

2026 OC EMSD Program Project Nomination

General Information			
Agency (Applicant) Legal Name:	City of Costa Mesa		
Project Title:	Costa Mesa Medical Transportation Program		
Physical Address (No P.O. Box):	695 W. 19th St		
City/State/Zip:	Costa Mesa, CA, 92627		
Contact Name:	Kevin Stoddart		
Contact Title:	Senior Recreation Supervisor		
Email of Contact:	Kevin.stoddart@costamesaca.gov	Phone:	(714) 327-7561
Alternate Contact (Name, Title):	Enyelber Franco		
Alternate Email of Contact:	Enyelber.franco@costamesaca.gov	Phone:	(714) 327-7543
Application Type: <i>Indicate Capital or Operating</i>	Operating		
Describe the scope of work and type of request (e.g., vehicle replacement, equipment, service expansion, mobility management, travel training, first/last mile connection).	Service expansion of the Senior Center's Medical Transportation Program, which is provided through a professional services agreement with Orange County Yellow. Currently, program participants may use the program for 8 one-way trips per month and must make a \$5.00 copay for medical rides. Medical rides are provided to Costa Mesa, Newport Beach, Huntington Beach, Fountain Valley, Santa Ana, Irvine, Tustin, The grant would fund all medical rides with 16 one-way trips per month. The copays and monthly limits may be adjusted to ensure targets are being met.		
Provide a detailed project description, including requested items and quantities, service area, target population, service period (if applicable), and expected benefits.	The Costa Mesa Senior Transportation program is comprised of two components, the Medical Transportation Program and the Senior Mobility program. The Senior Mobility Program allows curb to curb transportation anywhere within city boundaries with a copay of \$3.00. The Medical Transportation Program goes anywhere within Costa Mesa, Newport Beach, Huntington Beach, Fountain Valley, Santa Ana, Anaheim, Orange, Irvine, and the Long Beach VA for medical appoints at medical facilities. Standalone pharmacies and big box stores are not allowable destinations. Copays for medical rides are \$5.00. Both services are provided through Orange County Yellow and riders are limited to 8 one-way trips per month between the two elements of the program. This service model went into effect of July 1, 2026. This model is significantly more restrictive than the previous model which had no monthly limits on ridership and no copays. As a result, ridership has dropped significantly. The purpose of this EMSD project is to fund medical trips for 24 months from July 1, 2027 through June 30, 2029 at an anticipated maximum number of rides per user allowed per month set at 16, but with the ability to increase or reduce the limit as necessary as a cost control measure in the event total ridership or contractor cost fluctuate. Rides within the city for non-medical purposes will be funded by Measure M2 funds and will not be a part of this project. The data this application will use for its projections is based on ridership from July 1, 2026 through July 31, 2026. If this dataset is extrapolated to 16 allowable rides per month, the program would have approximately 624 medical rides per month and cost approximately \$18,700 on a monthly basis.		
Total <u>EMSD Request</u>	\$ 359,040		
Total <u>Local Match</u>	\$ 89,760		
Total <u>Project Cost</u> (EMSD + Local Match)	\$ 448,800		
Application Priority (if submitting more than one application):	Priority 1		

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Part I – Applicant Profile

Agency Overview

Describe your agency's purpose, transportation services, and days/hours of operation. *Attachment 1 included?* ☐ Yes ☒ No

The Costa Mesa Senior Center serves both non-residents and residents over the age of 50 for free and offers a variety of services. The transportation program exists because of Measure M2 funding for senior mobility and currently operates Monday through Friday from 8:00 am to 4:00 pm. It's available to Costa Mesa residents over the age of 60 and provides rides for any purpose anywhere within the city's boundaries for \$3.00 and to medical facilities in Costa Mesa, Newport Beach, Huntington Beach, Fountain Valley, Santa Ana, Anaheim, Orange, Irvine, and the Long Beach VA for \$5.00 with a total of 8 rides allowed per user per month. Currently, medical rides are funded by M2 funds and a grant from Hoag Hospital while the 2024 EMSD grant funds non-medical rides.

Service Area

Describe the service area. A map may be attached. *Attachment 1 included?* ☐ Yes ☒ No

Rides for any purpose are allowed within the city's boundaries and non-emergency medical rides are allowed in Costa Mesa, Newport Beach, Huntington Beach, Fountain Valley, Santa Ana, Anaheim, Orange, Irvine, and the Long Beach VA.

Client Profile

Provide total clients currently served by your transportation program, including:

Seniors:	995
Individuals with Disabilities:	35
Wheelchair/Lift Users:	16
Total Unduplicated Clients:	995

Financial and Title VI and ADA Compliance Documentation

Summarize your agency's audited financial condition and confirm Title VI and Americans with Disabilities Act (ADA) compliance. If there were any related lawsuits, complaints, or investigations in the past year, briefly describe them. If none, state none.

Attachment 2 included? ☒ Yes ☐ No

2025 ACFR is attached, 2026 ACFR is in progress.

The City of Costa Mesa is ADA compliant and information on the city's ADA policies may be found at

<https://www.costamesaca.gov/government/departments-and-divisions/human-resources/disability-programs-services>

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Project Need

Select the condition that best describes the project need. Choose one.

Check the appropriate box below as applicable. One box must be checked.

- ☒ Existing transportation or paratransit service is not enough to meet current need, or replacement equipment is needed to maintain service.
- ☐ Existing transportation or paratransit service does not meet the needs of the target population.

Transportation Needs Assessment

Describe transportation gaps for seniors and individuals with disabilities in the service area, including why existing public, paratransit, or private services do not fully meet those needs. Reference relevant needs identified in the 2024 Human Services Transportation Coordinated Plan (Coordinated Plan) where applicable.

Current Medical Transportation Program clients utilize the program due to its low cost, large service area, and availability of vehicles. Prior to July 1, 2026, the program had no ridership limits and no copay which yielded more than 600-1,000 rides per month prior to January 2026. The program implemented cost control measures due to increased service provider costs and ballooning ridership. The result is that monthly medical rides have been reduced from more than 600-1,000 in January 2026 to just around 300 in July 2026. Current users of the program have experienced an abrupt decrease in service levels and are navigating alternative methods of transportation for medical appointments beyond the eight one-way trips allowed by the current program. The purpose of this grant application is to restore some of that lost utility.

Current Transportation/Service Funding Participation

Is the agency receiving other transportation funding for services related to this request?

Choose an item. If yes, fill out table.

Funding Program	Funding Type (Capital / Operating)	Annual Award Amount	Service Period	Is this project related? (Y/N)
EMSD	Operating	\$237,600	1/1/25 to 6/30/27	No
Measure M2 – Senior Mobility Program (Project U)	Operating	~130,000	7/1/26 to 6/30/27	Yes
Measure M2 – Community Circulator (Project V)	Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Choose an item.
Other (Specify) Hoag Grant Click or tap here to enter text.	Operating	\$50,000	1/1/26 to 12/31/26	Yes

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Part II – Funding Request

1. Funding Category

Select one funding category. Capital and Operating may not be combined in one application. Note: Applicants requesting both categories must submit separate applications. Total EMSD request per agency may not exceed \$750,000.

CAPITAL		OPERATING	
☐	Vehicles	☒	Operating Assistance
☐	Equipment	☐	Mobility Management

2. Total Project Expenses

Complete one expense table for this application: Enter the total gross cost of the proposed project. Complete only the table for the selected funding category.

a. For Capital Projects (Vehicles and/or Equipment Only)

Complete section only if applying for Capital. Staff Costs/Contingency may not exceed **10% each of Total Capital Expenses**.

Expense Category		Amount
Vehicles	Choose an item.	\$ 0
Equipment	Choose an item.	\$ 0
Staff Costs (≤10%) (Optional)		\$ 0
Contingency (≤10%)		\$ 0
Total EMSD Project Expenses		\$ 0

b. For Operating Assistance and/or Mobility Management Projects

Complete section only if applying for Operating. Indirect Costs/Contingency may not exceed **10% each of Total Operating Expenses**.

Expense Category		Amount
Operating Assistance	Continuation of Services	\$ 448,800
Mobility Management	Choose an item.	\$ 0
Indirect Costs (≤10%) (Optional)		\$ 0
Contingency (≤10%)		\$ 0
Total EMSD Project Expenses		\$ 448,800

3. Project Funding Request

Enter all funding sources for this project. Total EMSD Project Expenses must match Section 2 Total EMSD Project Expenses. Local Match must meet the minimum requirement and be based off of Total EMSD Project Expenses.

Funding Source		Amount
EMSD Funding Source		\$ 359,040
Local Match	Operating Assistance - 20%	\$ 89,760
Other Non-EMSD Funding		\$ Click or tap here to enter text.
Total EMSD Project Expenses		\$ 448,800

4. Request Year

Indicate the Fiscal Year (FY 2026/27, 2027/28, or 2028/29):

EMSD Requested FY:	FY2027/28
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5. Local Match Source

Documentation supporting local match commitments must be attached and must include commitment letters or other documentation verifying the availability of match funds. Add to table as needed. [Attachment 3 included?](#) ☐ Yes ☐ No

Component:	Operating - Operating Assistance		
Local Match Amount:	\$ 89,760		
Source(s):	One Source		
Source 1:	City's General Fund	Status:	Pending
Source 2:	Click or tap here to enter text.	Status:	Choose an item.
...	October 6 City Council meeting will advance resolution match. Resolution will be sent following meeting.	Status:	Choose an item.

6. Supplemental Detail

Provide additional details supporting the selected funding category. Only complete subsection 6a or 6b based on the funding category selected in Section 1. All required attachments must be included for the application to be considered complete.

a. For Capital Projects (Vehicles and/or Equipment Only)

Vehicle(s) Request Detail

Attach vehicle request detail information including, but not limited to:

1. Vehicle Type(s) (Year / Make / Model)	7. Purchase or Leased**
2. Quantity	8. Zero-Emission*** (Optional) – Yes/No
3. Unit Cost	9. Useful Life
4. Total Cost	10. Estimated Annual Passenger Trips and Miles
5. New / Expansion / Replacement	11. Cost-Effectiveness Documentation
6. New or Used*	

*Used Vehicle Requirements:

1. Less than 3 years old	4. Mechanically inspected
2. Less than 65,000 miles	5. ADA compliant (or modified to be compliant)
3. Under warranty	6. Documentation of price comparison from multiple vendors

**Leased Vehicle Requirements:

1. Documentation of price comparison from multiple vendors	2. ADA compliant (or modified to be compliant)
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***Zero-Emission Vehicle Requirements (if applicable):

- Documentation demonstrating access to appropriate fueling or charging infrastructure.

Equipment Request Detail

Attach Equipment request detail information including, but not limited to:

1. Equipment Type(s)	4. Unit Cost	7. New / Expansion / Replacement
2. Components / Description(s)	5. Total Cost	8. Cost-Effectiveness Documentation
3. Quantity	6. Useful Life	

Attach Capital Acquisition Detail and Cost Effectiveness Documentation. [Attachment 4 included?](#) ☐ Yes ☐ No

b. For Operating Assistance and/or Mobility Management Projects

- If Operating Assistance is selected, the request must support continuation or expansion of an existing service already in operation. New stand-alone operating services are not eligible.
- If Mobility Management is selected, the request may support a new project, expansion, or continuation.

Scope of Project	Operating Assistance - Continuation
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Detailed Scope	The City of Costa Mesa's Senior Transportation program specifically exists to serve Costa Mesa seniors over the age of 60 to supplement existing public transit services to fulfil transportation needs for things like grocery shopping and medical appointments. Prior to July 1, 2026, non-medical rides within Costa Mesa were funded by the 2024 EMSD grant and medical rides were funded by Hoag and Measure M2 funds. There were no restrictions on ridership limits and the program was totally free. The city's previous contract with Orange County Yellow had a fee structure of \$12.50 per ride with \$2.50 per mile for all rides outside of Costa Mesa. After a competitive bid process, Orange County Yellow won the contract for transportation services, but its rates increased to \$17.50 per ride for non-medical rides within the city and \$15.00 per ride with \$3.00 per mile for medical rides. The cost of the program became unsustainable due to the massive monthly ridership, which was around 2,200 total rides with approximately 600-1,000 of those being medical rides, and due to the rate increases. The purpose of this grant application is to restore some of the prior service level for the medical transportation element of the program. In July 2026, only 312 medical rides were taken by 90 unique individuals. There are currently 995 registered participants and less than 500 of them have used the program in the last 12 months. The people that are most impacted by the ridership limitations are people that used the service frequently for chronic illnesses and physical therapy. Eight one-way rides per month does not allow the service to fulfil those needs and residents must rely on other services or friends or family to make those necessary medical appointments. The funding requested through this grant will be utilized to increase the number of monthly one-way rides to a target of 16 to effectively double the current service level. The targeted time frame is between July 1, 2027 through June 30, 2029
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Funded Activities and Associated Costs

List each major activity funded under this request with associated cost. Activities should reflect the proposed service/program.

- For Operating Assistance, include activities tied to the continuation or expansion of an existing service (e.g., staffing, fuel, contracted service).
- For Mobility Management, include activities such as coordination, travel training, outreach, or call center support.
- Ensure the subtotal matches Section 2.b. Total Operating Project Expenses. Add to table as needed.

Activity	Description of Activity	Associated Costs
Cost of paying service provider	Curb to curb transportation	\$ 448,800
Click or tap here to enter text.	Click or tap here to enter text.	\$ Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	\$ Click or tap here to enter text.
...	...	\$...
Subtotal (Must match 2.b. Total Operating Project Expenses)		\$ 448,800

Provide the anticipated service period.

- For Operating Assistance, the service period should reflect the continuation or expansion of an existing service.
- For Mobility Management, the service period should reflect when the proposed program will be implemented and active.

Service Period Selection:	24 Months
Service Period Start:	At Specified Date, Include Date Below
Specified Date:	7/1/27

Operating Assistance Documentation Detail

If requesting Operating Assistance, demonstrate that the service is currently active.

If previously funded by OCTA, provide the OCTA agreement number here: C- 5-4009

If not previously funded by OCTA, provide alternative documentation demonstrating the service is in operation, such as:

1. Service start date and operating schedule	4. Budget documentation supporting active service
2. Recent service logs (e.g., prior 3 months)	5. Internal or third-party service agreement
3. Board-approved program authorization	6. Payroll or invoice records tied to service delivery

Attachment 5 included? ☐ Yes ☐ No

If a third-party contractor will be used, provide vendor name and contract period:

Contractor Name:	Click or tap here to enter text.	Service Period:	Click or tap here to enter text.
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Mobility Management Documentation Detail

If requesting Mobility Management, describe how the program will be implemented and whether services will be provided in-house or by a contractor.

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Click or tap here to enter text.

If expanding or continuing an existing Mobility Management program, briefly describe the current service.

Click or tap here to enter text.

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Part III – Scored Questions

A. Scope of Work, Goals, and Objectives (15 Points)

Describe the proposed project and explain how it is consistent with the overall goals of the EMSD Program. Clearly identify at least one mobility need or strategy from the 2024 Coordinated Plan that the project addresses (e.g., wheelchair-accessible vehicle shortages; limited weekend, evening, or door-to-door service; medical trip demand; limited access to grocery, senior, or social destinations; or geographic service gaps in underserved areas). Reference the applicable goal, objective, or strategy (include section/page number).

Explain how the project will increase or enhance the availability of transportation for seniors and individuals with disabilities within the proposed service area. For Operating projects, include the service area, service period (up to three years), target population, and estimated number of individuals served. For Capital projects, describe how the requested vehicles or equipment will expand, improve, or sustain service capacity and include why it is required for New / Expansion / Replacement service.

Finally, explain how the project provides transportation-related activities and/or services beyond ADA minimum requirements.

The City of Costa Mesa's Senior Transportation program specifically exists to serve Costa Mesa seniors over the age of 60 to supplement existing public transit services to fulfil transportation needs for things like grocery shopping and medical appointments. Prior to July 1, 2026, non-medical rides within Costa Mesa were funded by the 2024 EMSD grant and medical rides were funded by Hoag and Measure M2 funds. There were no restrictions on ridership limits and the program was totally free. The city's previous contract with Orange County Yellow had a fee structure of \$12.50 per ride with \$2.50 per mile for all rides outside of Costa Mesa. After a competitive bid process, Orange County Yellow won the contract for transportation services, but its rates increased to \$17.50 per ride for non-medical rides within the city and \$15.00 per ride with \$3.00 per mile for medical rides. The cost of the program became unsustainable due to the massive monthly ridership, which was around 2,200 total rides with approximately 1,000 of those being medical rides, and due to the rate increases.

The purpose of this grant application is to restore some of the prior service level for the medical transportation element of the program. In July 2026, only 312 medical rides were taken by 90 unique individuals. There are currently 995 registered participants and less than 500 of them have used the program in the last 12 months. The people that are most impacted by the ridership limitations are people that used the service frequently for chronic illnesses and physical therapy. Eight one-way rides per month does not allow the service to fulfil those needs and residents must rely on other services or friends or family to make those necessary medical appointments. The funding requested through this grant will be utilized to increase the number of monthly one-way rides to a target of 16 to effectively double the current service level. The targeted time frame is between July 1, 2027 through June 30, 2029.

The 2026 EMSD grant will allow the city to shift M2 funds to the non-medical aspect of the program while the EMSD grant covers medical transportation expenses.

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Scope of Work, Goals, and Objectives Continued

Click or tap here to enter text.

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B. Project Implementation, Delivery Plan, and Ability of Applicant (15 Points)

Describe your agency's capability to successfully implement and deliver the proposed project. Include your organization's experience providing transportation to seniors and individuals with disabilities (or human/social services experience, if applicable), staffing structure, key personnel, financial and grant management experience, and dispatching capabilities.

Provide a detailed delivery and implementation plan. For Operating Assistance or Mobility Management projects, include routes or service area, schedules, service period, current and projected ridership, staffing, marketing/outreach strategies, benchmarks, key milestones, and anticipated deliverables. For Capital projects, describe your ability to procure, deploy, operate, and maintain vehicles or equipment, including timelines and responsible staff.

Describe your driver training program (including orientation, classroom and behind-the-wheel training, testing, ongoing training, sensitivity training, emergency preparedness, first aid, and CPR) and your vehicle maintenance program (including pre-trip/post-trip inspections, preventative and routine maintenance, contingency procedures, and applicable inspection compliance such as CHP, if required). Explain how your current services have met prior performance goals, and how this project will enhance, expand, or improve existing services. Attach optional supporting documentation as applicable (e.g., training materials, maintenance forms, inspection forms – CHP or vehicle inspection reports). *Attachment 6 included?* ☒ Yes ☐ No

The Costa Mesa Senior Center has administered a senior transportation since 2011 and has used Orange County Yellow, formerly California Yellow Cab, since May 2020. Orange County Yellow serves approximately half of cities that participate in OCTA's Senior Mobility Program funded by Measure M2.

Currently, the program operates Monday through Friday from 8:00 am to 4:00 pm. Seniors may qualify for the program by filling out an application, with proof of residency, that can be found on the City's website or at the senior center. Seniors that qualify are issued a taxi ID and ID number. Clients of the service book rides through a hotline to a call center contracted with OCY. Rides must be booked 48 hours in advance to ensure equal booking requirements for ADA and regular vehicles.

See attached documentation from OCY.

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Project Implementation, Delivery Plan, and Ability of Applicant Continued

Click or tap here to enter text.

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C. Coordination Planning, Outreach, and Gap Identification (10 Points)

Describe how the proposed project responds to specific transportation gaps identified in the 2024 Coordinated Plan. Identify the relevant goal, strategy, implementation priority, and section/page number. Explain the available non-profit, public transit, fixed-route, and ADA complementary paratransit services in your geographic area, and describe how the proposed project avoids duplication and instead fills unmet needs for seniors and individuals with disabilities.

2024 Coordinated Plan section and page number identified? ☒ Yes ☐ No

Describe how the project is coordinated with other public agencies, social service providers, and non-profit partners. List key stakeholders involved and explain coordination activities (e.g., shared vehicles, dispatching, scheduling, maintenance, coordinated client trips, training, referral systems, or joint planning efforts). Attachment 7 (Letters of Support) included? ☐ Yes ☒ No

Describe the outreach conducted with seniors and individuals with disabilities to identify mobility needs and how that feedback informed the project design. What methods of outreach were utilized to understand needs. Explain how your agency will continue to engage clients to monitor service effectiveness and make adjustments as needed. For public agencies, confirm that a publicly noticed hearing was held, relevant non-profits were notified to ensure coordination and avoid duplication, and required hearing documentation is included. Complete Part IV – Certifications: Public Agency Certification Section.

Pages 27 and 28 of the Coordinated Plan indicate that the age 65+ population increases year over year and the Orange County share of that population is higher than the state average. The Costa Mesa Senior Center's transportations program only serve ages 60+.9

The city did significant outreach to participants in the senior transportation program from March through June 2026 to solicit feedback on the changes to the program that became effective July 1, 2026. This included a mailer to all participants with a survey to inquire about how participants would like the program to be focused if significant cost control measures were implemented. The overwhelming majority of participants indicated that medical rides were their number one priority. Several in person meetings were held at the senior center and participants voiced concerns about the service area potentially being reduced as rides to distant locations in Irvine, Orange, and Anaheim were prohibitively expensive through commercial alternatives like Uber.

The survey results alongside input from the in-person meetings yielded the current parameters of the program. The service area is still relatively large compared to other senior transportation programs, specifically to allow for a wide range of medical locations around the county being accessible to program participants. The copays selected are below the averages in the survey responses. The trade-off to accommodating these elements was a limitation of eight rides per month, which is insufficient for some program participants.

Staff accepts feedback on service for the program on a year round basis and works directly with Orange County Yellow to resolve issues. Feedback is tracked to identify trends for areas of improvement.

Due to the fact the city recently implemented significant changes to the program that went into effect in July, ridership data required for analysis and outreach only became available on the second to last week of August. The city will hold a publicly noticed meeting on October 6, 2026. The only known potential non-profit partner is Abrazar. The meeting will also be used to pass a resolution to commit to a 20% match to EMSD grant funds should the grant be awarded. Documentation will be sent to OCTA immediately following the meeting.

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Coordination Planning, Outreach, and Gap Identification Continued

Click or tap here to enter text.

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D. Service Impact and Performance Measures (5 Points)

Describe the measurable service impacts and expected outcomes of the proposed project. Clearly identify the performance measures your agency will use to track effectiveness, including ridership projections, number of persons served, number and purpose of trips (e.g., medical, grocery, social services), service hours added, geographic coverage improvements, access to high-demand destinations, and other relevant measurable units of service.

For Operating or Mobility Management projects, describe how the project will improve frequency, reliability, service span (including weekends or evenings), trip availability, system capacity, customer contacts, travel training, or other applicable service indicators.

For Capital projects, describe how new or replacement vehicles and/or equipment will improve service efficiency, reliability, wheelchair-accessible vehicle availability, fleet condition, geographic coverage, or service expansion. If replacing vehicles, explain the useful life status, maintenance burden, or service reliability issues being addressed.

Provide current baseline conditions and projected outcomes (before and after the project), including anticipated changes in service levels, capacity, or performance. Describe the methodologies and procedures your agency will use to monitor performance, evaluate outcomes, and adjust service as needed. Attach supporting documentation as applicable (e.g., fleet inventory, vehicle condition summary, partnership documentation, service data tables, or other relevant materials).

The grant funds will be used to expand the total monthly rides allowed to 16 per month from 8. The anticipated effect is that medical ridership will double from approximately 300 rides per month to more than 600 rides per month. The service area, service hours, and, copay for the program will remain unchanged. The City anticipates that the total number of unique medical riders will increase from 90 per month if the total monthly ride limit is doubled, but the city does not have a specific target of what the monthly number of medical riders may increase to if monthly capacities are increased.

OCY sends monthly ridership reports, tailored to OCTA's M2 requirements, that the city monitors monthly and analyzes on a bi-annual basis. If doubling the ridership limitations does not increase medical rides, which is doubtful, the City may explore reducing the medical copay while the program is funded by the EMSD grant.

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Service Impact and Performance Measures Continued

Click or tap here to enter text.

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Service Impact and Performance Measures Continued - Tables

CAPITAL – Current Fleet

Complete Attachment 8 if requesting Vehicles. Include all existing vehicles relevant to the proposed project. Attachment should include information from the following table if applicable (do not fill table here). *Attachment 8 included?* ☐ Yes ☐ No

Year/Model/Make	Milage	Purchase or Lease Date	12-Month Maintenance Costs	Service Hours / Day	Service Days / Week	Total Miles Traveled / Service Day

CAPITAL – Current Equipment

Complete Attachment 9 if requesting Equipment. Include all existing equipment relevant to the proposed project. Attachment should include information from the following table if applicable (do not fill table here). *Attachment 9 included?* ☐ Yes ☐ No

Equipment Type	Purpose	Age (Years)	Manual or Automated	Replacement Needed (Y/N)	Reason for Replacement

OPERATING – Performance Measures

Complete the table below if requesting Operating Assistance or Mobility Management funding. Provide current baseline values and projected outcomes with funding.

Performance Indicator	Current (Baseline)	Projected with Funding	Annual Change
One-Way Trips per Day:	15.6	31.2	15.6
Service Hours per Week:	40	40	0
Weekday Miles:	2185/month	4,370/month	2185/month
Weekend Miles:	0	0	0
Persons Served Annually:	Due to recent changes to the program, there is insufficient data to answer this. Prior program model served 400 medical riders annually.	Click or tap here to enter text.	Click or tap here to enter text.
Medical Trips:	312/month	624/month	312/month
Wheelchair Accessible Vehicle Trips:	0	Due to recent changes to the program, there is insufficient data to project this in a meaningful way	Click or tap here to enter text.
Customer Contacts (if MM):	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Drivers Trained (if applicable):	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

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E. Emergency Planning and Preparedness and Project Readiness (5 Points)

Describe your agency's emergency planning and preparedness policies and procedures, including continuity of operations plans and protocols for serving seniors and individuals with disabilities during emergencies. Explain how your agency coordinates with the County Office of Emergency Services and/or local jurisdictions, including identification of accessible vehicles or other transportation resources that may be deployed during an emergency.

Indicate whether your agency has participated in Countywide or Citywide emergency drills within the past year and describe your role in those exercises. Describe the readiness of the proposed project, including procurement timelines (if applicable), implementation steps, staffing readiness, and any coordination already completed to ensure timely deployment of services or equipment. Attach supporting documentation as applicable (e.g., emergency plans, MOUs, drill participation records, or vehicle availability coordination). *Attachment 10 included?* ☒ Yes ☐ No

The City employs an Emergency Services Manager that oversees emergency planning. City Staff are required to complete NIMS and SIMS training modules and Parks & Community Services Staff also complete Red Cross Shelter Fundamentals training. The City in general participates in the Great Shakeout.

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Emergency Planning and Preparedness and Project Readiness Continued

Click or tap here to enter text.

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Part IV – Certifications

Private Non-profit Agency Certification – Corporation Status Inquiry

Verification of your incorporation number and current legal standing must be obtained from the *California Secretary of State Information Retrieval/Certification & Records Unit* (IRC Unit). The "Status Inquiry" document must be attached to the application.

- To obtain Corporate Records Information over the Internet, go to <https://bizfileonline.sos.ca.gov/search/business> and enter your agency. If you are active, print or screenshot the page for proof.
- If you are unable to locate the information online, obtain the "Status Inquiry" document by making a written request to:

**California Secretary of State
Information Retrieval/Certification Unit (IRC)
1500 11th Street, 3rd Floor
Sacramento, CA 95814
(916) 653-6814**

Please **do not** attach articles of incorporation, bylaws, or tax status documentation. *Attachment 11 included?* ☐ Yes ☐ No

Private Non-profit Agency Information

Legal Name of Non-profit Applicant:	Click or tap here to enter text.
State of California Articles of Incorporation Number:	Click or tap here to enter text.
Date of Incorporation:	Click or tap to enter a date.

Public Agency Certification

A public hearing is **required** as part of the submittal and should be completed by the due date of August 28, 2026. Complete and sign the Certification below. Please attach the following to your application:

- Proof of a public hearing notice, a copy of the contact letter/notice sent to non-profit transportation providers informing them of the hearing and minutes or documentation that the hearing took place.
- Resolution that no non-profit agencies are readily available to provide the proposed service.
- Proof of contact with all non-profit transportation providers regarding notice of public hearing.

Certification of No Readily Available Service Providers

The public agency, , certifies that there are no non-profit agencies readily available to provide the service proposed in this application.

Certifying Representative:	Click or tap here to enter text.		
Title:	Click or tap here to enter text.		
Signature:	X	Date of Hearing:	Click or tap to enter a date.

Attachment 12 (Public Agency Eligibility Documentation) included? ☐ Yes ☐ No

General Certifications and Assurances

- The use of grant-funded vehicles or grant-funded activities beyond the scope of an awarded project is prohibited. A deviation from the awarded project scope requires prior approval from OCTA.
- Grantees shall follow competitive procurement practices in the purchase of vehicles and the selection of vendors for all services which it does not provide using its own workforce.
- Any procurement of vehicles or services will specify the use of vehicles meeting ADA accessibility standards.
- Grant-funded vehicles must provide a minimum of 10 hours of service per week per vehicle.
- Grantees shall perform, or ensure that a contracted vendor performs proper maintenance of all vehicles, including at minimum:
 - Daily Pre-Operation Inspections.
 - Scheduled preventative maintenance that meets or exceeds manufacturer requirements, including the maintenance of all accessibility features of the vehicles.
 - Maintenance records for each vehicle shall be retained for 5 years.
 - Grantees cooperate fully in annual motor coach carrier terminal inspections conducted by the California Highway Patrol.

2026 OC EMSD Program Project Nomination

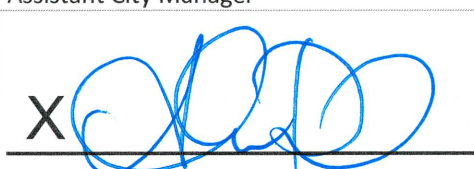
6. Grantees shall procure and maintain adequate insurance coverage during the term of the project and throughout the useful life of the vehicle. Coverage shall be full coverage or subject to self-insurance provisions.
7. Grantees shall ensure that its operators, or its contracted vendor's operators, are properly licensed and trained to proficiently perform duties safely, and in a manner that treats its riders with respect and dignity. Disability awareness and passenger assistance will be included in this training.
8. Grantees shall ensure that it maintains adequate oversight and control over all aspects of services that are provided by a contracted vendor.
9. Grantees shall submit a quarterly report to OCTA's Community Transportation Services, which includes, at a minimum, a monthly and fiscal year-to-date summary of service and expenditures. Additional reporting may be requested as needed.
10. Grantees shall participate in OCTA marketing and outreach efforts to encourage use of transit services by seniors and individuals with disabilities.
11. Grantees shall note OCTA sponsorship in any promotional material for service funded under this agreement and may be required to display OCTA program logo on vehicles used in this program (excluding taxis).
12. Grantees shall ensure compliance with all applicable provisions of Title VI of the Civil Rights Act, Americans with Disabilities Act, and promptly notify OCTA of any issues or complaints.
13. Non-compliance to program requirements may result in relinquishment of vehicles and/or equipment to OCTA.

Coordinated Plan Certification

The projects selected for funding under the Orange County EMSD grant program must be supported by the Coordinated Plan, which was developed through a process that includes representatives of public, private, and non-profit transportation and human services providers and participation by members of the Orange County community.

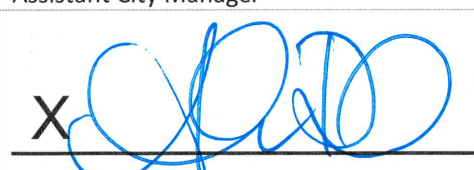
Orange County's current Coordinated Plan was adopted by the Orange County Transportation Authority (OCTA) Board of Directors on November 25, 2024. The Coordinated Plan is available for download and review at: <https://www.octa.net/pdf/OCTA-OC-Human-Services-Transportation-Coordinated-Plan-2024.pdf>

I certify that the project in this application is supported by 2024 Coordination Plan for Orange County.

Agency (Applicant) Legal Name:	City of Costa Mesa		
Authorizing Agency Representative:	Alma Reyes		
Title:	Assistant City Manager		
Signature:			Date: Click or tap to enter a date.

Application Certification

Authorizing Representative must certify the information contained in this application is true and accurate and has signature authority to enter into grant agreements on behalf of the applicant organization.

Agency (Applicant) Legal Name:	City of Costa Mesa		
Authorizing Agency Representative:	Alma Reyes		
Title:	Assistant City Manager		
Signature:			Date: Click or tap to enter a date.

2026 EMSD Grant Program Project Nomination

Operating Assistance Verification Table

Requirement	Provided (Y/N)	Brief Description (if applicable)
Service Start Date	N	
Operating Schedule (Days/Hours)	Y	Transportation program webpage
Recent Service Logs (last 3 months)	N	
Board-Approved Program Authorization	Y	City Council Agenda Report for program
Budget Documentation Supporting Active Service	Y	Current budget appropriation summary – External Rent line item
Internal or Third-Party Service Agreement	Y	OCV PSA
Payroll or Invoice Records Supporting Service Delivery	Y	Last three invoices and ride logs
Service Start Date		
Additional Notes (Optional)		
Service logs/invoices prior to July 2026 reflect a different operating model		

Supporting Documentation Guidance

Applicants must provide documentation demonstrating that the service is currently in operation, include directly after this page. Examples include:

- Service schedules or program start date records
- Recent trip logs or service reports
- Board approvals or program authorization documents
- Budget or financial records supporting the service
- Contracts or agreements (if applicable)
- Payroll or invoices tied to service delivery