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STANTON CITY COMMISSION
Regular Meeting Agenda
June 9, 2020
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Roll Call:

Mayor Lori Williams
Mayor Pro Tem
Vladimir Edelman
Commissioner Jane Basom

Commissioner Ray Holloway
Commissioner Michael Mazzola
Commissioner Charles Miel
Commissioner Mary Thomas

4. Approval of Agenda

5. Public Comments and/or Questions (Public Comments shall be limited to 3 minutes per person. A person wishing to address the Commission shall state their name and address for the official record. The Commission may at their discretion respond to comments and/or questions after all have been received.)

6. Standing Items

- a. Approval of commission meeting minutes of May 26, 2020.
- b. Approval of bill payments for the month of June 2019 in the total amount of \$26,170.98.
- c. Revenue and Expenditure Report for the month of May.

7. Monthly Reports

- a. Stanton Police Department
- b. Stanton Public Works
- c. Treasurer
- d. City Manager
 - a. Utility late fees
 - b. East Main Street Water Service Connection

8. New Business

- a. Consideration by City Commission to amend the budget resolution approved on May 26, 2020 to reflect a millage rate of 13.6154.
- b. Consideration by the City Commission to approve the proposed assignment of fund balance.

9. Committee Reports

10. Public Comments

11. Commission Comments

12. Adjournment

City of Stanton
Regular Meeting Minutes
May 26, 2020

1. **Call to Order: Pledge of Allegiance** – The City of Stanton regular meeting was called to order via zoom conference video at 7:00p.m. by Mayor Lori Williams with the Pledge of Allegiance.
2. **Roll Call:** Mayor Lori Williams, Jane Basom, Vladimir Edelman, Ray Holloway, Mike Mazzola, Chuck Miel, Mary Thomas
Absent: None
3. **Approval of Agenda**
Motion made by Thomas second by Holloway to approve the agenda. Motion carried on a voice vote.
4. **Public Comments:** None
5. **Standing Items**
 - a. Motion made by Holloway second by Edelman to approve the Regular Meeting Minutes of May 12, 2020. Motion carried on a voice vote.
 - b. Motion made by Edelman second by Mazzola to approve the bills for May 2020 in the amount of \$22,253.79. Motion carried on a voice vote.
6. **Monthly Reports**
 - a. Stanton Police Department
 - b. DPW Report
 - c. Clerk/Treasurer Financial Report
 - d. City Manager
 - i. Mid-Michigan Health Department COVID-19 Workplace Re-Opening Toolkit
7. **New Business:**
 - a. Motion made by Miel second by Edelman to approve a resolution to set the 2020 millage rate at 13.58 mills and adopt the Fiscal Year 2020-2021 Operating Budget for the City of Stanton. Motion carried on a voice vote.
 - b. Motion made by Edelman second by Thomas to approve the 2020 Fee Schedule. Motion carried on a voice vote.
 - c. Motion made by Basom second by Mazzola to accept the MML property and liability pool renewal proposal for the annual premium amount of \$23,081. Motion carried on a voice vote.
 - d. Motion made by Edelman second by Thomas to approve contracting with the Road Commission for Montcalm County to complete the 2020 Major and Local Street Maintenance Projects. Motion carried on a voice vote.

- e. Motion made by Basom second by Mazzola to approve the COVID-19 Economic Impact Vacation Bank Cash Out Proposal. Motion carried on a voice vote with Commissioner Holloway voting no.

8. Committee Reports:

- a. Miel made motion with Holloway second, Miel stated I'd like to make a motion in connection with this item, I move that the current planning commission recommendation regarding marihuana use/marihuana facility use be sent back to the planning commission to carry out responsibilities delegated by the city council on June 124th, 2020, that is to draft an ordinance to allow marihuana use and medical marihuana facilities within the city of Stanton. Motion carried on a voice vote.

9. Public Comments: None

10. Commission Comments:

There was discussion by the commissioners to continue to have the first meeting in June by Zoom.

Commissioner Miel wanted to thank Commissioner Basom's husband for all the Basketball coaching, he did at Central Montcalm.

Commissioner Edelman stated that was chosen for jury duty starting June 23rd.

11. Adjournment

Motion made by Holloway second by Basom to adjourn meeting at 7:35p.m.

Motion carried on a voice vote.

Lori Williams, Mayor

Lori Braman, Clerk

06/04/2020 05:20 PM
User: LBRAMAN
DB: Stanton

CHECK DISBURSEMENT REPORT FOR CITY OF STANTON
CHECK DATE FROM 05/20/2020 - 06/04/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/27/2020	STANT	9238#	BLOOM SLUGGETT	PROFESSIONAL SERVICES	801.000	172	417.00
				PROFESSIONAL SERVICES	801.000	721	966.00
				CHECK STANT 9238 TOTAL FOR FUND 101:			<u>1,383.00</u>
05/27/2020	STANT	9239	LEONARD GOODELL	MATERIALS AND SUPPLIES	726.000	752	171.50
05/27/2020	STANT	9240*#	POSTMASTER	POSTAGE	727.000	301	2.20
05/27/2020	STANT	9241	PRIORITY HEALTH	INSURANCE	710.000	850	5,655.38
05/27/2020	STANT	9242	STANDARD INSURANCE COMPANY	INSURANCE	710.000	850	235.42
05/29/2020	STANT	9244	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	5,024.72
06/02/2020	STANT	9246*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	10,706.88
				Total for fund 101 GENERAL FUND			23,179.10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
06/02/2020	STANT	9246*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	509.89
Total for fund 202 MAJOR STREET FUND							509.89

06/04/2020 05:20 PM
User: LBRAMAN
DB: Stanton

CHECK DISBURSEMENT REPORT FOR CITY OF STANTON
CHECK DATE FROM 05/20/2020 - 06/04/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
06/02/2020	STANT	9246*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	509.91
Total for fund 203 LOCAL STREET FUND							509.91

06/04/2020 05:20 PM
User: LBRAMAN
DB: Stanton

CHECK DISBURSEMENT REPORT FOR CITY OF STANTON
CHECK DATE FROM 05/20/2020 - 06/04/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER FUND							
05/27/2020	STANT	9240*#	POSTMASTER	POSTAGE	727.000	536	175.00
06/02/2020	STANT	9246*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	811.10
Total for fund 590 SEWER FUND							986.10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 591 WATER FUND							
05/27/2020	STANT	9240*#	POSTMASTER	POSTAGE	727.000	536	175.00
06/02/2020	STANT	9246*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	810.98
				Total for fund 591 WATER FUND			985.98
TOTAL - ALL FUNDS							26,170.98

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 05/31/2020

% Fiscal Year Completed: 91.80

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-664.016	INTEREST FOR CD'S	6,000.00	6,996.42	400.58	(996.42)	116.61
Total Dept 000		6,000.00	6,996.42	400.58	(996.42)	116.61
Dept 101 - GENERAL FUND REV						
101-101-401.000	PROPERTY TAX	315,000.00	315,460.39	0.00	(460.39)	100.15
101-101-412.000	DELINQUENT TAX	23,000.00	0.00	0.00	23,000.00	0.00
101-101-426.000	TRAILER PARK TAX	1,300.00	1,734.00	0.00	(434.00)	133.38
101-101-450.000	LICENSE AND PERMITS	500.00	4,362.00	40.00	(3,862.00)	872.40
101-101-451.000	CABLE TV FRANCHISE FEE	19,000.00	19,794.27	4,901.30	(794.27)	104.18
101-101-452.000	302 FUNDS	0.00	500.00	0.00	(500.00)	100.00
101-101-570.000	LIQUOR LICENSE REVENUE (LCC)	1,700.00	1,388.75	0.00	311.25	81.69
101-101-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	6,403.50	6,244.20	(6,403.50)	100.00
101-101-574.000	STATE REVENUE SHARING	140,000.00	153,320.00	24,938.00	(13,320.00)	109.51
101-101-626.000	GRAVE OPENINGS/FOUNDATION	7,500.00	7,244.97	0.00	255.03	96.60
101-101-643.000	SALE OF CEMETERY LOTS	1,000.00	0.00	0.00	1,000.00	0.00
101-101-650.000	SALE OF PROPERTY	5,000.00	0.00	0.00	5,000.00	0.00
101-101-660.000	FINES & FORFEITS	500.00	1,331.60	0.00	(831.60)	266.32
101-101-664.000	INTEREST	1,000.00	2,831.84	94.33	(1,831.84)	283.18
101-101-667.202	MAJOR ST. EQUIP. RENTAL	15,000.00	29,272.36	1,474.89	(14,272.36)	195.15
101-101-667.203	LOCAL ST. EQUIP. RENTAL	15,000.00	9,708.98	1,133.77	5,291.02	64.73
101-101-667.590	SEWER EQUP RENTAL	5,000.00	8,242.48	944.79	(3,242.48)	164.85
101-101-667.591	WATER EQUIPMENT RENTAL	5,000.00	8,475.29	212.31	(3,475.29)	169.51
101-101-675.000	CONTRIBUTIONS & DONATIONS	500.00	0.00	0.00	500.00	0.00
101-101-687.000	REFUNDS & REBATES	50.00	(545.72)	(1,031.00)	595.72	1,091.44
101-101-695.000	MISCELLANEOUS	10,000.00	16,212.28	1,058.08	(6,212.28)	162.12
101-101-699.202	ADMINISTRATION MAJOR STREET	10,000.00	7,500.00	0.00	2,500.00	75.00
101-101-699.203	ADMINISTRATION LOCAL STREET	5,000.00	3,750.00	0.00	1,250.00	75.00
101-101-699.590	ADMINISTRATION SEWER	35,000.00	26,250.00	0.00	8,750.00	75.00
101-101-699.591	ADMINISTRATION WATER	35,000.00	26,250.00	0.00	8,750.00	75.00
Total Dept 101 - GENERAL FUND REV		651,050.00	649,486.99	40,010.67	1,563.01	99.76
TOTAL REVENUES		657,050.00	656,483.41	40,411.25	566.59	99.91
Expenditures						
Dept 102 - CITY COMMISSION						
101-102-702.000	WAGES	7,400.00	5,150.00	0.00	2,250.00	69.59
101-102-715.000	FITW/FICA	700.00	555.82	0.00	144.18	79.40
101-102-726.000	MATERIALS AND SUPPLIES	150.00	0.00	0.00	150.00	0.00
101-102-728.000	CONFERENCE AND TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
101-102-730.000	PUBLIC RELATIONS	500.00	0.00	0.00	500.00	0.00
101-102-801.000	PROFESSIONAL SERVICES	500.00	432.00	0.00	68.00	86.40
101-102-880.000	EMPLOYEE RELATIONS	1,500.00	1,350.00	0.00	150.00	90.00
Total Dept 102 - CITY COMMISSION		11,750.00	7,487.82	0.00	4,262.18	63.73
Dept 171 - MAYOR						
101-171-702.000	WAGES	2,400.00	1,600.00	0.00	800.00	66.67
101-171-715.000	FITW/FICA	200.00	122.40	0.00	77.60	61.20
101-171-728.000	CONFERENCE AND TRAINING	250.00	25.00	0.00	225.00	10.00

PERIOD ENDING 05/31/2020

% Fiscal Year Completed: 91.80

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-171-801.000	PROFESSIONAL SERVICES	500.00	181.50	0.00	318.50	36.30
Total Dept 171 - MAYOR		3,350.00	1,928.90	0.00	1,421.10	57.58
Dept 172 - CITY HALL/ADMINISTRTION						
101-172-702.101	CITY MANAGER WAGES	64,000.00	56,538.41	5,769.23	7,461.59	88.34
101-172-702.216	SUPPORT STAFF	20,000.00	17,305.23	1,869.98	2,694.77	86.53
101-172-708.000	RETIREMENT	4,500.00	0.00	0.00	4,500.00	0.00
101-172-715.000	FITW/FICA	8,000.00	9,805.94	1,016.81	(1,805.94)	122.57
101-172-726.000	MATERIALS AND SUPPLIES	2,000.00	696.66	0.00	1,303.34	34.83
101-172-727.000	POSTAGE	400.00	302.60	0.00	97.40	75.65
101-172-728.000	CONFERENCE AND TRAINING	2,000.00	795.14	0.00	1,204.86	39.76
101-172-801.000	PROFESSIONAL SERVICES	8,000.00	12,595.07	417.00	(4,595.07)	157.44
101-172-802.000	MEMBERSHIP DUES	1,000.00	655.00	0.00	345.00	65.50
101-172-805.000	TRAVEL	1,500.00	337.68	0.00	1,162.32	22.51
101-172-806.000	CONTRACTUAL SERVICES	2,500.00	1,300.48	136.58	1,199.52	52.02
101-172-900.000	PRINTING AND PUBLISHING	1,000.00	1,325.40	0.00	(325.40)	132.54
101-172-930.000	REPAIR/MAINTENANCE BUILDING	500.00	444.49	0.00	55.51	88.90
101-172-956.000	MISCELLANEOUS	4,000.00	3,590.59	5.00	409.41	89.76
101-172-981.000	CAPITAL OUT LAY	2,500.00	1,500.50	0.00	999.50	60.02
Total Dept 172 - CITY HALL/ADMINISTRTION		121,900.00	107,193.19	9,214.60	14,706.81	87.94
Dept 209 - CEMETERY						
101-209-702.441	DIRECTOR OF PUBLIC WORKS	2,500.00	1,107.54	94.88	1,392.46	44.30
101-209-702.442	FULL TIME	3,500.00	3,148.25	270.82	351.75	89.95
101-209-715.000	FITW/FICA	700.00	551.60	47.40	148.40	78.80
101-209-726.000	MATERIALS AND SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-209-775.000	REPAIR, MAINTENANCE	1,500.00	129.74	0.00	1,370.26	8.65
101-209-801.000	PROFESSIONAL SERVICES	3,000.00	1,860.00	0.00	1,140.00	62.00
101-209-940.000	EQUIPMENT RENTAL	2,500.00	0.00	0.00	2,500.00	0.00
101-209-956.000	MISCELLANEOUS	500.00	460.80	0.00	39.20	92.16
Total Dept 209 - CEMETERY		14,500.00	7,257.93	413.10	7,242.07	50.05
Dept 215 - CLERK						
101-215-702.000	WAGES	33,000.00	30,683.78	3,258.02	2,316.22	92.98
101-215-708.000	RETIREMENT	1,800.00	0.00	0.00	1,800.00	0.00
101-215-715.000	FITW/FICA	4,000.00	4,056.43	432.73	(56.43)	101.41
101-215-726.000	MATERIALS AND SUPPLIES	500.00	562.25	136.55	(62.25)	112.45
101-215-727.000	POSTAGE	200.00	200.00	0.00	0.00	100.00
101-215-728.000	CONFERENCE AND TRAINING	500.00	359.21	0.00	140.79	71.84
101-215-802.000	MEMBERSHIP DUES	500.00	120.00	0.00	380.00	24.00
101-215-805.000	TRAVEL	500.00	0.00	0.00	500.00	0.00
101-215-900.000	PRINTING AND PUBLISHING	500.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK		41,500.00	35,981.67	3,827.30	5,518.33	86.70
Dept 247 - BOARD OF REVIEW						
101-247-702.000	WAGES	800.00	805.00	0.00	(5.00)	100.63
101-247-715.000	FITW/FICA	500.00	61.58	0.00	438.42	12.32
101-247-728.000	CONFERENCE AND TRAINING	200.00	33.64	0.00	166.36	16.82

PERIOD ENDING 05/31/2020

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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-247-801.000	PROFESSIONAL SERVICES	100.00	65.10	0.00	34.90	65.10
Total Dept 247 - BOARD OF REVIEW		1,600.00	965.32	0.00	634.68	60.33
Dept 253 - TREASURER						
101-253-702.000	WAGES	18,000.00	16,120.58	1,371.96	1,879.42	89.56
101-253-715.000	FITW/FICA	2,500.00	2,200.38	187.27	299.62	88.02
101-253-726.000	MATERIALS AND SUPPLIES	200.00	175.66	0.00	24.34	87.83
101-253-727.000	POSTAGE	500.00	345.00	0.00	155.00	69.00
101-253-728.000	CONFERENCE AND TRAINING	1,000.00	805.10	0.00	194.90	80.51
Total Dept 253 - TREASURER		22,200.00	19,646.72	1,559.23	2,553.28	88.50
Dept 257 - ASSESSOR						
101-257-702.000	WAGES	9,300.00	8,829.37	802.67	470.63	94.94
101-257-715.000	FITW/FICA	1,000.00	675.45	61.41	324.55	67.55
101-257-726.000	MATERIALS AND SUPPLIES	500.00	235.00	0.00	265.00	47.00
101-257-727.000	POSTAGE	500.00	418.70	0.00	81.30	83.74
101-257-728.000	CONFERENCE AND TRAINING	300.00	50.00	0.00	250.00	16.67
101-257-801.000	PROFESSIONAL SERVICES	1,000.00	1,263.00	0.00	(263.00)	126.30
101-257-802.000	MEMBERSHIP DUES	300.00	0.00	0.00	300.00	0.00
101-257-805.000	TRAVEL	100.00	0.00	0.00	100.00	0.00
101-257-900.000	PRINTING AND PUBLISHING	300.00	0.00	0.00	300.00	0.00
Total Dept 257 - ASSESSOR		13,300.00	11,471.52	864.08	1,828.48	86.25
Dept 262 - ELECTIONS						
101-262-702.000	WAGES	1,600.00	2,527.50	0.00	(927.50)	157.97
101-262-715.000	FITW/FICA	250.00	158.22	0.00	91.78	63.29
101-262-726.000	MATERIALS AND SUPPLIES	1,500.00	847.36	0.00	652.64	56.49
101-262-727.000	POSTAGE	200.00	155.65	0.00	44.35	77.83
101-262-728.000	CONFERENCE AND TRAINING	200.00	49.16	0.00	150.84	24.58
101-262-801.000	PROFESSIONAL SERVICES	500.00	121.10	0.00	378.90	24.22
101-262-900.000	PRINTING AND PUBLISHING	300.00	0.00	0.00	300.00	0.00
Total Dept 262 - ELECTIONS		4,550.00	3,858.99	0.00	691.01	84.81
Dept 301 - POLICE						
101-301-702.301	POLICE CHIEF	31,200.00	26,986.88	2,246.92	4,213.12	86.50
101-301-702.302	POLICE OFFICER	42,000.00	38,789.55	3,116.80	3,210.45	92.36
101-301-702.303	PART-TIME OFFICERS	20,000.00	10,099.22	840.00	9,900.78	50.50
101-301-715.000	FITW/FICA	8,000.00	8,131.75	661.59	(131.75)	101.65
101-301-726.000	MATERIALS AND SUPPLIES	1,500.00	921.92	39.27	578.08	61.46
101-301-727.000	POSTAGE	150.00	26.90	2.20	123.10	17.93
101-301-728.000	CONFERENCE AND TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
101-301-731.000	UNIFORMS	1,000.00	600.27	0.00	399.73	60.03
101-301-736.000	GAS	2,000.00	1,154.04	47.34	845.96	57.70
101-301-775.000	REPAIR, MAINTENANCE	4,000.00	3,699.48	239.44	300.52	92.49
101-301-801.000	PROFESSIONAL SERVICES	5,000.00	4,072.19	0.00	927.81	81.44
101-301-802.000	MEMBERSHIP DUES	500.00	0.00	0.00	500.00	0.00
101-301-956.000	MISCELLANEOUS	200.00	191.00	0.00	9.00	95.50
101-301-981.000	CAPITAL OUT LAY	1,500.00	1,077.99	0.00	422.01	71.87

PERIOD ENDING 05/31/2020

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		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 301 - POLICE		118,050.00	95,751.19	7,193.56	22,298.81	81.11
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
101-441-702.441	DIRECTOR OF PUBLIC WORKS	15,000.00	8,833.05	1,518.01	6,166.95	58.89
101-441-702.442	FULL TIME	30,000.00	23,928.93	2,978.74	6,071.07	79.76
101-441-702.500	OVER TIME HOURS	2,000.00	0.00	0.00	2,000.00	0.00
101-441-715.000	FITW/FICA	5,000.00	4,255.05	585.65	744.95	85.10
101-441-726.000	MATERIALS AND SUPPLIES	1,500.00	596.20	0.00	903.80	39.75
101-441-728.000	CONFERENCE AND TRAINING	1,200.00	95.00	0.00	1,105.00	7.92
101-441-731.000	UNIFORMS	1,500.00	1,334.73	0.00	165.27	88.98
101-441-736.000	GAS	6,500.00	4,302.28	152.87	2,197.72	66.19
101-441-740.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
101-441-775.000	REPAIR, MAINTENANCE	15,000.00	15,387.53	464.59	(387.53)	102.58
101-441-777.000	GROUNDS REPAIR/MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-441-806.000	CONTRACTUAL SERVICES	15,000.00	5,956.91	345.00	9,043.09	39.71
101-441-956.000	MISCELLANEOUS	200.00	180.00	0.00	20.00	90.00
101-441-981.000	CAPITAL OUT LAY	5,000.00	397.61	0.00	4,602.39	7.95
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		103,400.00	65,267.29	6,044.86	38,132.71	63.12
Dept 448 - UTILITIES						
101-448-775.000	REPAIR, MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-448-850.000	TELEPHONE	4,800.00	2,991.17	330.76	1,808.83	62.32
101-448-851.000	INTERNET	2,500.00	2,375.33	215.76	124.67	95.01
101-448-920.000	UTILITIES	30,000.00	25,613.17	2,251.43	4,386.83	85.38
101-448-921.000	WATER/SEWER	1,500.00	1,232.76	101.82	267.24	82.18
Total Dept 448 - UTILITIES		39,800.00	32,212.43	2,899.77	7,587.57	80.94
Dept 528 - RUBBISH COLLECTON/DISPOSAL						
101-528-807.000	RUBBISH	1,800.00	82.00	0.00	1,718.00	4.56
101-528-809.000	CLEAN UP DAY	2,200.00	0.00	0.00	2,200.00	0.00
Total Dept 528 - RUBBISH COLLECTON/DISPOSAL		4,000.00	82.00	0.00	3,918.00	2.05
Dept 721 - PLANNING COMMISSION						
101-721-702.000	WAGES	1,500.00	675.00	0.00	825.00	45.00
101-721-715.000	FITW/FICA	200.00	54.62	0.00	145.38	27.31
101-721-728.000	CONFERENCE AND TRAINING	500.00	500.00	0.00	0.00	100.00
101-721-801.000	PROFESSIONAL SERVICES	8,000.00	1,242.00	966.00	6,758.00	15.53
101-721-900.000	PRINTING AND PUBLISHING	0.00	162.60	0.00	(162.60)	100.00
Total Dept 721 - PLANNING COMMISSION		10,200.00	2,634.22	966.00	7,565.78	25.83
Dept 752 - PARKS AND RECREATION						
101-752-702.441	DIRECTOR OF PUBLIC WORKS	2,500.00	1,107.54	94.88	1,392.46	44.30
101-752-702.442	FULL TIME	10,000.00	9,444.11	812.40	555.89	94.44
101-752-715.000	FITW/FICA	250.00	1,351.64	116.18	(1,101.64)	540.66
101-752-726.000	MATERIALS AND SUPPLIES	2,500.00	171.50	171.50	2,328.50	6.86
101-752-775.000	REPAIR, MAINTENANCE	2,000.00	411.22	0.00	1,588.78	20.56

REVENUE AND EXPENDITURE REPORT FOR CITY OF STANTON

PERIOD ENDING 05/31/2020

% Fiscal Year Completed: 91.80

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-752-940.000	EQUIPMENT RENTAL	700.00	0.00	0.00	700.00	0.00
101-752-981.000	CAPITAL OUT LAY	15,000.00	2,027.00	0.00	12,973.00	13.51
Total Dept 752 - PARKS AND RECREATION		32,950.00	14,513.01	1,194.96	18,436.99	44.05
Dept 850 - OTHER FUNCTIONS						
101-850-710.000	INSURANCE	89,000.00	101,600.75	7,166.91	(12,600.75)	114.16
101-850-711.000	RETIREMENT	5,000.00	0.00	0.00	5,000.00	0.00
101-850-712.000	FIRE DEPARTMENT	30,000.00	30,768.63	0.00	(768.63)	102.56
101-850-714.000	MICHIGAN MUNICIPAL LEAGUE	3,000.00	1,304.00	0.00	1,696.00	43.47
101-850-812.000	COUNTY TRAILER FEES	250.00	241.50	0.00	8.50	96.60
101-850-813.000	MONTCALM SCHOOL TRAILER FEES	1,000.00	966.00	0.00	34.00	96.60
101-850-816.000	MONTCALM ALLIANCE	2,500.00	2,500.00	0.00	0.00	100.00
101-850-827.000	DAY TOWNSHIP TAXES	1,600.00	1,514.40	0.00	85.60	94.65
Total Dept 850 - OTHER FUNCTIONS		132,350.00	138,895.28	7,166.91	(6,545.28)	104.95
TOTAL EXPENDITURES		675,400.00	545,147.48	41,344.37	130,252.52	80.71
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		657,050.00	656,483.41	40,411.25	566.59	99.91
TOTAL EXPENDITURES		675,400.00	545,147.48	41,344.37	130,252.52	80.71
NET OF REVENUES & EXPENDITURES		(18,350.00)	111,335.93	(933.12)	(129,685.93)	606.74
BEG. FUND BALANCE		714,471.54	714,471.54			
END FUND BALANCE		696,121.54	825,807.47			

PERIOD ENDING 05/31/2020

% Fiscal Year Completed: 91.80

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-569.000	STATE GRANT	0.00	374,790.14	0.00	(374,790.14)	100.00
590-000-642.000	WATER/SEWER REVENUES	235,000.00	224,884.68	19,650.31	10,115.32	95.70
590-000-644.000	BOND RESERVE/RRI	15,900.00	0.00	0.00	15,900.00	0.00
590-000-660.000	FINES & FORFEITS	4,000.00	1,993.67	0.00	2,006.33	49.84
590-000-664.000	INTEREST	1,000.00	1,667.49	78.13	(667.49)	166.75
590-000-664.016	INTEREST FOR CD'S	0.00	2,225.82	139.08	(2,225.82)	100.00
Total Dept 000		255,900.00	605,561.80	19,867.52	(349,661.80)	236.64
TOTAL REVENUES		255,900.00	605,561.80	19,867.52	(349,661.80)	236.64
Expenditures						
Dept 536 - SEWER/WATER EXPENDITURES						
590-536-702.441	DIRECTOR OF PUBLIC WORKS	13,000.00	11,075.91	948.82	1,924.09	85.20
590-536-702.442	FULL TIME	22,000.00	9,444.34	812.42	12,555.66	42.93
590-536-702.500	OVER TIME HOURS	2,000.00	26.78	0.00	1,973.22	1.34
590-536-715.000	FITW/FICA	3,000.00	2,716.19	232.76	283.81	90.54
590-536-726.000	MATERIALS AND SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
590-536-727.000	POSTAGE	2,200.00	1,213.00	175.00	987.00	55.14
590-536-728.000	CONFERENCE AND TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
590-536-732.000	ADMINISTRATION EXPENSE	35,000.00	30,869.48	0.00	4,130.52	88.20
590-536-775.000	REPAIR, MAINTENANCE	15,000.00	3,223.45	0.00	11,776.55	21.49
590-536-801.000	PROFESSIONAL SERVICES	12,000.00	339,351.94	0.00	(327,351.94)	2,827.93
590-536-803.000	PUMPING	14,000.00	620.00	0.00	13,380.00	4.43
590-536-804.000	SAMPLING	10,000.00	6,796.00	522.00	3,204.00	67.96
590-536-900.000	PRINTING AND PUBLISHING	500.00	0.00	0.00	500.00	0.00
590-536-920.000	UTILITIES	40,000.00	31,527.99	2,944.24	8,472.01	78.82
590-536-940.000	EQUIPMENT RENTAL	6,000.00	8,242.48	944.79	(2,242.48)	137.37
590-536-956.000	MISCELLANEOUS	2,500.00	2,266.00	260.00	234.00	90.64
590-536-981.000	CAPITAL OUT LAY	15,000.00	0.00	0.00	15,000.00	0.00
590-536-991.000	PRINCIPAL PAYMENT	21,000.00	0.00	0.00	21,000.00	0.00
590-536-992.000	BOND RESERVE/RRI	15,900.00	0.00	0.00	15,900.00	0.00
590-536-995.000	INTEREST PAYMENT	33,550.00	19,030.00	0.00	14,520.00	56.72
Total Dept 536 - SEWER/WATER EXPENDITURES		270,150.00	466,403.56	6,840.03	(196,253.56)	172.65
TOTAL EXPENDITURES		270,150.00	466,403.56	6,840.03	(196,253.56)	172.65
Fund 590 - SEWER FUND:						
TOTAL REVENUES		255,900.00	605,561.80	19,867.52	(349,661.80)	236.64
TOTAL EXPENDITURES		270,150.00	466,403.56	6,840.03	(196,253.56)	172.65
NET OF REVENUES & EXPENDITURES		(14,250.00)	139,158.24	13,027.49	(153,408.24)	976.55
BEG. FUND BALANCE		3,225,946.17	3,225,946.17			
END FUND BALANCE		3,211,696.17	3,365,104.41			
TOTAL REVENUES - ALL FUNDS		912,950.00	1,262,045.21	60,278.77	(349,095.21)	138.24

REVENUE AND EXPENDITURE REPORT FOR CITY OF STANTON

PERIOD ENDING 05/31/2020

% Fiscal Year Completed: 91.80

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
TOTAL EXPENDITURES - ALL FUNDS		945,550.00	1,011,551.04	48,184.40	(66,001.04)	106.98
NET OF REVENUES & EXPENDITURES		(32,600.00)	250,494.17	12,094.37	(283,094.17)	768.39
BEG. FUND BALANCE - ALL FUNDS		3,940,417.71	3,940,417.71			
END FUND BALANCE - ALL FUNDS		3,907,817.71	4,190,911.88			



225 S Camburn St.
 PO Box 449
 Stanton MI 48888
 Phone 989-831-4440 Fax 989-831-5756

6/09/2020 CASH SUMMARY BY ACCOUNTS FOR CITY OF STANTON
 FROM 5/1/2020 TO 5/31/2020
 FUNDS: 101, 703, 750
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 5/1/2020	Total Debits	Total Credits	Ending Balance 5/31/2020
Fund 101 General Fund					
101-000-001	General Fund	\$403,286.56	\$42,694.37	\$41,041.67	\$401,633.86
202-000-001	Major Streets	\$369,283.93	\$7,871.85	\$9,179.04	\$370,591.12
203-000-001	Local Streets	\$367,732.76	\$2,329.71	\$9,228.45	\$374,631.50
590-000-001	Sewer Fund	\$381,419.14	\$7,275.63	\$19,759.06	\$393,902.57
591-000-001	Water Fund	\$500,188.55	\$4,362.72	\$20,030.73	\$515,856.56
	General Fund Total	\$2,021,910.94	\$64,534.28	\$99,238.95	\$2,056,615.61
Fund 703 Taxes					
703-000-001		\$1,733.44	\$0.00	\$60.43	\$1,793.87
Fund 750 Payroll					
750-000-001		\$5,472.59	\$32,990.09	\$33,145.22	\$5,627.72
	TOTAL – ALL FUNDS	\$2,029,116.97	\$97,524.37	\$132,444.60	\$2,064,037.20

Major Deposits

Date	Description	Amounts
05/4/20	Act 51	\$13,766.91
05/4/20	State of MI Revenue	\$24,938.00
5/26/20	Charter Communications	\$4,901.30
5/20/20	Local Stabilization	\$211.56
3/13/20	Local Stabilization	\$6,032.64

Certificate of Deposits/chemflex/savings

Bank	Amounts
Isabella (4 CD'S)	\$558,250.67
Sidney (1 CD)	\$106,008.32
Chemical (8 CD'S)	\$518,971.63
Chemical (savings)	\$9,398.00
Isabella (savings)	\$100.00

Total \$1,192,728.62

Reviewed by Lori Braman and Rachael Winnie

Project Summary: East Main Street Water Service Connection

Project No: 202001

Project Description: Connect five existing water services by directional drill to large diameter watermain on north side of Main Street east of 1st Street.

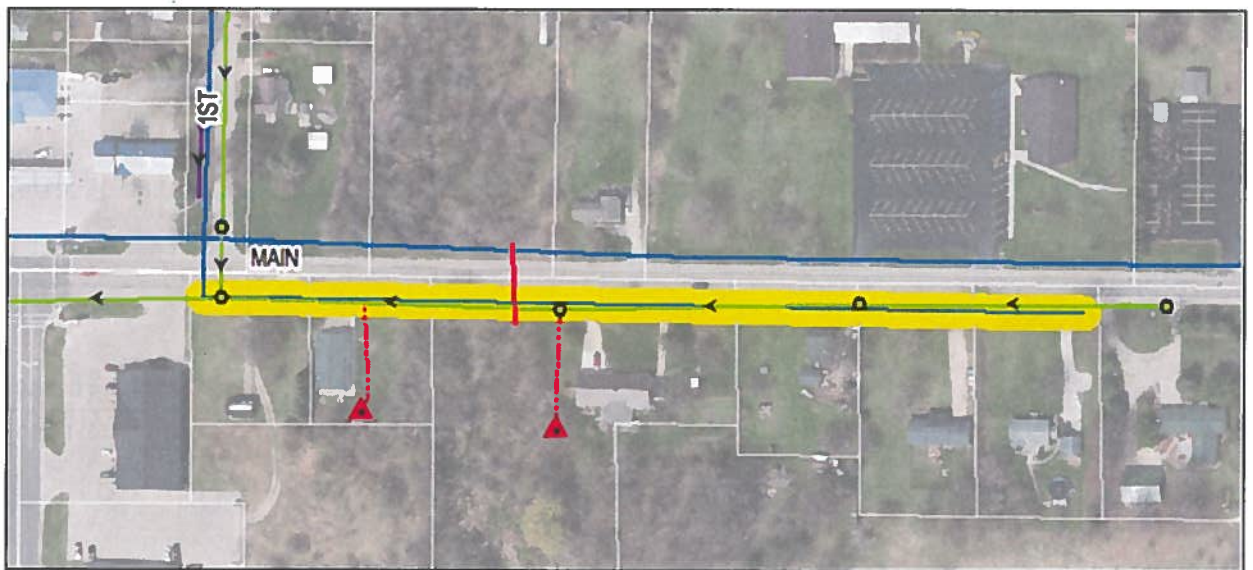
Need: Multiple water services are connected to a small diameter main that has experienced multiple breaks.

Planned Year: 2020

Anticipated Project Costs: The total cost is estimated at \$87,200.

Water Fund	\$87,200
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100% of road reconstruction costs are allocated to the Water Fund.
 Costs account for 2% inflation and 25% Engineering & Contingencies.



2020 Tax Rate Request (This form must be completed and submitted on or before September 30, 2020)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Montcalm	2020 Taxable Value of ALL Properties in the Unit as of 5-26-2020 23,690,451
Local Government Unit Requesting Millage Levy City of Stanton	For LOCAL School Districts: 2020 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2020 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2019 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2020 Current Year "Headlee" Millage Reduction Fraction	(7) 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating		15.00	13.6154	1.0000	13.6154	1.0000	13.6154	13.6154		N/A

Prepared by Edith K. Hunter	Telephone Number 989-831-4440	Title of Preparer Assessor	Date 5-29-20
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary		Lori Braman	
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		Lori Williams	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2020 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	



225 S Camburn St
Stanton, MI, 48888
Phone (989) 831.4440
Fax (989) 831.5756
www.StantonOnline.com

MEMORANDUM

To: Mayor Williams & Stanton City Commission
From: Vester Davis Jr., City Manager
Date: June 4, 2020
Subject: City Manager’s Recommendation to Assign Fund Balance

In compliance with the City of Stanton Fund Balance Policy and Governmental Accounting Standards Board (GASB) Statement No. 54, I would like to request confirmation of the following fund balance assignments:

<u>Fund Balances</u>	<u>General Fund</u>	<u>Major Street</u>	<u>Nonmajor Funds</u>	<u>Water Fund</u>	<u>Sewer Fund</u>
Nonspendable					
Cemetery Care			\$58,725		
Interfund Loans					
Prepays					
Inventory					
Restricted for:					
Debt Service				\$139,392	\$114,112
Streets		\$747,239	\$339,464		
Committed to:					
Debt Service					
Assigned to:					
Veterans Park	\$153,902				
MEDC/CDBG IR	\$295,000			\$61,000	\$11,500
Water Tower				\$100,000	
East Main Street Water Service Connection				\$100,000	
Large Dump Truck	\$10,000	\$25,000	\$25,000	\$10,000	\$10,000
Unassigned:					
	\$255,569	\$722,239		\$1,991,910	\$3,090,334
Total Fund Balances	\$714,471	\$747,239		\$2,402,842	\$3,225,946

Assigning fund balance is a lower categorical constraint placed on the use of governmental funds.

It is important to note that the fund balance designations for financial reporting purposes will not necessarily align with the fund balance designations used for budgetary purposes. The City's Comprehensive Annual Financial Report (CAFR) will include reconciliation between the types of fund balance designations.

The result of assigning fund balance shows, citizens, commission members and staff that there is a commitment to addressing certain capital needs.