



225 S Camburn St
Stanton, MI, 48888
Phone (989) 831.4440
Fax (989) 831.5756
www.StantonOnline.com

STANTON CITY COMMISSION
Regular Meeting Agenda
December 8, 2020
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Roll Call:

Mayor Lori Williams

Mayor Pro Tem

Commissioner Jane Basom

Commissioner Ray Holloway

Commissioner Tamara Kuhn

Commissioner Michael Mazzola

Commissioner Charles Miel

4. Appointment of New City Commissioner Lewis Corwin

5. Approval of Agenda

6. Public Comments and/or Questions (Public Comments shall be limited to 3 minutes per person. A person wishing to address the Commission shall state their name and address for the official record. The Commission may at their discretion respond to comments and/or questions after all have been received.)

7. Standing Items

- a. Approval of commission Regular meeting minutes of December 8, 2020
- b. Approval of bill payments for the month of November in the total amount of \$126,183.24.

8. Monthly Reports

- a. Stanton Police Department
- b. Stanton Public Works
- c. Clerk/Treasurer Report

9. New Business

- a. Consideration by City Commission to renew Michigan Municipal League Membership.
- b. Consideration by City Commission to consider Resolution to make Mayor Williams the Designated Street Administrator until new City Manager begins.
- c. Consideration by the City Commission to accept the Policy and Guidelines for Applicants Requesting Consideration for Poverty Exemptions.

- d. Consideration by the City Commission to pass the Excessive Force Policy needed for the CDBG Grant for the Bradford Street Project.

10. Committee Reports

11. Public Comments

12. Commission Comments

13. Adjournment



City of Stanton Board or Commission Application

Name: LEWIS CORWIN

Address: 219 S. LINCOLN ST.
STANTON, MI, 48888

Email: lcorwin@charter.net

Phone: 989-831-5770

On which Board or Commission would you like to serve? CITY COMMISSION

Are there any reasons you may have a conflict of interest if you were appointed or elected to a board or commission? NO

Are you personally indebted to the City of Stanton for overdue real or personal property tax, special assessments, etc.? NO

As an adult have you been convicted of a crime? DWI

Please indicate any information/experience which you think should be considered for your appointment to a board or commission: WAS ON THE COMMISSION PRIOR

How did you learn about the Board or Commission position? NEWS RELEASE

Have you reviewed the current meeting schedule for the board/commission and determined you can commit to regular meeting attendance and participation? Yes No

Are you over 18 years of age? Yes No

Are you a resident of Stanton? Yes No
If yes, how long? 25 yrs

Are you a registered voter in the City of Stanton? Yes No

Do you own property in the City of Stanton? Yes No

Education Qualifications: 12 yrs HIGH SCHOOL

Place of Employment: Retired-
Occupation: MLSD.

Why would you like to serve on a board and/or commission? _____

Are you currently serving on any of other boards for Stanton? Yes No
If yes, which board/commission? _____

Have you previously served on any other boards for Stanton or any other government agency? Yes No
If yes, which board/commission? COMMISSIONER

Do you have any relatives and/or friends who are employees, appointed/elected officials of the City of Stanton? If yes, please name: Most of the Com.

Signature: Lewis J. Corwin
Date: 12-9-18

Return application to City Hall
225 Camburn St. Stanton, MI 48888

**City of Stanton
Regular Meeting Minutes
December 8, 2020**

1. **Call to Order: Pledge of Allegiance** – The City of Stanton regular meeting was called to order via zoom conference video at 7:00p.m. by Mayor Lori Williams with the Pledge of Allegiance.
2. **Roll Call:** Mayor Lori Williams, Jane Basom, Vladimir Edelman, Ray Holloway, Tamara Kuhn, Michael Mazzola, Chuck Miel
Absent: None
3. **Approval of Agenda**
Motion made by Edelman second by Basom to approve the agenda. Motion carried on a voice vote.
4. **Public Comments:** None
5. **Standing Items**
 - a. Motion made by Miel second by Holloway to approve the Special Meeting Minutes of November 21, 2020. Motion carried on a voice vote.
 - b. Motion made by Basom second by Miel to approve the Regular Meeting Minutes of November 24, 2020. Motion carried on a voice vote.
 - c. Motion made by Holloway second by Edelman to approve the bills for November 2020 in the total amount of \$45,042.32. Motion carried on a voice vote.
6. **Monthly Reports**
 - a. Stanton Police Department
 - b. DPW Report
 - c. Clerk/Treasurer Report
7. **New Business**
 - a. Motion made by Miel second by Holloway to approve Employment Contract with Jacob VanBoxel Lead Candidate for City Manager Position. Motion carried on a 6 Yes, 0 No. Motion made by Miel second by Mazzola to give Jacob VanBoxel a one-time resident bonus of \$2,500 if he lives in the City Limits. Motion carried on a voice vote.
 - b. Motion made by Miel second by Basom to approve the Water Supply System Improvements Project Change Order #1, Change Order #2- Final and Pay Application #1- Final to CL Trucking & Excavating in the amount of \$44,562.82. Motion carried on a voice vote.
8. **Committee Reports:**
Veterans Park-no report

DDA-Mayor Williams wanted to remind everyone about the survey (Survey Monkey) being the voting avenue for the downtown businesses decorating contest.

9. Public Comments: None

10. Commission Comments:

Commissioner Edelman resigned due to moving to the Village of Sheridan effective at the end of the week (December 11, 2020). The Commissioners thanked him for his service.

Commissioner Mazzola made a motion and Holloway seconded to have Commissioner Basom become Mayor Pro Tem. Motion carried on a voice vote.

Motion made by Holloway second by Mazzola to have Mayor/City Manager Williams and Clerk/Treasurer Braman sign the resolution to hire new City Manager per requested by City Attorney. Motion carried on a voice vote.

11. Adjournment

Motion made by Edelman second by Mazzola to adjourn meeting at 7:33p.m.

Motion carried on a voice vote.

Lori Williams, Mayor

Lori Braman, Clerk

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
12/08/2020	STANT	9523	MONTCALM COUNTY TREASURER	COUNTY TRAILER FEES 1,644.00	812.000	850	1,644.00
				MONTCALM SCHOOL TRAILER FEES 411.00	813.000	850	411.00
				CHECK STANT 9523 TOTAL FOR FUND 101:			<u>2,055.00</u>
12/15/2020	STANT	9525*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	9,065.62
12/15/2020	STANT	9527	AMERITAS LIFE INSURANCE	INSURANCE	710.000	850	570.12
12/15/2020	STANT	9528*#	BERTHIAUME & COMPANY	MISCELLANEOUS	956.000	172	1,458.00
12/15/2020	STANT	9529	BIG L CORP	CAPITAL OUT LAY	981.000	172	359.91
				CAPITAL OUT LAY	981.000	172	50.00
				CHECK STANT 9529 TOTAL FOR FUND 101:			<u>409.91</u>
12/15/2020	STANT	9530#	BLOOM SLUGGETT	PROFESSIONAL SERVICES	801.000	102	647.50
				PROFESSIONAL SERVICES	801.000	172	647.50
				CHECK STANT 9530 TOTAL FOR FUND 101:			<u>1,295.00</u>
12/15/2020	STANT	9531	CASAIR INC	TELEPHONE	850.000	448	216.27
				INTERNET	851.000	448	216.28
				CHECK STANT 9531 TOTAL FOR FUND 101:			<u>432.55</u>
12/15/2020	STANT	9532	CITY OF STANTON	WATER/SEWER	921.000	448	103.04
12/15/2020	STANT	9534*#	CONSUMERS ENERGY	UTILITIES	920.000	172	0.00
				STREET LIGHTS	920.000	448	1,062.03
				100 CEMETERY ST.	920.000	448	48.42
				225 S. CAMBURN ST.	920.000	448	279.60
				300 S. MILL ST.	920.000	448	388.05
				119 W. MAIN ST. #WTR	920.000	448	29.83
				119 S. COURT ST.	920.000	448	330.68
				117 S. LINCOLN ST.	920.000	448	291.16
				320 S LINCOLN ST	920.000	448	29.43
				421 E. MAIN ST.	920.000	448	232.29
				125 S. CAMBURN ST.	920.000	448	31.94
				UTILITIES	920.000	448	166.38
				CHECK STANT 9534 TOTAL FOR FUND 101:			<u>2,889.81</u>
12/15/2020	STANT	9538	AUTO WARES GROUP OF COMPANIES	REPAIR, MAINTENANCE	775.000	441	45.90

12/15/2020 03:17 PM
 User: LBRAMAN
 DB: Stanton

CHECK DISBURSEMENT REPORT FOR CITY OF STANTON
 CHECK DATE FROM 11/05/2020 - 12/15/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
12/15/2020	STANT	9539	HEVEL AUTOMOTIVE INC	REPAIR, MAINTENANCE	775.000	441	18.87
12/15/2020	STANT	9540	JOE KALINOWSKI	REPAIR, MAINTENANCE	775.000	301	236.00
12/15/2020	STANT	9541#	MAIN STREET PLANNING COMPANY	PROFESSIONAL SERVICES	801.000	172	494.50
				PROFESSIONAL SERVICES	801.000	721	2,403.50
				CHECK STANT 9541 TOTAL FOR FUND 101:			<u>2,898.00</u>
12/15/2020	STANT	9542	MICHIGAN ASSOC. OF MUNICIPAL	MEMBERSHIP DUES	802.000	215	120.00
12/15/2020	STANT	9543#	MICHIGAN FLEET FUELING SOLUTIONS	GAS	736.000	301	33.24
				GAS	736.000	441	306.84
				CHECK STANT 9543 TOTAL FOR FUND 101:			<u>340.08</u>
12/15/2020	STANT	9544	PIVOT GROUP	PROFESSIONAL SERVICES	801.000	172	3,500.00
12/15/2020	STANT	9545	MICHIGAN OFFICE SOLUTIONS, INC	PROFESSIONAL SERVICES	801.000	172	102.04
12/15/2020	STANT	9546*#	POSTMASTER	POSTAGE	727.000	262	35.00
12/15/2020	STANT	9547	REPUBLIC SERVICES #239	REPAIR, MAINTENANCE	775.000	441	200.70
12/15/2020	STANT	9548*#	STANTON HARDWARE CORP	REPAIR, MAINTENANCE	775.000	441	49.34
12/15/2020	STANT	9549	TRANSUNION RISK AND ALTERNATIVE	PROFESSIONAL SERVICES	801.000	301	108.00
12/15/2020	STANT	9550#	VERIZON WIRELESS	MATERIALS AND SUPPLIES	726.000	301	63.93
				TELEPHONE	850.000	448	28.57
				CHECK STANT 9550 TOTAL FOR FUND 101:			<u>92.50</u>
				Total for fund 101 GENERAL FUND			26,025.48

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DB: Stanton

CHECK DISBURSEMENT REPORT FOR CITY OF STANTON
CHECK DATE FROM 11/05/2020 - 12/15/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
12/15/2020	STANT	9525*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	611.31
12/15/2020	STANT	9528*#	BERTHIAUME & COMPANY	PROFESSIONAL SERVICES	801.000	463	1,458.00
Total for fund 202 MAJOR STREET FUND							2,069.31

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DB: Stanton

CHECK DISBURSEMENT REPORT FOR CITY OF STANTON
CHECK DATE FROM 11/05/2020 - 12/15/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
12/15/2020	STANT	9525*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	611.29
12/15/2020	STANT	9528*#	BERTHIAUME & COMPANY	PROFESSIONAL SERVICES	801.000	463	1,458.00
Total for fund 203 LOCAL STREET FUND							2,069.29

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DB: Stanton

CHECK DISBURSEMENT REPORT FOR CITY OF STANTON
CHECK DATE FROM 11/05/2020 - 12/15/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER FUND							
12/15/2020	STANT	9525*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	969.10
12/15/2020	STANT	9526	ABONMARCHE CONSULTANTS, INC	PROFESSIONAL SERVICES	801.000	536	543.75
12/15/2020	STANT	9528*#	BERTHIAUME & COMPANY	PROFESSIONAL SERVICES	801.000	536	1,458.00
12/15/2020	STANT	9534*#	CONSUMERS ENERGY	1100 S, CAMBURN ST.	920.000	536	139.60
				300 W. WALNUT ST.	920.000	536	29.96
				507 W. MAIN	920.000	536	18.28
				507 W. MAIN ST.	920.000	536	229.71
				900 S. CAMBURN ST.	920.000	536	1,843.82
				717 N. CAMBURN ST.	920.000	536	50.42
				301 S. MILL	920.000	536	18.28
				301 S. MILL ST.	920.000	536	309.27
				UTILITIES	920.000	536	0.00
				CHECK STANT 9534 TOTAL FOR FUND 590:			<u>2,639.34</u>
12/15/2020	STANT	9546*#	POSTMASTER	POSTAGE	727.000	536	157.50
12/15/2020	STANT	9548*#	STANTON HARDWARE CORP	REPAIR, MAINTENANCE	775.000	536	4.63
				Total for fund 590 SEWER FUND			5,772.32

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CHECK DISBURSEMENT REPORT FOR CITY OF STANTON
CHECK DATE FROM 11/05/2020 - 12/15/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 591 WATER FUND							
12/15/2020	STANT	9525*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	969.06
12/15/2020	STANT	9528*#	BERTHIAUME & COMPANY	PROFESSIONAL SERVICES	801.000	536	1,458.00
12/15/2020	STANT	9533	CL TRUCKING AND EXCAVATING LLC	CAPITAL OUT LAY	981.000	536	44,562.82
12/15/2020	STANT	9534*#	CONSUMERS ENERGY	319 N. MILL ST.	920.000	536	37.62
				601 N. NEW ST.	920.000	536	960.65
				721 N. CAMBURN ST.	920.000	536	126.58
				UTILITIES	920.000	536	0.00
				CHECK STANT 9534 TOTAL FOR FUND 591:			<u>1,124.85</u>
12/15/2020	STANT	9546*#	POSTMASTER	POSTAGE	727.000	536	157.50
12/15/2020	STANT	9548*#	STANTON HARDWARE CORP	REPAIR, MAINTENANCE	775.000	536	15.88
				Total for fund 591 WATER FUND			48,288.11

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CHECK DISBURSEMENT REPORT FOR CITY OF STANTON
 CHECK DATE FROM 11/05/2020 - 12/15/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 TAX ACCOUNT							
12/15/2020	TAX	3565	CENTRAL MONTCALM PUBLIC SCHOOL	DEBT RETIREMENT	819.000	000	10,797.56
				CENTRAL MONTCALM SCHOOLS	821.000	000	12,613.41
				CHECK TAX 3565 TOTAL FOR FUND 703:			<u>23,410.97</u>
12/15/2020	TAX	3566	GENERAL FUND	CITY 648.30, INT 25.93, ADMIN 414.71	818.000	000	1,088.94
12/15/2020	TAX	3567	MONTCALM INTERMEDIATE SCHOOL	ALL. 267.25, SP ED 5373.61, TECH	822.000	000	7,700.23
12/15/2020	TAX	3568	MONTCALM COUNTY TREASURER	CO. OPER 208.36, INT 8.34	820.000	000	5,288.57
				SET 285.68, INT 11.42	826.000	000	297.10
				CHECK TAX 3568 TOTAL FOR FUND 703:			<u>5,585.67</u>
12/15/2020	TAX	3569	MONTCALM COMMUNITY COLLEGE	MONTCALM COMMUNITY COLLEGE	823.000	000	4,172.92
				Total for fund 703 TAX ACCOUNT			41,958.73
			TOTAL - ALL FUNDS				<u>126,183.24</u>

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



michigan municipal league

MICHIGAN MUNICIPAL LEAGUE
MEMBERSHIP RENEWAL INVOICE

2020 - 2021

60

Stanton

Date: 12/01/2020

ID: 471

Membership Period: 02/01/2021 - 01/31/2022

Current Balance

* MML Dues	1,208.00
** Legal Defense Fund	121.00
	<hr/>
	\$1,329.00

**Total Due by February 01, 2021:
\$1,329.00**

Please sign, date and return one invoice copy with your payment.

Make checks payable to the Michigan Municipal League and mail to the address below. Thank you.

(Signature)

(Date)

* MML dues include annual subscriptions to *The Review* for your officials at \$12.00 per subscription, which is 50% of the regular subscription rate.

** The Legal Defense Fund is an optional charge. The purpose of the Fund is to provide specialized legal assistance to member municipalities in cases that have significant statewide impact.

See what the League can do for you by visiting www.mml.org

Ms. Lori Braman
City Clerk/Treasurer
Stanton

Dear Ms. Lori Braman,

On behalf of the Michigan Municipal League, we want to say that we hope you and your fellow civil servants are doing well amid this uncharted and difficult time. The impacts of the COVID-19 pandemic are being felt by communities across the state as they grapple with physical illness of citizens and employees, mental anguish and isolation, economic loss, and future uncertainty. The League is sharing these experiences with you, while also striving to be an essential resource for you as you lead your communities in this time.

We hope by now you've been able to access our Coronavirus resource page accessible at www.mmnl.org. There you can find all of our many webinars featuring various experts speaking to all of the critical issues you need to know, in addition to links of all the most up to date state and federal resources and guides. You can also find extensive advocacy information as we work to ensure local government funding is a top priority for state and federal leaders, as you are on the front lines providing essential services each and every day.

Watching our members respond to the COVID-19 crisis, stepping up to serve in creative ways, gives us confidence that we can collectively emerge from this crisis on a path to attain meaningful and equitable opportunity for our communities. We believe that path is community wealth building, an intentional, block-by-block approach that builds community and individual assets, creating resilient and adaptable systems to address social and economic needs. We look forward to partnering with you on these strategies in the coming years.

Now is as important of a time as ever to be committed to fighting on behalf of local government, educating local leaders on critical topics, and spreading awareness of these issues to the broader public. Now is as important a time as ever to be banded together – as one League family.

The League's Board of Trustees recognizes the strained financial conditions present in many Michigan communities. We have worked very hard over the last several years to keep dues low. This year we are passing along a modest 1.9 percent inflationary adjustment to League dues.

The true power of the League comes from the combined voices and actions of communities across Michigan. Your Michigan Municipal League membership is one of the best investments your community can make. We hope you will maximize your membership by contacting us with your questions, and by actively participating at League webinars and future events. Thank you for your support and for your leadership during this unprecedented time.

Sincerely,

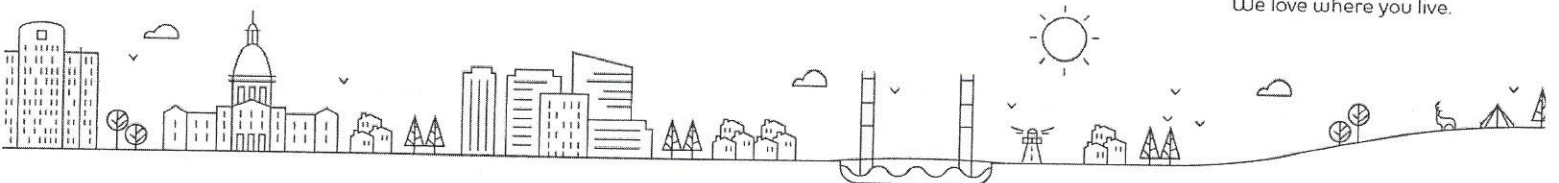


Daniel P. Gilmartin
Executive Director & CEO



William Wild
President, 2020-2021

We love where you live.



Membership Benefits at a Glance

Legislative Advocacy & Policy Development

Legislative Advocacy: Expert advocacy and dedicated representation at the state and federal levels on municipal issues, with a newsletter and blog to keep members informed.

Policy Research: Original policy research on emerging issues made available to members.

Legal Advocacy

Legal Advocacy: Legal assistance on community issues, and advocacy for the interests of municipalities in the courts.

Legal Defense Fund: Advocacy program for municipalities in the state and federal appellate courts (member rates apply).

Placemaking & Redevelopment Assistance

Crowdfunding: Information about crowdfunding and investment crowdfunding and how it may apply to your community, as well as expertise on programs available in Michigan.

Redevelopment Ready Communities®: Assistance navigating the RCC program through support from Michigan Economic Development Corporation.

Michigan Vacant Property Campaign: Partnership with several entities to assist local efforts addressing physical deterioration caused by vacant properties and preserving the places people live.

Michigan Green Communities Network: Collaborative effort to share resources and knowledge around clean energy and environmental sustainability.

Information, Resources & Consulting

E-books: *Ethics Handbook for Michigan Municipalities; Restoring Michigan Communities; Handbook for Municipal Officials.*

One-Pager Plus Fact Sheets: Summaries of common municipal topics available online.

Sample Documents: Contracts, ordinances, policies, resolutions, and Request for Proposals (RFPs) available on our website.

Inquiry Service: Information and custom research on your municipal questions.

Directory of Michigan Municipal Officials: Annual listing of elected and key appointed city and village officials.

The Review: Bi-monthly magazine geared specifically to the municipal audience.

Wage and Salary Database: Searchable database of 143 titles, available to respondents of the annual online survey.

Executive Search Service: Recruit the League to facilitate your executive search process.

Consulting Services: Draw on the League's expertise for your management consulting.

Education & Events

Elected Officials Academy: Certification program designed to help elected officials lead in the 21st century.

Seminars and workshops: On-site and online training opportunities.

Convention and Capital Conference: Gain tools to improve your community and receive the latest Lansing updates.



We love where you live.

Insurance & Employee Benefits *(premiums apply)*

League Workers' Compensation Fund: Group self-insurance fund offering affordable workers' compensation coverage.

League Liability and Property Pool: Covers community property and offers liability protection against most municipal exposures.

League Sponsored BCBSM Program: Provides access to BCBS health insurance for our member communities of under 100 employees.

Unemployment Compensation Fund: Helps members deal more effectively with unemployment claims.

Leadership & Professional Development Opportunities

League Leadership Positions: Opportunity to hold a League leadership position or serve on a board for the Elected Officials Academy, insurance programs, or the Michigan Municipal League Foundation.

Committees: Serve on a committee or taskforce.

Affiliate Organizations: Join one of several tailored organizations for leadership, networking, and training.

Voting Privileges: Voting privileges at the League's annual business meeting.

Savings, Vendor & Additional Services

Telecommunications: Cut telecom costs by partnering with Abilita, a telecommunications consulting leader.

U.S. Communities Government Purchasing Alliance: Favorable pricing for various products and services.

CDL Drug and Alcohol Testing Consortium: Random testing program in accordance with DOT regulations.

Classified Ads: Municipal job openings, as well as items for sale, on the League's website.

Business Alliance Program: Vendors providing services to the municipal market.

RFP Sharing Service: Access the companies in the League's Business Alliance Program to help get your RFPs to more prospective bidders.

MML Foundation

John Barr Scholarship: For local elected and appointed officials to use for leadership training.

Tim Doyle Scholarship: Helps newly elected officials attend the Elected Officials Academy Core Weekender seminar.

George D. Goodman Scholarship: Encourages high school and college students to pursue careers in public service.

Youth Scholarship Fund: Covers expenses for young people to attend the National League of Cities Summit.



We love where you live.

800.653.2483

 michigan municipal league

www.mml.org

RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.

MAIL TO: Michigan Department of Transportation, Financial Operations
Division, P.O. Box 30050, Lansing, MI 48909.
or Fax to: (517) 335-1828

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner _____

offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate _____

_____ as the single Street Administrator for the City or Village of

_____ in all transactions with the State Transportation Department

as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner _____

Yeas _____

Nays _____

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the governing body of this municipality on the _____ day of

CITY OR VILLAGE CLERK (SIGNATURE)	E-MAIL ADDRESS	DATE
STREET ADMINISTRATOR (SIGNATURE)	E-MAIL ADDRESS	DATE
ADDRESS OF CITY OR VILLAGE OFFICE		P.O. BOX
CITY OR VILLAGE	ZIP CODE	PHONE NUMBER

CITY OF STANTON
POLICY AND GUIDELINES FOR APPLICANTS REQUESTING
CONSIDERATION FOR POVERTY EXEMPTIONS

1. Applicant must obtain the proper application from the Assessor's office. Handicapped or infirm applicants may call the Assessor's office to make necessary arrangements for assistance.
2. Applicant must be an owner and occupy the property as his/her principal residence.
 - a. Must provide valid driver's license or other acceptable method of identification
 - b. Must produce a deed, land contract, or other evidence of ownership, as specified by the Assessor.
3. Applicant must fill out the application form in its entirety and return it, in person, to the Assessor's office, except as noted in Item 1 above.
 - a. Must not sign the application until it is returned.
 - b. The applicant signature must be witnessed by the Assessor, Board of Review member or Notary Public.
4. All applicants and any person residing in the homestead shall submit last year's copies of the following:
 - a. Federal Income Tax Return – 1040 or 1040 A
 - b. State Income Tax Return – MI-1040
 - c. Homestead Property Tax Claim – MI-1040 CR
 - d. Statement of benefits paid from Michigan Department of Social Services and/or Social Security Administration
5. Applications must be filed with the Assessor's Office after January 1, but before the day prior to the last day of the December Board of Review. The Board may review applications without applicant present. However, the Board may request that an applicant be physically present to respond to any questions the Board or Assessor may have.
6. An applicant may have to answer questions regarding his/her financial affairs, or status of the people living in his/her home at the meeting before the Board of Review, which is open to and may be attended by the public at large.
7. The Board of Review may vote to go into closed session pursuant to MCL 15.268(h) to review an applicant's state or federal tax return claim as exemption under state or federal law, if the applicant request confidentiality. If the Board wishes to go into closed session, the Open Meeting Act requirement must be followed.
8. Applicants appearing before the Board will be administered an oath, as follows:

“Do you _____ swear (or affirm) that evidence and testimony you will give on your behalf before this Board of Review, is the truth, the whole truth, and nothing but the truth, so help you.”
9. Applicant will be evaluated based on the following:
 - a. Data submitted to the Assessor or Board of Review

- b. Information taken from applicant and information gathered from any source the Assessor or Board may wish to use. The Board will also consider all revenue and nonrevenue producing assets owned by the applicant.
10. Exemptions are granted annually.
 11. Applicant will not be eligible for considerations if he/she does not meet federal income guidelines determined annually by the United States Department of Health and Human Services.

Federal Poverty Income Guideline for Determination of 2021 Exemptions

Size of Family Unit	Poverty Guidelines
1	\$12,760
2	\$17,240
3	\$21,720
4	\$26,200
5	\$30,680
6	\$35,160
7	\$39,640
8	\$44,120
For each additional person	\$4,480

12. Cash assets for the total household may not exceed an amount equal to one month's gross household income. Non cash assets for the total household may not exceed the annual household income established for the family size. The following assets are excluded from this limit:
 - Applicant's principal residence property
 - Applicant's household personal property
 - One vehicle for personal transportation and titled to a member of the household
 - Applicant's interest in Trust Lands
 - Assets not accessible by the applicant, co-owner or any member of the applicant's
13. An exemption shall not be granted if the applicant owns real property or holds a partial interest in any other real estate other than their principal residence. (A joint interest, life estate or remainder interest in property, which is the principal residence of another, will not be considered).
14. The filing of a claim with the Board of Review constitutes an appearance before the Board of Review for the purpose of preserving the right to appeal to the Michigan Tax Tribunal.
15. Any successful applicant may be subject to person investigation by City of Stanton to verify information submitted or statements made to the Assessor or Board of Review for this poverty exemption claim.
16. The Board of Review shall follow the Policy and Guidelines of the City of Stanton in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be deviation from the Policy and Guidelines. The substantial reason will be communicated in writing to the applicant.

EXCESSIVE FORCE POLICY

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF Stanton , ADOPTING A POLICY PROHIBITING THE USE OF EXCESSIVE FORCE AGAINST NON-VIOLENT CIVIL RIGHTS DEMONSTRATORS.

WHEREAS the Congress of the United States has passed the Armstrong/Walker "Excessive Force" Amendment (Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended) prohibiting the use of excessive force by a local law enforcement agency against any individual engaged in nonviolent civil rights demonstration within its jurisdiction;

AND WHEREAS the City of Stanton has received a Michigan Community Development Block Grant and is required to comply with the Armstrong/Walker "Excessive Force" Amendment;

AND WHEREAS the use of excessive force against demonstrators may cause the CITY to lose its grant or eligibility for future federal grants;

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF Stanton, MICHIGAN:

It is POLICY of the CITY that the use of excessive force is prohibited by local law enforcement agencies against individuals engaged in lawful and nonviolent civil rights demonstrations within the City.

The City will adopt and enforce a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within jurisdictions

The City Council directs the Police Chief to implement this Resolution by amending applicable police department procedures.

PASSED BY THE CITY COUNCIL, CITY OF Stanton , MICHIGAN.

SIGNED BY:

TITLE: _____

DATE:

ATTEST: _____