

Commissioner Provided Items

Disclaimer: The following information is provided by an individual Finance Commissioner for discussion purposes only. The content has not been reviewed, verified, or endorsed by City finance staff and does not represent official City data, analysis, or policy.

Professional Versus Non- Professional Services Contracts Discussion

Submitted By Dave Chennault

8/20/26

Types of Service Agreements

- How is a purchase request categorized as professional services versus non-professional service
- Who is required to approve non-professional services contract?
- Who is required to certify a purchase really is a non-professional service?
- How is the process safeguarded if products are “rolled into” a non-professional service agreement and categorized as “fee” when the service is purchased?
- What happens if the item is categorized as a non-professional service when it is actually a professional service?
- Is there any limit on what can be approved in a non-professional service contract?
- What is the largest Non professional services contract you are aware of in terms of dollar amount and length of time and who approved it?
- What are the reporting, transparency, and public oversight mechanisms of non-professional service contracts?