



225 S Camburn St
Stanton, MI, 48888
Phone (989) 831.4440
Fax (989) 831.5756
www.StantonOnline.com

STANTON CITY COMMISSION
Regular Meeting Agenda
May 12, 2020
7:00 PM

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are being monitored and violations of statutes will be prosecuted.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call:

Mayor Lori Williams
Mayor Pro Tem
Vladimir Edelman
Commissioner Jane Basom

Commissioner Ray Holloway
Commissioner Michael Mazzola
Commissioner Charles Miel
Commissioner Mary Thomas

4. Approval of Agenda

5. Public Comments and/or Questions (Public Comments shall be limited to 3 minutes per person. A person wishing to address the Commission shall state their name and address for the official record. The Commission may at their discretion respond to comments and/or questions after all have been received.)

6. Standing Items

- a. Approval of commission meeting minutes of April 28, 2020.
- b. Approval of bill payments for the month of April 2020 in the total amount of \$18,077.47.
- c. Revenue/Expenditure Report for the month of April 2020.

7. Monthly Reports

- a. Stanton Police Department
- b. Stanton Public Works
- c. Clerk/Treasurer Report
- d. City Manager

8. Public Hearing

- a. Mayor opens the public hearing to receive comment on the proposed budget for fiscal year 2020-2021.
- b. Mayor closes the public hearing.

9. New Business

- a. Consideration by City Commission to adjust City of Stanton water and sewer utility rates for FY 2020-2021.
- b. Consideration by City Commission to accept the proposal from Prein & Newhof to provide professionals services for the submission of a United States Department of Agriculture (USDA) Rural Development Application.
- c. Consideration by City Commission to contract with Hometown Decorations to install and remove streetlight pole decorations for 2020-2021 holiday season.

10. Committee Reports

11. Public Comments

12. Commission Comments

13. Adjournment

City of Stanton
Regular Meeting Minutes
April 28, 2020

1. **Call to Order: Pledge of Allegiance** – The City of Stanton regular meeting was called to order via zoom conference video at 7:03p.m. by Mayor Lori Williams with the Pledge of Allegiance.
2. **Roll Call:** Mayor Lori Williams, Jane Basom, Vladimir Edelman, Ray Holloway, Mike Mazzola, Chuck Miel, Mary Thomas
Absent: None
3. **Approval of Agenda**
Motion made by Miel second by Mazzola to approve the agenda with the move of Planning Commission Members Discussion being moved to New Business instead of during Commission Comments. Motion carried on a voice vote.
4. **Public Comments:** None
5. **Standing Items**
 - a. Motion made by Thomas second by Edelman to approve the Regular Meeting Minutes of April 14, 2020. Motion carried on a voice vote.
 - b. Motion made by Edelman second by Miel to approve the bills for April 2020 in the amount of \$34,842.93. Motion carried on a voice vote.
6. **Monthly Reports**
 - a. Stanton Police Department – City Manager Davis informed the commissioners that the legion cancelled the Memorial Day Parade.
 - b. DPW Report – City Manager Davis reminded the commissioners that the city clean-up day changed to June 13, 2020 from 7a.m. to 1p.m. The community is happy with the work the DPW workers are doing and still social distancing.
 - c. Clerk/Treasurer Financial Report
 - d. City Manager – gave updates on the following
 - i. Coronavirus (COVID-19) Emergency Response Update
 - ii. Water & Sewer Rate Adjustments for FY 2020-21
 - iii. Capital Improvement Projects - Kevin Koster gave an update from Prein & Newhof.
7. **New Business:**
 - a. Motion made by Edelman second by Holloway to award the bid to Berthiaume & Company for a three-year contract to provide professional auditing services. Motion carried on a voice vote.
 - b. Motion made by Miel second by Edelman to accept the letter of interest from the Michigan Economic Development Corporation (MEDC) and to approve proceeding in the application review process of the Community Development

Block Grant (CDBG) Infrastructure and Resiliency Program. Motion carried on a voice vote.

- c. Motion made by Edelman second by Thomas to set May 12, 2020 as the date to hold the public hearing on the City of Stanton proposed budget for Fiscal Year 2020-2021. Motion carried on a voice vote.
- d. Planning Commission Members Discussion

8. Committee Reports:

Mayor Williams let everyone know that Brickyard, Stanton Auto Glass and Once Used Furniture will be opening back up on a limited basis.

9. Public Comments: None

10. Commission Comments:

Commissioner Mazzola would like everyone to know that the American Legion will do the fish dinner on Friday, May 1st, 2020 on a take-out basis only.

City Manager Davis wanted to thank Trinity Church and all the others who put together and helped with the 1st food drive on April 16th and that the next food drive will take place on April 30th with a new pick-up location at Central Montcalm High School parking lot.

Mayor Williams would like to point out that Jacky McGill sent a message during the zoom meeting that she would like to work on the flower beds downtown.

11. Adjournment

Motion made by Holloway second by Edelman to adjourn meeting at 7:55p.m.
Motion carried on a voice vote.

Lori Williams, Mayor
Lori Braman, Clerk

Department of Public Works

April 28, 2020

Leaf vacuuming will end Thursday April 30th. Although we may continue to finish cleaning up the cemetery leaves, a great effort has been made to fulfill a general spring leaf cleanup to the public.

-Brush chipping continues to be done on or very near the dates provided in the City schedule.



225 S Camburn St.
 PO Box 449
 Stanton MI 48888
 Phone 989-831-4440 Fax 989-831-5756

5/12/2020 CASH SUMMARY BY ACCOUNTS FOR CITY OF STANTON
 FROM 4/1/2020 TO 4/30/2020
 FUNDS: 101, 703, 750
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 4/1/2020	Total Debits	Total Credits	Ending Balance 3/30/2020
Fund 101 General Fund					
101-000-001	General Fund	\$437,112.33	\$41,727.14	\$7,901.37	\$403,286.56
202-000-001	Major Streets	\$363,672.29	\$9,285.45	\$14,897.09	\$369,283.93
203-000-001	Local Streets	\$357,913.88	\$2,139.96	\$11,958.84	\$367,732.76
590-000-001	Sewer Fund	\$370,186.96	\$6,243.04	\$17,475.22	\$381,419.14
591-000-001	Water Fund	\$485,884.70	\$4,154.74	\$18,458.59	\$500,188.55
	General Fund Total	\$2,014,770.16	\$63,550.33	\$70,691.11	\$2,021,910.94
Fund 703 Taxes					
703-000-001		\$1,855.40	\$122.04	\$0.08	\$1,733.44
Fund 750 Payroll					
750-000-001		\$5,508.70	\$28,050.31	\$28,014.20	\$5,472.59
	TOTAL – ALL FUNDS	\$2,022,134.26	\$91,722.68	\$98,705.39	\$2,029,116.97

Major Deposits

Date	Description	Amounts
04/3/20	Act 51	\$17,863.06
4/24/20	State of MI 302 Funds	\$250.00
4/13/20	19 Summer/Winter Taxes	\$122.04
	Interest from February	
3/13/20	Road Commission of Montcalm County/Snow Removal	\$3,004.69

Certificate of Deposits/chemflex/savings

Bank	Amounts
Isabella (3 CD'S)	\$506,406.73
Sidney (1 CD)	\$106,008.32
Chemical (9 CD'S)	\$569,458.37
Chemical (savings)	\$9,397.20
Isabella (savings)	\$4,787.25
Total	\$1,196,057.87

Reviewed by Lori Braman and Rachael Winnie

05/05/2020 03:10 PM
User: LBRAMAN
DB: Stanton

CHECK DISBURSEMENT REPORT FOR CITY OF STANTON
CHECK DATE FROM 04/23/2020 - 05/05/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/05/2020	STANT	9209*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	10,468.69
05/05/2020	STANT	9210	CASAIR INC	TELEPHONE	850.000	448	215.76
				INTERNET	851.000	448	215.76
				CHECK STANT 9210 TOTAL FOR FUND 101:			<u>431.52</u>
05/05/2020	STANT	9211*#	CONSUMERS ENERGY	UTILITIES	920.000	172	0.00
				STREET LIGHTS	920.000	448	1,227.15
				UTILITIES	920.000	448	68.46
				CHECK STANT 9211 TOTAL FOR FUND 101:			<u>1,295.61</u>
05/05/2020	STANT	9212	AUTO WARES GROUP OF COMPANIES	REPAIR, MAINTENANCE	775.000	441	74.75
05/05/2020	STANT	9215	GRAFIX SHOPPE	REPAIR, MAINTENANCE	775.000	301	239.44
05/05/2020	STANT	9216	HEVEL AUTOMOTIVE INC	REPAIR, MAINTENANCE	775.000	441	99.73
05/05/2020	STANT	9217	MML WORKERS' COMP FUND	INSURANCE	710.000	850	628.00
05/05/2020	STANT	9218	MONTCALM COUNTY CLERK	MATERIALS AND SUPPLIES	726.000	215	136.55
05/05/2020	STANT	9220#	VERIZON WIRELESS	MATERIALS AND SUPPLIES	726.000	301	39.27
				TELEPHONE	850.000	448	115.00
				CHECK STANT 9220 TOTAL FOR FUND 101:			<u>154.27</u>
				Total for fund 101 GENERAL FUND			13,528.56

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CHECK DISBURSEMENT REPORT FOR CITY OF STANTON
CHECK DATE FROM 04/23/2020 - 05/05/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
05/05/2020	STANT	9209*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	597.96
05/05/2020	STANT	9221	WEST MICHIGAN SWEEPER	RESURFACING & MAINTENANCE	755.000	463	630.00
Total for fund 202 MAJOR STREET FUND							1,227.96

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
05/05/2020	STANT	9209*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	597.97
Total for fund 203 LOCAL STREET FUND							597.97

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DB: Stanton

CHECK DISBURSEMENT REPORT FOR CITY OF STANTON
CHECK DATE FROM 04/23/2020 - 05/05/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER FUND							
05/05/2020	STANT	9209*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	948.00
05/05/2020	STANT	9211*#	CONSUMERS ENERGY	UTILITIES	920.000	536	0.00
05/05/2020	STANT	9213	STATE OF MICHIGAN	SAMPLING	804.000	536	32.00
05/05/2020	STANT	9214	FRONTIER	UTILITIES	920.000	536	305.09
05/05/2020	STANT	9219	PREIN & NEWHOF	SAMPLING	804.000	536	490.00
Total for fund 590 SEWER FUND							1,775.09

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DB: Stanton

CHECK DISBURSEMENT REPORT FOR CITY OF STANTON
CHECK DATE FROM 04/23/2020 - 05/05/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 591 WATER FUND							
05/05/2020	STANT	9209*	CITY OF STANTON	DUE TO PAYROLL CLEARING FUND	214.750	000	947.89
05/05/2020	STANT	9211*#	CONSUMERS ENERGY	UTILITIES	920.000	536	0.00
				Total for fund 591 WATER FUND			947.89
			TOTAL - ALL FUNDS				18,077.47

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 04/30/2020

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-664.016	INTEREST FOR CD'S	6,000.00	6,595.84	761.25	(595.84)	109.93
Total Dept 000		6,000.00	6,595.84	761.25	(595.84)	109.93
Dept 101 - GENERAL FUND REV						
101-101-401.000	PROPERTY TAX	315,000.00	315,460.39	122.04	(460.39)	100.15
101-101-412.000	DELINQUENT TAX	23,000.00	0.00	0.00	23,000.00	0.00
101-101-426.000	TRAILER PARK TAX	1,300.00	1,734.00	0.00	(434.00)	133.38
101-101-450.000	LICENSE AND PERMITS	500.00	4,322.00	0.00	(3,822.00)	864.40
101-101-451.000	CABLE TV FRANCHISE FEE	19,000.00	14,892.97	0.00	4,107.03	78.38
101-101-452.000	302 FUNDS	0.00	500.00	250.00	(500.00)	100.00
101-101-570.000	LIQUOR LICENSE REVENUE (LCC)	1,700.00	1,388.75	0.00	311.25	81.69
101-101-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	159.30	0.00	(159.30)	100.00
101-101-574.000	STATE REVENUE SHARING	140,000.00	128,382.00	0.00	11,618.00	91.70
101-101-626.000	GRAVE OPENINGS/FOUNDATION	7,500.00	7,244.97	0.00	255.03	96.60
101-101-643.000	SALE OF CEMETERY LOTS	1,000.00	0.00	0.00	1,000.00	0.00
101-101-650.000	SALE OF PROPERTY	5,000.00	0.00	0.00	5,000.00	0.00
101-101-660.000	FINES & FORFEITS	500.00	1,331.60	0.00	(831.60)	266.32
101-101-664.000	INTEREST	1,000.00	2,737.51	62.02	(1,737.51)	273.75
101-101-667.202	MAJOR ST. EQUIP. RENTAL	15,000.00	27,797.47	2,189.22	(12,797.47)	185.32
101-101-667.203	LOCAL ST. EQUIP. RENTAL	15,000.00	8,575.21	974.77	6,424.79	57.17
101-101-667.590	SEWER EQUIP RENTAL	5,000.00	7,297.69	197.15	(2,297.69)	145.95
101-101-667.591	WATER EQUIPMENT RENTAL	5,000.00	8,262.98	272.97	(3,262.98)	165.26
101-101-675.000	CONTRIBUTIONS & DONATIONS	500.00	0.00	0.00	500.00	0.00
101-101-687.000	REFUNDS & REBATES	50.00	485.28	0.00	(435.28)	970.56
101-101-695.000	MISCELLANEOUS	10,000.00	15,154.20	3,567.68	(5,154.20)	151.54
101-101-699.202	ADMINISTRATION MAJOR STREET	10,000.00	7,500.00	0.00	2,500.00	75.00
101-101-699.203	ADMINISTRATION LOCAL STREET	5,000.00	3,750.00	0.00	1,250.00	75.00
101-101-699.590	ADMINISTRATION SEWER	35,000.00	26,250.00	0.00	8,750.00	75.00
101-101-699.591	ADMINISTRATION WATER	35,000.00	26,250.00	0.00	8,750.00	75.00
Total Dept 101 - GENERAL FUND REV		651,050.00	609,476.32	7,635.85	41,573.68	93.61
TOTAL REVENUES		657,050.00	616,072.16	8,397.10	40,977.84	93.76
Expenditures						
Dept 102 - CITY COMMISSION						
101-102-702.000	WAGES	7,400.00	5,150.00	0.00	2,250.00	69.59
101-102-715.000	FITW/FICA	700.00	555.82	0.00	144.18	79.40
101-102-726.000	MATERIALS AND SUPPLIES	150.00	0.00	0.00	150.00	0.00
101-102-728.000	CONFERENCE AND TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
101-102-730.000	PUBLIC RELATIONS	500.00	0.00	0.00	500.00	0.00
101-102-801.000	PROFESSIONAL SERVICES	500.00	432.00	0.00	68.00	86.40
101-102-880.000	EMPLOYEE RELATIONS	1,500.00	1,350.00	0.00	150.00	90.00
Total Dept 102 - CITY COMMISSION		11,750.00	7,487.82	0.00	4,262.18	63.73
Dept 171 - MAYOR						
101-171-702.000	WAGES	2,400.00	1,600.00	0.00	800.00	66.67
101-171-715.000	FITW/FICA	200.00	122.40	0.00	77.60	61.20
101-171-728.000	CONFERENCE AND TRAINING	250.00	25.00	0.00	225.00	10.00

PERIOD ENDING 04/30/2020

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-171-801.000	PROFESSIONAL SERVICES	500.00	181.50	109.50	318.50	36.30
Total Dept 171 - MAYOR		3,350.00	1,928.90	109.50	1,421.10	57.58
Dept 172 - CITY HALL/ADMINISTRTION						
101-172-702.101	CITY MANAGER WAGES	64,000.00	50,769.18	4,615.38	13,230.82	79.33
101-172-702.216	SUPPORT STAFF	20,000.00	15,435.25	1,348.00	4,564.75	77.18
101-172-708.000	RETIREMENT	4,500.00	0.00	0.00	4,500.00	0.00
101-172-715.000	FITW/FICA	8,000.00	8,789.13	793.12	(789.13)	109.86
101-172-726.000	MATERIALS AND SUPPLIES	2,000.00	696.66	80.26	1,303.34	34.83
101-172-727.000	POSTAGE	400.00	302.60	0.00	97.40	75.65
101-172-728.000	CONFERENCE AND TRAINING	2,000.00	795.14	0.00	1,204.86	39.76
101-172-801.000	PROFESSIONAL SERVICES	8,000.00	12,178.07	5,066.10	(4,178.07)	152.23
101-172-802.000	MEMBERSHIP DUES	1,000.00	655.00	0.00	345.00	65.50
101-172-805.000	TRAVEL	1,500.00	337.68	0.00	1,162.32	22.51
101-172-806.000	CONTRACTUAL SERVICES	2,500.00	1,163.90	78.29	1,336.10	46.56
101-172-900.000	PRINTING AND PUBLISHING	1,000.00	1,325.40	0.00	(325.40)	132.54
101-172-930.000	REPAIR/MAINTENANCE BUILDING	500.00	444.49	0.00	55.51	88.90
101-172-956.000	MISCELLANEOUS	4,000.00	3,585.59	0.00	414.41	89.64
101-172-981.000	CAPITAL OUT LAY	2,500.00	1,500.50	0.00	999.50	60.02
Total Dept 172 - CITY HALL/ADMINISTRTION		121,900.00	97,978.59	11,981.15	23,921.41	80.38
Dept 209 - CEMETERY						
101-209-702.441	DIRECTOR OF PUBLIC WORKS	2,500.00	1,012.66	94.88	1,487.34	40.51
101-209-702.442	FULL TIME	3,500.00	2,877.43	256.55	622.57	82.21
101-209-715.000	FITW/FICA	700.00	504.20	45.44	195.80	72.03
101-209-726.000	MATERIALS AND SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-209-775.000	REPAIR, MAINTENANCE	1,500.00	129.74	0.00	1,370.26	8.65
101-209-801.000	PROFESSIONAL SERVICES	3,000.00	1,860.00	0.00	1,140.00	62.00
101-209-940.000	EQUIPMENT RENTAL	2,500.00	0.00	0.00	2,500.00	0.00
101-209-956.000	MISCELLANEOUS	500.00	460.80	0.00	39.20	92.16
Total Dept 209 - CEMETERY		14,500.00	6,844.83	396.87	7,655.17	47.21
Dept 215 - CLERK						
101-215-702.000	WAGES	33,000.00	27,425.76	2,572.02	5,574.24	83.11
101-215-708.000	RETIREMENT	1,800.00	0.00	0.00	1,800.00	0.00
101-215-715.000	FITW/FICA	4,000.00	3,623.70	339.09	376.30	90.59
101-215-726.000	MATERIALS AND SUPPLIES	500.00	425.70	0.00	74.30	85.14
101-215-727.000	POSTAGE	200.00	200.00	0.00	0.00	100.00
101-215-728.000	CONFERENCE AND TRAINING	500.00	359.21	0.00	140.79	71.84
101-215-802.000	MEMBERSHIP DUES	500.00	120.00	0.00	380.00	24.00
101-215-805.000	TRAVEL	500.00	0.00	0.00	500.00	0.00
101-215-900.000	PRINTING AND PUBLISHING	500.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK		41,500.00	32,154.37	2,911.11	9,345.63	77.48
Dept 247 - BOARD OF REVIEW						
101-247-702.000	WAGES	800.00	805.00	0.00	(5.00)	100.63
101-247-715.000	FITW/FICA	500.00	61.58	0.00	438.42	12.32
101-247-728.000	CONFERENCE AND TRAINING	200.00	33.64	0.00	166.36	16.82

PERIOD ENDING 04/30/2020

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-247-801.000	PROFESSIONAL SERVICES	100.00	65.10	0.00	34.90	65.10
Total Dept 247 - BOARD OF REVIEW		1,600.00	965.32	0.00	634.68	60.33
Dept 253 - TREASURER						
101-253-702.000	WAGES	18,000.00	14,748.62	1,371.96	3,251.38	81.94
101-253-715.000	FITW/FICA	2,500.00	2,013.11	187.27	486.89	80.52
101-253-726.000	MATERIALS AND SUPPLIES	200.00	175.66	0.00	24.34	87.83
101-253-727.000	POSTAGE	500.00	345.00	0.00	155.00	69.00
101-253-728.000	CONFERENCE AND TRAINING	1,000.00	805.10	0.00	194.90	80.51
Total Dept 253 - TREASURER		22,200.00	18,087.49	1,559.23	4,112.51	81.48
Dept 257 - ASSESSOR						
101-257-702.000	WAGES	9,300.00	8,026.70	802.67	1,273.30	86.31
101-257-715.000	FITW/FICA	1,000.00	614.04	61.39	385.96	61.40
101-257-726.000	MATERIALS AND SUPPLIES	500.00	235.00	0.00	265.00	47.00
101-257-727.000	POSTAGE	500.00	418.70	0.00	81.30	83.74
101-257-728.000	CONFERENCE AND TRAINING	300.00	50.00	0.00	250.00	16.67
101-257-801.000	PROFESSIONAL SERVICES	1,000.00	1,263.00	0.00	(263.00)	126.30
101-257-802.000	MEMBERSHIP DUES	300.00	0.00	0.00	300.00	0.00
101-257-805.000	TRAVEL	100.00	0.00	0.00	100.00	0.00
101-257-900.000	PRINTING AND PUBLISHING	300.00	0.00	0.00	300.00	0.00
Total Dept 257 - ASSESSOR		13,300.00	10,607.44	864.06	2,692.56	79.76
Dept 262 - ELECTIONS						
101-262-702.000	WAGES	1,600.00	2,527.50	0.00	(927.50)	157.97
101-262-715.000	FITW/FICA	250.00	158.22	0.00	91.78	63.29
101-262-726.000	MATERIALS AND SUPPLIES	1,500.00	847.36	0.00	652.64	56.49
101-262-727.000	POSTAGE	200.00	155.65	0.00	44.35	77.83
101-262-728.000	CONFERENCE AND TRAINING	200.00	49.16	34.16	150.84	24.58
101-262-801.000	PROFESSIONAL SERVICES	500.00	121.10	0.00	378.90	24.22
101-262-900.000	PRINTING AND PUBLISHING	300.00	0.00	0.00	300.00	0.00
Total Dept 262 - ELECTIONS		4,550.00	3,858.99	34.16	691.01	84.81
Dept 301 - POLICE						
101-301-702.301	POLICE CHIEF	31,200.00	24,739.96	2,205.20	6,460.04	79.29
101-301-702.302	POLICE OFFICER	42,000.00	35,672.75	3,116.80	6,327.25	84.94
101-301-702.303	PART-TIME OFFICERS	20,000.00	9,259.22	780.00	10,740.78	46.30
101-301-715.000	FITW/FICA	8,000.00	7,470.16	653.80	529.84	93.38
101-301-726.000	MATERIALS AND SUPPLIES	1,500.00	882.65	131.25	617.35	58.84
101-301-727.000	POSTAGE	150.00	24.70	0.00	125.30	16.47
101-301-728.000	CONFERENCE AND TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
101-301-731.000	UNIFORMS	1,000.00	600.27	0.00	399.73	60.03
101-301-736.000	GAS	2,000.00	1,106.70	70.84	893.30	55.34
101-301-775.000	REPAIR, MAINTENANCE	4,000.00	3,460.04	0.00	539.96	86.50
101-301-801.000	PROFESSIONAL SERVICES	5,000.00	4,072.19	0.00	927.81	81.44
101-301-802.000	MEMBERSHIP DUES	500.00	0.00	0.00	500.00	0.00
101-301-956.000	MISCELLANEOUS	200.00	191.00	0.00	9.00	95.50
101-301-981.000	CAPITAL OUT LAY	1,500.00	1,077.99	0.00	422.01	71.87

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		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND Expenditures						
Total Dept 301 - POLICE		118,050.00	88,557.63	6,957.89	29,492.37	75.02
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
101-441-702.441	DIRECTOR OF PUBLIC WORKS	15,000.00	7,315.04	569.22	7,684.96	48.77
101-441-702.442	FULL TIME	30,000.00	20,950.19	1,824.67	9,049.81	69.83
101-441-702.500	OVER TIME HOURS	2,000.00	0.00	0.00	2,000.00	0.00
101-441-715.000	FITW/FICA	5,000.00	3,669.40	311.43	1,330.60	73.39
101-441-726.000	MATERIALS AND SUPPLIES	1,500.00	596.20	24.60	903.80	39.75
101-441-728.000	CONFERENCE AND TRAINING	1,200.00	95.00	95.00	1,105.00	7.92
101-441-731.000	UNIFORMS	1,500.00	1,334.73	0.00	165.27	88.98
101-441-736.000	GAS	6,500.00	4,149.41	210.48	2,350.59	63.84
101-441-740.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
101-441-775.000	REPAIR, MAINTENANCE	15,000.00	14,922.94	841.11	77.06	99.49
101-441-777.000	GROUNDS REPAIR/MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-441-806.000	CONTRACTUAL SERVICES	15,000.00	5,611.91	0.00	9,388.09	37.41
101-441-956.000	MISCELLANEOUS	200.00	180.00	0.00	20.00	90.00
101-441-981.000	CAPITAL OUT LAY	5,000.00	397.61	0.00	4,602.39	7.95
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		103,400.00	59,222.43	3,876.51	44,177.57	57.28
Dept 448 - UTILITIES						
101-448-775.000	REPAIR, MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-448-850.000	TELEPHONE	4,800.00	2,660.41	270.73	2,139.59	55.43
101-448-851.000	INTERNET	2,500.00	2,159.57	215.76	340.43	86.38
101-448-920.000	UTILITIES	30,000.00	23,361.74	2,320.60	6,638.26	77.87
101-448-921.000	WATER/SEWER	1,500.00	1,130.94	123.30	369.06	75.40
Total Dept 448 - UTILITIES		39,800.00	29,312.66	2,930.39	10,487.34	73.65
Dept 528 - RUBBISH COLLECTON/DISPOSAL						
101-528-807.000	RUBBISH	1,800.00	82.00	0.00	1,718.00	4.56
101-528-809.000	CLEAN UP DAY	2,200.00	0.00	0.00	2,200.00	0.00
Total Dept 528 - RUBBISH COLLECTON/DISPOSAL		4,000.00	82.00	0.00	3,918.00	2.05
Dept 721 - PLANNING COMMISSION						
101-721-702.000	WAGES	1,500.00	675.00	0.00	825.00	45.00
101-721-715.000	FITW/FICA	200.00	54.62	0.00	145.38	27.31
101-721-728.000	CONFERENCE AND TRAINING	500.00	500.00	0.00	0.00	100.00
101-721-801.000	PROFESSIONAL SERVICES	8,000.00	276.00	0.00	7,724.00	3.45
101-721-900.000	PRINTING AND PUBLISHING	0.00	162.60	0.00	(162.60)	100.00
Total Dept 721 - PLANNING COMMISSION		10,200.00	1,668.22	0.00	8,531.78	16.36
Dept 752 - PARKS AND RECREATION						
101-752-702.441	DIRECTOR OF PUBLIC WORKS	2,500.00	1,012.66	94.88	1,487.34	40.51
101-752-702.442	FULL TIME	10,000.00	8,631.71	769.56	1,368.29	86.32
101-752-715.000	FITW/FICA	250.00	1,235.46	110.33	(985.46)	494.18
101-752-726.000	MATERIALS AND SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
101-752-775.000	REPAIR, MAINTENANCE	2,000.00	411.22	0.00	1,588.78	20.56

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		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-752-940.000	EQUIPMENT RENTAL	700.00	0.00	0.00	700.00	0.00
101-752-981.000	CAPITAL OUT LAY	15,000.00	2,027.00	0.00	12,973.00	13.51
Total Dept 752 - PARKS AND RECREATION		32,950.00	13,318.05	974.77	19,631.95	40.42
Dept 850 - OTHER FUNCTIONS						
101-850-710.000	INSURANCE	89,000.00	94,433.84	7,536.92	(5,433.84)	106.11
101-850-711.000	RETIREMENT	5,000.00	0.00	0.00	5,000.00	0.00
101-850-712.000	FIRE DEPARTMENT	30,000.00	30,768.63	768.63	(768.63)	102.56
101-850-714.000	MICHIGAN MUNICIPAL LEAGUE	3,000.00	1,304.00	0.00	1,696.00	43.47
101-850-812.000	COUNTY TRAILER FEES	250.00	241.50	0.00	8.50	96.60
101-850-813.000	MONTCALM SCHOOL TRAILER FEES	1,000.00	966.00	0.00	34.00	96.60
101-850-816.000	MONTCALM ALLIANCE	2,500.00	2,500.00	0.00	0.00	100.00
101-850-827.000	DAY TOWNSHIP TAXES	1,600.00	1,514.40	0.00	85.60	94.65
Total Dept 850 - OTHER FUNCTIONS		132,350.00	131,728.37	8,305.55	621.63	99.53
TOTAL EXPENDITURES		675,400.00	503,803.11	40,901.19	171,596.89	74.59
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		657,050.00	616,072.16	8,397.10	40,977.84	93.76
TOTAL EXPENDITURES		675,400.00	503,803.11	40,901.19	171,596.89	74.59
NET OF REVENUES & EXPENDITURES		(18,350.00)	112,269.05	(32,504.09)	(130,619.05)	611.82
BEG. FUND BALANCE		714,471.54	714,471.54			
END FUND BALANCE		696,121.54	826,740.59			

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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-546.000	GAS & WEIGHT TAX	96,150.00	99,600.53	11,862.10	(3,450.53)	103.59
202-000-664.000	INTEREST	2,500.00	2,263.79	30.30	236.21	90.55
202-000-664.016	INTEREST FOR CD'S	6,000.00	6,519.77	667.11	(519.77)	108.66
202-000-695.000	MISCELLANEOUS	5,000.00	3,004.69	3,004.69	1,995.31	60.09
Total Dept 000		109,650.00	111,388.78	15,564.20	(1,738.78)	101.59
TOTAL REVENUES		109,650.00	111,388.78	15,564.20	(1,738.78)	101.59
Expenditures						
Dept 463 - ROUTINE MAINTENANCE						
202-463-702.000	WAGES	5,000.00	3,941.61	360.61	1,058.39	78.83
202-463-715.000	FITW/FICA	650.00	519.91	47.50	130.09	79.99
202-463-740.000	OPERATING SUPPLIES	5,000.00	429.01	0.00	4,570.99	8.58
202-463-755.000	RESURFACING & MAINTENANCE	30,000.00	26,823.15	0.00	3,176.85	89.41
202-463-801.000	PROFESSIONAL SERVICES	4,000.00	3,107.34	0.00	892.66	77.68
202-463-940.000	EQUIPMENT RENTAL	10,000.00	11,577.64	2,189.22	(1,577.64)	115.78
Total Dept 463 - ROUTINE MAINTENANCE		54,650.00	46,398.66	2,597.33	8,251.34	84.90
Dept 474 - TRAFFIC						
202-474-702.000	WAGES	5,000.00	3,941.44	360.59	1,058.56	78.83
202-474-715.000	FITW/FICA	500.00	519.99	47.51	(19.99)	104.00
202-474-726.000	MATERIALS AND SUPPLIES	500.00	0.00	0.00	500.00	0.00
202-474-940.000	EQUIPMENT RENTAL	500.00	0.00	0.00	500.00	0.00
Total Dept 474 - TRAFFIC		6,500.00	4,461.43	408.10	2,038.57	68.64
Dept 478 - WINTER MAINTENANCE						
202-478-702.000	WAGES	5,000.00	3,947.68	361.18	1,052.32	78.95
202-478-715.000	FITW/FICA	500.00	520.75	47.58	(20.75)	104.15
202-478-740.000	OPERATING SUPPLIES	1,000.00	2,389.35	0.00	(1,389.35)	238.94
202-478-940.000	EQUIPMENT RENTAL	16,000.00	16,219.83	0.00	(219.83)	101.37
Total Dept 478 - WINTER MAINTENANCE		22,500.00	23,077.61	408.76	(577.61)	102.57
Dept 482 - ADMINISTRATION						
202-482-732.000	ADMINISTRATION EXPENSE	10,000.00	9,789.48	0.00	210.52	97.89
202-482-981.000	CAPITAL OUT LAY	10,000.00	0.00	0.00	10,000.00	0.00
202-482-999.203	TRANSFER TO LOCAL STREETS	20,000.00	40,080.21	5,931.05	(20,080.21)	200.40
Total Dept 482 - ADMINISTRATION		40,000.00	49,869.69	5,931.05	(9,869.69)	124.67
TOTAL EXPENDITURES		123,650.00	123,807.39	9,345.24	(157.39)	100.13
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		109,650.00	111,388.78	15,564.20	(1,738.78)	101.59

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		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
TOTAL EXPENDITURES		123,650.00	123,807.39	9,345.24	(157.39)	100.13
NET OF REVENUES & EXPENDITURES		(14,000.00)	(12,418.61)	6,218.96	(1,581.39)	88.70
BEG. FUND BALANCE		747,239.15	747,239.15			
END FUND BALANCE		733,239.15	734,820.54			

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		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-546.000	GAS & WEIGHT TAX	60,000.00	50,386.60	6,000.96	9,613.40	83.98
203-000-664.000	INTEREST	2,700.00	1,904.75	26.83	795.25	70.55
203-000-695.000	MISCELLANEOUS	6,000.00	0.00	0.00	6,000.00	0.00
203-000-699.202	ADMINISTRATION MAJOR STREET	20,000.00	40,080.21	5,931.05	(20,080.21)	200.40
Total Dept 000		88,700.00	92,371.56	11,958.84	(3,671.56)	104.14
TOTAL REVENUES		88,700.00	92,371.56	11,958.84	(3,671.56)	104.14
Expenditures						
Dept 463 - ROUTINE MAINTENANCE						
203-463-702.000	WAGES	5,000.00	3,941.79	360.65	1,058.21	78.84
203-463-715.000	FITW/FICA	700.00	519.91	47.50	180.09	74.27
203-463-740.000	OPERATING SUPPLIES	4,500.00	429.01	0.00	4,070.99	9.53
203-463-755.000	RESURFACING & MAINTENANCE	30,000.00	22,004.99	0.00	7,995.01	73.35
203-463-801.000	PROFESSIONAL SERVICES	10,000.00	3,262.03	0.00	6,737.97	32.62
203-463-940.000	EQUIPMENT RENTAL	5,000.00	5,187.01	974.77	(187.01)	103.74
Total Dept 463 - ROUTINE MAINTENANCE		55,200.00	35,344.74	1,382.92	19,855.26	64.03
Dept 474 - TRAFFIC						
203-474-702.000	WAGES	5,000.00	3,941.33	360.56	1,058.67	78.83
203-474-715.000	FITW/FICA	500.00	519.91	47.50	(19.91)	103.98
203-474-726.000	MATERIALS AND SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
203-474-940.000	EQUIPMENT RENTAL	500.00	0.00	0.00	500.00	0.00
Total Dept 474 - TRAFFIC		7,000.00	4,461.24	408.06	2,538.76	63.73
Dept 478 - WINTER MAINTENANCE						
203-478-702.000	WAGES	5,000.00	3,947.78	361.19	1,052.22	78.96
203-478-715.000	FITW/FICA	500.00	520.76	47.58	(20.76)	104.15
203-478-740.000	OPERATING SUPPLIES	2,000.00	2,389.35	0.00	(389.35)	119.47
203-478-940.000	EQUIPMENT RENTAL	4,000.00	3,388.20	0.00	611.80	84.71
Total Dept 478 - WINTER MAINTENANCE		11,500.00	10,246.09	408.77	1,253.91	89.10
Dept 482 - ADMINISTRATION						
203-482-732.000	ADMINISTRATION EXPENSE	5,000.00	5,697.48	0.00	(697.48)	113.95
203-482-981.000	CAPITAL OUT LAY	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 482 - ADMINISTRATION		15,000.00	5,697.48	0.00	9,302.52	37.98
TOTAL EXPENDITURES		88,700.00	55,749.55	2,199.75	32,950.45	62.85
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		88,700.00	92,371.56	11,958.84	(3,671.56)	104.14
TOTAL EXPENDITURES		88,700.00	55,749.55	2,199.75	32,950.45	62.85

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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	04/30/2020	MONTH 04/30/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 203 - LOCAL STREET FUND						
NET OF REVENUES & EXPENDITURES		0.00	36,622.01	9,759.09	(36,622.01)	100.00
BEG. FUND BALANCE		339,463.99	339,463.99			
END FUND BALANCE		339,463.99	376,086.00			

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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT						
Revenues						
Dept 000						
248-000-664.000	INTEREST	0.00	0.25	0.00	(0.25)	100.00
248-000-671.000	OTHER REVENUE	3,513.00	0.00	0.00	3,513.00	0.00
248-000-675.000	CONTRIBUTIONS & DONATIONS	400.00	4,787.00	0.00	(4,387.00)	1,196.75
Total Dept 000		3,913.00	4,787.25	0.00	(874.25)	122.34
TOTAL REVENUES		3,913.00	4,787.25	0.00	(874.25)	122.34
Expenditures						
Dept 000						
248-000-726.000	MATERIALS AND SUPPLIES	1,143.00	1,558.83	0.00	(415.83)	136.38
248-000-956.000	MISCELLANEOUS	1,000.00	100.00	0.00	900.00	10.00
Total Dept 000		2,143.00	1,658.83	0.00	484.17	77.41
TOTAL EXPENDITURES		2,143.00	1,658.83	0.00	484.17	77.41
Fund 248 - DOWNTOWN DEVELOPMENT:						
TOTAL REVENUES		3,913.00	4,787.25	0.00	(874.25)	122.34
TOTAL EXPENDITURES		2,143.00	1,658.83	0.00	484.17	77.41
NET OF REVENUES & EXPENDITURES		1,770.00	3,128.42	0.00	(1,358.42)	176.75
BEG. FUND BALANCE		5,278.91	5,278.91			
END FUND BALANCE		7,048.91	8,407.33			

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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-569.000	STATE GRANT	0.00	374,790.14	0.00	(374,790.14)	100.00
590-000-642.000	WATER/SEWER REVENUES	235,000.00	205,234.37	19,733.40	29,765.63	87.33
590-000-644.000	BOND RESERVE/RRI	15,900.00	0.00	0.00	15,900.00	0.00
590-000-660.000	FINES & FORFEITS	4,000.00	1,993.67	0.00	2,006.33	49.84
590-000-664.000	INTEREST	1,000.00	1,589.36	49.70	(589.36)	158.94
590-000-664.016	INTEREST FOR CD'S	0.00	2,086.74	380.64	(2,086.74)	100.00
Total Dept 000		255,900.00	585,694.28	20,163.74	(329,794.28)	228.88
TOTAL REVENUES		255,900.00	585,694.28	20,163.74	(329,794.28)	228.88
Expenditures						
Dept 536 - SEWER/WATER EXPENDITURES						
590-536-702.441	DIRECTOR OF PUBLIC WORKS	13,000.00	10,127.09	948.82	2,872.91	77.90
590-536-702.442	FULL TIME	22,000.00	8,631.92	769.58	13,368.08	39.24
590-536-702.500	OVER TIME HOURS	2,000.00	26.78	0.00	1,973.22	1.34
590-536-715.000	FITW/FICA	3,000.00	2,483.43	226.89	516.57	82.78
590-536-726.000	MATERIALS AND SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
590-536-727.000	POSTAGE	2,200.00	1,038.00	0.00	1,162.00	47.18
590-536-728.000	CONFERENCE AND TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
590-536-732.000	ADMINISTRATION EXPENSE	35,000.00	30,869.48	0.00	4,130.52	88.20
590-536-775.000	REPAIR, MAINTENANCE	15,000.00	3,223.45	0.00	11,776.55	21.49
590-536-801.000	PROFESSIONAL SERVICES	12,000.00	339,351.94	0.00	(327,351.94)	2,827.93
590-536-803.000	PUMPING	14,000.00	620.00	0.00	13,380.00	4.43
590-536-804.000	SAMPLING	10,000.00	6,274.00	245.00	3,726.00	62.74
590-536-900.000	PRINTING AND PUBLISHING	500.00	0.00	0.00	500.00	0.00
590-536-920.000	UTILITIES	40,000.00	28,583.75	2,933.62	11,416.25	71.46
590-536-940.000	EQUIPMENT RENTAL	6,000.00	7,297.69	197.15	(1,297.69)	121.63
590-536-956.000	MISCELLANEOUS	2,500.00	2,006.00	0.00	494.00	80.24
590-536-981.000	CAPITAL OUT LAY	15,000.00	0.00	0.00	15,000.00	0.00
590-536-991.000	PRINCIPAL PAYMENT	21,000.00	0.00	0.00	21,000.00	0.00
590-536-992.000	BOND RESERVE/RRI	15,900.00	0.00	0.00	15,900.00	0.00
590-536-995.000	INTEREST PAYMENT	33,550.00	19,030.00	0.00	14,520.00	56.72
Total Dept 536 - SEWER/WATER EXPENDITURES		270,150.00	459,563.53	5,321.06	(189,413.53)	170.11
TOTAL EXPENDITURES		270,150.00	459,563.53	5,321.06	(189,413.53)	170.11
Fund 590 - SEWER FUND:						
TOTAL REVENUES		255,900.00	585,694.28	20,163.74	(329,794.28)	228.88
TOTAL EXPENDITURES		270,150.00	459,563.53	5,321.06	(189,413.53)	170.11
NET OF REVENUES & EXPENDITURES		(14,250.00)	126,130.75	14,842.68	(140,380.75)	885.13
BEG. FUND BALANCE		3,225,946.17	3,225,946.17			
END FUND BALANCE		3,211,696.17	3,352,076.92			

PERIOD ENDING 04/30/2020

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-628.000	TURN ON/OFF FEE	2,000.00	1,640.00	0.00	360.00	82.00
591-000-642.000	WATER/SEWER REVENUES	241,000.00	211,168.51	19,935.43	29,831.49	87.62
591-000-644.000	BOND RESERVE/RRI	19,600.00	0.00	0.00	19,600.00	0.00
591-000-660.000	FINES & FORFEITS	3,500.00	1,783.05	0.00	1,716.95	50.94
591-000-664.000	INTEREST	2,500.00	3,033.43	167.17	(533.43)	121.34
591-000-664.016	INTEREST FOR CD'S	0.00	4,893.61	701.94	(4,893.61)	100.00
591-000-695.000	MISCELLANEOUS	400.00	120.00	0.00	280.00	30.00
Total Dept 000		269,000.00	222,638.60	20,804.54	46,361.40	82.77
TOTAL REVENUES		269,000.00	222,638.60	20,804.54	46,361.40	82.77
Expenditures						
Dept 536 - SEWER/WATER EXPENDITURES						
591-536-702.441	DIRECTOR OF PUBLIC WORKS	14,000.00	10,126.55	948.76	3,873.45	72.33
591-536-702.442	FULL TIME	25,000.00	8,631.13	769.46	16,368.87	34.52
591-536-702.500	OVER TIME HOURS	1,500.00	324.94	0.00	1,175.06	21.66
591-536-708.000	RETIREMENT	2,500.00	0.00	0.00	2,500.00	0.00
591-536-715.000	FITW/FICA	4,000.00	2,518.38	226.85	1,481.62	62.96
591-536-726.000	MATERIALS AND SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
591-536-727.000	POSTAGE	1,500.00	1,243.75	26.75	256.25	82.92
591-536-728.000	CONFERENCE AND TRAINING	2,700.00	930.00	0.00	1,770.00	34.44
591-536-732.000	ADMINISTRATION EXPENSE	35,000.00	30,633.31	0.00	4,366.69	87.52
591-536-775.000	REPAIR, MAINTENANCE	15,000.00	19,335.30	304.50	(4,335.30)	128.90
591-536-801.000	PROFESSIONAL SERVICES	8,000.00	14,386.70	0.00	(6,386.70)	179.83
591-536-802.000	MEMBERSHIP DUES	500.00	470.00	0.00	30.00	94.00
591-536-804.000	SAMPLING	5,000.00	1,341.00	32.00	3,659.00	26.82
591-536-850.000	TELEPHONE	2,000.00	0.00	0.00	2,000.00	0.00
591-536-900.000	PRINTING AND PUBLISHING	500.00	0.00	0.00	500.00	0.00
591-536-920.000	UTILITIES	12,000.00	11,102.34	1,090.59	897.66	92.52
591-536-940.000	EQUIPMENT RENTAL	10,000.00	8,262.98	272.97	1,737.02	82.63
591-536-956.000	MISCELLANEOUS	5,500.00	5,190.00	0.00	310.00	94.36
591-536-981.000	CAPITAL OUT LAY	38,825.00	23,825.00	0.00	15,000.00	61.37
591-536-991.000	PRINCIPAL PAYMENT	34,000.00	0.00	0.00	34,000.00	0.00
591-536-992.000	BOND RESERVE/RRI	19,600.00	0.00	0.00	19,600.00	0.00
591-536-995.000	INTEREST PAYMENT	17,000.00	16,486.25	0.00	513.75	96.98
591-536-997.000	WATER TOWER MAINTENENCE	19,200.00	0.00	0.00	19,200.00	0.00
Total Dept 536 - SEWER/WATER EXPENDITURES		275,325.00	154,807.63	3,671.88	120,517.37	56.23
TOTAL EXPENDITURES		275,325.00	154,807.63	3,671.88	120,517.37	56.23
Fund 591 - WATER FUND:						
TOTAL REVENUES		269,000.00	222,638.60	20,804.54	46,361.40	82.77
TOTAL EXPENDITURES		275,325.00	154,807.63	3,671.88	120,517.37	56.23
NET OF REVENUES & EXPENDITURES		(6,325.00)	67,830.97	17,132.66	(74,155.97)	1,072.43
BEG. FUND BALANCE		2,402,842.82	2,402,842.82			
END FUND BALANCE		2,396,517.82	2,470,673.79			

PERIOD ENDING 04/30/2020

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 703 - TAX ACCOUNT						
Revenues						
Dept 000						
703-000-401.000	PROPERTY TAX	0.00	1,132,281.28	0.00	(1,132,281.28)	100.00
703-000-664.000	INTEREST	0.00	26.75	0.08	(26.75)	100.00
Total Dept 000		0.00	1,132,308.03	0.08	(1,132,308.03)	100.00
TOTAL REVENUES		0.00	1,132,308.03	0.08	(1,132,308.03)	100.00
Expenditures						
Dept 000						
703-000-818.000	GENERAL FUND	0.00	316,665.67	122.04	(316,665.67)	100.00
703-000-819.000	DEBT RETIREMENT	0.00	150,426.12	0.00	(150,426.12)	100.00
703-000-820.000	MONTCALM COUNTY TREASURER	0.00	136,308.20	0.00	(136,308.20)	100.00
703-000-821.000	CENTRAL MONTCALM SCHOOLS	0.00	227,664.93	0.00	(227,664.93)	100.00
703-000-822.000	MONTCALM INTERMEDIATE DISTRIC	0.00	107,733.24	0.00	(107,733.24)	100.00
703-000-823.000	MONTCALM COMMUNITY COLLEGE	0.00	58,414.45	0.00	(58,414.45)	100.00
703-000-826.000	SET	0.00	134,329.17	0.00	(134,329.17)	100.00
703-000-956.000	MISCELLANEOUS	0.00	1,024.50	0.00	(1,024.50)	100.00
Total Dept 000		0.00	1,132,566.28	122.04	(1,132,566.28)	100.00
TOTAL EXPENDITURES		0.00	1,132,566.28	122.04	(1,132,566.28)	100.00
Fund 703 - TAX ACCOUNT:						
TOTAL REVENUES		0.00	1,132,308.03	0.08	(1,132,308.03)	100.00
TOTAL EXPENDITURES		0.00	1,132,566.28	122.04	(1,132,566.28)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(258.25)	(121.96)	258.25	100.00
BEG. FUND BALANCE		691.89	691.89			
END FUND BALANCE		691.89	433.64			

REVENUE AND EXPENDITURE REPORT FOR CITY OF STANTON

PERIOD ENDING 04/30/2020

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 750 - PAYROLL ACCOUNT						
Revenues						
Dept 000						
750-000-664.000	INTEREST	0.00	3.51	0.25	(3.51)	100.00
Total Dept 000		0.00	3.51	0.25	(3.51)	100.00
TOTAL REVENUES		0.00	3.51	0.25	(3.51)	100.00
Expenditures						
Dept 000						
750-000-956.000	MISCELLANEOUS	0.00	304.70	36.36	(304.70)	100.00
Total Dept 000		0.00	304.70	36.36	(304.70)	100.00
TOTAL EXPENDITURES		0.00	304.70	36.36	(304.70)	100.00
Fund 750 - PAYROLL ACCOUNT:						
TOTAL REVENUES		0.00	3.51	0.25	(3.51)	100.00
TOTAL EXPENDITURES		0.00	304.70	36.36	(304.70)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(301.19)	(36.11)	301.19	100.00
BEG. FUND BALANCE		3,393.65	3,393.65			
END FUND BALANCE		3,393.65	3,092.46			

REVENUE AND EXPENDITURE REPORT FOR CITY OF STANTON

PERIOD ENDING 04/30/2020

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	04/30/2020 NORMAL (ABNORMAL)	MONTH 04/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 771 - PERPETUAL CARE								
Revenues								
Dept 000								
771-000-664.000	INTEREST	0.00	4.46	0.77	(4.46)	100.00		
771-000-664.016	INTEREST FOR CD'S	0.00	1,004.92	102.85	(1,004.92)	100.00		
Total Dept 000		0.00	1,009.38	103.62	(1,009.38)	100.00		
TOTAL REVENUES		0.00	1,009.38	103.62	(1,009.38)	100.00		
Fund 771 - PERPETUAL CARE:								
TOTAL REVENUES		0.00	1,009.38	103.62	(1,009.38)	100.00		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		
NET OF REVENUES & EXPENDITURES		0.00	1,009.38	103.62	(1,009.38)	100.00		
BEG. FUND BALANCE		58,724.81	58,724.81					
END FUND BALANCE		58,724.81	59,734.19					
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES - ALL FUNDS		1,384,213.00	2,766,273.55	76,992.37	(1,382,060.55)	199.84		
TOTAL EXPENDITURES - ALL FUNDS		1,435,368.00	2,432,261.02	61,597.52	(996,893.02)	169.45		
NET OF REVENUES & EXPENDITURES		(51,155.00)	334,012.53	15,394.85	(385,167.53)	652.94		
BEG. FUND BALANCE - ALL FUNDS		7,498,052.93	7,498,052.93					
END FUND BALANCE - ALL FUNDS		7,446,897.93	7,832,065.46					

CITY OF STANTON

Recommended Operating Budget

Fiscal Year 2020-2021



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City Commission

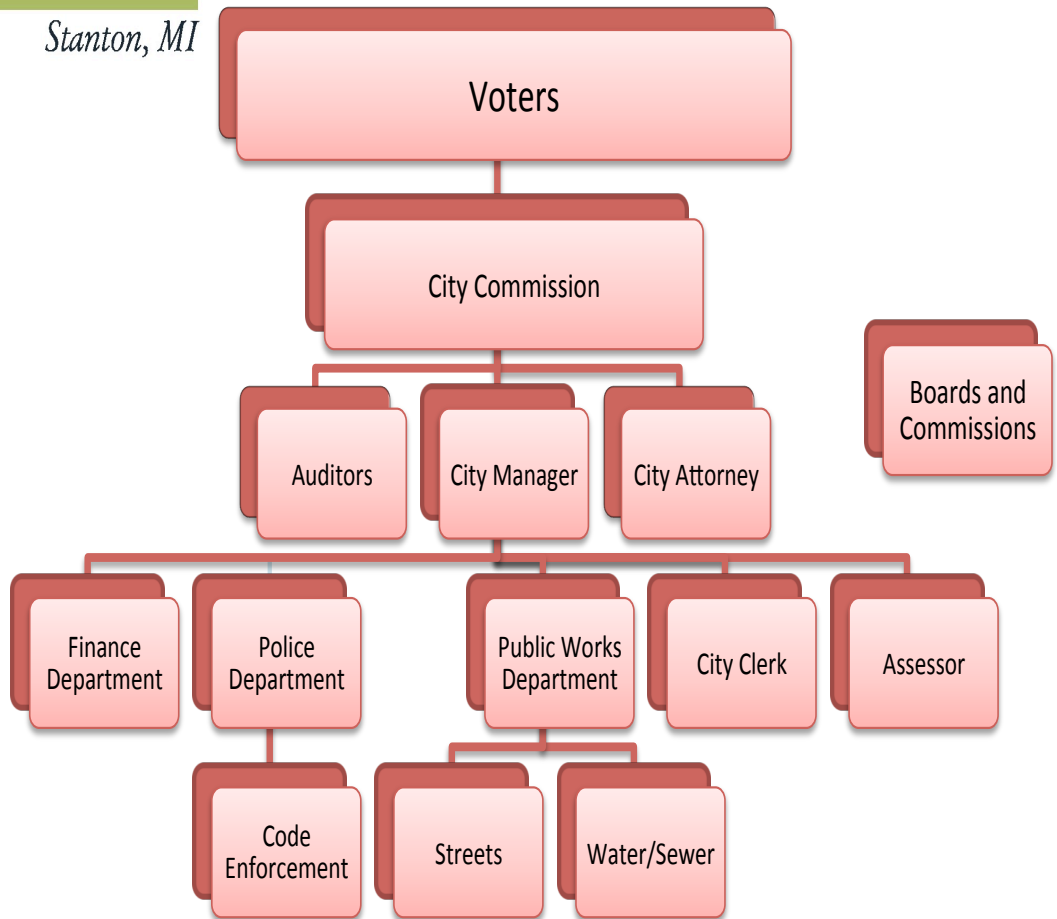
Lori Williams, Mayor
Vladimir Edelman, Mayor Pro-Tem
Jane Basom, Commissioner
Raymond Holloway, Commissioner
Michael Mazzola, Commissioner
Charles “Chuck” Miel, Commissioner
Mary Thomas, Commissioner

City Administration

Vester Davis, Jr. City Manager
Lori Braman, City Clerk/Treasurer
Rachael Winnie, Deputy City Clerk
Jose Patino, Police Chief
James Blum, Director of Public Works
Cliff Bloom, Bloom & Sluggett, City Attorney



Organization Chart



FY 2020/2021 CITY MANAGER'S BUDGET STATEMENT

Attached is the proposed operating budget for the City of Stanton for the fiscal year beginning July 1, 2020 and ending June 30, 2021. The proposed budget provides a description of the operational, capital and fiscal plans which, when adopted by City Commission, serves several purposes:

- It authorizes fees and revenues collected by the City, and
- It authorizes the expenditures proposed in all the various funds, and
- It complies with Act 2 of 1968 (the Uniform Budgeting and Accounting Act), and
- It is used by the public, City Commission, City Boards, City Staff, and administration to achieve the priorities described within the document, and
- It is used to project financial outcomes and anticipates a healthier financial future for the City of Stanton.

The ongoing mission of the City staff is to provide the greatest level of municipal service using the most efficient methods possible. It is also our mission to listen to the elected body and to follow their direction.

City Commission Goals

The budget is a reflection of the priorities set by City Commission for the upcoming year.

- Build community culture and engagement.
- Address both medical and recreational marihuana
- Attract, retain, and grow local businesses
- Improve public signage (parking and wayfinding)
- Complete Veterans Memorial Park Project

Condition of Funds

All City funds are in a positive state and fund balances are relatively healthy. However, funds reserves may be needed to address shortfalls caused by the ongoing 2020 Coronavirus (COVID-19) pandemic.

Revenue growth from property taxes, State revenue sharing, permit fees and other services have generally remain stagnate in the City of Stanton. Again, due to the COVID-19 crisis residents should expect a decline in these revenue areas of the budget. It is possible that the City may rely more on grant and donations to complete capital improvement projects. Street funding received from the State may also see a decline due to COVID-19 and reduced travel, which affects the state gas tax funding pool. The City of Stanton does not have a designated street millage, so annual appropriations from the sate budget are critical to our routine street maintenance. Revenue for the water and sewer system must increase to meet it general operation needs and for capital improvement expenditures. Altogether the forecasted decrease in revenues and con in crease in inflation will make the City governments recovery from the

COVID 19 crisis even more difficult. Nonetheless, we remain hopeful that the COVID-19 initiated economic disruption will be relatively short-lived and revenues will return to a favorable level over the next few years.

Budget Explained

The budget is divided into several sections and each City department or group is categorized by according to fund type. The City has three types of funds: Governmental, Proprietary and Fiduciary. Within each fund type there are sub-category funds. For instance, within governmental funds the following funds exist: General Fund, Major Streets, Local Streets, and Downtown Development Authority funds.

Proprietary funds for which the City charges a fee to the customer to recover most or all of the cost of the service rendered

Local Streets, General detail is provided on each fund and the sources of financial support for every City function are explained. In short, the City's budget is comprised.

Annual Budget Process

The budget process for the City of Stanton is a cyclical process. The City administrative staff regularly monitors the City's finances throughout the year recommendations are made as needed. The City Commission receives regular budget updates to track the financial health of Stanton.

In January/February, City Commission holds a work session to prepare priorities for the next fiscal year. The City Manager uses comments and agreed upon priorities as basis for financial planning purposes. The City Manager also meets with each Department Head to review recommended appropriations for next fiscal year's budget.

The City Manager works with all staff, vendors, and external agents working with the City to prepare a first draft of the budget. The first draft is presented to the Commission by or at the first meeting in April. The City Commission offers its feedback to staff and changes are made as needed. The budget is presented at a public hearing in May. A final version of the budget is presented to the City Commission for ratification by June of each year.

Recommended Budget

In accordance with the City Charter, Section 9.2 Budget procedures, the City Manager shall present the budget document to the city commission at or before its first meeting in April of each year, including at least the following information:

- (a) Detailed estimates of all proposed expenditures for each department and office of the city showing the expenditures for corresponding items for the current and last

- preceding fiscal year, with reasons for increases and decreases recommended, as comp with appropriations for the current year;
- (b) Statements for the bonded and other indebtedness of the city showing the debt redemptions and interest requirements, the debt authorized and unissued and the condition of sinking funds, if any.
 - (c) Detailed estimates of all anticipated income to the city from taxes and sources other than current taxes and borrowing, compared with the amounts received by the city from each of the same or similar sources for the previous year;
 - (d) An estimate of all capital projects pending or which the manager believes should be undertaken, within the budget year and within the next two succeeding years.
 - (e) A statement of the estimated unencumbered balances or deficits at the end of the fiscal year.
 - (f) An estimate of the amount of money to be raised from current or delinquent taxes and the amount to be raised from bond issues which together with income from other sources will be necessary to meet proposed expenditures;
 - (g) Such other supporting schedules, as the city commission or state law require.

Budget Review and Adoption

Before the final adoption of the budget, the public must be afforded the opportunity to review, comment on the recommended budget in accordance with Michigan Public Act 43 of 1963. The public hearing for the next fiscal year budget is Tuesday, May 12, 2020 at 7:

Annual Financial Report and Audit

The City of Stanton annually published a set of financial statements within six (6) months of the close fiscal year end. Financial statements are presented with conformity to the Generally Accepted Principles (GAAP) and audited in accordance with GASB by a certified public accounting firms and a licensed and firm.

Financial Policies

The budgeting and accounting policies of the City of Stanton conform to all Generally Accepted Accounting Principles (GAAP) as applicable to units of government. Below are other significant budget laws and guidelines for the City to follow:

Charter Provisions

The City of Stanton Charter has several sections that govern the financial activities of the City:

- Section 9.1 Fiscal Year
- Section 9.2 Budget Documents
- Section 9.3 Budget Hearing
- Section 9.4 Adoption
- Section 9.5 Budget Control

- Section 9.6 Depository
- Section 9.7 Independent Audit
- Section 9.8 System of Accounts
- Chapter 10 Taxation
- Chapter 11 Borrowing Power
- Chapter 13 Municipal Owned Utilities

Uniform Budgeting Act

The City is legally subject to the budgetary control requirements of the State of Michigan P.A. 621 of 1978 known as the Uniform Budgeting Act. The following statements represent a brief synopsis of the major provisions of the Uniform Budgeting Act:

- Budgets must be adopted for the General Fund and all Special Revenue Funds.
- The budget must be balanced.
- The budgets must be amended when necessary.
- Debt cannot be entered into unless permitted by law.
- Expenditures cannot exceed budget appropriations.
- Expenditures cannot be made unless authorized in the budget.
- A public hearing must be held before the budget is adopted.

While the Uniform Budgeting Act only requires that budgets are adopted for the General Fund and Special Revenue Funds, budgets are prepared and adopted for capital improvement, and enterprise funds as well.

Uniform Charts of Accounts

The Michigan Department of Treasury publishes a Uniform Chart of Accounts for Counties and Local Units of Government. The City uses these standards to maintain and update its own chart of accounts.

Other City Policies

The City has adopted additional financial policies such as the Credit Card Use Policy, Investment Policy and Fund Balance Policy.

City Fund Structure

Fund Accounting

The accounts of the City are organized by funds and account groups, each of which is considered a separate accounting entity. Each fund is structured to account for revenues and expenditures. Funds are grouped into three (3) broad fund types:

Governmental Funds

- General Funds
- Special Revenue Funds
- Major Street Fund

Proprietary Funds

- Enterprise Funds
 - Sewer Fund – accounts for the operation and maintenance of the City’s sewage disposal system.
 - Water Fund – accounts for the operation and maintenance of the City’s water supply system.

The water and sewer rates for these services are set each year by City Commission, per City ordinances for Water and Sewer.

Fiduciary Funds

- Fiduciary Funds are those funds held in escrow for individuals, organizations, other governments, or other funds.

Overview of Significant Budgeting Items

The City of Stanton like many other municipalities is faced with fiscal constraints that limit its ability to fund several capital improvement projects or begin new services, however, the City does have the ability to maintain existing service levels. New services and capital improvements should be implemented incrementally and reviewed thoroughly for sustainability.

Budget Highlights for 2020-2021:

- Comply with the lead and copper provisions of the Michigan Safe Drinking Water Act by completing the Preliminary Distribution System Materials Inventory (DSMI) by January 1, 2020.
- According to the assessor’s estimates, property tax revenues should increase slightly, however, property tax revenue projections predict tax appeals due to COVID-19.
- General Fund revenues are forecasted to decrease overall due to COVID-19, and then make a slow return over the next two fiscal years.
- Prior to the COVID-19 pandemic state revenue sharing
- Average increases in wages of 1-2%, which has increased appropriations in all department budgets.
- Decrease in Major Street Fund Revenues projections from \$183,019.97 to \$167,993.81, in large part due to anticipated reductions in the Act 51 “Gas Tax” revenues collected by the State of Michigan and reduced travel caused by COVID-19.

- Water and sewer revenues may increase if the City Commission adjusts its user fees upward as recommended by the recent asset management plan.
- Overall, all funds are balanced and reserves are in place to deliver services.
- Pending Projects
 - The City of Stanton has either been awarded or “in the running” to be awarded several grants, including:
 - \$30,000 grant award from Michigan State Housing Development Authority (MSHDA) to address neighborhood enhancement projects.
 - Grant award in the amount of \$300,000 from the Michigan Natural Resources Trust Fund (MNRTF) to address park development wants for the City.
 - Letter of Interest from Michigan Economic Development Corporation to proceed in a grant application review to receive \$1.6 million to address sanitary sewer, storm water sewer, and water infrastructure needs.
 - Water Tower maintenance
 - Comply with the Lead and Copper Rules by beginning work to create a final Distribution system Materials Inventory by January 1, 2025.

Overall, the City is stable position to continue providing a quality level of public services during fiscal year 2020-2021.

Fund Balance Information

Note that a fund balance is not the same as cash account and does not correspond to the City’s bank balance. A fund balance is an internal accounting system for cash and receivables as well as liabilities such as payables. In addition, the Commission or Administration may commit portions of fund balance for each Fund. In 2018, the City adopted a Fund Balance Policy that provides guidance and direction on how fund balances should be used and maintained.

City of Stanton FY 2020-2021 Proposed Budget Net Assets and Cash Balances 05/06/2020

		Beginning of This Year	End of This Year	End of Next Year		Beginning of This Year	End of This Year	End of Next Year
Fund No.	Fund Name	Fund Balance 06/30/2019	Fund Balance 06/30/2020	Fund Balance 06/30/2021		Cash Balance 7/1/2019	Cash Balance 6/30/2020	Cash Balance 06/30/2021
101	General Fund	\$ 714,472	\$ 834,549	\$ 350,000		\$ 303,657	\$ 411,676	\$ 160,000
202	Major Street Fund	\$ 747,239	\$ 740,292	\$ 705,000		\$ 387,592	\$ 377,279	\$ 350,000
203	Local Street Fund	\$ 339,464	\$ 385,601	\$ 295,000		\$ 330,480	\$ 385,601	\$ 250,000
248	Downtown Development Fund	\$ 2,508	\$ 3,014	\$ 2,800		\$ 5,279	\$ 3,620	\$ 2,400
590	City Sewer Fund	\$ 3,225,946	\$ 3,350,421	\$ 3,250,000		\$ 275,233	\$ 386,164	\$ 330,000
591	City Water Fund	\$ 2,402,843	\$ 2,469,802	\$ 2,300,000		\$ 454,907	\$ 505,833	\$ 450,000

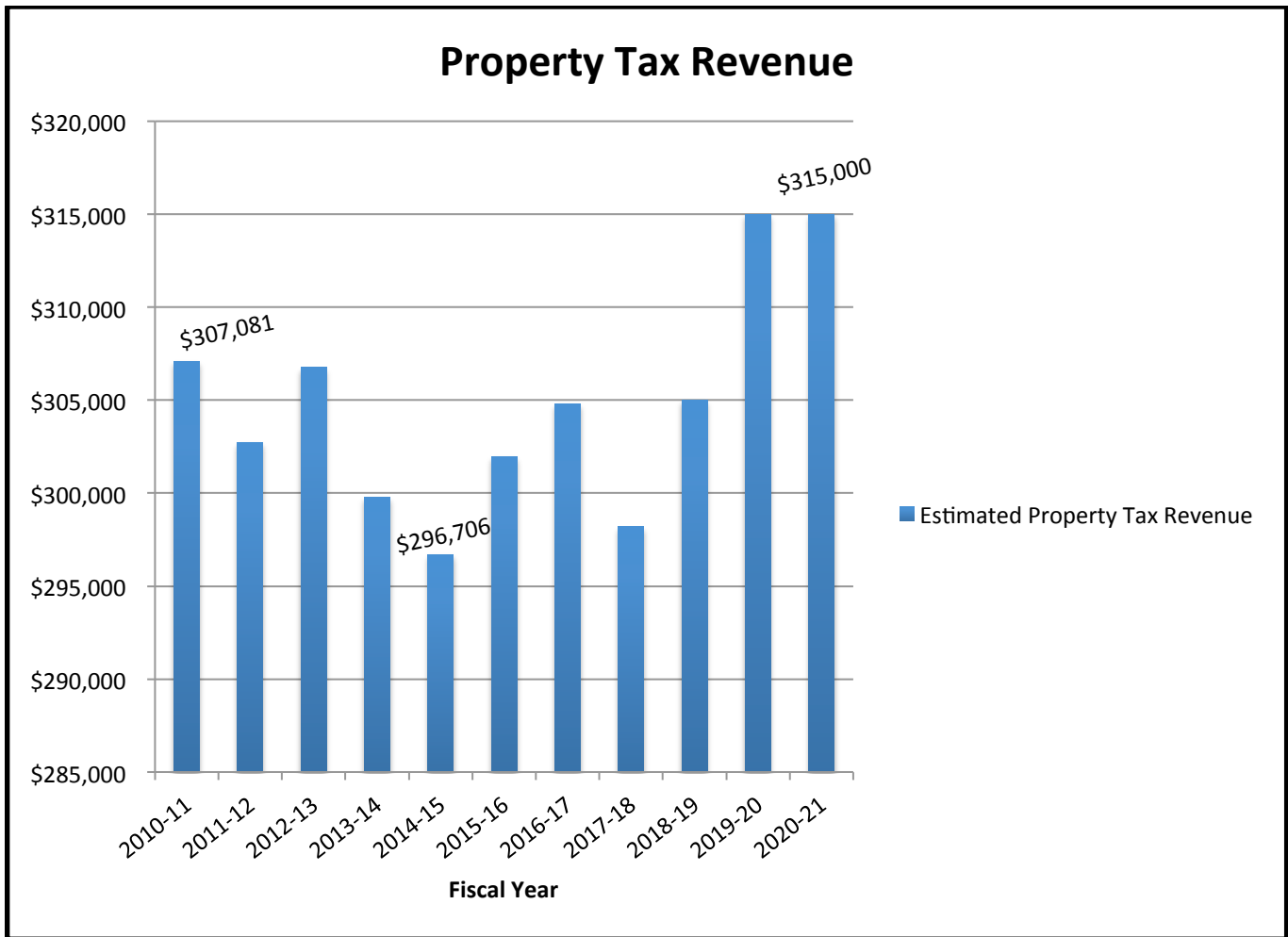
Revenue

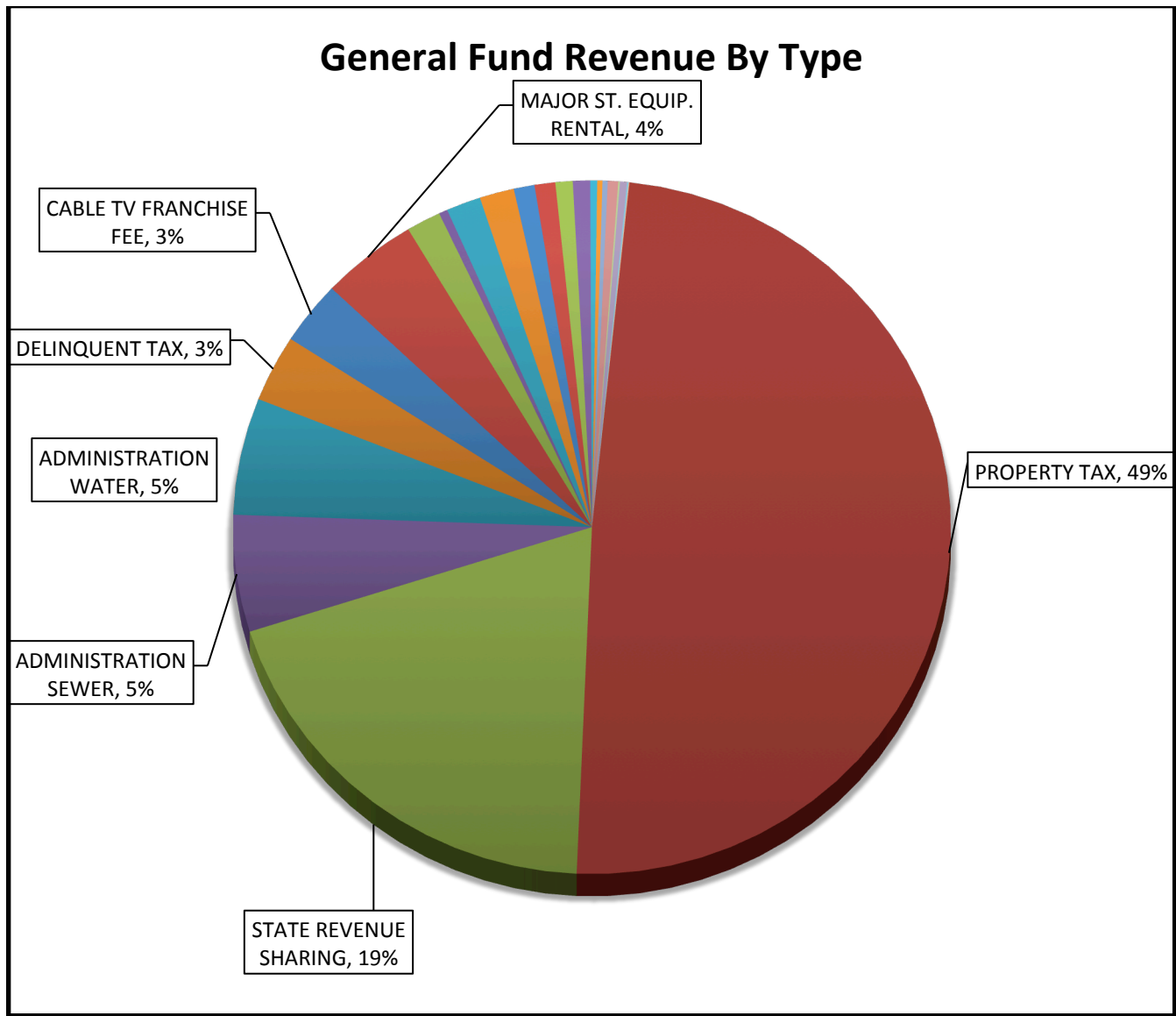
Property Taxes

Property taxes are the largest source of revenue for the City of Stanton’s General Fund. Taxable value of all property in the City and the millage rate are the two (2) foremost variables for property taxes. The City Assessor plays an integral part in determining the taxable value based on established assessing methodology.

Annual property tax collection estimates are affected by delinquent payments, new construction, and Board of Review challenges. The City Commission and Administration work together to maintain and grow property tax revenue through economic development, infrastructure improvements, attraction, and other means to retain its population.

Properties are assessed on December 31. Property taxes are billed on July 1, due on September 14, and become lien on December 1 with a final collection date of February 14. It is estimated that the proposed city millage rate of 13.58000 will garner \$321,713.61 in property tax revenue.





Utility Rates

As mandated by the City of Stanton ordinances for Water and Sewer, an automatic rate increase up to five percent but no less than two percent occurs at the start of each fiscal year. This past December the City's participation in the Michigan Department of Environmental Quality's Stormwater, Asset Management, and Wastewater (SAW) grant program came to a close.

The Administration will seek approval from the City Commission to adjust utility rates to meet annual operations maintenance obligations as well as save money for future capital needs. The City of Stanton's public infrastructure system is aging, and segments of the system must be repaired or replaced to keep up with deterioration. The City must consider using the Capital Improvement Plan obtained through the SAW and WAMPP (Water Asset Management Program) programs as a guide to address infrastructure priorities.

State Revenue Sharing

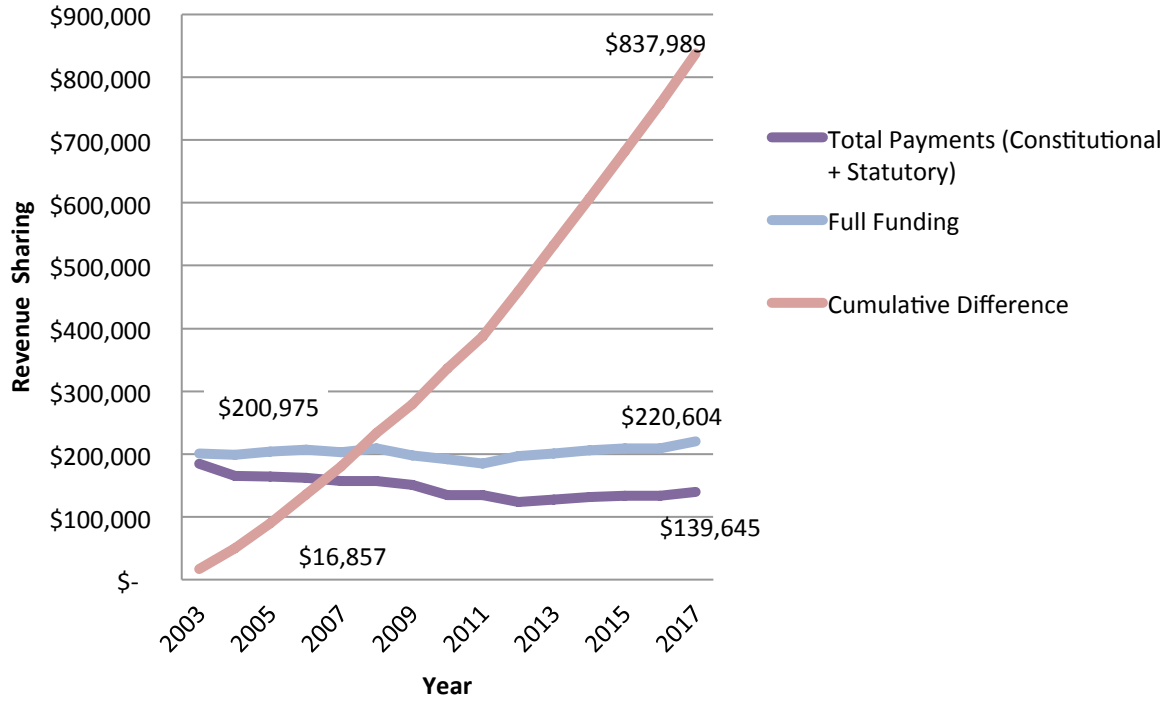
Revenues received from the State of Michigan are vital to the operations of Stanton. Constitutional and Statutory revenue sharing is the second highest revenue stream to the City's general fund. While constitutional revenue sharing payments are based on 15% of the 4% portion of Michigan's 6 % sales tax collections, statutory revenue sharing is left up to legislature decision making, meaning distributions could be re-evaluated.

Prior to the arrival of the Coronavirus (COVID-19) to Michigan, annual estimates for revenue sharing published by the Michigan Departments of Treasury boasted 2020 sharing projections would increase substantially to \$154,015. Since COVID-19, Treasury has forecasted a sever reduction in bi-monthly revenue sharing amounts by about 50%.

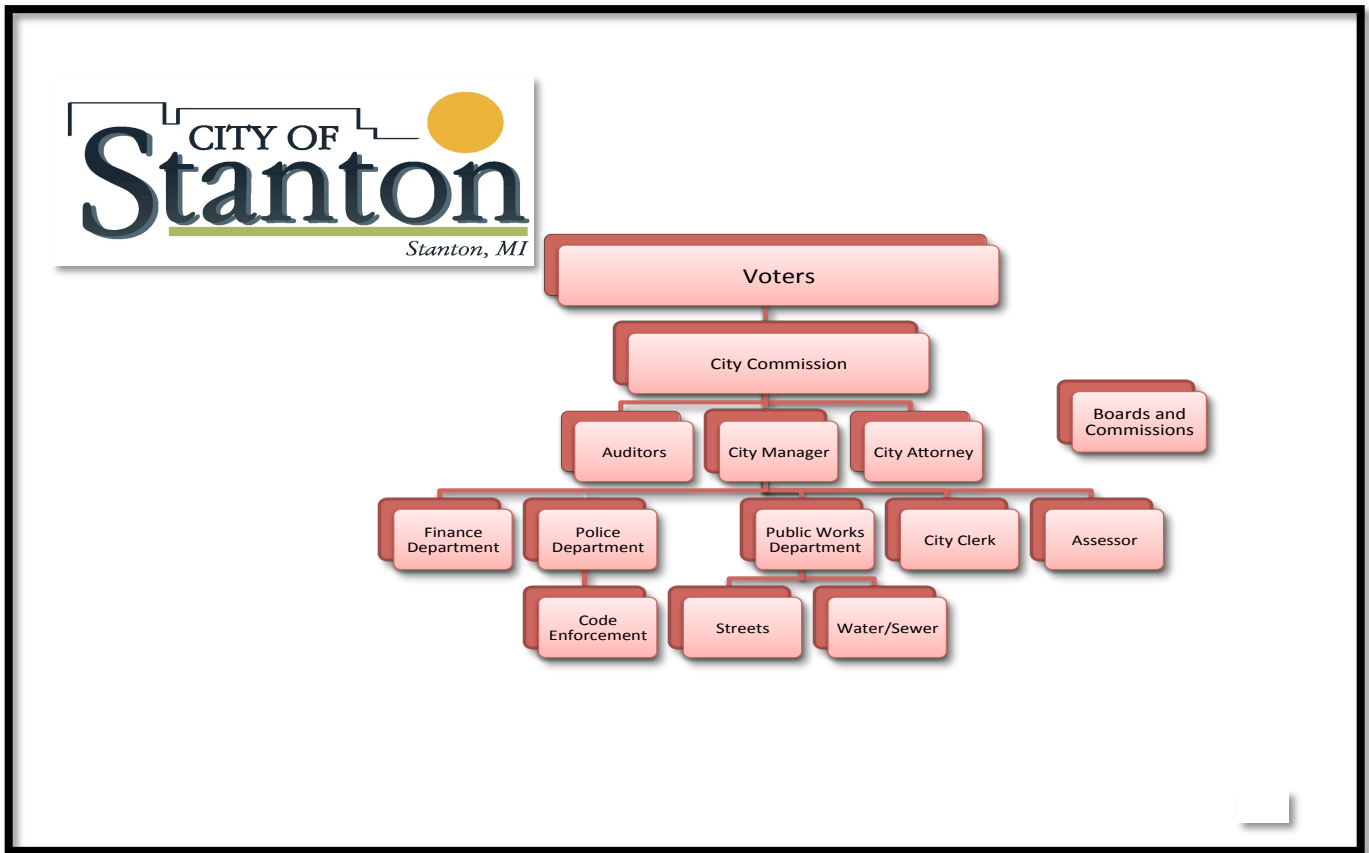
Revenue sharing has also been impacted by the Michigan legislature decision to retain large amounts revenues from local units of government. Below is a chart and graph created by the Michigan Municipal League highlighting the fact that since 2003 the City of Stanton has lost out on the cumulative amount of \$837,989.

Year	Total Payments (Constitutional + Statutory)	Full Funding	Cumulative Difference
2003	\$ 184,118	\$ 200,975	\$ 16,857
2004	\$ 165,477	\$ 198,794	\$ 50,175
2005	\$ 163,673	\$ 203,538	\$ 90,039
2006	\$ 161,852	\$ 207,005	\$ 135,192
2007	\$ 157,032	\$ 202,703	\$ 180,863
2008	\$ 157,032	\$ 209,470	\$ 233,302
2009	\$ 151,261	\$ 197,553	\$ 279,594
2010	\$ 134,532	\$ 191,501	\$ 336,563
2011	\$ 134,532	\$ 184,866	\$ 386,897
2012	\$ 123,641	\$ 196,711	\$ 460,027
2013	\$ 127,641	\$ 200,849	\$ 533,235
2014	\$ 131,385	\$ 205,557	\$ 607,408
2015	\$ 133,920	\$ 208,783	\$ 682,270
2016	\$ 133,823	\$ 208,582	\$ 757,029
2017	\$ 139,645	\$ 220,604	\$ 837,989

Amount of Revenue Sharing Lost Since 2002: City of Stanton



Personnel Summary



City of Stanton Personnel Department/Title	2018-19		2019-20		2020-21	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
City Manager/City Hall	1.3	1	1.3	1	1.5	1
City Clerk's Office	1.3	0	1.3	0	1	
Assessing/Treasury	1.3	0.5	1.3	0.5	0.5	0.5
Police	1	2	1	2	1	2
Public Works	3	0	3	0	3	0
Grand Total	7.9	3.5	7.9	3.5	7	3.5

Wages and Benefits

The budget for fiscal year 2020-2021 includes cost of living adjustment for all full-time staff. This increase amounts to a two-percent (2%) increase in salaries, wages, and associated fringe benefits.

The employee benefit plan offered by the City of Stanton is a deferred compensation plan that was created in accordance with Internal Revenue Code 457. The plan is made available to all full-time employees and it permits tax deferral of a portion of current salary until future years.

The City is required to contribute to the Section 457 plan. Currently, Municipal Employee Retirement System (MERS) acts as the City's fiduciary. The City does not offer any other post-employment benefits; nor, does it carry any unfunded liabilities.

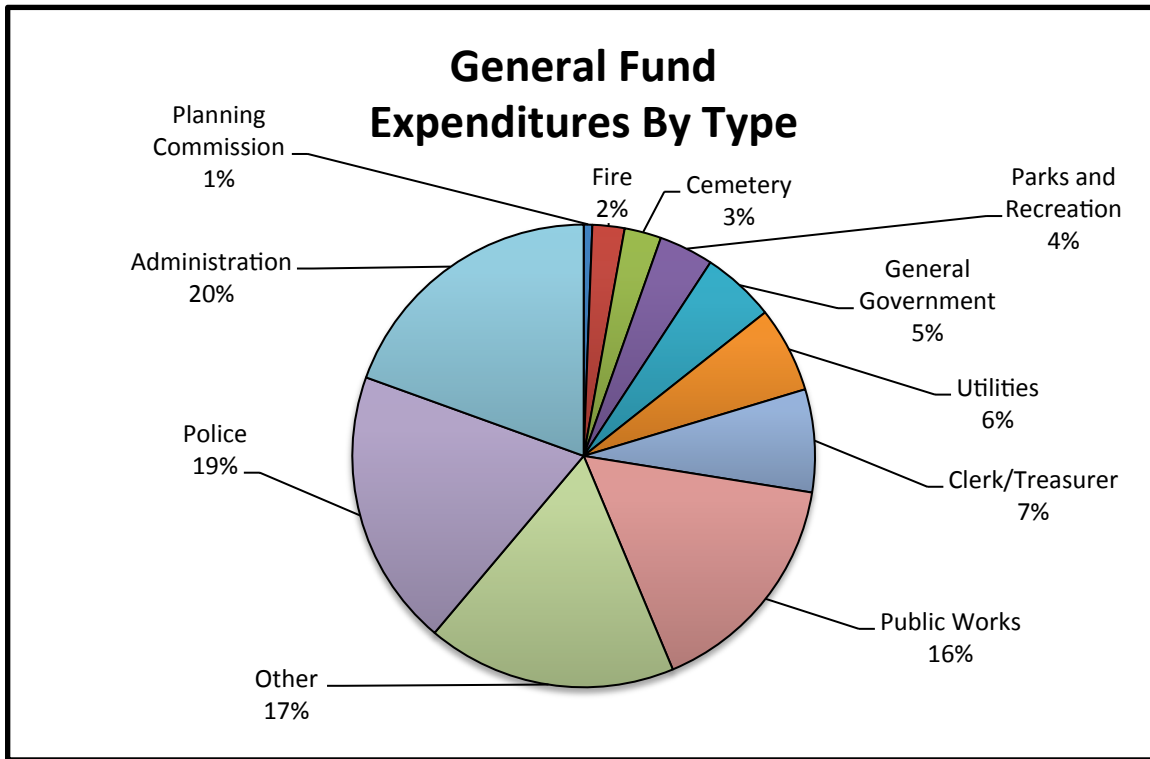
Fee Schedule

City of Stanton - Fee schedule For Fiscal Year 2020-21				
Fund/Department/Description	Approved FY 2019-20		Recommended FY 2020-21	
GENERAL FUND				
City Clerk				
Notary Services	\$10		\$10	
Copies (FOIA Rate)	\$.11 per copy		\$.11 per copy	
Peddler's Permit				
One full week or less	\$50		\$50	
Per month	\$200		\$200	
Treasury				
Non-sufficient charge	\$30		\$30	
Trash Bags (per roll of 12 bags)	\$20.76		\$21.48	
Cemetery	Residen t	Non- Resident	Residen t	Non- Resident
Cemetery Lot	\$200	\$400	\$200	\$400
Grave opening	\$350	\$500	\$350	\$500
Cremation or Infant burial	\$150	\$250	\$150	\$250
Winter burials (Nov. 1 to Apr. 1) additional cost	\$50	\$50	\$50	\$50
Saturday funerals additional cost			\$100	\$100
Foundations for Monuments		\$.15/sq.in		\$.15/sq.in
Zoning				
Zoning Permit		\$25		\$25
Zoning Permit w/ required site plan review		\$200		\$200
Fence Permit		\$25		\$25
Sign Permit		\$25		\$25
Special Use Permit		\$200		\$200
Lot Split Review		\$25		\$25
Zoning Appeal		\$125		\$125
Re-Zoning Request		\$200		\$200
Variance Request		\$100		\$100

House Moving Permit	\$0	\$0
Rental Housing		
Rental housing registration - per unit	\$20	\$20
Rental registration late fee per property -if payment and property is not registered by August 1.	\$25	\$25
Rental reinspection or no show fee	\$50	\$50
Police/Fire		
Police report (UD-10 form only)	\$10	\$10
Abandoned vehicle processing	\$50	\$50
False Alarm fees		
Fourth fire alarm	\$25	\$25
Fifth fire and subsequent	\$100	\$100
Fourth burglar alarm	\$25	\$25
Fifth burglar and subsequent	\$100	\$100
Fire Call	\$500	\$500
Downed wire (first hour)	\$250	\$250
Downed wire (each additional hour)	\$500	\$500
Public Works		
Stage Rental per 4'X8' section, per day w/ no delivery or set-up	\$45	\$45
Whole Stage (16'x32')	\$720	\$720
Mowing Lawns	\$75	\$75
Right of Way Permit	\$25	\$25
Right of Way Permit - street opening	\$50	\$50
Hydrant Use	\$100	\$100
Community Room		
One Day rental	\$25	\$25
Cleaning deposit	\$50	\$50
CITY SEWER FUND		
Late fee penalty (after due date)	10 % of bill	10 % of bill
	Monthly	Monthly
Ready to serve	\$20.92	\$21.33
Each additional unit	\$14.45	\$14.73
Sewer consumption rate (per 1,000 gal.)	\$3.43	\$3.49
Sewer only fee	\$31.99	\$31.99
Sewer tap fee (per unit)	\$3,085	\$3,085
Sewer inspection	\$50	\$50
After Hours (water or sewer) after three hours	\$50	\$50
CITY WATER FUND		
Late fee (after due date)	10 % of bill	10 % of bill
Turn off/on charge	\$20	\$20

Turn off/on charge after 3:30 PM & weekends	\$70	\$70
	Monthly	Monthly
Ready to serve	\$19.25	\$19.63
Each additional unit	\$13.28	\$13.54
Water consumption rate (per 1,000 gal.)	\$3.73	\$3.80
Water tap fee (watermain to curb stop)	\$125	\$125
Additional Tap In Fees (meter size):		
3/4"	\$325	\$325
1"	\$400	\$400
Fee includes meter, copper meterhorn, shut-off valve and meter box.		
1-1/4"	\$500	\$500
1-1/2"	\$650	\$650
2"	\$850	\$850
Fee does not include materials for 1-1/4" and above.		
Additional labor (as needed)	\$30/Hr.	\$30/Hr.

Expenditure



Debt Data

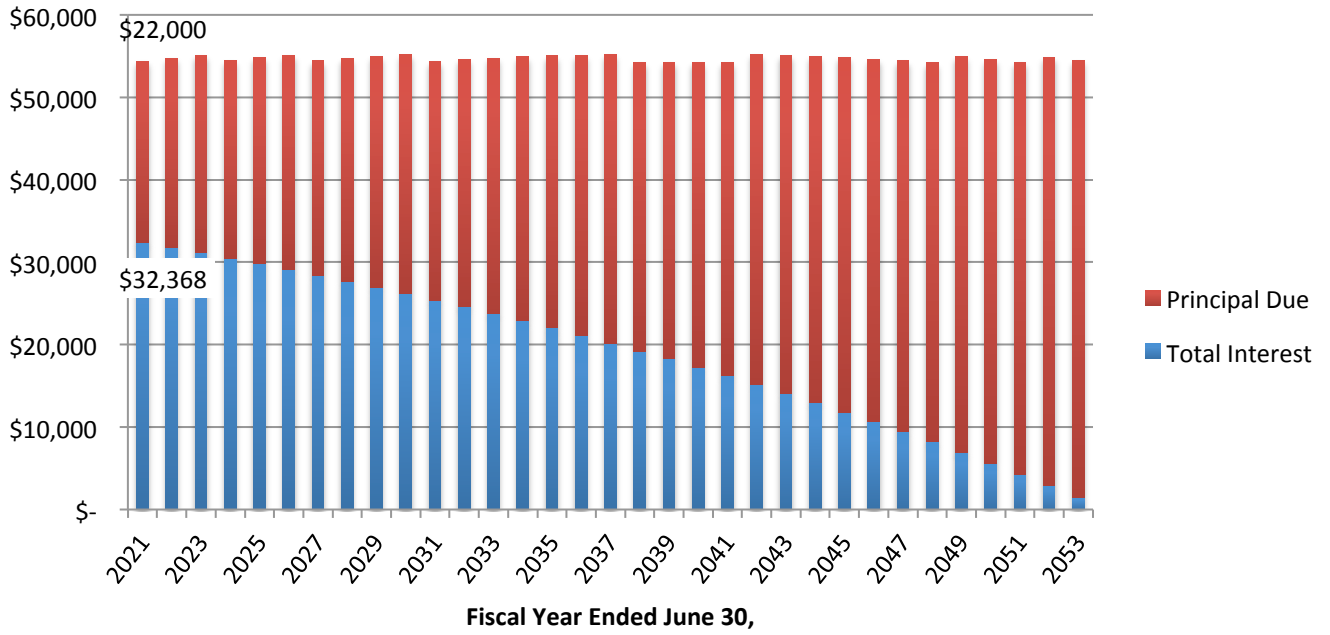
The City of Stanton has a considerable amount of debt held in its Enterprise Funds in the form of Revenue Bonds. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt service. In 2013, the City authorized the issuance of the 2013 \$1,315,000 Sanitary Sewer System Revenue Bonds and the 2013 \$1,575,000 Water Supply System Revenue and Revenue Refunding Bonds.

2013 Sanitary Sewer System Bond, due in annual amounts ranging from \$22,000-53,000 plus interest at 2.75% through June 1, 2053.

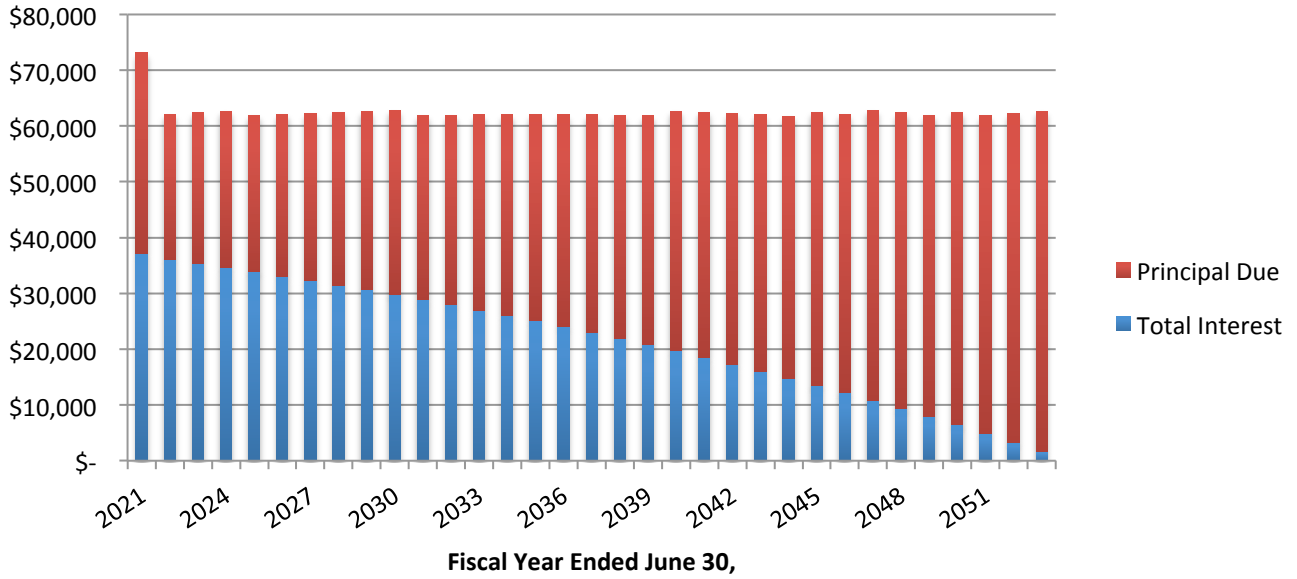
2013 Water Supply System Revenue Bonds, due in annual amounts ranging from \$35,000-61,000 plus interest at 2.75% through June 1, 2053.

Other long-term obligations may include compensated absences, claims and judgments, termination benefits, and certain risk liabilities.

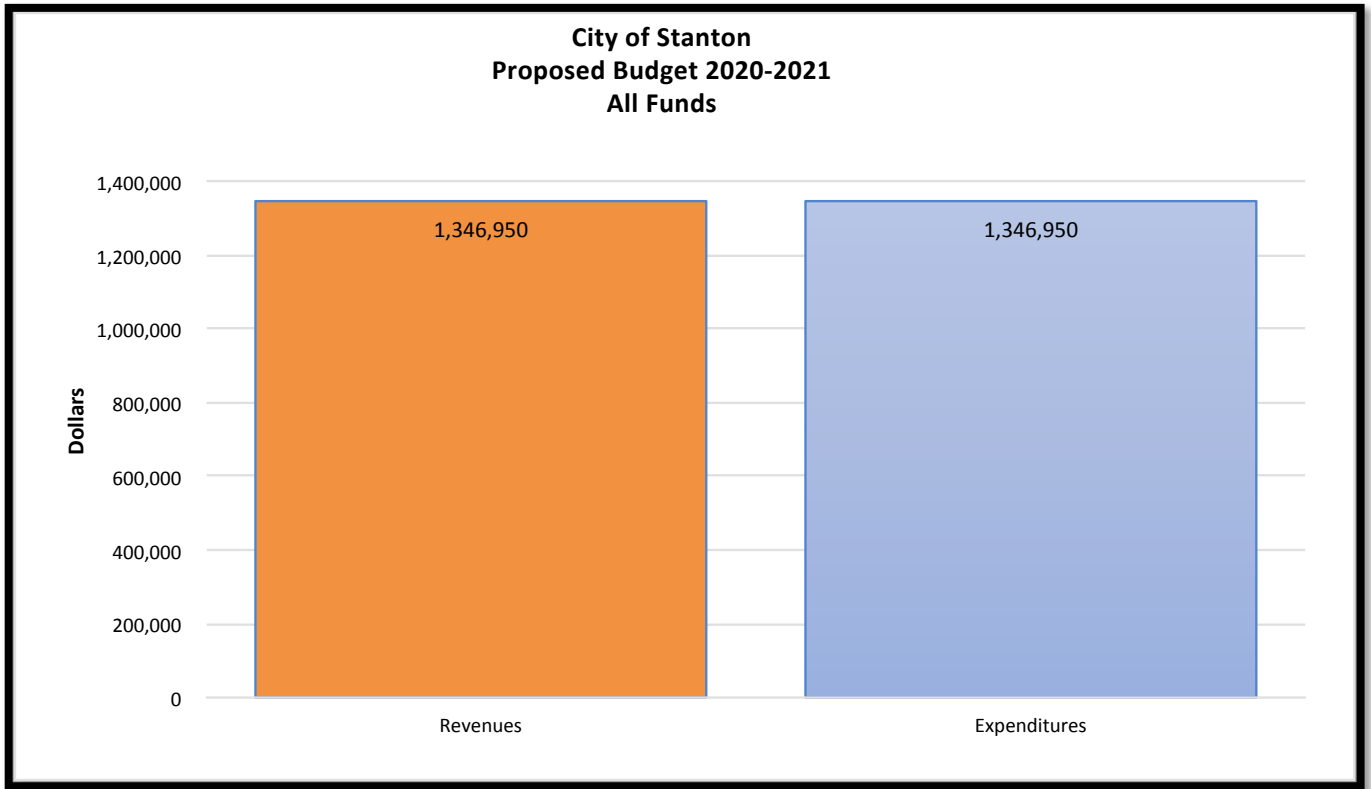
Schedule of Indebtedness 2013 Sanitary Sewer System Revenue Bonds



Schedule of Indebtedness 2013 Water Supply System Revenue And Revenue Refunding Bonds



2020-2021 Budget



City of Stanton FY 2020-2021 Proposed Budget Revenue, Expenditures & Operating Surplus (Deficit) by Fund 05/05/2020				Deficits shown assume use of available fund balance
Fund No.	Fund Name	Revenues	Expenditures	Operating Surplus (Deficit)
101	General Fund	649,050	649,050	-
202	Major Street Fund	120,000	120,000	-
203	Local Street Fund	84,500	84,500	-
248	Downtown Development Fund	5,000	5,000	-
590	City Sewer Fund	236,200	236,200	-
591	City Water Fund	252,200	252,200	-
	Total City Funds	1,346,950	1,346,950	

Estimated Fund & Cash Balances

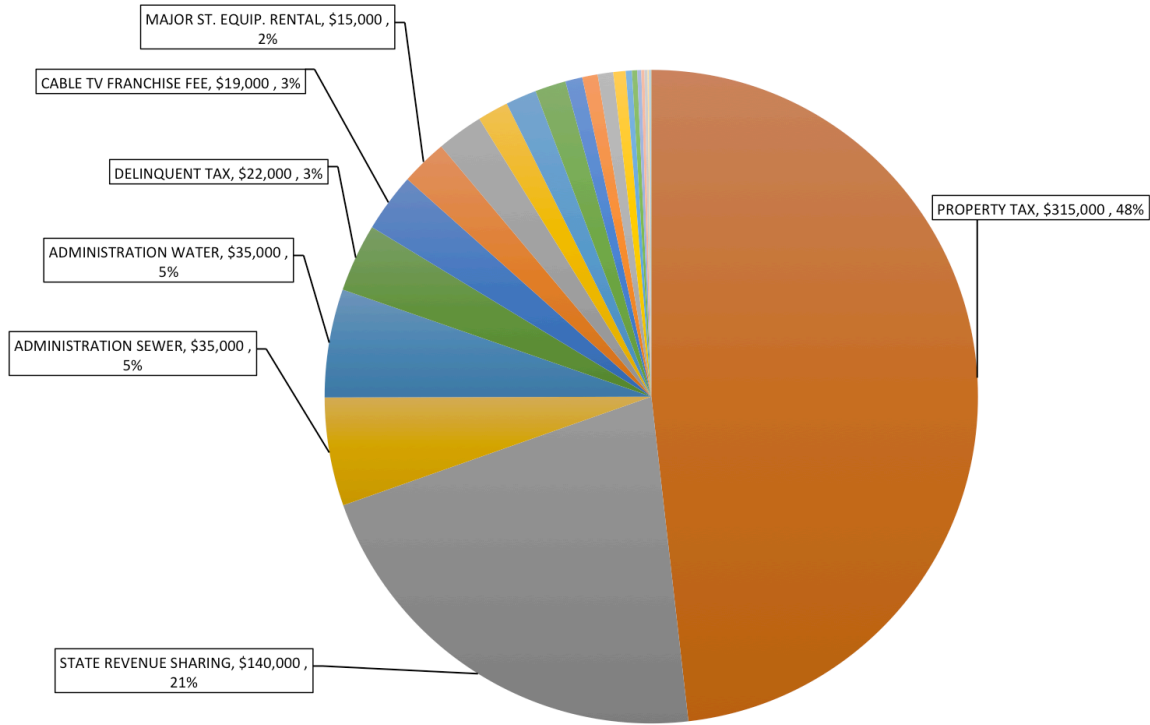
The City has experienced a range of approaches to budgeting. For 2020-2021, the budget will take on a conservative approach. Revenue is intentionally underestimated due to the City's reliance on property taxes and state revenue sharing. Expenditures are estimated with a healthy 5-10 % overage contingency per line item. The proposed budget will see a planned draw down on General Fund revenue. The City Administration estimates that the fiscal year 2019-2020 will end in a fund balance of almost 50% of average annual expenditures.

The Major Street and Local Street Funds typically perform at or near even, meaning revenues typically come near expenditures. The current revenue received from the State of Michigan in the form of Act 51 money allows the City to keep up with annual operations and maintenance costs.

The Downtown Development Authority (DDA) is structured to allow the controlling board to finance and manage its own operations.

The Sewer and Water Fund are budgeted to draw money from their respective revenues. The City will explore options to ensure annual sales will finance annual operations and maintenance.

General Fund Revenue By Type



**City of Stanton
FY 2020-21 Proposed Budget**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000						
101-000-664.016	INTEREST FOR CD'S	7,535	6,000	6,596	4,000	7,000
101-000-699.711	CONTRIBUTION/PERPETUAL CARE	1,103				
Totals for dept 000 -		8,638	6,000	6,596	4,000	7,000
Dept 101 - GENERAL FUND REV						
101-101-401.000	PROPERTY TAX	305,710	315,000	315,460	300,000	315,000
101-101-412.000	DELINQUENT TAX	28,837	23,000		20,000	20,000
101-101-426.000	TRAILER PARK TAX	299	1,300	1,734	1,500	1,500
101-101-450.000	LICENSE AND PERMITS	1,257	500	4,362	1,000	2,000
101-101-451.000	CABLE TV FRANCHISE FEE	19,973	19,000	14,893	19,000	19,000
101-101-452.000	302 FUNDS	250		500		500
101-101-570.000	LIQUOR LICENSE REVENUE (LCC)	1,337	1,700	1,389	1,500	1,500
101-101-573.000	LOCAL COMMUNITY STABILIZATION SHARE			159		150
101-101-574.000	STATE REVENUE SHARING	148,496	140,000	153,320	130,000	125,000
101-101-626.000	GRAVE OPENINGS/FOUNDATION	6,121	7,500	7,245	7,500	5,000
101-101-643.000	SALE OF CEMETERY LOTS		1,000			
101-101-650.000	SALE OF PROPERTY	49,000	5,000		5,000	2,500
101-101-660.000	FINES & FORFEITS	919	500	1,332	1,000	1,200
101-101-664.000	INTEREST	1,714	1,000	2,738	3,000	3,000
101-101-667.202	MAJOR ST. EQUIP. RENTAL	33,124	15,000	27,797	31,000	28,000
101-101-667.203	LOCAL ST. EQUIP. RENTAL	9,120	15,000	8,575	10,000	10,000
101-101-667.590	SEWER EQUP RENTAL	6,281	5,000	7,298	6,000	6,000
101-101-667.591	WATER EQUIPMENT RENTAL	7,626	5,000	8,263	6,000	6,000
101-101-675.000	CONTRIBUTIONS & DONATIONS	863	500		500	500
101-101-687.000	REFUNDS & REBATES	(6)	50	485	200	200
101-101-695.000	MISCELLANEOUS	37,717	10,000	15,675	10,000	10,000
101-101-699.202	ADMINISTRATION MAJOR STREET	7,100	10,000	7,500	10,000	10,000
101-101-699.203	ADMINISTRATION LOCAL STREET	4,000	5,000	3,750	5,000	5,000
101-101-699.590	ADMINISTRATION SEWER	25,000	35,000	26,250	35,000	35,000
101-101-699.591	ADMINISTRATION WATER	25,000	35,000	26,250	35,000	35,000
Totals for dept 101 - GENERAL FUND REV		719,738	651,050	634,975	638,200	642,050
TOTAL ESTIMATED REVENUES		728,376	657,050	641,571	642,200	649,050

**City of Stanton
FY 2020-21 Proposed Budget**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE RECOMMENDED BUDGET
APPROPRIATIONS						
Dept 102 - CITY COMMISSION						
101-102-702.000	WAGES	8,050	7,400	5,150	7,700	7,700
101-102-715.000	FITW/FICA	720	700	556	700	700
101-102-726.000	MATERIALS AND SUPPLIES	120	150		150	150
101-102-728.000	CONFERENCE AND TRAINING	1,023	1,000		1,000	1,000
101-102-730.000	PUBLIC RELATIONS		500		500	250
101-102-801.000	PROFESSIONAL SERVICES	548	500	432	500	500
101-102-880.000	EMPLOYEE RELATIONS	1,350	1,500	1,350	1,500	1,500
Totals for dept 102 - CITY COMMISSION		11,811	11,750	7,488	12,050	11,800
Dept 171 - MAYOR						
101-171-702.000	WAGES	2,700	2,400	1,600	2,400	2,400
101-171-715.000	FITW/FICA	207	200	122	200	200
101-171-728.000	CONFERENCE AND TRAINING		250	25	250	250
101-171-801.000	PROFESSIONAL SERVICES	888	500	182	500	500
Totals for dept 171 - MAYOR		3,795	3,350	1,929	3,350	3,350
Dept 172 - CITY HALL/ADMINISTRTION						
101-172-702.101	CITY MANAGER WAGES	63,100	64,000	53,077	64,000	63,000
101-172-702.216	SUPPORT STAFF	26,396	20,000	16,108	22,000	23,000
101-172-708.000	RETIREMENT		4,500		4,500	4,500
101-172-715.000	FITW/FICA	7,657	8,000	9,186	8,500	9,000
101-172-726.000	MATERIALS AND SUPPLIES	2,564	2,000	697	1,500	1,000
101-172-727.000	POSTAGE	200	400	303	400	500
101-172-728.000	CONFERENCE AND TRAINING	526	2,000	795	2,000	1,500

**City of Stanton
FY 2020-21 Proposed Budget**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE RECOMMENDED BUDGET
101-172-801.000	PROFESSIONAL SERVICES	14,886	8,000	12,178	8,000	8,000
101-172-802.000	MEMBERSHIP DUES	1,204	1,000	655	1,000	1,000
101-172-805.000	TRAVEL	1,808	1,500	338	1,500	1,000
101-172-806.000	CONTRACTUAL SERVICES	5,321	2,500	1,164	2,500	3,000
101-172-900.000	PRINTING AND PUBLISHING	1,124	1,000	1,325	2,000	1,500
101-172-930.000	REPAIR/MAINTENANCE BUILDING	316	500	444	500	500
101-172-956.000	MISCELLANEOUS	3,798	4,000	3,586	4,000	3,500
101-172-981.000	CAPITAL OUT LAY	2,589	2,500	1,501	2,000	2,000
Totals for dept 172 - CITY HALL/ADMINISTRTION		131,489	121,900	101,357	124,400	123,000
Dept 209 - CEMETERY						
101-209-702.441	DIRECTOR OF PUBLIC WORKS	38	2,500	1,060	3,060	2,500
101-209-702.442	FULL TIME	3,201	3,500	3,013	3,570	3,800
101-209-715.000	FITW/FICA	409	700	528	714	750
101-209-726.000	MATERIALS AND SUPPLIES		300		300	500
101-209-775.000	REPAIR, MAINTENANCE	75	1,500	130	1,500	1,200
101-209-801.000	PROFESSIONAL SERVICES	2,196	3,000	1,860	3,000	2,500
101-209-940.000	EQUIPMENT RENTAL		2,500		3,000	2,500
101-209-956.000	MISCELLANEOUS		500	461	500	500
Totals for dept 209 - CEMETERY		5,919	14,500	7,052	15,644	14,250
Dept 215 - CLERK						
101-215-702.000	WAGES	34,857	33,000	28,712	33,660	34,000
101-215-708.000	RETIREMENT		1,800		1,800	1,800
101-215-715.000	FITW/FICA	4,413	4,000	3,793	4,080	4,080
101-215-726.000	MATERIALS AND SUPPLIES	176	500	562	520	500
101-215-727.000	POSTAGE	100	200	200	250	250
101-215-728.000	CONFERENCE AND TRAINING	451	500	359	550	500
101-215-802.000	MEMBERSHIP DUES	120	500	120	200	200
101-215-805.000	TRAVEL		500		500	250
101-215-900.000	PRINTING AND PUBLISHING	151	500		500	250

**City of Stanton
FY 2020-21 Proposed Budget**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE RECOMMENDED BUDGET
Totals for dept 215 - CLERK		40,268	41,500	33,746	42,060	41,830
Dept 247 - BOARD OF REVIEW						
101-247-702.000	WAGES	770	800	805		900
101-247-715.000	FITW/FICA	59	500	62		100
101-247-728.000	CONFERENCE AND TRAINING		200	34		100
101-247-801.000	PROFESSIONAL SERVICES	13	100	65		500
Totals for dept 247 - BOARD OF REVIEW		842	1,600	966		1,600
Dept 253 - TREASURER						
101-253-702.000	WAGES	549	18,000	15,435	18,360	18,500
101-253-715.000	FITW/FICA		2,500	2,107	2,000	2,200
101-253-726.000	MATERIALS AND SUPPLIES	292	200	176	220	220
101-253-727.000	POSTAGE	551	500	345	450	400
101-253-728.000	CONFERENCE AND TRAINING	384	1,000	805	1,000	500
Totals for dept 253 - TREASURER		1,776	22,200	18,868	22,030	21,820
Dept 257 - ASSESSOR						
101-257-702.000	WAGES	9,569	9,300	8,027	9,300	9,300
101-257-715.000	FITW/FICA	732	1,000	614	1,000	1,000
101-257-726.000	MATERIALS AND SUPPLIES	470	500	235	250	250
101-257-727.000	POSTAGE	500	500	419	500	500
101-257-728.000	CONFERENCE AND TRAINING	40	300	50	200	200
101-257-801.000	PROFESSIONAL SERVICES	2,024	1,000	1,263	3,000	3,000
101-257-802.000	MEMBERSHIP DUES		300		150	125
101-257-805.000	TRAVEL		100		100	100
101-257-900.000	PRINTING AND PUBLISHING	245	300		300	300
Totals for dept 257 - ASSESSOR		13,580	13,300	10,608	14,800	14,775
Dept 262 - ELECTIONS						
101-262-702.000	WAGES	1,370	1,600	2,528	1,800	2,000
101-262-715.000	FITW/FICA	23	250	158	120	150
101-262-726.000	MATERIALS AND SUPPLIES	924	1,500	847	1,500	1,000
101-262-727.000	POSTAGE	92	200	156	200	200
101-262-728.000	CONFERENCE AND TRAINING	101	200	49	100	125
101-262-801.000	PROFESSIONAL SERVICES	(184)	500	121	500	250
101-262-900.000	PRINTING AND PUBLISHING		300		300	250
Totals for dept 262 - ELECTIONS		2,326	4,550	3,859	4,520	3,975

City of Stanton
FY 2020-21 Proposed Budget

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE RECOMMENDED BUDGET
Dept 301 - POLICE						
101-301-702.301	POLICE CHIEF	31,682	31,200	25,831	60,000	35,000
101-301-702.302	POLICE OFFICER	40,593	42,000	37,231	40,000	45,000
101-301-702.303	PART-TIME OFFICERS	15,837	20,000	9,649	20,000	15,000
101-301-715.000	FITW/FICA	8,789	8,000	7,796	16,000	10,000
101-301-726.000	MATERIALS AND SUPPLIES	1,577	1,500	922	1,500	1,500
101-301-727.000	POSTAGE	44	150	25	100	200
101-301-728.000	CONFERENCE AND TRAINING	1,663	1,000		1,000	500
101-301-731.000	UNIFORMS	216	1,000	600	1,000	800
101-301-736.000	GAS	2,470	2,000	1,107	2,500	2,500
101-301-775.000	REPAIR, MAINTENANCE	614	4,000	3,699	2,500	2,500
101-301-801.000	PROFESSIONAL SERVICES	2,294	5,000	4,072	2,500	5,000
101-301-802.000	MEMBERSHIP DUES	48	500			
101-301-956.000	MISCELLANEOUS		200	191	200	200
101-301-981.000	CAPITAL OUT LAY		1,500	1,078	1,500	1,500
Totals for dept 301 - POLICE		105,827	118,050	92,201	148,800	119,700
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
101-441-702.441	DIRECTOR OF PUBLIC WORKS	14,746	15,000	7,600	15,000	13,000
101-441-702.442	FULL TIME	42,787	30,000	21,763	30,000	30,000
101-441-702.500	OVER TIME HOURS		2,000		2,000	2,000
101-441-715.000	FITW/FICA	7,502	5,000	3,811	5,000	5,000
101-441-726.000	MATERIALS AND SUPPLIES	534	1,500	596	1,500	1,500
101-441-728.000	CONFERENCE AND TRAINING		1,200	95	1,200	650
101-441-731.000	UNIFORMS	1,360	1,500	1,335	1,000	1,000
101-441-736.000	GAS	7,420	6,500	4,149	6,500	5,000
101-441-740.000	OPERATING SUPPLIES		5,000			
101-441-775.000	REPAIR, MAINTENANCE	17,547	15,000	15,097	15,000	15,000
101-441-777.000	GROUNDS REPAIR/MAINTENANCE		500		250	250
101-441-806.000	CONTRACTUAL SERVICES	18,025	15,000	5,612	15,000	15,000
101-441-956.000	MISCELLANEOUS	216	200	180	200	200
101-441-981.000	CAPITAL OUT LAY	40,308	5,000	398	5,000	5,000
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		150,445	103,400	60,636	97,650	93,600

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GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE RECOMMENDED BUDGET
Dept 448 - UTILITIES						
101-448-775.000	REPAIR, MAINTENANCE		1,000			
101-448-850.000	TELEPHONE	3,350	4,800	2,991	4,000	3,500
101-448-851.000	INTERNET	2,500	2,500	2,375	2,500	3,500
101-448-920.000	UTILITIES	28,476	30,000	24,657	30,000	30,000
101-448-921.000	WATER/SEWER	1,428	1,500	1,131	1,500	1,500
Totals for dept 448 - UTILITIES		35,754	39,800	31,154	38,000	38,500
Dept 528 - RUBBISH COLLECTON/DISPOSAL						
101-528-807.000	RUBBISH	164	1,800	82	1,800	1,800
101-528-809.000	CLEAN UP DAY	1,990	2,200		2,200	2,200
Totals for dept 528 - RUBBISH COLLECTON/DISPOSAL		2,154	4,000	82	4,000	4,000

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Dept 721 - PLANNING COMMISSION						
101-721-702.000	WAGES	575	1,500	675	2,100	2,100
101-721-715.000	FITW/FICA	44	200	55	200	200
101-721-728.000	CONFERENCE AND TRAINING	225	500	500	500	500
101-721-801.000	PROFESSIONAL SERVICES	2,404	8,000	276	6,000	3,000
101-721-900.000	PRINTING AND PUBLISHING			163	200	200
Totals for dept 721 - PLANNING COMMISSION		3,248	10,200	1,669	9,000	6,000
Dept 752 - PARKS AND RECREATION						
101-752-702.441	DIRECTOR OF PUBLIC WORKS	38	2,500	1,060	2,500	2,000
101-752-702.442	FULL TIME	1,727	10,000	9,038	15,000	13,000
101-752-715.000	FITW/FICA	210	250	1,294	1,500	1,500
101-752-726.000	MATERIALS AND SUPPLIES	984	2,500		1,500	1,500
101-752-775.000	REPAIR, MAINTENANCE		2,000	411	1,500	1,500
101-752-940.000	EQUIPMENT RENTAL		700			
101-752-981.000	CAPITAL OUT LAY	46,798	15,000	2,027	3,000	5,000
Totals for dept 752 - PARKS AND RECREATION		49,757	32,950	13,830	25,000	24,500
Dept 850 - OTHER FUNCTIONS						
101-850-710.000	INSURANCE	91,470	89,000	95,062	95,000	105,000
101-850-711.000	RETIREMENT		5,000			
101-850-712.000	FIRE DEPARTMENT	30,000	30,000	30,769	15,000	15,000
101-850-714.000	MICHIGAN MUNICIPAL LEAGUE	2,422	3,000	1,304	2,000	2,000
101-850-812.000	COUNTY TRAILER FEES		250	242	250	250
101-850-813.000	MONTCALM SCHOOL TRAILER FEES		1,000	966	1,000	1,000
101-850-816.000	MONTCALM ALLIANCE	2,500	2,500	2,500	1,500	1,500
101-850-827.000	DAY TOWNSHIP TAXES	1,583	1,600	1,514	1,600	1,600
Totals for dept 850 - OTHER FUNCTIONS		127,975	132,350	132,357	116,350	126,350
TOTAL APPROPRIATIONS		686,966	675,400	517,802	677,654	649,050
NET OF REVENUES/APPROPRIATIONS - FUND 101		41,410	(18,350)	123,769	(35,454)	
BEGINNING FUND BALANCE		668,365	714,472	714,472	838,241	838,241
FUND BALANCE ADJUSTMENTS		4,691				
ENDING FUND BALANCE		714,466	696,122	838,241	802,787	838,241

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Fund 202 - MAJOR STREET FUND						
ESTIMATED REVENUES						
Dept 000						
202-000-546.000	GAS & WEIGHT TAX	118,028	96,150	108,743	100,000	108,000
202-000-664.000	INTEREST	3,088	2,500	2,264	2,500	2,500
202-000-664.016	INTEREST FOR CD'S	6,315	6,000	6,520	6,000	6,000
202-000-695.000	MISCELLANEOUS	5,067	5,000	3,005	5,000	3,500
Totals for dept 000 -		132,498	109,650	120,532	113,500	120,000
TOTAL ESTIMATED REVENUES		132,498	109,650	120,532	113,500	120,000
APPROPRIATIONS						
Dept 463 - ROUTINE MAINTENANCE						
202-463-702.000	WAGES	4,782	5,000	4,127	5,000	5,500
202-463-715.000	FITW/FICA	622	650	544	600	700
202-463-740.000	OPERATING SUPPLIES	3,912	5,000	429	2,500	2,000
202-463-755.000	RESURFACING & MAINTENANCE	8,268	30,000	27,453	20,000	25,000
202-463-801.000	PROFESSIONAL SERVICES	3,080	4,000	3,107	3,000	2,500
202-463-940.000	EQUIPMENT RENTAL	10,956	10,000	11,578	11,000	11,000
Totals for dept 463 - ROUTINE MAINTENANCE		31,620	54,650	47,238	42,100	46,700
Dept 474 - TRAFFIC						
202-474-702.000	WAGES	113	5,000	4,126	5,200	5,200
202-474-715.000	FITW/FICA		500	544	600	650
202-474-726.000	MATERIALS AND SUPPLIES		500			1,250
202-474-940.000	EQUIPMENT RENTAL		500			
Totals for dept 474 - TRAFFIC		113	6,500	4,670	5,800	7,100

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Dept 478 - WINTER MAINTENANCE						
202-478-702.000	WAGES	722	5,000	4,133	5,000	5,000
202-478-715.000	FITW/FICA	79	500	545	600	700
202-478-740.000	OPERATING SUPPLIES		1,000	2,389	2,000	2,500
202-478-940.000	EQUIPMENT RENTAL	22,168	16,000	16,220	18,000	18,000
Totals for dept 478 - WINTER MAINTENANCE		22,969	22,500	23,287	25,600	26,200
Dept 482 - ADMINISTRATION						
202-482-732.000	ADMINISTRATION EXPENSE		10,000	9,789	10,000	10,000
202-482-981.000	CAPITAL OUT LAY		10,000		10,000	10,000
202-482-999.101	TRANSFER TO GENERAL FUND	7,100				
202-482-999.203	TRANSFER TO LOCAL STREETS	35,000	20,000	44,651	20,000	20,000
Totals for dept 482 - ADMINISTRATION		42,100	40,000	54,440	40,000	40,000
TOTAL APPROPRIATIONS		96,802	123,650	129,635	113,500	120,000
NET OF REVENUES/APPROPRIATIONS - FUND 202		35,696	(14,000)	(9,103)		
BEGINNING FUND BALANCE		711,542	747,239	747,239	738,136	738,136
ENDING FUND BALANCE		747,238	733,239	738,136	738,136	738,136

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GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE RECOMMENDED BUDGET
Fund 203 - LOCAL STREET FUND						
ESTIMATED REVENUES						
Dept 000						
203-000-546.000	GAS & WEIGHT TAX	64,468	60,000	55,011	57,000	47,000
203-000-664.000	INTEREST	2,068	2,700	1,905	2,000	2,500
203-000-695.000	MISCELLANEOUS		6,000			
203-000-699.202	ADMINISTRATION MAJOR STREET	35,000	20,000	44,651	20,000	35,000
Totals for dept 000 -		101,536	88,700	101,567	79,000	84,500
TOTAL ESTIMATED REVENUES		101,536	88,700	101,567	79,000	84,500
APPROPRIATIONS						
Dept 463 - ROUTINE MAINTENANCE						
203-463-702.000	WAGES	5,102	5,000	4,127	5,000	5,500
203-463-715.000	FITW/FICA	681	700	544	700	700
203-463-740.000	OPERATING SUPPLIES	3,912	4,500	429	3,500	5,000
203-463-755.000	RESURFACING & MAINTENANCE	24,166	30,000	22,005	23,000	23,000
203-463-801.000	PROFESSIONAL SERVICES	961	10,000	3,262	9,100	11,000
203-463-805.000	TRAVEL	72				
203-463-940.000	EQUIPMENT RENTAL	5,304	5,000	5,187	5,000	5,000
Totals for dept 463 - ROUTINE MAINTENANCE		40,198	55,200	35,554	46,300	50,200
Dept 474 - TRAFFIC						
203-474-702.000	WAGES	113	5,000	4,126	5,000	5,000
203-474-715.000	FITW/FICA		500	544	600	800
203-474-726.000	MATERIALS AND SUPPLIES		1,000			
203-474-940.000	EQUIPMENT RENTAL		500			
Totals for dept 474 - TRAFFIC		113	7,000	4,670	5,600	5,800
Dept 478 - WINTER MAINTENANCE						
203-478-702.000	WAGES	1,696	5,000	4,133	5,000	5,000
203-478-715.000	FITW/FICA	203	500	545	600	700
203-478-740.000	OPERATING SUPPLIES		2,000	2,389	2,500	3,000
203-478-940.000	EQUIPMENT RENTAL	3,816	4,000	3,388	4,000	4,000
Totals for dept 478 - WINTER MAINTENANCE		5,715	11,500	10,455	12,100	12,700

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Dept 482 - ADMINISTRATION						
203-482-732.000	ADMINISTRATION EXPENSE	4,000	5,000	5,697	5,000	5,800
203-482-981.000	CAPITAL OUT LAY		10,000		10,000	10,000
Totals for dept 482 - ADMINISTRATION		4,000	15,000	5,697	15,000	15,800
TOTAL APPROPRIATIONS		50,026	88,700	56,376	79,000	84,500
NET OF REVENUES/APPROPRIATIONS - FUND 203		51,510		45,191		
BEGINNING FUND BALANCE		287,954	339,464	339,464	384,655	384,655
ENDING FUND BALANCE		339,464	339,464	384,655	384,655	384,655

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Fund 248 - DOWNTOWN DEVELOPMENT						
ESTIMATED REVENUES						
Dept 000						
248-000-671.000	OTHER REVENUE	3,513	3,513			
248-000-675.000	CONTRIBUTIONS & DONATIONS	400	400	4,787		5,000
Totals for dept 000 -		3,913	3,913	4,787		5,000
TOTAL ESTIMATED REVENUES		3,913	3,913	4,787		5,000
APPROPRIATIONS						
Dept 000						
248-000-726.000	MATERIALS AND SUPPLIES	1,143	1,143	1,559		1,200
248-000-801.000	PROFESSIONAL SERVICES					2,000
248-000-956.000	MISCELLANEOUS		1,000	100		1,000
248-000-981.000	CAPITAL OUT LAY					800
Totals for dept 000 -		1,143	2,143	1,659		5,000
TOTAL APPROPRIATIONS		1,143	2,143	1,659		5,000
NET OF REVENUES/APPROPRIATIONS - FUND 248		2,770	1,770	3,128		
BEGINNING FUND BALANCE		2,508	5,279	5,279	8,407	8,407
ENDING FUND BALANCE		5,278	7,049	8,407	8,407	8,407

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Fund 590 - SEWER FUND						
ESTIMATED REVENUES						
Dept 000						
590-000-460.000	CONNECTION FEES	3,210				
590-000-569.000	STATE GRANT	203,712		374,790		
590-000-642.000	WATER/SEWER REVENUES	240,469	235,000	205,255	230,000	230,000
590-000-644.000	BOND RESERVE/RRI		15,900			
590-000-660.000	FINES & FORFEITS	2,906	4,000	1,994	2,500	2,000
590-000-664.000	INTEREST	1,509	1,000	1,589	2,000	2,000
590-000-664.016	INTEREST FOR CD'S	1,279		2,087	2,000	2,200
590-000-695.000	MISCELLANEOUS	437				
Totals for dept 000 -		453,522	255,900	585,715	236,500	236,200
TOTAL ESTIMATED REVENUES		453,522	255,900	585,715	236,500	236,200
APPROPRIATIONS						
Dept 536 - SEWER/WATER EXPENDITURES						
590-536-702.441	DIRECTOR OF PUBLIC WORKS	11,935	13,000	10,602	13,500	14,000
590-536-702.442	FULL TIME	7,130	22,000	9,038	22,000	16,700
590-536-702.500	OVER TIME HOURS	249	2,000	27	1,000	1,000
590-536-715.000	FITW/FICA	2,468	3,000	2,600	3,000	3,000
590-536-726.000	MATERIALS AND SUPPLIES	316	5,000			
590-536-727.000	POSTAGE	1,200	2,200	1,038	2,200	2,500
590-536-728.000	CONFERENCE AND TRAINING		2,500			
590-536-732.000	ADMINISTRATION EXPENSE	25,000	35,000	30,869	35,000	35,000
590-536-775.000	REPAIR, MAINTENANCE	3,448	15,000	3,223	10,000	10,000
590-536-801.000	PROFESSIONAL SERVICES	206,544	12,000	339,352	20,000	35,000
590-536-802.000	MEMBERSHIP DUES					500

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590-536-803.000	PUMPING	375	14,000	620	14,000	14,000
590-536-804.000	SAMPLING	7,900	10,000	6,796	12,000	12,000
590-536-900.000	PRINTING AND PUBLISHING		500			
590-536-920.000	UTILITIES	34,367	40,000	28,889	40,000	35,000
590-536-940.000	EQUIPMENT RENTAL	6,281	6,000	7,298	7,000	10,000
590-536-956.000	MISCELLANEOUS		2,500	2,006	2,500	3,500
590-536-968.000	DEPRECIATION EXPENSE	99,169				
590-536-981.000	CAPITAL OUT LAY		15,000		10,000	10,000
590-536-991.000	PRINCIPAL PAYMENT		21,000			
590-536-992.000	BOND RESERVE/RRI		15,900			
590-536-995.000	INTEREST PAYMENT	33,502	33,550	19,030	34,000	34,000
Totals for dept 536 - SEWER/WATER EXPENDITURES		439,884	270,150	461,388	226,200	236,200
TOTAL APPROPRIATIONS		439,884	270,150	461,388	226,200	236,200
NET OF REVENUES/APPROPRIATIONS - FUND 590		13,638	(14,250)	124,327	10,300	
BEGINNING FUND BALANCE		3,233,307	3,225,946	3,225,946	3,350,273	3,350,273
FUND BALANCE ADJUSTMENTS		(21,000)				
ENDING FUND BALANCE		3,225,945	3,211,696	3,350,273	3,360,573	3,350,273

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Fund 591 - WATER FUND

ESTIMATED REVENUES

Dept 000

591-000-628.000	TURN ON/OFF FEE	2,940	2,000	1,640	2,000	2,000
591-000-635.000	CONNECTION FEE	450				
591-000-642.000	WATER/SEWER REVENUES	247,180	241,000	211,188	235,000	240,000
591-000-644.000	BOND RESERVE/RRI		19,600			
591-000-660.000	FINES & FORFEITS	2,837	3,500	1,783	3,000	1,200
591-000-664.000	INTEREST	3,855	2,500	3,033	2,000	3,500
591-000-664.016	INTEREST FOR CD'S	3,526		4,894	4,000	5,500
591-000-695.000	MISCELLANEOUS	280	400	120	120	
Totals for dept 000 -		261,068	269,000	222,658	246,120	252,200

TOTAL ESTIMATED REVENUES

261,068 269,000 222,658 246,120 252,200

APPROPRIATIONS

Dept 536 - SEWER/WATER EXPENDITURES

591-536-702.441	DIRECTOR OF PUBLIC WORKS	11,935	14,000	10,601	14,500	14,000
591-536-702.442	FULL TIME	10,771	25,000	9,037	20,000	12,100
591-536-702.500	OVER TIME HOURS	208	1,500	325	1,000	1,000
591-536-708.000	RETIREMENT		2,500			2,500
591-536-715.000	FITW/FICA	2,930	4,000	2,635	4,000	4,000
591-536-726.000	MATERIALS AND SUPPLIES	1,839	2,000			2,000
591-536-727.000	POSTAGE	1,436	1,500	1,244		2,000
591-536-728.000	CONFERENCE AND TRAINING	145	2,700	930		1,000
591-536-732.000	ADMINISTRATION EXPENSE	25,000	35,000	30,633	35,000	35,000
591-536-775.000	REPAIR, MAINTENANCE	19,811	15,000	19,335	15,000	15,000
591-536-801.000	PROFESSIONAL SERVICES	4,666	8,000	14,387	8,000	8,000
591-536-802.000	MEMBERSHIP DUES		500	470	500	500
591-536-804.000	SAMPLING	814	5,000	1,341	3,000	2,500
591-536-850.000	TELEPHONE	279	2,000		2,000	2,000

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GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE RECOMMENDED BUDGET
591-536-900.000	PRINTING AND PUBLISHING	45	500			
591-536-920.000	UTILITIES	12,219	12,000	11,102	12,000	13,000
591-536-940.000	EQUIPMENT RENTAL	7,626	10,000	8,263	10,820	10,000
591-536-956.000	MISCELLANEOUS	5,220	5,500	5,190	5,500	5,000
591-536-968.000	DEPRECIATION EXPENSE	61,722				
591-536-981.000	CAPITAL OUT LAY		38,825	23,825	24,000	20,000
591-536-991.000	PRINCIPAL PAYMENT		34,000		35,000	36,000
591-536-992.000	BOND RESERVE/RRI		19,600		19,600	19,600
591-536-995.000	INTEREST PAYMENT	38,917	17,000	16,486	17,000	38,000
591-536-997.000	WATER TOWER MAINTENENCE		19,200		19,200	9,000
Totals for dept 536 - SEWER/WATER EXPENDITURES		205,583	275,325	155,804	246,120	252,200
TOTAL APPROPRIATIONS		205,583	275,325	155,804	246,120	252,200
NET OF REVENUES/APPROPRIATIONS - FUND 591		55,485	(6,325)	66,854		
BEGINNING FUND BALANCE		2,381,357	2,402,843	2,402,843	2,469,697	2,469,697
FUND BALANCE ADJUSTMENTS		(34,000)				
ENDING FUND BALANCE		2,402,842	2,396,518	2,469,697	2,469,697	2,469,697
ESTIMATED REVENUES - ALL FUNDS		1,680,913	1,384,213	1,676,830	1,317,320	1,346,950
APPROPRIATIONS - ALL FUNDS		1,480,404	1,435,368	1,322,664	1,342,474	1,346,950
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		200,509	(51,155)	354,166	(25,154)	
BEGINNING FUND BALANCE - ALL FUNDS		7,285,033	7,435,243	7,435,243	7,789,409	7,789,409
FUND BALANCE ADJUSTMENTS - ALL FUNDS		(50,309)				
ENDING FUND BALANCE - ALL FUNDS		7,435,233	7,384,088	7,789,409	7,764,255	7,789,409



225 S Camburn St
Stanton, MI, 48888
Phone (989) 831.4440
Fax (989) 831.5756
www.StantonOnline.com

MEMORANDUM

To: Mayor Williams & Stanton City Commission
From: Vester Davis, Jr., City Manager
Date: April 24, 2020
Subject: Water & Sewer Rate Schedule for FY 2020-2021

BACKGROUND

In November, staff from Prein & Newhof and Baker Tilly gave presentations on the Stormwater, Asset Management, and Wastewater (SAW) findings and recommendations. Also presented were recommended capital improvement projects for the water, sewer and stormwater utility systems. Baker Tilly suggested financing the capital improvements by utility rate increases, bonding, and grant seeking. At the conclusion of the meeting there appeared to be general support of the financing plan as presented. *NOTE: A grant award for utility improvements does not lessen or eliminate the need for annual rate adjustments.

Enclosed are the proposed water and sewer rate schedule for the fiscal year beginning July 1, 2020. The proposed rate adjustments are in-line with the projections previously discussed in November. Furthermore, the proposed rate adjustments will benefit the public by helping to fund the ongoing Operations and Maintenance of the municipal owned utilities for Water and Sewer.

RECOMMENDED RATE ADJUSTMENT

Per section 13.2 Rates and Charges of the City of Stanton Charter, “The city commission shall provide for the charging of just and reasonable rates as may be necessary for the operation of any utility.”

Baker Tilly Municipal Advisors concurrently completed a Water Rate Study with the Sewer Rate Study included in the SAW Grant – Asset Management Financial Plan. Currently no rate structure exists for the stormwater utility system, therefore, the general fund is called upon for project funding.

Sewer – Baker Tilly recommends a two-step increase of sewer rates for readiness to charge, user fee rates, additional units, and flat rate fees. After the second rate adjustment, all

rates will increase annually by 3%, for ten years. Shown on the charts below are current rates and proposed increases beginning July 1, 2020 for both sewer and water.

Sewer	2019/20 (Current)	2020/21 (Adjustments)	Increase
Readiness to Serve (monthly)	\$20.92	\$23.92	\$3.00
User fee rate (per 1,000 gal.)	\$3.43	\$3.93	\$.50
Additional unit (monthly)	\$14.45	\$16.52	\$2.07
Flat rate fee (monthly)	\$31.99	\$36.58	\$4.59

Water – Baker Tilly recommends increasing the existing annual statutory fee increase for water readiness to serve, user fee rates, additional units, and flat rate fees by 1%, which means the annual increase will be 3%, or the consumer general price level, whichever is greater.

Water	2019/20 (Current)	2020/21 (3% increase)	Dollar Increase
Readiness to Serve (monthly)	\$19.25	\$19.83	\$0.58
User fee rate (per 1,000 gal.)	\$3.73	\$3.84	\$0.11
Additional fee (monthly)	\$13.28	\$13.68	\$0.40

BENEFITS FOR WATER AND SEWER RATE ADJUSTMENTS

Water/Sewer utilities are enterprise operations that should produce enough revenues to support its operations, debt, and capital improvements while solving to cash balance. Both utilities may incur debt from bond issuance through the United States Department of Agriculture for capital repairs so reserves alone will not suffice the financial needs.

REQUEST

Consideration by City Commission to adopt the proposed Water & Sewer Rate Schedule for the fiscal year beginning in July 1, 2020.

April 15, 2020

Vester Davis
City of Stanton
P.O. Box 449
Stanton, MI 48888

RE: Capital Improvement Projects

Dear Mr. Davis:

It is our understanding that the City is interested in investigating funding options for the following projects:

- Project #202001 – East Main Street Water Service Connection
- Project #202101 – Vine Water Main and Force Main
- Project #202102 – Lincoln Street Storm + Sanitary + Water
- Project #202103 – Camburn Lift Station Improvements
- Project #202201 – W. Main Street Water Main
- Project #202204 – Pond 2 Berm Repair
- Project #202301 – State Sanitary
- Project #202302 – West Lift Station Improvements
- Project #202401 – North Court Water Main
- Project #202402 – South Court Water Main
- Project #202501 – Inlet Structure Improvements
- Project #202502 – Sanitary Sport Repairs
- Project #202601 – Lake, Hill and Grove Water Improvements
- Project #202602 – Pond 2 Bypass Pipe
- Project #202701 – Day Street Sanitary
- Project #202703 – E. Lake Water Improvements

These projects were identified during the asset management planning process completed in 2019 and are included in the City's Capital Improvement Plan. They include improvements to the City's wastewater collection system, water system and storm system.

Mr. Vester Davis
April 15, 2020
Page 2

As you know, several funding options are available including USDA's Rural Development Rural Utilities program. This is a very popular grant and low interest loan program for communities with less than 10,000 population.

We have previously met with Paul Bristol from the Rural Development office to review details regarding their funding program. The following is a list of some of the benefits of this program: 40-year amortization, potential for grant, low interest rates, no prevailing wage rate requirement and no prepayment penalty.

We have been working with City staff and Andy Campbell from Baker Tilly (financial advisor) to determine the financial impacts these projects would have on the City's general fund and utility rates. This analysis cannot be completed until a full application is submitted to Rural Development to determine the City's eligibility for grants and loans.

Professional Services

Our proposed services include the following:

- Preliminary Engineering
 - Meetings with USDA Rural Development
 - Meetings with City staff and advisors
 - Preliminary Engineer's Estimates and funding source breakdown
- USDA Rural Development Application (Water, Wastewater)
 - Separate applications are needed for each system
 - Environmental Report

Schedule

We anticipate completing the Rural Development Applications within 3 months of authorization. A response from Rural Development is typically received within a month. Their response will include whether the City qualifies for grant (and how much) and the interest rate for the financed portion of the project.

Mr. Vester Davis
April 15, 2020
Page 3

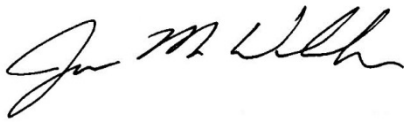
Fee Estimate

We propose to perform these professional services at our normal hourly rates plus expenses billed monthly with the total not-to-exceed \$20,000.

We appreciate the opportunity to submit this proposal and look forward to continuing our professional relationship with the City of Stanton. Please call if you have any questions.

Sincerely,

Prein&Newhof



Jason Washler, P.E.



Kevin Koster, P.E.

KEK/jw

AGREEMENT

This agreement made and entered into this 6th day of May 2020, by and between Hometown Decoration and Display, LLC, of Hudsonville, Michigan hereinafter for brevity sometimes called "lessor" and the City of Stanton hereinafter for brevity sometimes called "lessee"

WITNESSETH:

Whereas, lessor has offered to provide and furnish Holiday Decorations, display equipment and material to lessee pursuant to the terms, conditions and provisions hereinafter set forth, and, whereas, lessee is desirous of accepting and does accept the offer of lessor to provide and furnish said Holiday Decorations, display equipment and materials in accordance with said terms, conditions and provisions.

Now therefore, the parties hereto in consideration of the promises, and the promises of each to the other mutually made and accepted, covenant and agree as follows:

1. Lessor agrees to furnish and provide Holiday Decorations, display equipment and materials of the type hereinafter specified to lessee during the winter holiday seasons of 2020, 2021 and 2022 and to install the same in a workman like manner.
2. The decoration, display equipment and materials which shall be furnished by lessor for the use and benefit of lessee for the 2020 holiday season shall consist of components as follows:

55 Lighted Pole Decorations	@	\$55.00 each =	\$3,025.00
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(Alternating Red Poinsettias and Gold Snowflakes with option to change styles for 2021 and 2022)
3. Lessor shall complete the work to be performed by it so that the decorations leased by it shall be ready for lighting in accordance with the following schedule:
 - (A) Decorations to be installed in designated areas ready for lighting on or before November 30th in each year during existence of the contract.
 - (B) Lessor shall remove decorations as soon as practicable after December 25, 2020 And December 25th of each subsequent year during the existence of the contract.
4. Lessor shall complete the plugging in of all decorations which require lighting and shall furnish connecting facilities required in order that said decorations may be plugged in for lighting.
5. Lessee agrees and undertakes to make all arrangements to procure and secure such authorization as might be required in from any governmental unit; agency of public authority to carry out its scheme for Holiday Decorations.
6. All damage to said decorations, equipment and materials or any part thereof, shall be the responsibility of the lessor provided, however, that the lessee shall use reasonable care to prevent such damage.
7. Special Provisions:
8. Lessor shall maintain such insurance as will protect lessee against any claims under workers' compensation act and from claims for damage and because of bodily injury, including death, in the amount of not less than \$500,000. for each person and \$500,000. for each accident and for claims or property damage in an amount not less than \$500,000. for any person and \$500,000. for each accident.
9. The lessee agrees to pay lessor for its services and the use of the materials designated at paragraph 2 hereof, the sum of **\$3,025.00 which shall be paid to lessor at 2645 24th Ave., Hudsonville, Michigan 49426 on or before the 10th day of December** of the year to which such payment is attributable. Said sum shall include the installation

by lessor of such decoration, necessary service calls and removal of said decorations. If lessee is on a rotation basis, decorations for the Holiday seasons of the year 2021 and 2022 will be of different type of kind that those leased to lessee for the Holiday season of the year 2020. But the decorations, materials and supplies furnished shall, with the exception of the wrapping of poles, be such as are within a retail cost of \$250.00 to \$500.00 per unit. If you are on a rotation schedule and/or you have a three year contract, the price for said decorations and services for the Holiday seasons 2021 and 2022, shall be the same as that for the year 2020, provided, however, that if an additional or more expensive type of decoration is required, said price shall be increased in an amount to be negotiated by the parties hereto. In the event that a use of sales tax should be imposed by the state of Michigan upon lessor by reason of its undertaking as set forth herein, the lessee to reimburse lessor in payments otherwise required by the terms hereof, within thirty (30) days after demand by lessor.

10. This agreement shall be executed in two (2) counterparts, each of which is deemed to be for all purposes an original copy hereof.
11. This agreement shall be binding upon and inure to the benefit of the successors, assigns and Legal representatives of the parties hereto.

In witness whereof, the parties hereto have caused the execution hereof by their duly authorized officers this 6th day of May 2020.

Lessor

Hometown Decoration and Display, LLC

By _____

Wendy Braun, President

Lessee

City of Stanton

By _____

Manager/President/Mayor/Director

Attest:

Secretary/Clerk

AGREEMENT

This agreement made and entered into this 6th day of May 2020, by and between Hometown Decoration and Display, LLC, of Hudsonville, Michigan hereinafter for brevity sometimes called "lessor" and the City of Stanton hereinafter for brevity sometimes called "lessee"

WITNESSETH:

Whereas, lessor has offered to provide and furnish Holiday Decorations, display equipment and material to lessee pursuant to the terms, conditions and provisions hereinafter set forth, and, whereas, lessee is desirous of accepting and does accept the offer of lessor to provide and furnish said Holiday Decorations, display equipment and materials in accordance with said terms, conditions and provisions.

Now therefore, the parties hereto in consideration of the promises, and the promises of each to the other mutually made and accepted, covenant and agree as follows:

1. Lessor agrees to furnish and provide Holiday Decorations, display equipment and materials of the type hereinafter specified to lessee during the winter holiday season of 2020, and to install the same in a workman like manner.
2. The decoration, display equipment and materials which shall be furnished by lessor for the use and benefit of lessee for the 2020 holiday season shall consist of components as follows:

55 Lighted Pole Decorations	@	\$58.00 each =	\$3,190.00
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(Alternating Red Poinsettias and Gold Snowflakes)
3. Lessor shall complete the work to be performed by it so that the decorations leased by it shall be ready for lighting in accordance with the following schedule:
 - (A) Decorations to be installed in designated areas ready for lighting on or before November 30th in each year during existence of the contract.
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7. Special Provisions:
8. Lessor shall maintain such insurance as will protect lessee against any claims under workers' compensation act and from claims for damage and because of bodily injury, including death, in the amount of not less than \$500,000. for each person and \$500,000. for each accident and for claims or property damage in an amount not less than \$500,000. for any person and \$500,000. for each accident.
9. The lessee agrees to pay lessor for its services and the use of the materials designated at paragraph 2 hereof, the sum of **\$3,190.00 which shall be paid to lessor at 2645 24th Ave., Hudsonville, Michigan 49426 on or before the 10th day of December** of the year to which such payment is attributable. Said sum shall include the installation

by lessor of such decoration, necessary service calls and removal of said decorations. If lessee is on a rotation basis, decorations for the Holiday seasons of the year 2021 and 2022 will be of different type of kind that those leased to lessee for the Holiday season of the year 2020. But the decorations, materials and supplies furnished shall, with the exception of the wrapping of poles, be such as are within a retail cost of \$250.00 to \$500.00 per unit. If you are on a rotation schedule and/or you have a three year contract, the price for said decorations and services for the Holiday seasons 2021 and 2022, shall be the same as that for the year 2020, provided, however, that if an additional or more expensive type of decoration is required, said price shall be increased in an amount to be negotiated by the parties hereto. In the event that a use of sales tax should be imposed by the state of Michigan upon lessor by reason of its undertaking as set forth herein, the lessee to reimburse lessor in payments otherwise required by the terms hereof, within thirty (30) days after demand by lessor.

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Lessor

Hometown Decoration and Display, LLC

By _____

Wendy Braun, President

Lessee

City of Stanton

By _____

Manager/President/Mayor/Director

Attest:

Secretary/Clerk