR AN ADDITIONAL
\$45



TROPICAL SLIDE-18 FT DOUBLE SLIDE

FROM \$370

CUSTOMER'S PLACE

BOOK NOW

SERVICE DESCRIPTION

OVERALL SIZE OF 32 FT (L) X 13.5 FT (W) X 18.5 FT (H)

IT IS RECOMMENDED THAT 1/2 THE HEIGHT OF UNIT BE
OPEN AROUND ALL THE SIDES WHEN INFLATED. WEIGHT
LIMIT: 1000 LB OR 2 INDIVIDUALS

MAKE THIS BOUNCE HOUSE A FUN 'SLIP N' SLIDE' FOR AN
ADDITIONAL \$35.



2025 Rochester Event Calendar Tentative Events

11-Jun-25

Month	Time	Event	Location	Reviewed Department Heads	Reviewed City Manager	Council Approval	Costs
January							
17-18	10am-6pm	Downtown Rochester Frost Festival	Downtown Rochester	Yes	Yes	Yes	\$ -
19	9am-11am	Frozen Paw 5K	Downtown Rochester	Yes	Yes	Yes	\$ 2,600
February							
		No Events					
March							
15	1pm-11pm	Friends of Foster Kids Charity-Pre St. Patrick's Day	O'Connors	Yes	Yes	Yes	\$ -
16	Noon-10pm	St. Baldrick's Fundraiser	Corner Bar	Yes	Yes	Yes	
17	7am-2am	Annual St. Patrick's Day Celebration	O'Connors	Yes	Yes	Yes	\$ 250
April							
4	4pm-7pm	Haven Sexual Assault Awareness Month	Downtown Rochester	Yes	Yes	Yes	\$ -
11,12,13	10am-5pm	Knights of Columbus Tootsie Roll Drive	Main/University	Yes	Yes	Yes	\$ -
May							
5	1pm-9pm	Cinco de Mayo	D'Marcos	Yes	Yes	Yes	
10	Noon-3 pm	Detroit Dachshund Club Walk Fundraiser	Paint Creek Trail	Yes	Yes	Yes	\$ -
24	6:30am-5 pm	Heritage Car Show	Municipal Park	Yes	Yes	Yes	\$ -
June							
2	All Day	Gun Violence Awareness Month (June)	Downtown Rochester	Yes	Yes	Yes	
7	8am-10am	OPC 5KRun/Walk-Meals for Wheels	Clinton River Trail	Yes	Yes	Yes	\$ -
8	7am-12pm	Bark & Brew 5K Run	Municipal Park	Yes	Yes	Yes	
12	6pm-9pm	Music in the Park	Lions Park	Yes	Yes	Yes	
12	10am-noon	St. John Lutheran Mobile Pantry	Municipal Park	Yes	Yes	Yes	
19	7pm-9pm	Movies in the Park	Municipal Park	Yes	Yes	Yes	\$ -
21	10am-6pm	Makers Market	W. Fourth Street	Yes	Yes	Yes	\$ 500
21	8am-6pm	Pride in the Park-Rochester	Municipal Park	Yes	Yes	Yes	TBD
26	6 pm-9 pm	Music in the Park	Lions Park	Yes	Yes	Yes	\$ -
26	7pm-9pm	Music in the Park	Municipal Park	Yes	Yes	Yes	\$ -

18	9 am-12:30 am	Making Strides Against Breast Cancer	Municipal Park	Yes	Yes	Yes	\$	360
November								
24	6pm-9pm	Lagniappe	Main Street	No				
December								
5-6	TBD	Kris Kringle Market	Downtown Rochester					
7	2pm-4pm	Christmas Parade	Downtown Rochester					

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank A1 ACCOUNTS PAYABLE					
06/05/2025	140719	ANTHONY MOGGIO	ANTHONY MOGGIO	TRAVEL REIMBURSEMENT 5/21/25-5/22/25	98.00
06/05/2025	140720	APPLIED INNOVATION	APPLIED INNOVATION	PLOTTER CONTRACT	74.66
06/05/2025	140721	BADGER METER INC.	BADGER METER INC.	WATER DEPT- METER REPAIR PARTS	182.50
06/05/2025	140722	BATTERY GIANT	BATTERY GIANT	AUTO PARKING - BATTERY AND CHARGER F	319.90
06/05/2025	140723	BE SCENE BOUTIQUE	BE SCENE BOUTIQUE	REDEEMED GIFT CERTIFICATES	1,598.00
06/05/2025	140724	BRIAN CLAYCOMB	BRIAN CLAYCOMB	MAY 2025 INSPECTIONS	1,837.50
06/05/2025	140725	CHARTER TOWNSHIP OF SHELBY	CHARTER TOWNSHIP OF SHELBY	WATER USAGE APRIL 2025	69,467.44
			CHARTER TOWNSHIP OF SHELBY	WATER USAGE MARCH 2025	68,171.59
					<u>137,639.03</u>
06/05/2025	140726	CITY OF ROCHESTER HILLS	CITY OF ROCHESTER HILLS	SEWER SERVICES FOR HARDING (844,838,	83.31
			CITY OF ROCHESTER HILLS	SEWER SERVICES FOR HARDING (844,838,	83.31
			CITY OF ROCHESTER HILLS	SEWER SERVICES FOR HARDING (844,838,	83.31
			CITY OF ROCHESTER HILLS	SEWER SERVICES FOR HARDING (844,838,	83.31
					<u>333.24</u>
06/05/2025	140727	CITY OF ROCHESTER-592	CITY OF ROCHESTER-592	CYCLE 3 UTILITY BILLS 5/31/25	2,727.79
06/05/2025	140728	COMMUNITY FOUND OF GR ROCHESTER	COMMUNITY FOUND OF GR ROCHESTER	MAIN EVENT SPONSORSHIP - MAIN STREET	1,000.00
06/05/2025	140729	CTS COMPANIES INC	CTS COMPANIES INC	TELEPHONE SYSTEM CONTRACT JUNE 2025	2,563.05
			CTS COMPANIES INC	TELEPHONE SYSTEM CONTRACT MAY 2025	2,563.05
					<u>5,126.10</u>
06/05/2025	140730	CUMMINS BRIDGEWAY, LLC	CUMMINS BRIDGEWAY, LLC	WATER DEPT GENERATOR MAINTENANCE AT	634.89
06/05/2025	140731	DAVEY TREE EXPERT COMPANY	DAVEY TREE EXPERT COMPANY	STUMP GRIND (LOCALS) 215 PINE. (CEM	1,755.00
			DAVEY TREE EXPERT COMPANY	FERTILIZER FOR CITY HALL & COMMUNITY	349.00
			DAVEY TREE EXPERT COMPANY	STUMP GRIND (LOCALS). REMOVAL (CONTI	4,290.00
			DAVEY TREE EXPERT COMPANY	TREE TRIMMING - (CEMETERY) REMOVE MA	1,560.00
			DAVEY TREE EXPERT COMPANY	TREE REMOVAL - (LOCALS) 215 PINE ST.	5,460.00
			DAVEY TREE EXPERT COMPANY	TREE REMOVAL - (LOCALS) CEMETERY INI	3,900.00
					<u>17,314.00</u>
06/05/2025	140732	DEANNE KEHOE	DEANNE KEHOE	REIMBURSEMENT FOR CITATION 2012814	50.00
06/05/2025	140733	DILLMAN & UPTON	DILLMAN & UPTON	MICRO FOREST PROJECT - MATERIALS FOF	109.55
			DILLMAN & UPTON	MICRO FOREST PROJECT - MATERIALS FOF	28.12
			DILLMAN & UPTON	SIGNS MAINTENANCE MATERIALS- BOLTS	12.00
					<u>149.67</u>
06/05/2025	140734	DTE ENERGY	DTE ENERGY	DTE STATEMENTS	21,184.57
06/05/2025	140735	ELEMENT 22 COMMERCIAL GROUP	ELEMENT 22 COMMERCIAL GROUP	CHIEF FINANCIAL VEHICLE PURCHASES MC	4,412.43
06/05/2025	140736	ENVIRONMENTAL WOOD SOLUTIONS	ENVIRONMENTAL WOOD SOLUTIONS	WOOD CHIPS DUMP CHARGE	15.95
06/05/2025	140737	ESO SOLUTIONS INC	ESO SOLUTIONS INC	COMPUTER SOFTWARE	1,637.45
06/05/2025	140738	EVERON	EVERON	ALARM SYSTEM AT DINOSAUR HILL JULY 2	77.64
06/05/2025	140739	EXTERIOR CONCEPTS	EXTERIOR CONCEPTS	MAINTENANCE	2,175.00
06/05/2025	140740	GARRY'S COLLISION	GARRY'S COLLISION	ACCIDENT REPAIR-63 CITY'S DEDUCTIBLE	1,000.00
06/05/2025	140741	GARY WALSH	GARY WALSH	FARMERS MARKET MUSICAL ENTERTAINMEN	75.00
06/05/2025	140742	GREAT LAKES WATER AUTHORITY	GREAT LAKES WATER AUTHORITY	INDUSTRIAL WASTEWATER CHARGES FOR PF	233.86
06/05/2025	140743	HILTI INC	HILTI INC	TOOL RENTAL	430.00
06/05/2025	140744	INDUSTRIAL BROOM SERVICE LLC	INDUSTRIAL BROOM SERVICE LLC	MVP FOR #713 - GUTTER BROOM FOR THE	518.00
06/05/2025	140745	LA MARQUISE SALON	LA MARQUISE SALON	REDEEMED GIFT CERTIFICATES	50.00
06/05/2025	140746	LAURA MURPHY	LAURA MURPHY	REIMBURSEMENT FOR COOKIES FOR MINI F	180.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/05/2025	140747	MACQUEEN	MACQUEEN MACQUEEN	MVP PARTS VEH# 713 - WATER PUMPS MVP PARTS VEH# 713 - SCREEN CABLE	2,031.76 349.54 <u>2,381.30</u>
06/05/2025	140748	MICHIGAN BUSINESS CONNECTION,	IMICHIGAN BUSINESS CONNECTION,	LOAN PAYMENT FOR 265 E SECOND, LOAN	15,143.31
06/05/2025	140749	MICHIGAN CHANDELIER CO.	MICHIGAN CHANDELIER CO. MICHIGAN CHANDELIER CO. MICHIGAN CHANDELIER CO.	MICRO FOREST - CONDUIT FOR THE FENCE PARKS GROUNDS MAINTENANCE - FASTENEF PARKS GROUNDS MAINTENANCE - STAPLES	49.66 35.77 14.68 <u>100.11</u>
06/05/2025	140750	MILLER CANFIELD PADDOCK	MILLER CANFIELD PADDOCK	2025 CAPITAL BOND ATTORNEY FEES	23,500.00
06/05/2025	140751	MUNICIPAL EMERGENCY SERVICES,	MUNICIPAL EMERGENCY SERVICES, MUNICIPAL EMERGENCY SERVICES,	AIR PACKS EQUIPMENT	197,822.00 412.50 <u>198,234.50</u>
06/05/2025	140752	NICHOLAS BANDA	NICHOLAS BANDA	MEDICAL REIMBURSEMENT	850.00
06/05/2025	140753	OAKLAND COUNTY MEDICAL	OAKLAND COUNTY MEDICAL	DUES	75.00
06/05/2025	140754	OAKLAND COUNTY TREASURERS	OAKLAND COUNTY TREASURERS	CFIRS REPORTING SYSTEM	1,207.25
06/05/2025	140755	OUTDOOR EQUIPMENT CO	OUTDOOR EQUIPMENT CO	MVP - BLADES FOR XMARK MOWERS	155.89
06/05/2025	140756	PAVER SYSTEM SERVICES	PAVER SYSTEM SERVICES	REPAIR	8,400.00
06/05/2025	140757	PROTEC	PROTEC	ANNUAL PROTEC MEMBERSHIP	2,118.00
06/05/2025	140758	ROCHESTER AREA YOUTH ASSISTANC	ROCHESTER AREA YOUTH ASSISTANC	CRAYA ANNUAL APPROPRIATION CALENDAR Y	3,677.41
06/05/2025	140759	ROCHESTER PLUMBING & HEATING	ROCHESTER PLUMBING & HEATING	PARKS - DEWINTERIZE & REPAIRS TO BI	1,494.00
06/05/2025	140760	SEMCOG	SEMCOG	2025 ANNUAL MEMBERSHIP	2,025.00
06/05/2025	140761	SPENCER OIL COMPANY	SPENCER OIL COMPANY SPENCER OIL COMPANY	DYED DIESEL FUEL 366.2 GAL DELIVERED 87 OCT UNLEADED W/ 10% ETHANOL FUEL	881.70 4,688.40 <u>5,570.10</u>
06/05/2025	140762	SPURT INDUSTRIES	SPURT INDUSTRIES	COMPOST AT DPW YARD FOR THE RESIDENT	840.00
06/05/2025	140763	STATE OF MICHIGAN	STATE OF MICHIGAN	EMS AUALITY ASSURANCE ASSESSMENT	673.85
06/05/2025	140764	STRYKER SALES CORPORATION	STRYKER SALES CORPORATION	BATTERY REPLACEMENT	1,680.45
06/05/2025	140765	SUPERIOR EXCAVATING	SUPERIOR EXCAVATING	DPW FACILITY - STORMCEPTORS AROUND T	123,910.00
06/05/2025	140766	TAPCO	TAPCO	CROSSWALK SIGNS - CONTROLLER	2,088.17
06/05/2025	140767	TELUS COMMUNICATIONS (U.S.)	INTELUS COMMUNICATIONS (U.S.)	INMVP- SKYHAWK CONNECT ANYWHERE MONTHL	113.28
06/05/2025	140768	VAN HORN TRUCK PARTS INC.	VAN HORN TRUCK PARTS INC.	MVP FILTER STOCK	91.96
06/05/2025	140769	WEIGAND CRUSHING CO	WEIGAND CRUSHING CO	TOPSOIL FOR LOCALS, MAJORS, PARKS, &	300.00
06/05/2025	140770	WEINGARTZ SUPPLY CO.	WEINGARTZ SUPPLY CO. WEINGARTZ SUPPLY CO. WEINGARTZ SUPPLY CO.	PARKS TOOLS & EQUIPMENT - WEED WHIP PARKS TOOLS & EQUIPMENT - WEED WHIP MVP - PARKS KUBOTA SNOW BLADE PARTS	109.90 3.09 471.74 <u>584.73</u>
06/05/2025	140771	WEX BANK	WEX BANK	GAS PURCHASES PD, FD, CITY HALL AND	328.45
06/05/2025	140772	ZACHARY DWOJAKOWSKI	ZACHARY DWOJAKOWSKI	REIMBURSEMENT FOR SAFETY BOOTS	125.00
06/09/2025	1169(A)	BOND ELECTRIC, LLC	BOND ELECTRIC, LLC	MAY 2025 INSPECTIONS	2,125.50
06/09/2025	1170(A)	CONTRACTORS CONNECTION INC.	CONTRACTORS CONNECTION INC.	AUTO PARKING - HANDICAP STENCIL	192.30
06/09/2025	1171(A)	DLZ MICHIGAN INC	DLZ MICHIGAN INC DLZ MICHIGAN INC DLZ MICHIGAN INC DLZ MICHIGAN INC DLZ MICHIGAN INC	PROJ 2445777900 FY 2024-2025 MS4 PROJ 2545784700 2025 GENERAL ENGINE PROJ 2445771300 2024 GENERAL ENGINE PROJ 2545784700 2025 GENERAL ENGINE PROJ 2445777900 FY 2024-2025 MS4	1,027.50 1,872.00 205.50 617.00 2,463.75 <u>6,185.75</u>
06/09/2025	1172(A)	DTN LLC	DTN LLC	WEATHER APP CHARGES FOR DPW 6/28/202	144.43
06/09/2025	1173(A)	JODY ALLEN KINJORSKI	JODY ALLEN KINJORSKI	MAY 2025 INSPECTIONS	1,630.50

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/09/2025	1174 (A)	NYE UNIFORM	NYE UNIFORM	UNIFORMS	99.50
			NYE UNIFORM	UNIFORMS	157.50
					<u>257.00</u>
06/09/2025	1175 (A)	WINDCAVE INC	WINDCAVE INC	PARKING PLATFORM MONTHLY HOSTING FEE	<u>1,275.00</u>
A1 TOTALS:					
Total of 61 Checks:					608,553.42
Less 0 Void Checks:					<u>0.00</u>
Total of 61 Disbursements:					<u>608,553.42</u>

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank A1 ACCOUNTS PAYABLE					
06/12/2025	1181(E)	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS BLUE SHIELD OF MICH	BCBSM 7006068/ERS 7.1-30.25 BILLING	103,573.79
06/12/2025	1182(E)	MERS	MERS	MERS PAYMENT MAY 2025	89,390.16
06/12/2025	140773	O'CONNOR'S PUBLIC HOUSE	O'CONNOR'S PUBLIC HOUSE	REDEEMED GIFT CERTIFICATES	550.00
06/12/2025	140774	ACCURATE EMPLOYMENT SCREENING,	ACCURATE EMPLOYMENT SCREENING,	BACKGROUND LASECKI	230.92
06/12/2025	140775	AL'S AUTO WASH LLC	AL'S AUTO WASH LLC	POLICE CAR WASHES	87.50
06/12/2025	140776	AQUATEST LABORATORIES, INC	AQUATEST LABORATORIES, INC	WATER DEPARTMENT BAC-T SAMPLING MP	532.00
06/12/2025	140777	ARIZENT	ARIZENT	BOND BUYER ADVERTISING FOR 2025 CAPI	1,535.00
06/12/2025	140778	BADGER METER INC.	BADGER METER INC.	BADGER METER- MBL HOSTING SERV UNIT	236.20
06/12/2025	140779	BANGKOK CUISINE	BANGKOK CUISINE	REDEEMED GIFT CERTIFICATES	50.00
06/12/2025	140780	BANK'S VACUUM-TROY	BANK'S VACUUM-TROY	VACUUM MAINTENANCE	150.97
06/12/2025	140781	BASIC	BASIC	COBRA ADMIN QTRLY 6.1.24-8.31/25	225.60
06/12/2025	140782	BATTERY GIANT	BATTERY GIANT	BATTERIES	3.95
06/12/2025	140783	BIOBASE PEST SOLUTIONS, LLC	BIOBASE PEST SOLUTIONS, LLC	SPONGY MOTH MANAGEMENT	3,500.00
06/12/2025	140784	BIZZY BUZZ ARTISAN MARKET	BIZZY BUZZ ARTISAN MARKET	REDEEMED GIFT CERTIFICATES	50.00
06/12/2025	140785	BLUE WATER SOLUTIONS	BLUE WATER SOLUTIONS	WATER DISTRIBUTION - 1" METER TEST	56.00
06/12/2025	140786	BOLOGNA VIA CUCINA	BOLOGNA VIA CUCINA	REDEEMED GIFT CERTIFICATES	220.00
06/12/2025	140787	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	104.90
			BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	396.99
			BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	13.51
			BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	298.07
			BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	624.94
			BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	294.70
			BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	522.74
					<u>2,255.85</u>
06/12/2025	140788	CHOMP DELI & GRILL	CHOMP DELI & GRILL	REDEEMED GIFT CERTIFICATES	365.00
06/12/2025	140789	CJ CONCRETE AND CONSTRUCTION	CJ CONCRETE AND CONSTRUCTION	BD Bond Refund	1,500.00
06/12/2025	140790	DAVEY TREE EXPERT COMPANY	DAVEY TREE EXPERT COMPANY	TREE TRIMMING - (LOCALS) 1615 STONY	2,925.00
06/12/2025	140791	DESSERT OASIS LLC	DESSERT OASIS LLC	REDEEMED GIFT CERTIFICATES	25.00
06/12/2025	140792	DTE ENERGY	DTE ENERGY	DTE STATEMENTS	2,352.67
06/12/2025	140793	ELEMENT 22 COMMERCIAL GROUP	ELEMENT 22 COMMERCIAL GROUP	CHIEF FINANCIAL VEHICLE PURCHASES MC	2,302.57
06/12/2025	140794	ENVIRONMENTAL WOOD SOLUTIONS	ENVIRONMENTAL WOOD SOLUTIONS	WOOD CHIPS DUMP CHARGE	73.15
06/12/2025	140795	ERIK MARCHIONI	ERIK MARCHIONI	BIKE SHOES-MARCHIONI	137.80
06/12/2025	140796	EVERON	EVERON	ALARM SYSTEM AT DINOSAUR HILL SERVIC	302.60
06/12/2025	140797	FINAL TOUCH DESIGNS	FINAL TOUCH DESIGNS	REDEEMED GIFT CERTIFICATES	100.00
06/12/2025	140798	GLOBAL SOLUTIONS GROUP, INC	GLOBAL SOLUTIONS GROUP, INC	MONTHLY I.T. CONTRACT MAY 2025	5,457.52
06/12/2025	140799	HYDROCORP	HYDROCORP	CROSS CONNECTION CONTROL PROG INSPEC	4,307.00
			HYDROCORP	CROSS CONNECTION CONTROL PROGRAM INS	1,258.00
					<u>5,565.00</u>
06/12/2025	140800	IPS GROUP INC	IPS GROUP INC	PEMS MAY 2025	5,689.96
06/12/2025	140801	JAMES PENMAN	JAMES PENMAN	TRAINING COURSE-PENMAN/DUSOVIC	80.80
			JAMES PENMAN	NAPCH MEMBERSHIP-PENMAN	35.00
					<u>115.80</u>
06/12/2025	140802	KAESER AND BLAIR INCORPORATED	KAESER AND BLAIR INCORPORATED	MAGNETS	318.82
06/12/2025	140803	KIMBALL MIDWEST	KIMBALL MIDWEST	MVP: STOCK SUPPLIES & TOOLS	1,678.51
06/12/2025	140804	KIMI K SALON & SPA	KIMI K SALON & SPA	REDEEMED GIFT CERTIFICATES	50.00
06/12/2025	140805	LUKE MORSE	LUKE MORSE	BOOT REIMBURSEMENT	63.60
06/12/2025	140806	MAJIK GRAPHICS INC.	MAJIK GRAPHICS INC.	RE-STRIPING 63	295.00
06/12/2025	140807	MARK LYON	MARK LYON	REIMBURSEMENT FOR DC COSTS-LYON	1,918.80
06/12/2025	140808	MICHIGAN MUNICIPAL LEAGUE	MICHIGAN MUNICIPAL LEAGUE	WORKERS COMP PREMIUM 7.1.25-7.1.26	86,145.00
06/12/2025	140809	MR C'S CAR WASH #6 LLC	MR C'S CAR WASH #6 LLC	POLICE CAR WASHES	48.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/12/2025	140810	NICHOLS PAPER & SUPPLY CO	NICHOLS PAPER & SUPPLY CO	JANITORIAL SUPPLIES FOR PARKS- TOII	219.24
			NICHOLS PAPER & SUPPLY CO	JANITORIAL SUPPLIES FOR PARKS/DPW-	74.16
					<u>293.40</u>
06/12/2025	140811	OAKLAND ANIMAL HOSPITAL, P.C.	OAKLAND ANIMAL HOSPITAL, P.C.	REDEEMED GIFT CERTIFICATES	150.00
06/12/2025	140812	OAKLAND COUNTY TREASURERS	OAKLAND COUNTY TREASURERS	ANIMAL CONTROL POUND FEES	189.00
06/12/2025	140813	OSCAR W. LARSON CO.	OSCAR W. LARSON CO.	NEW DEF TANK & FUEL MASTER UPGRADES-	49,387.50
06/12/2025	140814	OUTDOOR EQUIPMENT CO	OUTDOOR EQUIPMENT CO	MVP- NEW RED MAX BLOWER FOR LAWN EQU	569.99
			OUTDOOR EQUIPMENT CO	PARKS NEW EQUIPMENT - EDGER, FUEL LI	583.97
					<u>1,153.96</u>
06/12/2025	140815	POST, SMYTHE, LUTZ AND ZIEL	POST, SMYTHE, LUTZ AND ZIEL	JUNE 30, 2024 AUDIT CONTRACT	35,960.00
06/12/2025	140816	PRIORITY WASTE	PRIORITY WASTE	JUNE 2025 TRASH CONTRACT - RESIDENTI	79,374.23
			PRIORITY WASTE	DPW YARD ROLLOFF SWITCHES: 5/1/202	5,789.69
					<u>85,163.92</u>
06/12/2025	140817	ROCHESTER BIKE SHOP	ROCHESTER BIKE SHOP	BIKE TIRE	41.49
06/12/2025	140818	ROCHESTER HILLS TIRE & SERVICE	ROCHESTER HILLS TIRE & SERVICE	OIL CHANGE-60	40.95
06/12/2025	140819	ROCHESTER PLUMBING & HEATING	ROCHESTER PLUMBING & HEATING	WATER DIST. - 1604 BOULDER CT. - VAI	409.00
06/12/2025	140820	SANDRA HOFMANN	SANDRA HOFMANN	OPEN HOUSE CLOWN	550.00
06/12/2025	140821	SHARKAR FARM	SHARKAR FARM	DUFB REIMBURSEMENT	20.00
			SHARKAR FARM	EBT REIMBURSEMENT	1.00
					<u>21.00</u>
06/12/2025	140822	SOCRRA	SOCRRA	HOUSEHOLD HAZARDOUS WASTE DROP OFFS-	440.00
06/12/2025	140823	SOUTH STREET SKATESHOP	SOUTH STREET SKATESHOP	REDEEMED GIFT CERTIFICATES	50.00
06/12/2025	140824	SPENCER OIL COMPANY	SPENCER OIL COMPANY	87 OCT UNLEADED W/ 10% ETHANOL FUEL	4,412.74
06/12/2025	140825	SPURT INDUSTRIES	SPURT INDUSTRIES	COMPOST AT DPW YARD FOR THE RESIDENTI	420.00
06/12/2025	140826	STANARD & ASSOCIATES INC	STANARD & ASSOCIATES INC	DISPATCH TESTING	361.00
06/12/2025	140827	TRENT CREATIVE	TRENT CREATIVE	REIMBURSEMENT FOR MAUSOLEUM GARDEN	232.46
06/12/2025	140828	ULYSSES HERNANDEZ	ULYSSES HERNANDEZ	HEALTH INSURANCE REIMBURSEMENT HERN	500.00
06/12/2025	140829	VAN HORN TRUCK PARTS INC.	VAN HORN TRUCK PARTS INC.	MVP WIPER BLADE STOCK, AUTO PARKING	114.89
			VAN HORN TRUCK PARTS INC.	BATTERY BOX FOR AUTO PARKING POWERWA	26.99
					<u>141.88</u>
06/16/2025	1176(A)	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	CITY HALL ELECTRIC VEHICLE LEASE VEH	484.34
06/16/2025	1177(A)	ERC-LED, LLC	ERC-LED, LLC	LED LIGHTING CONTRACT JUNE 2025	3,765.21
			ERC-LED, LLC	LED LIGHTING CONTRACT MAY 2025	3,765.21
					<u>7,530.42</u>
06/16/2025	1178(A)	LAW OFFICES OF JEFFREY S KRAGI	LAW OFFICES OF JEFFREY S KRAGI	PROFESSIONAL SERVICES THROUGH MAY 20	10,698.00
			LAW OFFICES OF JEFFREY S KRAGI	PROFESSIONAL SERVICES THROUGH MAY 20	4,333.33
					<u>15,031.33</u>
06/16/2025	1179(A)	LINEAR CONSULTING FIRM LLC	LINEAR CONSULTING FIRM LLC	FIRE PROGRAM DEVELOPMENT	3,360.00
06/16/2025	1180(A)	TK ELEVATOR	TK ELEVATOR	MAINTENANCE CONTRACT FOR CITY HALL &	449.56
					<u>449.56</u>
A1 TOTALS:					
Total of 64 Checks:					526,851.69
Less 0 Void Checks:					<u>0.00</u>

06/12/2025 02:23 PM
User: CMEYERS
DB: Rochester

CHECK REGISTER FOR CITY OF ROCHESTER
CHECK DATE FROM 06/12/2025 - 06/16/2025

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Total of 64 Disbursements:					526,851.69

MEMORANDUM

DATE: June 19, 2025

TO: Mayor and City Council

FROM: Anthony Moggio, Finance Director / Treasurer

SUBJECT: Addendum to Extend Existing RHPL Library Services Contract

BUDGET IMPACT: \$317,856.30 for the remainder of 2025, as budgeted

INTRODUCTION

This memo summarizes an interim agreement between the City of Rochester and the Rochester Hills Public Library (RHPL) to ensure uninterrupted library service for Rochester residents while the parties finalize a new long-term contract.

BACKGROUND

The City of Rochester and RHPL have been engaged in negotiations to update and modernize the long-standing Library Services Agreement originally executed on June 10, 1985. The new draft agreement is nearly complete, and RHPL is currently working with its attorney to incorporate mutually agreed-upon revisions.

To ensure continuity of services in the meantime, the RHPL Board approved an Addendum to the 1985 Agreement on June 10, 2025. This addendum extends the term and all provisions of the original agreement through December 31, 2025, allowing both parties the time needed to finalize and execute the long-term contract, currently targeted to begin January 1, 2026.

FISCAL IMPACT AND ANALYSIS

The addendum sets a total contract amount of \$317,856.30 for the remainder of calendar year 2025, to be paid by the City of Rochester in two equal installments:

- August 1, 2025
- October 1, 2025

This figure has been reviewed and is consistent with current budget allocations for library services.

PUBLIC COMMUNICATIONS

There will be no disruption in library services. Residents will continue to enjoy full access to RHPL services under the terms of the existing agreement.

SUMMARY

To allow time for legal counsel to finalize the long-term Library Services Agreement set to begin in 2026, both parties have agreed to extend the existing 1985 agreement through December 31, 2025. This short-term extension ensures uninterrupted access to RHPL resources for Rochester residents while the final agreement is drafted and reviewed.

LEGAL REVIEW

The City Attorney has reviewed the long-term contract draft and provided feedback, which RHPL has agreed to incorporate. The interim addendum is a straightforward extension of the existing terms and has been reviewed by both parties.

ATTACHMENTS

- Addendum to 1985 Library Services Contract (signed by RHPL Board on June 10, 2025)
- Original 1985 Library Services Contract (Attachment A to the Addendum)

SUGGESTED COUNCIL ACTION

Motion to approve the addendum to extend the existing Library Services Contract with the Rochester Hills Public Library through December 31, 2025 as presented.

**ADDENDUM TO THE CONTRACT FOR LIBRARY SERVICES
BY AND BETWEEN
THE ROCHESTER HILLS PUBLIC LIBRARY
AND
THE CITY OF ROCHESTER**

THIS ADDENDUM to the Contract for Library Services By and Between the ROCHESTER HILLS PUBLIC LIBRARY, located at 500 Olde Towne Road, Rochester, MI, 48307 and the CITY OF ROCHESTER, a Michigan municipal corporation with its township offices located at 400 Sixth Street, Rochester, Michigan 48307 , dated June 10, 1985, does hereby amend its contract (Attachment "A"), to extend the term and all provisions, including its contract fees until December 31, 2025. The contract fees expected for the remainder of 2025 for CITY OF ROCHESTER is as follows: \$317,856.30 billed in two (2) equal installments (due on August 1 and October 1).

All other provisions of the Contract for Library Services by and between the ROCHESTER HILLS PUBLIC LIBRARY, and the CITY OF ROCHESTER dated June 10, 1985 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement by their respective officials thereunto duly authorized, the date and year hereinafter written.

CITY OF ROCHESTER

Dated: _____

By: _____
Its: _____

Dated: _____

By: _____
Its: _____

**BOARD OF DIRECTORS
ROCHESTER HILLS PUBLIC LIBRARY**

Dated: 6/10/2025



By: Robert Bonam
Its: Board President

Dated: 6/10/2025

 6/10/2025

By: Julianne Reyes
Its: Board Secretary

ATTACHMENT A

CONTRACT FOR LIBRARY SERVICES

THIS AGREEMENT made and entered into this 10th day of June, 1985, between the Rochester Hills Public Library (hereinafter referred to as "Library") and the City of Rochester, a Michigan municipal corporation (hereinafter referred to as "City").

WHEREAS, the Library is an independent municipal body corporate, having responsibility for the control and operation of all public library services for the use and benefit of the inhabitants of the City of Rochester Hills; and,

WHEREAS, the Library is located within the corporate limits of the City and, prior to its incorporation, the area now covered by the City of Rochester was included within the service jurisdiction of the Library; and,

WHEREAS, as a consequence of the incorporation of the City of Rochester, it became necessary for the City to contract with the Library to provide library services for the inhabitants of the City; and,

WHEREAS, it is the desire of the Library and the City to continue to provide full library services to the residents of the City, in accordance with the terms and conditions set forth below.

NOW, THEREFORE, by virtue of powers granted by Act 92 of the Public Acts of Michigan for 1952, as amended, the parties hereto agree as follows:

1. Commencing on the first day of July, 1985, and continuing on a yearly basis thereafter, except as provided in the section on termination, the Library agrees to permit all residents of the City to use the facilities, book collection and other services of the Rochester Hills Public Library on the same basis as residents of Rochester Hills.

2. Upon application and proper identification, residents of the City shall be issued library cards and shall be entitled to the same rights and privileges as are residents of Rochester Hills.

BEBOUT, POTERE, COX & HUGHES, P.C.
ATTORNEYS AT LAW
MEADOWBROOK PROFESSIONAL PLAZA
1000 WEST UNIVERSITY DRIVE
ROCHESTER, MICHIGAN 48063
551-4114

BEBOUT, POTERE, COX & HUGHES, P.C.
ATTORNEYS AT LAW
MEADOWBROOK PROFESSIONAL PLAZA
1000 WEST UNIVERSITY DRIVE
ROCHESTER, MICHIGAN 48063
651-4114

3. The amounts paid for library services are based on a commitment by the City to pay one (1) mill for library services but shall reflect the impact of Article IX, Sections 6 and 25 through 34 of the Michigan Constitution, hereinafter referred to as the Headlee Amendment.

4. In consideration of the foregoing, the City shall pay to the Library (in addition to any and all funds received for library services from state penal fines and state aid with respect to the residents of the City) the following sum:

- a. For each year of this contract, commencing July 1, 1985, an amount equal to \$.001 (1 mill) for each dollar of the total state equalized assessed valuation for all real and personal property in the City of Rochester, excluding the Downtown Development Authority's captured value for tax increment financing. For purposes of this Agreement, the valuation represented by Industrial Facilities Exemption Certificates and Commercial Facilities Exemption Certificates shall be included in the computation for payment based upon the State Statute which provides for a formula of full value for rehabilitation and one-half (1/2) of the rate for new construction.
- b. Said amount shall be payable in three (3) equal installments on July 1, October 1, and January 1 during the term of this contract.

5. If during the term of the contract the Rochester Hills Public Library Board should voluntarily reduce the operating millage rate levied on Rochester Hills, the appropriate percentage reduction will also apply to the one (1) mill contracted by the City of Rochester to the Library.

BEBOUT, POTER, COX & HUGHES, P.C.
ATTORNEYS AT LAW
MEADOWBROOK PROFESSIONAL PLAZA
1000 WEST UNIVERSITY DRIVE
ROCHESTER MICHIGAN 48061
651-4114

6. This Contract shall not be terminated except by mutual agreement of the parties, as set forth below, and all rights and responsibilities hereunder shall inure to the benefits of the parties hereto, their successors and assigns.

7. Either party may terminate said contract as of 11:59 p.m. June 30th of a given year, provided the party wishing to terminate said contract provides written notification of the termination to the other party on or before January 1 of the year in which the termination is to be effective.

8. The Library shall provide the City with a copy of the final financial audit of the library operating accounts as soon as possible after it has been certified by its independent accountants after the close of the fiscal year of the Library during the term of this Contract. The Library shall also furnish at the close of the Library's fiscal year during the term of this Contract the annual report which includes circulation usage data for the City of Rochester.

IN WITNESS WHEREOF, this contract has been formally approved and executed on behalf of each of the parties hereto by their duly authorized representatives on the day and year above first written.

IN THE PRESENCE OF:

Margaret S. Christina
Robert J. [Signature]

ROCHESTER HILLS PUBLIC LIBRARY

BY: Lucille A. Nidum
President

BY: Jan Bielecki
Secretary

IN THE PRESENCE OF:

Mary Lynn McCrindle
Mary Lynn McCrindle

Judith A. Cook
Judith A. Cook

CITY OF ROCHESTER, a Municipal Corporation

BY: Roger L. Knapp
Roger L. Knapp, Mayor

BY: Maxine Ross
Maxine Ross, Clerk



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: June 17, 2025

To: Nik Banda, City Manager

From: Jeffrey S. Kragt

Subject: Fire Insurance Withholding Program

Copies: Fire Chief Cieslik, Jeremy Peckens, Holly Meyers, Megan Frazho

Issue: Consideration of Fire Insurance Withholding Program

Analysis: At its May 22, 2025 meeting, City Council considered whether to participate in the Fire Insurance Withholding Program. Fire Chief Cieslik provided a memo and discussed the program in detail. To participate, City Council was asked to pass the standard resolution.

After some discussion, Council asked Fire Chief to speak with other fire department for feedback on how the program functions. He has done so and the consensus is that the Program works well and is not an administrative burden. Insurance companies are well aware of how the Program works and act accordingly.

Council also asked me to consider an ordinance adopting the Program in addition to the required Resolution so that the City has something in its Code to put people on notice that the City is a participant. While I was not able to locate many ordinances on the books as only a resolution is required, I was able to find a couple. I have prepared a draft ordinance accordingly for Council's consideration. I have attached the draft ordinance as well as the materials presented at the May 22, 2025 meeting and the requested Resolution.

Requested Action: For City Council to approve the attached Resolution and authorize the Fire Chief to submit the necessary paperwork to join the Program. If City Council wishes to have an ordinance adopting the program, then the requested action would be to move the proposed ordinance for first reading and introduction.

Attachment(s): May 2025 Agenda Packet Materials
Proposed ordinance amendment to Chapter 22 to add Sec 22-1
Resolution Regarding Participation in Fire Insurance Withholding Program

AN ORDINANCE TO AMEND CHAPTER 22, FIRE PREVENTION AND PROTECTION, ARTICLE I, IN GENERAL, OF THE CODE OF THE CITY OF ROCHESTER, TO ADD A NEW SEC. 22-1 – PARTICIPATION IN FIRE INSURANCE WITHHOLDING PROGRAM.

THE CITY OF ROCHESTER ORDAINS:

Section 1. Chapter 22, Article I of the Rochester Code shall be amended to add Sec. 22-1 as follows:

ARTICLE I. IN GENERAL

Sec. 22-1. Participation in Fire Insurance Withholding Program.

(a) Pursuant to Public Act 495 of 1980, as amended by Public Act of 216 of 1998 and the provisions of Public Act 217 of 1998, as amended, the City is a participating municipality in the Fire Insurance Withholding Program and will administer the Program and any rules promulgated by the Commissioner of Financial and Insurance Services.

(b) The Fire Chief or the Fire Chief's designee of the Fire Department shall be the Administrator of the Program for the City.

(c) The City shall establish and maintain an escrow account for the receipt of funds received pursuant to the Program as provided for by City Council by Resolution on June ____, 2025.

(d) If a claim is filed for a loss to insured real property due to factors set forth in MCL 500.2227(1), the City will receive the calculated portion of the proceeds from the insurance company and place them in the established escrow account to protect the public health and safety in accordance with MCL 500.2227.

(e) All funds received by the City shall be retained in the escrow account and either paid to the insured or used to secure, repair or demolish the damaged or destroyed structure as set forth in MCL 500.2227(5), (6) and (7).

Section 2. SEVERABILITY

If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion of this Ordinance, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 3. REPEAL

All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

THIS ORDINANCE shall become effective immediately upon publication.

A true copy of this ordinance may be purchased or inspected at the office of the City Clerk at the Rochester Municipal Building, 400 Sixth Street, Rochester, Michigan, 48307, during regular business hours, 8:00 a.m. to 5:00 p.m. daily, except weekends and holidays.

Made and passed by the City Council of the City of Rochester, State of Michigan, this _____ day of June, 2025.

CITY OF ROCHESTER

A Michigan Municipal Corporation

By: _____
Nancy Salvia, Mayor

By: _____
Lee Ann O'Connor, Clerk



Rochester Fire Department

TO: CITY MANAGER

FROM: FIRE CHIEF, JOHN CIESLIK

SUBJECT: FIRE INSURANCE WITHHOLDING PROGRAM

DATE: APRIL 30, 2025

For your consideration

The fire insurance Withholding Program provides municipalities with some financial protection against the cost of cleaning up a damaged structure following a fire loss. Municipalities participating may be eligible to receive a portion of a policyholder's final settlement held in a specified escrow account until the structure is repaired, replaced, or demolished, at which time the escrow funds would be released by the municipality back to the property owner. If the property owner does not repair the structure, the municipality may use the funds to repair, replace, or demolish the damaged structure.

The Department of Insurance and Financial Services (DIFS) compiles and maintains the list of participating municipalities. Updated each month and sent electronically to all property and casualty insurance companies, participating municipalities, and DIFS' list of Interested Parties. To participate, municipalities must pass a resolution and submit it to DIFS along with the Fire Insurance Withholding Program Enrollment and Notification application (FIS 0376). The effective date of participation will be 30 days after DIFS' next publication. Instructions and forms are on DIFS.'

Participation in the Withholding Program will provide the municipality within 120 days after receiving the portion of policy proceeds, the municipality may use the retained proceeds to secure, repair, or demolish the damaged or destroyed structure and clear the insured property so it complies with local code requirements.

Attorney Kragt will prepare a resolution for your consideration at an upcoming council meeting.

Thank you for your consideration.

John

John Cieslik
Fire Chief



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF INSURANCE AND FINANCIAL SERVICES
LANSING

ANITA G. FOX
DIRECTOR

FIRE INSURANCE WITHHOLDING PROGRAM

On the following pages are an Enrollment and Notification Form and a sample resolution for the Fire Insurance Withholding Program. You should review Sections [500.2227](#) and [500.2845](#) of the Michigan Insurance Code to determine under which section your municipality is eligible to participate in the program.

Section 2845 of the Insurance Code includes municipalities of less than 50,000 in population located in counties of less than 425,000 in population. Municipalities that meet this population criteria which have passed resolutions establishing escrow accounts will be allowed to escrow 25% of a fire insurance settlement for fire and explosion losses to real property within the boundaries of the municipality.

Section 2227 to the Insurance Code includes municipalities with a population of 50,000 or more, or those municipalities with a population less than 50,000 but in a county with a population of 425,000 or more. These municipalities will be allowed to establish escrow accounts to escrow 25% of a fire insurance settlement for losses to real property caused by fire or explosion, as well as losses caused by the perils of vandalism, malicious mischief, wind, hail, riot, or civil commotion.

Under both of the above sections of the Insurance Code, a final settlement which exceeds 49% of the insurance on the real property will serve as prima facie evidence that the municipality has cause for escrowing of the withheld amount. For residential property, the 25% settlement shall not exceed the amount adjusted annually in accordance with the consumer price index with the adjusted amount reflected in the upper right corner of the published list of participating municipalities. Both sections of the Insurance Code also establish a method for the policyholder to object to the municipality's retention of the withheld amount.

While there is no standard format for the resolution, we suggest that municipalities use the format of other resolutions adopted by their governing body. **The only legal requirement is that the resolution contain specific wording concerning the establishment of an escrow account.** The attached sample resolution contains sufficient language to that effect.

Once the resolution is passed, you need to provide the Department of Insurance and Financial Services (DIFS) with a copy, along with the enrollment form including the name and address of the person designated as the contact person for insurance companies. Your municipality and the contact person's name, address and telephone number would then be added to the list of municipalities currently participating in the program.

Updated lists are issued periodically by DIFS and distributed to licensed insurance companies. Because municipalities are prohibited from implementing the law sooner than thirty (30) days after insurers have been notified, each amended list contains an effective date for each municipality. Only **fire losses occurring after that date** are subject to the withholding provisions.

Should you have any further questions about this program, please contact DIFS toll free at 877-999-6442.

Fire Insurance Withholding Program Enrollment and Notification

Please type or print clearly

Name of Municipality	Type of Municipality (choose one) <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township	Located in the Michigan County of:
Name and title of Contact Person	<p style="text-align: center;">Please return completed form to:</p> <p style="text-align: center;">Department of Insurance and Financial Services Office of Consumer Services PO Box 30220 Lansing MI 48909-7720</p>	
Contact Person complete address		
Contact Person phone number (with area code) ()		
Contact Person email address		

Municipality will be participating under the following section of the Michigan Insurance Code (choose one):

- Section 2845 - Municipalities of less than 50,000 in population located in counties of less than 425,000 in population.
- Section 2227 - Municipalities with a population of 50,000 or more, or those municipalities with a population less than 50,000 but in a county with a population of 425,000 or more.

Please enroll this municipality in the Fire Insurance Withholding Program.

Authorized signature	Date signed	Signer's name and title, typed or printed
----------------------	-------------	---

P.A. 216 and 217 of 1998 require submission of this information by municipalities that wish to enroll in the Fire Insurance Withholding Program.



Michigan Department of Insurance and Financial Services

DIFS is an equal opportunity employer/program.
 Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
 Visit DIFS online at: www.michigan.gov/difs Phone DIFS toll-free at: 877-999-6442

SAMPLE RESOLUTION # _____

TOWNSHIP/CITY/VILLAGE OF _____

WHEREAS, the provisions of Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, and the provisions of Act 217 of the Public Acts of 1998, provide that a portion of certain casualty losses for fire or explosion otherwise payable by insurers may be withheld in escrow by participating municipalities in order to secure repair, replacement or removal of damaged structures which violate the *Township/Village/City of* _____ health or safety standards; and

WHEREAS, the *Township/Village/City of* _____ has determined that participation in said program would protect and promote the public health, safety and welfare and wishes to be included in the list of participating municipalities published by the Commissioner of Insurance; and,

WHEREAS, the *Township/Village/City of* _____ desires to implement all procedures necessary to administer said program by designating the *Township/Village/City* official responsible for administration of the program and establish an escrow account for said purpose.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. That the *Township/Village/City of* _____ does hereby become a participating municipality in the program providing for the escrow of fire insurance as established by Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, or as established by Act 217 of the Public Acts of 1998, and does declare its intention to uniformly apply the provisions of Section 2845 or Section 2227 to all property within the *Township/Village/City of* _____.
2. That the *Township/Village/City of* _____ official responsible for the administration of Section 2845 or 2227 of said Acts and any rules promulgated by the Commissioner of Financial and Insurance Services is hereby designated as follows:
3. That the *Township/Village/City of* _____ *Official* shall establish an escrow account with the _____ Bank for the purpose of receiving and holding deposits of money received from insurers pursuant to Section 2845 or 2227 of said Acts, which account shall be separately maintained from all other accounts and may be an interest bearing account.

Name, *Capacity*

Name, *Capacity*

Date _____

**RESOLUTION REGARDING PARTICIPATION IN
FIRE INSURANCE WITHHOLDING PROGRAM**

WHEREAS, the provisions of Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, and the provisions of Act 217 of the Public Acts of 1998, provide that a portion of certain casualty losses for fire or explosion otherwise payable by insurers may be withheld in escrow by participating municipalities in order to secure repair, replacement or removal of damaged structures which violate that municipality's health or safety standards; and

WHEREAS, the City of Rochester has determined that participation in said program would protect and promote the public health, safety and welfare and wishes to be included in the list of participating municipalities published by the Commissioner of Insurance; and,

WHEREAS, the City of Rochester desires to implement all procedures necessary to administer said program by designating the City official responsible for administration of the program and establish an escrow account for said purpose.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. That the City of Rochester does hereby become a participating municipality in the program providing for the escrow of fire insurance as established by Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, or as established by Act 217 of the Public Acts of 1998, and does declare its intention to uniformly apply the provisions of Section 2227 to all property within the City of Rochester.

2. That the City of Rochester official responsible for the administration of Section 2227 of said Acts and any rules promulgated by the Commissioner of Financial and Insurance Services is hereby designated to be the Rochester Fire Chief.

3. That the City of Rochester Official shall establish an escrow account with the _____ Bank for the purpose of receiving and holding deposits of money received from insurers pursuant to Section 2227 of said Acts, which account shall be separately maintained from all other accounts and may be an interest-bearing account.

Made and passed this ____ day of May, 2025.

CERTIFICATION

I, Lee Ann O'Connor, the duly authorized Clerk of the City of Rochester, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City of Rochester City Council on May ____, 2025.

Lee Ann O'Connor, City Clerk

Frequently Asked Questions

- What is the purpose of the fire insurance withholding program?

The fire insurance withholding program is designed to provide municipalities with some financial protection against the cost of cleaning up a damaged structure following a fire loss. Participating municipalities may be eligible to receive a portion of a policyholder's final settlement to be held in a specified escrow account until the structure is repaired, replaced, or demolished, at which time the escrow funds would be released by the municipality back to the property owner. If the property owner does not repair the structure, the municipality may use the funds to repair, replace, or demolish the damaged structure.

- Municipalities - How can we participate?

The Department of Insurance and Financial Services (DIFS) compiles and maintains the list of participating municipalities. The list is updated each month and is sent electronically to all property and casualty insurance companies, participating municipalities, and DIFS' list of Interested Parties. In order to participate, municipalities must pass a resolution and submit it to DIFS along with the Fire Insurance Withholding Program Enrollment and Notification application (FIS 0376). The effective date of participation will be 30 days after DIFS' next publication. Instructions and forms are on DIFS' website www.michigan.gov/DIFS.

[Fire Insurance Withholding Program Enrollment and Notification](#)

- Municipalities - Under which section should we enroll?

Enrollment in this program is based on the population of the municipality and/or the county in which it is located.

- **Section 2227** of the Michigan Insurance Code applies to any municipality that is located in:
 - Counties of 425,000 or more, regardless of the size of the municipality (currently Genesee, Kent, Macomb, Oakland, Wayne), *or*
 - Cities of 50,000 or more, regardless of the size of the county.
- **Section 2845** of the Michigan Insurance Code applies to any municipality of less than 50,000 in population located in counties of less than 425,000.
- Besides population requirements, are there any differences between Sections 2845 and 2227?

The only difference between the two Sections is that additional perils are eligible for larger municipalities:

- Section 2845 pertains to real property damage caused by *fire or explosion*.
- Section 2227 pertains to real property damage caused by *fire or explosion, as well as* losses caused by the perils of *vandalism, malicious mischief, wind, hail, riot, or civil commotion*.
- Are all losses covered by this program?
- Is a mobile home considered "real property" for purposes of this program?
- Insurance Companies - How do we calculate the escrow amount?
- Is the maximum escrow amount the total that can be in the account, or the maximum amount per claim?
- Municipalities - What do I need to do after a loss has occurred in our municipality?

The responsibility is on the insurance company to notify you. You may contact the insurance company, if known, to notify them a loss has occurred in a participating municipality and you are interested in having the eligible amount of the settlement placed in escrow.

- In the event of a loss, what are the responsibilities of the insurance company and the participating municipality?

In the event of a loss in one of the participating municipalities the following steps should occur:

- Within 15 days after agreement on a final settlement between the insured and the insurer, the **insurance company** determines whether the loss meets the guidelines of the program. *If the insured has filed with the insurer evidence of a contract to repair the property and consents to the payment of funds directly to the contractor performing the repair services, the insurer should notify the participating municipality there will not be a withholding because of repair contract. (Section 2845(13) & Section 2227(15)).*
- If the program eligibility guidelines are met, the insurer sends written notice of the withholding to the following:
 - contact person listed for the particular municipality;
 - the insured;
 - any mortgagee; and
 - the court, if any judgment was entered.

(Sections 2227(1) & 2845(1) covers the required elements of this written

notification)

- The **municipality** has **15 days** after the mailing of the notice from the insurance company to respond and request the withheld amount be paid into its escrow account (Sections 2845(1)(f) & 2227(1)(f)). A copy of the municipality's response to the insurance company must also be sent to the *insured*, any *mortgagees*, and the *court*, as applicable, advising that they have **10 days** from the mailing to object to the retention of the withheld amount (Sections 2845(2)(d) & 2227(2)(d)).
- Insurance Company - Where can I get the forms to notify the involved parties that the loss meets the eligibility criteria of the Fire Insurance Withholding Program?
- When can the money be disbursed after it has been escrowed?

The municipality must immediately forward the policy proceeds, except any interest earned while in escrow, to the insured or to the service contractor as outlined below upon reasonable proof (defined in Sections 2845(5) & 2227(5)) of one of the following:

- The damaged or destroyed structure has been repaired or replaced except to the extent that the amount withheld is needed to complete the repairs.
- The damaged or destroyed structure has been removed and completely cleared in compliance with local code requirements.

The insured may seek resolution with the municipality or seek relief in circuit court if they feel the municipality has not properly disbursed the funds. (Sections 2227(2)(d) & 2845(2)(d)).

If reasonable proof is not presented to the municipality within 120 days after receiving the portion of policy proceeds, the municipality may use the retained proceeds to secure, repair, or demolish the damaged or destroyed structure and clear the insured property so it complies with local code requirements. Any unused portion of the retained proceeds shall be returned to the insured. The municipality may extend the 120 day time period.

- Municipality - What if the insurance company failed to notify us about the escrow opportunity and paid the insured in full?

If an insurance company settles a claim without notifying a participating municipality of the loss, the municipality may file a written complaint with DIFS. The complaint should include the name of policyholder/property owner, date of loss, and name of the insurance company. You may file a complaint online by visiting www.michigan.gov/DIFScomplaints or calling 1-877-999-6442 to request a complaint form.

**RESOLUTION REGARDING PARTICIPATION IN
FIRE INSURANCE WITHHOLDING PROGRAM**

WHEREAS, the provisions of Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, and the provisions of Act 217 of the Public Acts of 1998, provide that a portion of certain casualty losses for fire or explosion otherwise payable by insurers may be withheld in escrow by participating municipalities in order to secure repair, replacement or removal of damaged structures which violate that municipality's health or safety standards; and

WHEREAS, the City of Rochester has determined that participation in said program would protect and promote the public health, safety and welfare and wishes to be included in the list of participating municipalities published by the Commissioner of Insurance; and,

WHEREAS, the City of Rochester desires to implement all procedures necessary to administer said program by designating the City official responsible for administration of the program and establish an escrow account for said purpose.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. That the City of Rochester does hereby become a participating municipality in the program providing for the escrow of fire insurance as established by Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, or as established by Act 217 of the Public Acts of 1998, and does declare its intention to uniformly apply the provisions of Section 2227 to all property within the City of Rochester.

2. That the City of Rochester official responsible for the administration of Section 2227 of said Acts and any rules promulgated by the Commissioner of Financial and Insurance Services is hereby designated to be the Rochester Fire Chief.

3. That the City of Rochester Official shall establish an escrow account with the _____ Bank for the purpose of receiving and holding deposits of money received from insurers pursuant to Section 2227 of said Acts, which account shall be separately maintained from all other accounts and may be an interest-bearing account.

Made and passed this ____ day of May, 2025.

CERTIFICATION

I, Lee Ann O'Connor, the duly authorized Clerk of the City of Rochester, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City of Rochester City Council on May ____, 2025.

Lee Ann O'Connor, City Clerk

ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 651-3607
<http://www.rochestermi.org>

GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: June 12, 2025
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: Parking Grace Period

Issue: Request to implement a grace period on all parking meters

Analysis: On June 10, 2025, a Parking Advisory Committee (PAC) meeting was convened to discuss potential improvements to our parking enforcement program. A key agenda item was the reintroduction of a grace period for parking meters. Historically, a ten-minute grace period was in place but was subsequently eliminated.

Recognizing that many customers have expressed frustration over receiving citations just minutes after their parking time expired, and despite paying in good faith, the PAC considered implementing a small buffer to enhance fairness and customer satisfaction. Civic Smart, our meter provider, confirmed that establishing a ten-minute grace period would be a straightforward process and would incur no additional cost to the city.

Based on this, the PAC recommended implementing a ten-minute grace period on all parking meters. This measure aims to reduce parking complaints, improve public perception, and demonstrate the city's commitment to equitable parking enforcement.

Requested Action: Review and approve as presented.

Attachment(s): None

ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 651-3607
<http://www.rochestermi.org>

GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: June 12, 2025
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: Parking Ticket Validation Program



Issue: Request to revise the ticket validation program.

Analysis: On June 10, 2025, a Parking Advisory Committee (PAC) meeting was convened to discuss potential improvements to revising the current ticket validation initiative, launched in September 2024. The program has faced limited participation due to the absence of discounts for our business partners, leading to expressed dissatisfaction.

To address this, P/AC recommended implementing a **tiered validation program** offering discounted rates as a gesture of appreciation to our business community. We believe this adjustment will improve program engagement and strengthen community relations

Length of Time	Total Validations	Cost	Savings
3 hours	0-25	\$2.00	\$.50
3 hours	26-50	\$1.90	\$.60
3 hours	51 and over	\$1.75	\$.75

cost and savings represent per validation

Requested Action: Review and approve as presented.

Attachment(s): None



ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 963-0799
<http://www.rochestermi.org>

GEORGE T. ROUHIB
CHIEF OF POLICE

City of Rochester
Auto Parking Program
Meeting Agenda
June 10, 2005
6:00 PM

- I. Introductions**
- II. Goals Achieved 2025**
 - a. Online Permitting**
 - b. Collections**
 - c. New Equipment**
- III. Old Business**
- IV. New Business**
 - a. IPS-On Line Portal-Parking Passes/Deck Cards**
 - b. United Fidelity-Collections**
 - c. Ticket Validation Discounts**
 - d. Presentation-Roxy**
 - e. Parking Website**

- f. Grace Period-Parking Meters**
- g. EV Parking**
- h. Part Time-Parking Enforcement Officer**
- i. Service Fee-IPS-On Line Portal**
- j. Employee Parking-Assigned**
- k. Lot #1 & #13 Recommendations**

V. Financial Report

VI. Closing Remarks

VII. Questions & Answers

ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
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GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: June 20, 2025
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: Parking Enforcement Officer Request

The Rochester Parking Program encompasses a complex array of responsibilities that are vital to its overall success. Beyond enforcement, the program involves daily meter maintenance, collections, meter repairs, managing parking complaints, managing parking deck operations, and providing assistance during special events. To ensure the program functions effectively, it is essential that we have a comprehensive succession plan in place to cover long term absences or staff departures.

Currently, we face a significant enforcement and maintenance gap, amounting to approximately 85-90 hours per month. This shortfall is primarily due to reliance on a single part time officer and one full time officer, which limits our capacity to effectively manage daily operational tasks such as meter collections, rebooting meters, and replacing batteries. These essential duties must be addressed before enforcement activities can be conducted.

Furthermore, there is currently no contingency plan in place to address situations such as a parking enforcement officer calling in sick, taking extended leave, being out with an injury, or departing the department to pursue other opportunities. Developing a comprehensive succession plan is essential to maintaining operational continuity and improving overall department efficiency.

To bridge this gap, I propose hiring an additional part-time parking enforcement officer. This position would involve a salary without benefits, representing a minimal investment with a clear return. Based on our analysis, the investment will pay for itself within a four month period. Most importantly, this addition will enable us to perform daily maintenance and enforcement duties more effectively, ensuring meters function

properly for the public. Moreover, the new employee would serve as part of our succession planning, addressing vacancies or sudden departures without significant disruption

Our approach aligns with successful staffing models adopted by comparable municipalities.

City of Birmingham

Employ two part-time enforcement officers (30 hours per week) dedicated solely to maintenance and collections of 1,300 meters. Additionally, Birmingham has employed one full-time and four part-time enforcement officers (25 hours per week) for enforcement duties.

City of Grosse Pointe

Employ one full-time maintenance employee managing 300 meters, in addition to four part-time enforcement officers (25 hours per week).

The primary goal of this proposal is to support the integrity of Rochester’s entire parking operation, not solely enforcement. By adding this staffing resource, we can significantly enhance efficiency and effectiveness of our program.

Furthermore, Rochester remains committed to providing excellent customer service through several initiatives, including:

- One hour of free parking in both parking decks
- No parking meter fees on Sundays and holidays
- Free meter parking for individuals with disabilities
- Implementing a 10 minute grace period for all parking meters
- Extended parking hours are from 11 am to 11 pm
- Responding to parking complaints within 24 hours
- Voiding over 600 parking violations last year

These efforts demonstrate our dedication to balancing enforcement with customer service, and enhancing staffing will further support these initiatives.

Thank you for your consideration in this matter. I am confident that with the additional support, we can improve our operations, enhance public satisfaction, and maintain the city’s standards of service.

If you have any questions, feel free to contact me.



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: June 23rd, 2025
To: Mayor Salvia and Council Members
From: Nicholas Schaefer, Director of Public Works
Jason Dickinson, Superintendent DPW
Subject: Municipal Park Tennis Courts Repair and Resurface

Budget Impact: FYE 2025/2026 Parks and Recreation
631-269.000-930.002

Issue: Municipal Park Tennis Courts are due for cleaning, joint sealing, and a recoat.

Analysis: The City Staff would like Goddard Sports Surface to perform the work of sealing and recoating the tennis courts. This same work was done by Goddard Sports in recent years; we are more than comfortable and willing to continue with the service they provide.

Requested Action: Approval of the contract with Goddard Sports in the amount \$45,950.00 to joint seal and surface the Municipal Park Tennis Courts.

Attachment(s): (1) Estimate
(2) Photos



490 S Opdyke Rd
Pontiac, MI 48341

248.393.6320

Estimate

ESTIMATE #	1068817037
DATE	06/13/2025
PREPARED BY	Tod Lorenzen

CUSTOMER
Rochester Public Works Jason Dickinson 400 6th St Rochester, Michigan 48307-1400

SERVICE LOCATION
Rochester Municipal Building 400 6th St Rochester, Michigan 48307-1400

PROJECT TYPE

Estimate
Clean entire surface with high pressure powerwasher to remove dirt, debris, mildew, and stains.
Fill cracks with acrylic crack filler. Approx. 635 LF
Apply acrylic patch mix to low area (bird baths) to reduce the amount of standing water by net post on Court #2
Apply RiteWay Crack Repair Membrane System to all filled cracks
Apply one (1) coat of Acrylic Resurfacer to entire surface
Apply two (2) coats of "Plexipave" Acrylic Color to entire court surface. Colors to be Dark Blue Inbound, Medium Green Outbound as existing
Stripe tennis court with masked 2" white lines per USTA standards

Total: \$49,500.00

CUSTOMER MESSAGE
Thank you for the opportunity to provide a proposal for our sport surfaces services.

CUSTOMER ACCEPTANCE	
DATE	

By signing this document, you agree that the price, specifications and conditions of this estimate are satisfactory and hereby acceptable. You have read, acknowledge, and understand the Terms and Conditions on the reverse side (page 2) of this Agreement and hereby incorporate the same as part of the Agreement. You hereby authorize Goddard Coatings Company, to do the work as specified above and agree to make all payments as

set forth above. THIS AGREEMENT CAN BE CANCELLED IF NOT ACCEPTED WITHIN 30 DAYS.

TERMS AND CONDITIONS

1. Acceptance of this proposal by Owner shall be acceptance of all terms and conditions recited herein or incorporated by reference. Allowing Goddard Coatings Company (the "Contractor") to commence work or prepare for work will constitute acceptance by Owner of this Proposal and all its terms and conditions. Quotations herein, unless otherwise stated, are for immediate acceptance and subject to change.
2. The Contractor shall be paid according to the terms contained on the face side of this Proposal. Final payment shall be due after the work described in this proposal is substantially completed unless otherwise specified on the face side hereof. The Contract Price is based upon current material prices as of the execution of this Agreement. Any price increase in construction material that occur(s) during the period of time between contract execution and substantial completion of the Residence and/or Project, shall be paid by Owner. In the event of any such price increase, Owner shall make payment to Contractor within seven (7) days of receipt from Contractor of an invoice and documentation evidencing the price increase(s).
3. All sums not paid when due shall bear interest at the rate of 1½% per month from the due date until paid or the maximum legal rate permitted by law whichever is less; and all costs of collection, including reasonable attorney's fees shall be paid by Owner.
4. If Owner fails to make payment to Contractor as herein provided, then Contractor may stop work without prejudice to any other remedy it may have. Owner represents that Owner is ready, willing and able to carry out the terms, provisions and conditions of this Agreement. Owner's refusal to fully and timely perform any of the terms of this Agreement may result in Contractor, at its election, declaring this Agreement null and void, and Contractor shall have the right to bring any and all legal and/or equitable actions against Owner in conformity with Michigan law. Contractor shall additionally be entitled to retain Owners' earnest money deposit and recover all costs, losses, lost profits, damages and expenses incurred; including, but not limited to reasonable attorney's fees.
5. Any and all Agreements made between the Owner and any employee and/or agent of Contractor, subcontractor, supplier and/or materialman shall not be binding upon the Contractor and are not recognized by the Contractor. Contractor has the right to subcontract any portion or all of the work.
6. Owner is to prepare all work areas so as to be acceptable for Contractor's work under the contract. Contractor will not be called upon to start work until sufficient areas are ready to insure continued work until job completion. Contractor reserves the right to place a site sign on the premises to help delivery trucks and crews locate the job as well as for company advertising.
7. After acceptance of the Proposal as provided, Contractor shall be given a reasonable time in which to make delivery of materials and/or labor to commence and complete the performance of the contract. Contractor shall not be responsible for delays or defaults where occasioned by any causes of any kind and extent beyond its control, including but not limited to: delays caused by the owner, architect, and/or engineers; armed conflict or economic delocation resulting there from; embargos, shortages of labor, equipment or materials production facilities or transportation, labor difficulties, civil disorders or any kind; action of a civil or military authorities; vendor priorities and allocations, fires, floods, accidents and acts of God. Owner shall not be entitled to any damages whatsoever for any alleged delays.
8. All hidden, concealed, or unforeseeable conditions, including code violations, that must be repaired, corrected, replaced, or overcome, shall result in a change order to the work.
9. The discovery and/or removal or testing of any mold or any hazardous materials as defined by the Environmental Protection Agency (EPA) is excluded from the scope of work. The Contractor reserves the right to stop work until such materials are removed.
10. All workmanship is guaranteed against defects in workmanship for a period of one year from the date of installation provided that owner is not in breach of this agreement, including having paid contract in full. **No warranty exists for eliminating all standing water (applying acrylic patch mix to low areas) or cracks reappearing on the court surface (applying acrylic crack filler to cracks).** This is due to unknown subbase and asphalt/concrete conditions, re-cracking (hairline) could occur as early as one week. If the RiteWay Crack Repair system was included in this scope of work, then please refer to the RiteWay Crack Repair Warranty. The Contractor reserves the right to repair, replace or pay reasonable sums in order to affect those repairs to any mutually acknowledged deficiencies both during the construction process and the warranty period. **THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** Contractor will not be responsible for special, incidental, or consequential damages. Owner agrees they will not use subcontractors, contractors, laborers, suppliers, distributors, craftsmen, or other persons on this job except as provided by the Contractor pursuant to the terms of this contract. Any deviation must be approved by the Contractor in writing and the owners may not hold the Contractor responsible for the quality of the workmanship and materials utilized by these persons. Owner will also be responsible to Contractor for any delay caused by the use of outside parties.
11. Work called for herein is to be performed during Contractor's regular working hours. Overtime rates will be charged for all work performed outside such hours at extra cost, if requested by Owner.
12. All materials shall be furnished in accordance with the respective industry tolerance of color variation, thickness, size, finish, texture, and performance standards. Any and all materials not utilized, and/or left over from the project, shall remain the property of Contractor.
13. Notwithstanding any provision contained in this Proposal or the contract documents, Contractor may file a lien or claim on its behalf in the event that any payment to Contractor is not made as and when provided for by the agreement.
14. Contractor shall not be responsible for any loss due to fire, vandalism, weather or theft of any materials once delivered to the job site. Owner shall assume all responsibility for any such loss and Owner shall maintain insurance coverage to protect against the same. Owner waives any rights or claims Owner may have against Contractor for any personal injuries and/or property damages incurred by anyone on the property during the period of work, and shall indemnify, defend and hold harmless Contractor from any claims asserted for such alleged injuries and/or damage.
15. Owner shall hold Contractor harmless and shall defend and indemnify Contractor for any claims, actions, suits, awards, damages, or other liability, including, without limitation, attorney's fees, professional witness fees, court costs, and other charges, arising out of or related to (i) Owner's breach of any term, condition, or representation in this Agreement; or (ii) arising out of or related to any claims, actions, awards, liabilities, or damages for any injury to person or personal property arising out of Owner's visits (including invitees and guests) to the premises and/or residence. For purposes of any indemnification provisions in this Agreement, the term "Contractor" shall include its respective officers, directors, employees, agents, sureties, subcontractors, suppliers and servants.
16. Owner hereby expressly and unconditionally allows Contractor and its materialmen and subcontractors, the right to drive over driveways and sidewalks with their trucks, backhoe, concrete trucks, delivery trucks, etc. Unfortunately this may result in cracks or other damage. If this does occur, Contractor will have it repaired at Owner's expense. Contractor does not guarantee/warranty against cracks and/or other defects. In the event these conditions do occur, the repair will be done as a change order to the Contract.









City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rocheatermi.org

MEMORANDUM

Date: June 23rd, 2025
To: Mayor Salvia and Council Members
From: Nicholas Schaefer, Director of Public Works
Jason Dickinson, Superintendent DPW
Subject: 2025/2026 City Parking Lot Resurfacing Projects

**Budget Impact: FYE 2025/2026 Capital Control Parking Lot Improvement
514-900.000-974.202**

Issue: City owned parking lots #10 and #4 are due for resurfacing and striping.

Analysis: The City Staff would like to contract the work of a Mill and Fill project to lot #10 and lot #4. Four contractors were contacted for bid submittals and two were received back. The goal of these projects is not only to make sure our lots are safe for employees, business owners, and visitors, but also to give the best look and feel for our community.

Requested Action: Approval of the contract with Mierzwa Paving LLC in the amount of \$176,799.00 for City Lots #10 and #4. With additional parking at Municipal Lot #10.

Attachment(s): (1) Proposal Sheet
(2) Maps

MIERZWA PAVING

PROPOSAL AND AGREEMENT

Proposal No.	J25-1262
Date:	May 30, 2025
Contractor:	Mierzwa Paving LLC 1001 Cesar E Chavez Avenue Pontiac, Michigan 48340 Estimator: Jon Voice: 248-332-4956
Customer Name: Address Phone Email	City of Rochester 1141 N. Wilcox, Rochester, MI 48307 248-379-8806 JDickinson@rochestermi.org
Jobsite:	2025 Mill and Fill Program

The following Proposal is based on Contractor’s review of information provided by Customer and Contractor’s inspection of the Jobsite, email, or provided plans. **Once accepted by Customer, this Proposal will comprise the agreement between the parties (“Agreement”).**

Scope of Work: Lot #10 Mill & Fill With Green Space Addition:				
Line	Description	Qty/Unit	Unit Price	Total
1.	Traffic Control and Maintenance	1 Ls.	\$300.00	\$300.00
2.	Subgrade Undercutting, Modified	1 CYD.	\$75.00	\$75.00
3.	Pavt, Rem	292 SYD.	\$5.00	\$1,460.00
4.	Curb and Gutter, Rem.	176 Ft.	\$8.00	\$1,408.00
5.	Curb and Gutter, Match Existing	142 Ft.	\$65.00	\$9,230.00
6.	Sidewalk Conc. 4 Inch	100 SFT.	\$15.00	\$1,500.00
7.	Dr Structure Cover, Adj, Case	1-3 Each	\$400.00	\$1,200.00
8.	Dr Structure, Tuck Point	3 Each	\$200.00	\$600.00
9.	Pavt, Cleaning	1 LSUM	\$2,000.00	\$2,000.00
10.	Cold Milling HMA Surface	3,512 SYD	\$3.50	\$12,292.00
11.	HMA, 5EML	387 Ton	\$140.00	\$54,180.00
12.	HMA Base Repair, Patching	10 Ton	\$175.00	\$1,750.00
13.	Final Cleanup and Restoration	1 LSUM	\$400.00	\$400.00
14.	Striping	1 LSUM	\$900.00	\$900.00
Total of Project			\$87,295.00	

Scope of Work: Civic Center Dr Additional Parking:				
Line	Description	Qty/Unit	Unit Price	Total
1.	Subgrade Undercutting, Modified	1 CYD.	\$75.00	\$75.00
2.	Tree Rem	2 Ea	\$300.00	\$600.00
3.	Curb and Gutter, Rem.	52 Ft.	\$8.00	\$416.00
4.	Curb and Gutter, Match Existing	25 Ft.	\$65.00	\$1,625.00
5.	Hand Patching	2 Ton	\$175.00	\$350.00
6.	Aggregate Base 6 Inch	74 Syd.	\$25.00	\$1,850.00
7.	HMA, 4EML	15 Ton	\$140.00	\$2,100.00
8.	HMA, 5EML	8 Ton	\$140.00	\$1,120.00
9.	Final Cleanup and Restoration	1 LSUM	\$100.00	\$100.00
14.	Striping	1 LSUM	\$50.00	\$50.00
Total of Project				\$8,286.00

Scope of Work: Lot #4 Mill & Fill:				
Line	Description	Qty/Unit	Unit Price	Total
1.	Traffic Control and Maintenance	1 Ls.	\$300.00	\$300.00
2.	Subgrade Undercutting, Modified	1 CYD.	\$75.00	\$75.00
3.	Pavt, Cleaning	1 LSUM	\$2,000.00	\$2,000.00
4.	Cold Milling HMA Surface	4,018 SYD	\$3.50	\$14,063.00
5.	HMA, 5EML	442 Ton	\$140.00	\$61,880.00
6.	HMA Base Repair, Patching	10 Ton	\$175.00	\$1,750.00
7.	Final Cleanup and Restoration	1 LSUM	\$400.00	\$400.00
8.	Striping	1 LSUM	\$750.00	\$750.00
Total of Project				\$81,218.00

Additional Project Details/ Pricing:	
Alternate Lot 10:	
Add fill dirt and 3" topsoil to new greenbelt area and rough grade.	ADD \$3,000.00

Stone Base and Undercutting: If additional stone base is needed over any specified tons/yards noted above there will be an additional charge of \$55.00 per ton/yard of 21AA crushed concrete or \$85.00 per ton/yard of 1x3 crushed concrete. Pricing includes removal of thicker existing pavement removal. If undercutting is needed due to finding unstable base for new pavement there will be an additional charge of \$25.00 per ton/yard of material excavated out plus the additional stone base cost.

Payment Schedule:

1/3 deposit due upon contract signing

HUTCHPAVING

DEDICATED EXPERIENCED PROFESSIONALS™

City of Rochester | Parking Lot 10

Reference: 20250523-073946426

Quote created: May 23, 2025

Quote expires: July 22, 2025

Quote created by: Colton Oedy

"Field Sales/Estimator"

colton@hutchpaving.com

+19899804201

Comments from Colton Oedy

*Price does not include cost of bonds and or permits if required for work. If bond is required, please add 1% bond cost for all entire base bid amount between three scopes of work.

Products & Services

Item & Description	Quantity	Unit Price	Total
Traffic Control and Maintenance 1 LSUM	1	\$350.00	\$350.00
Subgrade Undercutting, Modified 1 CYD	1	\$100.00	\$100.00
Pavt, Rem 292 SYD	292	\$14.38	\$4,198.96
Curb and Gutter Removal 176 LF	176	\$25.55	\$4,496.80
Curb and Gutter, Match Existing 142 LF	142	\$70.00	\$9,940.00
4.00" Concrete Sidewalk 100 SFT	100	\$26.00	\$2,600.00
Dr. Structure Adjustment, Case 1 3 EA	3	\$1,000.00	\$3,000.00
Dr. Structure, Tuck Point 3 EA	3	\$200.00	\$600.00

Item & Description	Quantity	Unit Price	Total
Pavt, Cleaning 1 LSUM	1	\$400.00	\$400.00
Cold Milling HMA Surface 3,512 SYD	3,512	\$3.41	\$11,975.92
HMA, 5EML Tier 2 387 TONS	387	\$135.85	\$52,573.95
HMA Base Repair, Patching 10 TON	10	\$140.00	\$1,400.00
Final Cleanup and Restoration 1 LSUM	1	\$500.00	\$500.00
One-time subtotal			\$92,135.63
Total			\$92,135.63

HUTCHPAVING

DEDICATED EXPERIENCED PROFESSIONALS™

City of Rochester | Parking Lot 4

Reference: 20250530-124525312

Quote created: May 30, 2025

Quote expires: July 29, 2025

Quote created by: Colton Oedy

"Field Sales/Estimator"

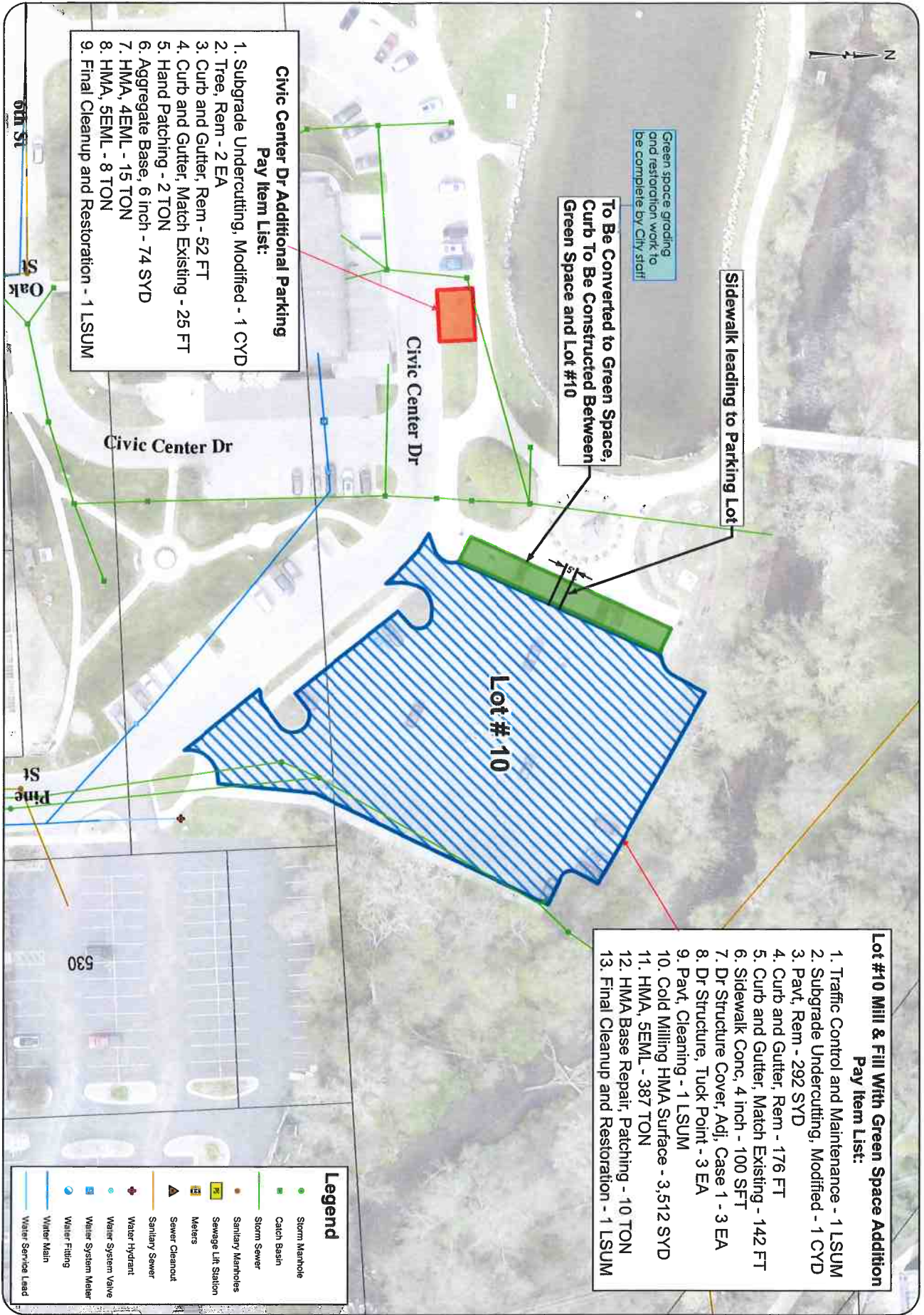
colton@hutchpaving.com

+19899804201

Comments from Colton Oedy

Products & Services

Item & Description	Quantity	Unit Price	Total
Traffic Control and Maintenance 1 LSUM	1	\$1,000.00	\$1,000.00
Subgrade Undercutting, Modified 1 CYD	1	\$100.00	\$100.00
Pavt, Cleaning 1 LSUM	1	\$500.00	\$500.00
Cold Milling HMA Surface 4,018 SYD	4,018	\$3.35	\$13,460.30
HMA, 5EML Tier 2 442 TONS	442	\$135.50	\$59,891.00
HMA Base Repair, Patching 10 TON	10	\$140.00	\$1,400.00
Final Cleanup and Restoration 1 LSUM	1	\$350.00	\$350.00
	One-time subtotal		\$76,701.30
	Total		\$76,701.30



- Civic Center Dr Additional Parking**
Pay Item List:
1. Subgrade Undercutting, Modified - 1 CYD
 2. Tree, Rem - 2 EA
 3. Curb and Gutter, Rem - 52 FT
 4. Curb and Gutter, Match Existing - 25 FT
 5. Hand Patching - 2 TON
 6. Aggregate Base, 6 inch - 74 SYD
 7. HMA, 4EML - 15 TON
 8. HMA, 5EML - 8 TON
 9. Final Cleanup and Restoration - 1 LSUM

To Be Converted to Green Space,
 Curb To Be Constructed Between
 Green Space and Lot #10

Sidewalk leading to Parking Lot

Green space grading
 and restoration work to
 be complete by City staff

- Lot #10 Mill & Fill With Green Space Addition**
Pay Item List:
1. Traffic Control and Maintenance - 1 LSUM
 2. Subgrade Undercutting, Modified - 1 CYD
 3. Pavt, Rem - 292 SYD
 4. Curb and Gutter, Rem - 176 FT
 5. Curb and Gutter, Match Existing - 142 FT
 6. Sidewalk Conc, 4 inch - 100 SFT
 7. Dr Structure Cover, Adj. Case 1 - 3 EA
 8. Dr Structure, Tuck Point - 3 EA
 9. Pavt, Cleaning - 1 LSUM
 10. Cold Milling HMA Surface - 3,512 SYD
 11. HMA, SEML - 387 TON
 12. HMA Base Repair, Patching - 10 TON
 13. Final Cleanup and Restoration - 1 LSUM

Legend

	Storm Manhole
	Catch Basin
	Storm Sewer
	Sanitary Manholes
	Sewage Lift Station
	Meters
	Sewer Cleanout
	Sanitary Sewer
	Water Hydrant
	Water System Valve
	Water System Meter
	Water Fitting
	Water Main
	Water Service Lead

ANDERSON, ECKSTEIN AND WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS

PLOT DATE: 5/18/2025	DRAWING DATE: 5/16/2025
PLOT SCALE: NTS	DRAWING SCALE: NTS
PLOT CONT'D: NONE	PROJECT NO: 2025-091
ATTACH SHEET: NONE	DRAWING FILE: 20250901A.dwg
DESIGNED BY: [Blank]	CHECKED BY: [Blank]



City of Rochester

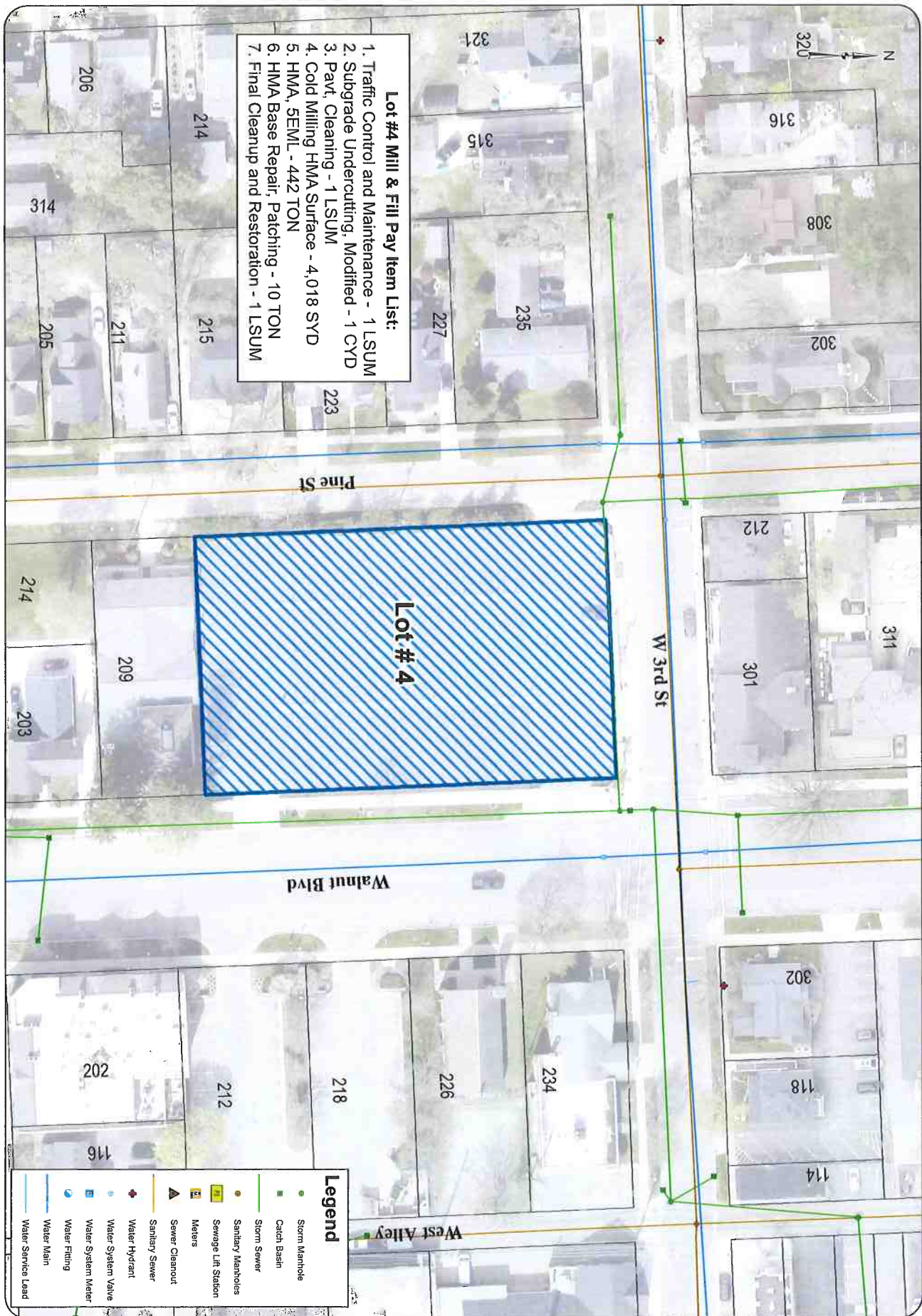
2025 Mill and Fill Program

CAUTION

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REFERENCE SHEET NUMBER

ALL RIGHTS RESERVED



- Lot #4 Mill & Fill Pay Item List:**
1. Traffic Control and Maintenance - 1 LSUM
 2. Subgrade Undercutting, Modified - 1 CYD
 3. Pavt. Cleaning - 1 LSUM
 4. Cold Milling HMA Surface - 4,018 SYD
 5. HMA, 5EML - 442 TON
 6. HMA Base Repair, Patching - 10 TON
 7. Final Cleanup and Restoration - 1 LSUM

Legend

- Storm Manhole
- Catch Basin
- Storm Sewer
- Sanitary Manholes
- Sewage Lift Station
- Meters
- Sewer Cleanout
- Sanitary Sewer
- Water Hydrant
- Water System Valve
- Water System Meter
- Water Fitting
- Water Main
- Water Services Lead

ANDERSON ECKSTEIN AND WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 1000 W. MAIN ST. SUITE 200
 ROCHESTER, NY 14623

PLOT DATE: 5/12/2025	DRAWING DATE: 5/12/2025
PLOT SCALE: NTS	DRAWING SCALE: NTS
PLOT CONT'D: NONE	PROJECT NO: 2124141
DATE PLOTTED: NONE	DRAWING FILE: 2124141.dwg
SCALE: NONE	DATE: 5/12/2025



City of Rochester

2025 Mill and Fill Program

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REFERENCE SHEET NUMBER

Lot #4/Lot #10 Mill and Fill with additional Parking Comparison
 City of Rochester

Section	Mierzwa Estimate(\$)	Hutch Estimate(\$)
Lot #10	\$87,295.00	\$92,135.63
Lot #4	\$81,218.00	\$76,701.30
Civic Center Additional Parking	\$8,286.00	\$9,287.65
Totals	\$176,799.00	\$178,124.58



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: June 23rd, 2025
To: Mayor Salvia and Council Members
From: Nicholas Schaefer, Director of Public Works
Jason Dickinson, Superintendent DPW
Subject: Renewal Service Agreement for Residential Cross-Connection Program with Hydro Corp

Budget Impact: FYE 2025/2026
514-900.000-974.702

Issue: Our one-year service agreement pertaining to the City's Residential Cross-Connection Program is up for renewal.

Analysis: The City Staff would like to continue the service of Hydro Corp. This would be the third year for the Residential Program. The City of Rochester has been utilizing Hydro Corps services for over 22 years in the commercial and industrial areas, with delivering an excellent and professional service to the City of Rochester. The main purpose of these programs is to make sure the City's water supply is protected and delivered in the upmost safe manner. Also, with providing education of the importance to our business owners and residents of cross-connections and the purpose for the program.

Requested Action: Approval of the Service Agreement for Residential Cross-Connection Program One Year Term in the amount of \$54,264.00.

Attachment(s): (1) Renewal Agreement
(2) Proposal

Renewal Service Agreement

DEVELOPED FOR

Cory Bendick

City Of Rochester

1141 N Wilcox

Rochester, MI, 48307

5/12/2025

KEEPING DRINKING WATER SAFE FOR INDUSTRIES AND MUNICIPALITIES

For over 30 years, HydroCorp™ has been dedicated to safe drinking water for companies and communities across North America. Fortune 500 firms, metropolitan centers, utilities, small towns and businesses – all rely on HydroCorp to protect their water systems, averting backflow contamination and the acute health risks and financial liabilities it incurs.

HYDR CORP™

THE SAFE WATER AUTHORITY.

CROSS-CONNECTION CONTROL / BACKFLOW PREVENTION

WATER SYSTEM SURVEYS / AUDITS

PIPE SYSTEM MAPPING AND LABELING

WATER SAMPLING AND ANALYSIS / RISK ASSESSMENTS

PROGRAM AND PROJECT MANAGEMENT

COMPLIANCE ASSISTANCE / DOCUMENTATION



MICHIGAN CORPORATE OFFICE

5700 Crooks Road, Suite 100

Troy, MI 48098

800.690.6651 TOLL FREE

248.250.5000 PHONE

248.786.1788 FAX GENERAL

info@hydrocorpinc.com EMAIL

SCOPE OF WORK3-4

PROFESSIONAL SERVICE AGREEMENT5-9

APPENDIX - QUALIFICATIONS10

Statement of Work

HydroCorp™ will provide the following services to the City Of Rochester. This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the City Of Rochester with the necessary data and information to maintain compliance with the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division Cross Connection Control Regulations. Once this project has been approved and accepted by the City Of Rochester and HydroCorp, you may expect completion of the following elements within a 12 month period. The components of the project include:

1.1. Program Review and Program Start-up Meeting. Company will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
 - Inspection Notice
 - Compliance Notice
 - Non-Compliance Notices 1-2, Penalty Notices
- Special Program Notices
- Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility.
- Prioritize Inspections (Residential Homes)
- Review/establish procedure for vacant homes.
- Establish facility inspection schedule.
- Review/establish procedures and protocols for addressing specific hazards.
- Review/establish procedures including supplemental information/notification that may be requested from these types of homes in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools.
- Review/establish educational and public awareness brochures.

1.2. Inspections. Company will perform initial inspections, compliance inspections, and re-inspections at residential homes within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division Cross Connection Control Rules.

1.3. Inspection Schedule. Company shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Client Contract Manager. The initial check-in will include a list of inspections scheduled. An exit interview will include a list of inspections completed.

1.4. Program Data. Company will generate and document the required program data for the Facility Types listed in the Services using the Company's Software Data Management Program. Program Data shall remain property of Client; however, Company's Software Data Management program shall remain the property of Company and can be purchased for an additional fee.

- (a) Prioritize and schedule inspections
- (b) Notify users of inspections, backflow device installation and testing requirements, if applicable
- (c) Monitor inspection compliance using Company's online software management program
- (d) Maintain the program to comply with all Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division regulations

1.5. Management Reports. Company will submit comprehensive management reports in electronic, downloadable format on a quarterly & annual basis to Client.

1.6. Review of Cross-Connection Control Ordinance. Company will review or assist in the development of a cross-connection control ordinance.

1.7. Public Relations Program. Company will assist Client with a community-wide public relations program, including general awareness brochures and website cross-connection control program content. The utility/city will provide HydroCorp with an electronic copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only (300 dpi in either .eps, or other high-quality image format)

1.8. Support. Company will provide ongoing support via phone, fax, text, website, or email for the Term.

1.9. Facility Types. The facility types included in the program are as follows: residential.

1.10. Inspection Terms. Company will perform a maximum of 950.00 inspections over the Renewal Term. The total inspections include all initial inspections, compliance, and re-inspections. Additional Inspections above the contract terms will be billed separately at a rate of \$57.12. Company Personnel will not enter confined spaces. *Vacant facilities that have been provided to Company, scheduled no show, or refusal of inspection will count as an inspection/site visit for purposes of the contract.*

1.11. Compliance with Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division. Company will assist in compliance with Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division cross-connection control program requirements for all residential homes.

1.12. Policy Manual. Company will review and/or develop a comprehensive cross-connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of Client.

1.13. Inventory. Company shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model, and serial number (if applicable).

1.14. Data Management. Company shall provide data management and program notices for all inspection services throughout the Term.

1.15. Annual Year-End Review. Company will conduct an on-site annual or year-end review meeting to discuss the overall program status and specific program recommendations.

1.16. Vacuum Breakers. HydroCorp will provide up to four (4) ASSE-approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.

The above services will be provided for:

Year	Monthly Amount	Annual Amount
1	\$4,522.00	\$54,264.00
Contract Total		\$54,264.00

Contract Amount is based upon a 12 Months and shall renew in 12-month increments after unless written cancellation by either party is received at least 60 days prior to next renewal. HydroCorp will invoice in Monthly Amounts. Pricing is valid for 90 days from the date of the proposal.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date of 4/1/2025.

City Of Rochester

HydroCorp



By:
Title:

By: Paul M. Patterson
Its: Senior Vice President

HYDROCORP, LLC
TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

1. Applicability. These terms and conditions (these “**Terms**”) are the only terms which govern the provision of the professional services (“**Services**”) by HydroCorp, LLC, a Michigan limited liability company (“**Company**”) to the customer named on the attached statement of work, order form, proposal, or purchase order (“**Client**”, and together with Company the “**Parties**” and each individually a “**Party**”). The attached statement of work, order form, proposal, or purchase order (the “**Proposal**”) and these Terms (collectively, this “**Agreement**”) comprise the entire agreement between the parties, and supersede all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. The Proposal is limited to and conditional upon Client’s acceptance of these Terms exclusively. Any additional or different terms proposed by Client, whether in the Proposal or otherwise, are unacceptable to Company, are expressly rejected by Company, and will not become a part of the Proposal.

2. Performance of Services; Company Obligations. Company shall provide to Client the Services described and in accordance with the terms and conditions set forth in this Agreement. Additional Services may be added only by executing a new Proposal. Company shall provide Client with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only.

3. Client Obligations. Client shall: (a) designate one of its employees or agents to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the “**Client Contract Manager**”), with such designation to remain in force unless and until a successor Client Contract Manager is appointed; (b) require that the Client Contract Manager respond promptly to any reasonable requests from Company for instructions, information, or approvals required by Company to provide the Services; (c) cooperate with Company in its performance of the Services and provide access to Client’s premises, employees, contractors, and equipment as required to enable Company to provide the Services; (d) take all steps necessary, including obtaining any required licenses or consents, to prevent Client-caused delays in Company’s provision of the Services; (e) comply with all responsibilities listed on the Proposal in connection with Company’s provision of the Services.

4. Fees and Expenses. In consideration of the provision of the Services by Company and the rights granted to Client under this Agreement, Client shall pay the fees set out in the applicable Proposal. Payment to Company of such fees and the reimbursement of expenses pursuant to this Section 4 shall constitute payment in full for the performance of the Services. Unless otherwise provided in the applicable Proposal, all payments shall be due and payable within thirty (30) days of the date set forth on an invoice. Client shall reimburse Company for all reasonable expenses incurred in accordance with the Proposal if such expenses have been pre-approved, in writing by the Client Contract Manager, within thirty (30)

days of receipt by Client of an invoice from Company accompanied by receipts and reasonable supporting documentation. Client shall be responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity on any amounts payable by Client hereunder; and to the extent Company is required to pay any such sales, use, excise, or other taxes or other duties or charges, Client shall reimburse Company in connection with its payment of fees and expenses as set forth in this Section 4. Notwithstanding the previous sentence, in no event shall Client pay or be responsible for any taxes imposed on, or regarding, Company’s income, revenues, gross receipts, personnel, or real or personal property or other assets.

5. Intellectual Property; Ownership.

(a) Except as set forth in Section 5(c), Client is, and shall be, the sole and exclusive owner of all right, title, and interest in and to the Deliverables (as defined herein) upon full payment of any fees owed to Company, including all Intellectual Property Rights (as defined herein) therein. Company agrees, and will cause its employees or contractors (the “**Company Representatives**”) to agree, that with respect to any Deliverables that may qualify as “work made for hire” as defined in 17 U.S.C. § 101, such Deliverables are hereby deemed a “work made for hire” for Client. To the extent that any of the Deliverables do not constitute a “work made for hire”, Company hereby irrevocably assigns, and shall cause the Company Representatives to irrevocably assign to Client, in each case without additional consideration, all right, title, and interest throughout the world in and to the Deliverables, including all Intellectual Property Rights therein. Company shall cause the Company Representatives to irrevocably waive, to the extent permitted by applicable law, any and all claims such Company Representatives may now or hereafter have in any jurisdiction to so-called “moral rights” or rights of droit moral with respect to the Deliverables. As used herein: (a) “**Deliverables**” mean all documents, work product, and other materials that are delivered to Client hereunder or prepared by or on behalf of Company in the course of performing the Services; and (b) “**Intellectual Property Rights**” means all (i) patents, patent disclosures, and inventions (whether patentable or not), (ii) trademarks, service marks, trade dress, trade names, logos, corporate names, and domain names, together with all of the goodwill associated therewith, (iii) copyrights and copyrightable works (including computer programs), and rights in data and databases, (iv) trade secrets, know-how, and other confidential information, and (v) all other intellectual property rights, in each case whether registered or unregistered and including all applications for, and renewals or extensions of, such rights, and all similar or equivalent rights or forms of protection in any part of the world.

(b) Upon Client’s reasonable request, Company shall, and shall cause the Company Representatives to, promptly take such further actions, including execution and delivery of all appropriate instruments of conveyance, as may be necessary to assist Client to prosecute, register, perfect, or record its rights in or to any Deliverables.

(c) Company and its licensors are, and shall remain, the sole and exclusive owners of all right, title, and interest in and to the Pre-Existing Materials (as defined herein), including all Intellectual Property Rights therein. Company hereby grants Client a limited, irrevocable, perpetual, fully paid-up, royalty-free, non-transferable, non-sublicensable, worldwide license to use, perform, display, execute, reproduce, distribute, transmit, modify (including to create derivative works), import, make, have made, sell, offer to sell, and otherwise exploit any Pre-Existing Materials to the extent incorporated in, combined with or otherwise necessary for the use of the Deliverables solely to the extent reasonably required in connection with Client's receipt or use of the Services and Deliverables. All other rights in and to the Pre-Existing Materials are expressly reserved by Company. As used herein, "Pre-Existing Materials" means all documents, data, know-how, methodologies, software, and other materials, including computer programs, reports, and specifications, provided by or used by Company in connection with performing the Services, in each case developed or acquired by Company prior to the commencement or independently of this Agreement.

(d) Client and its licensors are, and shall remain, the sole and exclusive owner of all right, title, and interest in and to the Client Materials (as defined herein), including all Intellectual Property Rights therein. Company shall have no right or license to use any Client Materials except solely during the Term to the extent necessary to provide the Services to Client. All other rights in and to the Client Materials are expressly reserved by Client. As used herein, "Client Materials" means any documents, data, know-how, methodologies, software, and other materials provided to Company by Client.

6. Access to Company's Software Data Management Program; Management Reports.

(a) Subject to the terms and conditions in this Section 6, Client may, at Client's option, elect to access and use Company's Software Data Management Program (the "Software") during the Term. Company will generate and document the required program data for the facility types listed in the Proposal using the Software. Any Client Materials inserted into the Software by or on behalf of Client, or any Deliverables produced as a result of the Software, shall remain property of Client; however, the Software shall remain the property of HydroCorp.

(b) Client agrees to not (i) copy, modify, or create derivative works of the Software, in whole or in part; (ii) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer, or otherwise make available the Software; (iii) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive the source code of the Software, in whole or in part; (iv) remove any proprietary notices from the Software; or (v) use the Software in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property rights of Company.

(c) Client acknowledges that, as between Client and Company, Company owns all right, title and interest, including all intellectual property rights in and to the Software and any derivative works thereof, including all changes, modification, improvements, updates, version, and new releases or any information or data generated by the Software.

(d) Company warrants as of the date of the Proposal, the Software is in functioning condition and is not delivered with viruses or malicious code. EXCEPT FOR THE WARRANTY SET FORTH ABOVE, THE SOFTWARE IS PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED,

STATUTORY, OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ALL IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE. COMPANY MAKES NO WARRANTY (i) THAT CLIENT'S USE OF THE SOFTWARE WILL MEET CLIENT'S REQUIREMENTS, BE ACCURATE, OR BE ERROR FREE, (ii) THAT THE SOFTWARE WILL BE AVAILABLE AT ANY PARTICULAR TIME OR LOCATION; (iii) THAT ANY DEFECTS OR ERRORS WILL BE CORRECTED; (iv) THAT CLIENT MAY RELY ON THE SOFTWARE FOR COMPLIANCE WITH ANY STATUTORY OR REGULATORY REQUIREMENTS AND/OR REPORTING OBLIGATIONS; OR (v) THAT THE SOFTWARE WILL BE COMPATIBLE WITH ANY HARDWARE OR SYSTEMS SOFTWARE CONFIGURATION.

(e) Comprehensive management reports in electronic, downloadable format on a, as applicable to Client, monthly, quarterly, and/or annual basis shall be available for access by Client. Reports to include the following information: (i) name, location, and date of inspections; (ii) number of facilities inspected/surveyed; and (iii) number of facilities compliant/non-compliant.

7. Confidentiality. From time to time during the Term, either Party (as the "Disclosing Party") may disclose or make available to the other Party (as the "Receiving Party"), non-public, proprietary, and confidential information of Disclosing Party, whether disclosed in writing or orally, and whether or not labeled as "confidential" ("Confidential Information"); provided, however, that Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of Receiving Party's breach of this Section 6; (b) is or becomes available to the Receiving Party on a non-confidential basis from a third-party source that was not legally or contractually restricted from disclosing such information; (c) the Receiving Party establishes by documentary evidence, was in Receiving Party's possession prior to Disclosing Party's disclosure hereunder; or (d) the Receiving Party establishes by documentary evidence, was or is independently developed by Receiving Party or its personnel without using any of the Disclosing Party's Confidential Information. The Receiving Party shall: (i) protect and safeguard the confidentiality of the Disclosing Party's Confidential Information with at least the same degree of care as the Receiving Party would protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care; (ii) not use the Disclosing Party's Confidential Information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this Agreement; and (iii) not disclose any such Confidential Information to any person or entity, except to the Receiving Party's Representatives (as hereinafter defined) who need to know the Confidential Information to assist the Receiving Party, or act on its behalf, to exercise its rights or perform its obligations under this Agreement. If the Receiving Party becomes legally compelled to disclose any Confidential Information, the Receiving Party shall provide: (A) prompt written notice of such requirement so that the Disclosing Party may seek, at its sole cost and expense, a protective order or other remedy; and (B) reasonable assistance, at the Disclosing Party's sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If, after providing such notice and assistance as required herein, the Receiving Party remains required by applicable law to disclose any Confidential Information, the Receiving Party shall disclose no more than that portion of the Confidential Information which, on the advice of the Receiving Party's legal counsel, the Receiving Party is legally required to disclose and, upon the Disclosing Party's request, shall use commercially reasonable

efforts to obtain assurances from the applicable court or agency that such Confidential Information will be afforded confidential treatment. As used herein, "Representatives" mean a Party's affiliates and each of their respective employees, agents, contractors, subcontractors, officers, directors, partners, shareholders, attorneys, third-party advisors, successors and permitted assigns.

8. Indemnification. Client shall defend, indemnify, and hold harmless Company and its affiliates and its and their respective members, managers, officers, directors, employees, agents, successors, and permitted assigns from and against all Losses (as defined herein) arising out of or resulting from any third-party claim arising out of or resulting from: (a) bodily injury, death of any person, or damage to real or tangible, personal property resulting from the grossly negligent or willful acts or omissions of Client; or (b) Client's breach of any representation, warranty, or obligation of Client in this Agreement. As used herein, "Losses" mean all losses, damages, liabilities, deficiencies, actions, judgments, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys' fees and the cost of enforcing any right to indemnification hereunder and the cost of pursuing any insurance providers.

9. Representations and Warranties. Each Party represents and warrants to the other Party that: (a) if an entity, it is duly organized, validly existing and in good standing as a corporation or other entity as represented herein under the laws and regulations of its jurisdiction of incorporation, organization, or chartering, or, if a municipal agency, it has the authority under the laws of its state of jurisdiction; (b) it has the full right, power, and authority to enter into this Agreement, to grant the rights and licenses granted hereunder, and to perform its obligations hereunder; (c) the execution of this Agreement by its representative whose signature is set forth at the end hereof has been duly authorized by all necessary corporate action of the party; and (d) when executed and delivered by such party, this Agreement will constitute the legal, valid, and binding obligation of such party, enforceable against such party in accordance with its terms.

10. Limited Warranty.

(a) Company warrants that it shall perform the Services: (i) in accordance with the terms and subject to the conditions set out in the respective Proposal and this Agreement; (ii) using personnel of industry standard skill, experience, and qualifications; and (iii) in a timely, workmanlike, and professional manner in accordance with generally recognized industry standards for similar services.

(b) Company's sole and exclusive liability and Client's sole and exclusive remedy for breach of this warranty shall be as follows:

i. Company shall use commercially reasonable efforts to promptly cure any such breach; provided, that if Company cannot cure such breach within a reasonable time (but no more than thirty (30) days) after Client's written notice of such breach, Client may, at its option, terminate the Agreement by serving written notice of termination in accordance with Section 12.

ii. In the event the Agreement is terminated pursuant to Section 10(b)(i) above, Company shall within thirty (30) days after the effective date of termination, refund to Client any fees paid by Client as of the date of termination for the Service or Deliverables, less a deduction equal to the fees for receipt

or use of such Deliverables or Service up to and including the date of termination on a pro-rated basis.

iii. The foregoing remedy shall not be available unless Client provides written notice of such breach within thirty (30) days after delivery of such Service or Deliverable to Client.

iv. COMPANY MAKES NO WARRANTIES EXCEPT FOR THAT PROVIDED IN SECTION 10(a) ABOVE. ALL OTHER WARRANTIES, EXPRESS AND IMPLIED, ARE EXPRESSLY DISCLAIMED.

11. Limitation of Liability. IN NO EVENT SHALL COMPANY BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL COMPANY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID TO COMPANY PURSUANT TO THE APPLICABLE PROPOSAL GIVING RISE TO THE CLAIM.

12. Term and Termination. This Agreement shall commence on the Effective Date and shall continue thereafter until terminated by either Party as set forth herein (the "Term"). Upon commencement of each Proposal, Client acknowledges and agrees that the fees owed by Client to Company shall be subject to an annual increase equal to the Consumer Price Index for All Urban Consumers (CPI-U); U.S. City Average; All items, not seasonally adjusted, 1982-1984=100 reference base, as of such annual fee increase date, or 4%, whichever is greater. Either party may terminate this Agreement, effective upon written notice to the other party (the "Defaulting Party"), if the Defaulting Party: (a) breaches this Agreement, and such breach is incapable of cure, or with respect to a breach capable of cure, the Defaulting Party does not cure such breach within thirty (30) days after receipt of written notice of such breach; (b) becomes insolvent or admits its inability to pay its debts generally as they become due; (c) becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law, which is not fully stayed within seven (7) business days or is not dismissed or vacated within forty-five (45) days after filing; (d) is dissolved or liquidated or takes any corporate action for such purpose; (e) makes a general assignment for the benefit of creditors; or (f) has a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business. Termination of this Agreement will not terminate any outstanding Proposal, and the applicable Proposal shall continue in full force and effect until completion.

13. Insurance.

(a) During the term of this Agreement, Client shall, at its own expense, maintain and carry insurance with financially sound and reputable insurers, in full force and effect that includes, but is not limited to, commercial general liability on an all-risk basis and including extended coverage for matters set forth in this Agreement with financially sound and reputable insurers. Upon Company's request, Client shall provide Company with a certificate of insurance from Client's insurer evidencing the insurance coverage specified in

this Agreement. The certificate of insurance shall name Company as an additional insured. Client shall provide Company with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy. Except where prohibited by law, Client shall require its insurer to waive all rights of subrogation against Company's insurers and Company.

(b) During the term of this Agreement, Company shall, at its own expense, maintain and carry the following types of insurance: (i) Comprehensive General Liability with limits no less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate; (ii) Excess Umbrella Liability with limits no less than five million dollars (\$5,000,000) per occurrence and five million dollars (\$5,000,000) in the aggregate; (iii) Automobile Liability with limits no less than one million dollars (\$1,000,000), combined single limit; (iv) Worker's Compensation with limits no less than one million dollars (\$1,000,000) per occurrence; and (v) Errors and Omissions Liability with limits no less than two million dollars (\$2,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate. Upon Client's request, Company shall provide Client with a certificate of insurance from Company's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance for the Comprehensive General Liability policy shall name Client as an additional insured. Company shall provide Client with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy.

14. Entire Agreement. This Agreement, including and together with any related Proposals, exhibits, schedules, attachments, and appendices, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, regarding such subject matter.

15. Notices. All notices, requests, consents, claims, demands, waivers, and other communications under this Agreement (each, a "Notice") must be in writing and addressed to the other Party at its address set forth on the Proposal (or to such other address that the receiving Party may designate from time to time in accordance with this Section 15). Unless otherwise agreed herein, all Notices must be delivered by personal delivery, nationally recognized overnight courier or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) on receipt by the receiving Party; and (b) if the Party giving the Notice has complied with the requirements of this Section 15.

16. Severability. If any term or provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

17. Waiver. No waiver by any Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude

any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

18. Assignment; Successors and Assigns. Client shall not assign, transfer, delegate, or subcontract any of its rights or delegate any of its obligations under this Agreement without the prior written consent of Company. Any purported assignment or delegation in violation of this Section 18 shall be null and void. No assignment or delegation shall relieve Client of any of its obligations under this Agreement. Company may assign any of its rights or delegate any of its obligations to any affiliate or to any person acquiring all or substantially all of Company's assets without Client's consent. This Agreement is binding on and inures to the benefit of the Parties to this Agreement and their respective permitted successors and permitted assigns.

19. Relationship of the Parties. The relationship between the Parties is that of independent contractors. The details of the method and manner for performance of the Services by Company be under its own control, Client being interested only in the results thereof. Company shall be solely responsible for supervising, controlling, and directing the details and manner of the completion of the Services. Nothing in this Agreement shall give Client the right to instruct, supervise, control, or direct the details and manner of the completion of the Services. The Services must meet Client's final approval and shall be subject to Client's general right of inspection throughout the performance of the Services and to secure satisfactory final completion. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture, or other form of joint enterprise, employment, or fiduciary relationship between the parties, and neither party shall have authority to contract for or bind the other party in any manner whatsoever.

20. No Third-Party Beneficiaries. This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

21. Choice of Law. This Agreement and all related documents including all exhibits attached hereto and all matters arising out of or relating to this Agreement, whether sounding in contract, tort, or statute are governed by, and construed in accordance with, the laws of the State in which Client's principal place of business is located, without giving effect to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State in which Client's principal place of business is located.

22. Waiver of Jury Trial. EACH PARTY ACKNOWLEDGES THAT ANY CONTROVERSY THAT MAY ARISE UNDER THIS AGREEMENT, INCLUDING EXHIBITS, SCHEDULES, ATTACHMENTS, AND APPENDICES ATTACHED TO THIS AGREEMENT, IS LIKELY TO INVOLVE COMPLICATED AND DIFFICULT ISSUES AND, THEREFORE, EACH SUCH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY LEGAL ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY EXHIBITS, SCHEDULES, ATTACHMENTS, OR APPENDICES ATTACHED TO THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED HEREBY.

23. Force Majeure. No Party shall be liable or responsible to the other Party, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations of Client to make payments to Company hereunder), when and to the extent such failure or delay is caused by or results from acts beyond the impacted party's ("**Impacted Party**") reasonable control, including, without limitation, the following force majeure events ("**Force Majeure Event(s)**"): (a) acts of God; (b) flood, fire, earthquake, pandemics, epidemics, or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest; (d) government order, law, or actions; (e) embargoes or blockades in effect on or after the date of this Agreement; (f) national or regional emergency; (g) strikes, labor stoppages, or slowdowns, or other industrial disturbances; (h) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate

transportation services, or inability or delay in obtaining supplies of adequate or suitable materials; and (i) other similar events beyond the reasonable control of the Impacted Party. The Impacted Party shall give notice within ten (10) days of the Force Majeure Event to the other Party, stating the period of time the occurrence is expected to continue. The Impacted Party shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized. The Impacted Party shall resume the performance of its obligations as soon as reasonably practicable after the removal of the cause. In the event that the Impacted Party's failure or delay remains uncured for a period of fifteen (15) days following written notice given by it under this Section 23, the other Party may thereafter terminate this Agreement upon fifteen (15) days' written notice.

Appendix

Specific Qualifications & Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost-effective and professionally managed cross-connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 70,000 Cross Connection Control Inspections *annually*.
- HydroCorp tracks and manages over 135,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely, and courteous manner. Our administrative staff can answer most technical calls related to the cross-connection control program and have attended basic cross-connection control training classes.
- HydroCorp currently serves over 370 communities in Michigan, Wisconsin, Maryland, Delaware, Virginia & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars, and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

Date: June 23, 2025
To: Honorable Mayor and City Council
From: Jason Warner, Director of Project Management
Subject: 2024 CDBG Reprogramming

The city administration is requesting that the 2024 CDBG funds be reprogrammed from the Memorial Grove project to the Municipal Park Pathway project. The city has closed out the Memorial Grove Project, the 2024 CDBG funding we are asking to reprogram is \$26,977.00.

We are requesting to hold a public hearing to reprogram the 2023 CDBG fund at the July 14, 2025, city council meeting.

Sincerely,

Jason Warner
Director of Project Management



Address: 400 Sixth Street, Rochester, MI 48307
Cell: (248) 881-6772
Email: jwarner2@rochestermi.org
Website: www.rochestermi.org





City of Rochester

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Date: June 23, 2025
To: Honorable Mayor and City Council
From: Jason Warner, Director of Project Management
Subject: 2023 CDBG Reprogramming

City administration is requesting that the 2023 CDBG funds be reprogrammed from the Memorial Grove project to the Municipal Park Pathway project. The city has closed out the Memorial Grove Project, the 2023 CDBG funding we are asking to reprogram is \$27,378.00.

We are requesting to hold a public hearing to reprogram the 2023 CDBG fund at the July 14, 2025, city council meeting.

Sincerely,

Jason Warner
Director of Project Management



Address: 400 Sixth Street, Rochester, MI 48307
Cell: (248) 881-6772
Email: jwarner2@rochestermi.org
Website: www.rochestermi.org





City of Rochester

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Rochester, MI 48307
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F: (248) 651-2624
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RETIREMENT BOARD REGULAR MEETING AGENDA

Mayor: Nancy Salvia
Council Member: Christian Hauser
City Manager: Nik Banda
DPW Member: Colin Pettit
Non-Union Member: Sherry Kush (Retired)
Citizen Member: David Berletich
Police Member: Merlin Taylor
Retiree Member: Holly Meyers

400 Sixth Street, Conference Room	May 28th, 2025	8:30 AM
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1. Call to Order.
2. Roll Call.
3. Approval of Minutes of the February 28th, 2025 Meeting.
4. Presentation from Morgan Stanley.
5. Adjourn until next scheduled meeting, August 13th, 2025, 830 AM.

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-651-9061 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

PRINCIPAL SHOPPING DISTRICT BOARD MEETING AGENDA

*Members: Patti Eisenbraun, Paul Haig, Lonna Harlow,
Debbie Jones, Jill Lutz, Karen Malsbury, Phil Munroe & Lynn Oates*

Downtown Collaboration Studio, 431 S. Main	June 4, 2025	5:30 pm
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1. Call to Order
2. Roll Call
 - a. Welcome New Members – Phil Munroe & Lynn Oates
3. Approval of Meeting Minutes – May 7, 2025
4. General Business
 - a. Election of PSD Chair & Vice-Chair – FYE 26
 - b. Request for Recommendation – Rochester Posed
 - c. Budgetary Housekeeping – Approval of Staff Increases
 - d. Discussion - America 250 in 2026
5. Reports
 - a. PSD Financial Report
 - b. Events & Marketing Update
 - c. Executive Director Report
6. Miscellaneous
7. Adjourn



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

Cemetery Advisory Board

June 10, 2025 2:00 p.m.

1. Update on May 10th event with DOAR
2. Update on construction progress
3. Update on meeting with Community Foundation
4. Planning for sale of new plots
5. Planning for Fall fundraiser



ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 963-0799
<http://www.rochestermi.org>

GEORGE T. ROUHIB
CHIEF OF POLICE

City of Rochester
Auto Parking Program
Meeting Agenda
June 10, 2005
6:00 PM

- I. Introductions**
- II. Goals Achieved 2025**
 - a. Online Permitting**
 - b. Collections**
 - c. New Equipment**
- III. Old Business**
- IV. New Business**
 - a. IPS-On Line Portal-Parking Passes/Deck Cards**
 - b. United Fidelity-Collections**
 - c. Ticket Validation Discounts**
 - d. Presentation-Roxy**
 - e. Parking Website**

- f. Grace Period-Parking Meters**
- g. EV Parking**
- h. Part Time-Parking Enforcement Officer**
- i. Service Fee-IPS-On Line Portal**
- j. Employee Parking-Assigned**
- k. Lot #1 & #13 Recommendations**

V. Financial Report

VI. Closing Remarks

VII. Questions & Answers



4393 Collins Road
Rochester, MI 48306
(248) 651-9260
Paintcreektrail.org

Paint Creek Trailways Commission Regular Meeting

Tuesday, June 17, 2025 @ 7:00PM
Rochester City Hall, 400 Sixth Street, Rochester, MI 48307

Meeting Agenda

- Call to Order
- Pledge of Allegiance
- Approval of Agenda
- Public Comment
- Approval of Meeting Minutes
 - May 13 Special and May 20 Regular
- Approval of Invoices
- Open Items
 - Trail Manager Candidates
 - Darin Wilcox
 - Marisa Kallie
 - Robin Buxar
 - Flagstar Bank (Checking, Savings, Water Fountain)
 - Chase Card Services
 - Melissa Ford

- PCTC Member Contributions
 - Office Operations/Administration
 - Patrol Program
- Community Foundation of Greater Rochester
- Website Redesign (IDMI)
 - Opportunity for Lost & Found functionality?
- Easement Agreement with DNR for Bald Mountain Connector
- PCT License Agreements Update
- PCT Encroachments Update
- Bridge 31.7 Update
- Oakland County Sheriff Mounted Patrol
- Continued Discussion with Oakland County Parks
 - Interim Manager
 - Website Maintenance
 - Master Plan development
 - License Agreement administration
 - Trail Encroachment enforcement
 - Trail Survey (bridge assessment)
 - Conservation planning
 - Historic Preservation
- PCT Voicemail
 - Complaint about feces on Trail
 - PCT handicap access
- Commissioner Reports
- Adjournment of Regular Meeting
- Closed Session



4393 Collins Road
Rochester, MI 48306
(248) 651-9260
Paintcreektrail.org

Paint Creek Trailways Commission Closed Session

Tuesday, June 17, 2025 @ 7:00PM
Rochester City Hall, 400 Sixth Street, Rochester, MI 48307

Meeting Agenda

- Call to Order
- Discussion on potential property donation
- Adjournment of Closed Session with no intent to return to Open Session



Regular Board Meeting Agenda

**Chairman: John Muenk, Vice Chair: Emily Schoeller, Secretary: David Berletich
Board Members: Sara King, Matthew McDaniel, Theresa Mungoli, Steven Siedlarz**

500 E. Second Street

June 18, 2025

5:00 PM

1. Call to Order
2. Roll Call
3. Reading and consideration of the minutes:
 - a. [May 21, 2025, Regular Board Meeting Minutes](#)
4. Approval of Agenda
5. Public comment – reserved time (for items listed on this agenda)
6. Communications
 - a. Secretary of the Board
 - b. Members of the Board
7. Financial Reports
 - a. Audit Presentation - Rehmann Robson
 - b. List of Bills – May 2025
 - i. Request for approval of the May bills in the amount of: [\\$126,015.96](#)
 - c. Review of the monthly budget reports
 - i. [Revenue Vs Budget](#)
 - ii. [Expense Vs Budget](#)
 - iii. [Trial Balance Report](#)
8. Unfinished Business
 - a. Equipment Capitalized - 2025 2Q(front awning & outdoor movie equipment)
 - b. [RARA 5-Year Master Plan Services](#)
 - i. Recommend to the RARA Board of Directors' approval for award of a contract to McKenna Associates, Inc., Northville, Michigan, in the not-to-exceed amount of \$52,560.00.



Regular Board Meeting Agenda

**Chairman: John Muenk, Vice Chair: Emily Schoeller, Secretary: David Berletich
Board Members: Sara King, Matthew McDaniel, Theresa Mungoli, Steven Siedlarz**

500 E. Second Street

June 18, 2025

5:00 PM

9. New Business

- a. [July 1, Evaluation and Performance Wage Adjustments](#)
 - i. Salary Recommendations for consideration and approval as presented in the packet.
- b. [2025 2nd Quarter Amendment: 2026 Budget, 2027 & 2028 Projections](#)
 - i. For Review, Consideration and Approval at the July 16, 2025 Meeting.

10. Administrative Reports

- a. Executive Recreation Director's Report
 - i. [Report](#)
- b. Assistant Recreation Director's Report
 - i. [Report](#)
- c. Communications Officer Report
 - i. [Report](#)
- d. Sports Report
 - i. [Report](#)
- e. Camps Report
 - i. [Report](#)
- f. Events Report
 - i. [Report](#)
- g. Activities Report
 - i. [Report](#)
- h. Adaptive Report
 - i. [Report](#)
- i. Rec Center & Facility Reservations Report
 - i. [Report](#)



Regular Board Meeting Agenda

**Chairman: John Muenk, Vice Chair: Emily Schoeller, Secretary: David Berletich
Board Members: Sara King, Matthew McDaniel, Theresa Mungioli, Steven Siedlarz**

500 E. Second Street

June 18, 2025

5:00 PM

11. Miscellaneous
12. Public Comments – General
13. Adjournment

Sub-Committees:

Human Resources Committee – Matthew McDaniel, Theresa Mungioli, Emily Schoeller
Budget Committee – David Berletich, Steven Siedlarz, Sara King
Policy and Procedures Committee – John Muenk, Matthew McDaniel, Sara King
Strategic Planning Committee – Theresa Mungioli, David Berletich, John Muenk



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
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www.rochestermi.org

CITY BEAUTIFUL COMMISSION REGULAR MEETING AGENDA

***Chairperson Jeanine Offer, Vice Chair Laura Murphy, Secretary Sue Butala
Members: Tammy Byers, Rachel Williams, Julia Johnson, Sandra Montes,
Jessica Clauser, Tracy Gottschalk
City Council Liaison: Debbie Jones
Student Liaisons: Emma Roosevelt, Natalie Sapp***

400 6th Street	June 11, 2025	7:00 pm
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- 1) Call to Order
- 2) Roll
- 3) Approval of May meeting minutes
- 4) Nik & DPW update
- 5) 2025/2026 Goals & Objectives
 - a) Project updates/ideas:
 - i) Nature Sounds Amplifier
 - ii) Raised Bed Sensory Gardens and Picnic Shelters at All-Abilities Park
 - iii) Rain Garden by Drace, then possibly Wet Meadow
 - iv) New Resident Postcards
 - v) Signage for existing and future CBC projects
- 6) Misc./New Business



Love local
ROCHESTER

Rochester Downtown
Development Authority

Downtown Collaboration Studio
431 S. Main Street
Rochester, MI 48307
248.656.0060
DowntownRochesterMI.com

**Regular Meeting Agenda
Wednesday, June 18, 2025 7:00 pm
Rochester Municipal Building, 400 Sixth Street**

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes – May 21, 2025
4. Audience Comments
5. Liaison Reports
 - A. City Council – Marilyn Trent
 - B. Chamber of Commerce – Bob DiTommaso
 - C. Historical Commission – Don Sienkiewicz
 - D. Principal Shopping District – Paul Haig
 - E. Parking Advisory Committee – Roger Knapp
6. General Business Items
 - A. Election of DDA Officers – Ben Giovanelli/Kristi Trevarrow
 - B. Economic Development Update – Nik Banda
 - C. Market + The Graham Update – Ben Giovanelli
 - D. Downtown Summer Foot Patrol – Kristi Trevarrow
 - E. Budgetary Housekeeping - Codification of Staff Compensation – Ben Giovanelli
7. Receipt of Regular Reports
 - A. Executive Director Update
 - B. Events & Marketing Update
 - C. Financial Report for DDA
 - D. Business Development Committee
 - E. Site Development Committee
8. Adjourn

The next regular meeting of the Rochester DDA will be held on Wednesday, July 16, 2025.

June 9, 2025

Nik Banda, City Manager
City of Rochester
400 Sixth Street
Rochester, Michigan 48178

**Re: *Request for Closed Session for City Council on June 23, 2025 - To Consider
Periodic Personnel Evaluation of City Clerk***

Dear Mr. Banda:

I am requesting that a closed session be scheduled for June 23, 2025, pursuant to Sec. 8 of the Open Meetings Act, MCL 15.268(1)(a), for City Council to consider a periodic personnel evaluation of Lee Ann O'Connor as the City Clerk. Such consideration is permitted to be in closed session if the person being evaluated requests it, which Clerk O'Connor has done.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Jeffrey S. Kragt

cc: L.A. O'Connor